



Eric Papenfuse
Mayor

City of Harrisburg
Department of Public Works
Office of the City Engineer

ADDENDUM 1

PROJECT: 2014 Miscellaneous Concrete Repairs for Pool No. 2

PROJECT NO. 2288-14

DATE: 8/1/2014

ITEMS: MBE/WBE Commitment Forms

Paragraph 23 of the Instructions to Bidders references MBE/WBE Solicitation and Commitment Sheets provided in the bid package. However, no sheets were enclosed in the bid package available online. The sheets are attached to this Addendum..

**MBE/WBE SUBCONTRACTOR AND SUPPLIER CERTIFICATION,
SOLICITATION AND COMMITMENT FORM**

This form, is comprised of two parts: A - Certification and B - Record of MBE/WBE Solicitations and Commitments.

FORM A – CERTIFICATION

This Form must be completed and signed by the each bidder and submitted with its bid.

Bidder name: _____

Project #: _____

1. We commit to meet the MPLs for the project as stated in the Notice to Bidders for:
MBEs Yes _____ No _____
WBEs Yes _____ No _____

If the answer for both MBEs and WBEs is “Yes” **GO DIRECTLY TO THE SIGNATURE LINES AT THE END OF THIS CERTIFICATION. YOU DO NOT NEED TO COMPLETE THE REMAINDER OF THIS FORM AND YOU DO NOT NEED TO COMPLETE FORM B.**

If either answer is “No” you must check and complete statement 2 below, sign this form and complete Form B.

2. We do not commit to meet both MPLs as stated in the Notice to Bidders. However, we did solicit MBE subcontractors and WBE subcontractors and we commit to the following participation levels:
MBEs _____ % WBEs _____ %

- We have included below an explanation of our failure to commit to both MPLs. (Attach additional sheets as necessary.)

MBE: _____

WBE: _____

- We have completed and included with our bid the Form B - Record of MBE/WBE Solicitations and Commitments.

Signature Certification

I certify that the information on this form is true and correct to the best of my knowledge and that I am authorized to represent the above-named Bidder in connection with this certification.

Signature: _____

Name (print or type): _____

Title: _____

FORM B - RECORD OF MBE/WBE SOLICITATIONS AND COMMITMENTS

(1)

(2)

Company Name:	Contract Number & Point:
EIN No.:	Project Name:
Address:	
Telephone: ()	Bid Amt. (Base Bid #1): \$
FAX No.:	
E-Mail Address:	
Contact Person:	

Note to Bidders:

The following is provided for informational purposes only.

1. If you commit in your bid to meet the MPLs for both MBEs and WBEs you do not need to complete this Form B.
2. If you do not commit in your bid to meet both MPLs you must complete this Form B. Failure to do so will be sufficient cause for rejection of the bid as NOT RESPONSIVE.
3. By submitting this form, the Bidder certifies that it has solicited the MBE and WBE firms for all services for which it intends to enter into a subcontract and for all supplies for which it intends to purchase within the Contract scope of work.

