

City of Harrisburg Performing Artist(s) Request for Quotation (RFQ)



The City of Harrisburg is seeking quotes from performing artists for the New Year's Eve 2015 celebration. The New Year's Eve Celebration will take place on Wednesday December 31st from 9pm to 12am at 10 N. 2nd St. Harrisburg, PA 17101 (City Gov't Center). The City of Harrisburg affirms as a guiding principle that the arts and a healthy cultural life are keys to a sustainable and vibrant community. Visual and performing arts have the power to transform lives as well as to educate, entertain and inspire. The City of Harrisburg would like to showcase a diverse range of styles and genres, reflecting the diversity of our community as part of our 2015 NYE Celebration.

Materials submitted will be reviewed and performers will be selected by the City of Harrisburg. If you have any questions, please contact Ryan Grigsby at 717.836.9558.

SUBMISSION MATERIALS: Please email this document by printing out the pdf, filling it out, scanning it, and attaching to an email or by replicating all information within an email. Please send finished application via email to rgrigsby@cityofhbg.com. Submission deadlines to receive RFP are December 15th, 2014 by 5pm EST.

For performances including theatre, dance, instrumental and/or vocal music, performance art, puppetry, poetry, spoken word, stand-up, improv comedy, staged readings, multimedia works, or any combination of or yet to be named genres:

1. Include Marketing / Supporting Materials

- a) A listing of upcoming and recent performances
- b) Links to youtube, vimeo, or social media exploitations of performances and material
- c) References & reviews

2. Performing Artist Information (Please type all the information clearly)

Name _____

CurrentAddress _____

Phone Number _____ Cell _____

Email address _____ Website (if applies) _____

- b) Resumé of the individual submitting the proposal and bios of all collaborators.
- c) How would you classify your work? Please specify genre:

- d) A short (one-page maximum) written narrative describing the work you wish to present

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3. Performance Information

- a) Age of intended audience _____
- b) Space requirements (**The performance stage is 24'x 24' (576 SF) with flexible staging and covering.**)

c) Technical requirements: what you will provide and what you will need from us _____

d) Load-in and set-up _____

e) Minimum fee requirement _____

f) Approximate length of proposed performance _____

g) Number of performers and specific collaborators you intend to engage _____

h) Has the piece been publicly presented in any form previously? If so, where and when? Do you currently have any future bookings for this work?

SEND SUBMISSION MATERIAL TO: rgrigsby@cityofhbg.com