CITY OF HARRISBURG

2018 APPROVED BUDGET

MAYOR
Eric R. Papenfuse

Approved by City Council
December 19, 2017

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CITY OF HARRISBURG

2018 APPROVED BUDGET

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TABLE OF CONTENTS

Introduction — **Page**

How to use the Budget Document 1
City of Harrisburg Vision, Mission, Values 2
City of Harrisburg Organizational Chart 3
City of Harrisburg Organizational Structure 4

Budget Overview

Budget And Finance 7
Budget Summary 12
Resource Allocation Summary 14
Summary of Revenues 15
Summary of Expenditures 16

General Fund

Resource Allocation Summary 17
Revenue Analysis Summary 18
Revenue Analysis Detail 20
General Fund Appropriations 32
Expenditure Analysis Summary 33

General Government — **34**

Office of the City Council 36
Office of the Mayor 39
Office of the City Controller 42
Office of the City Treasurer 45
Office of the City Solicitor 48

Department of Administration — **51**

Office of the Business Administrator 55
Bureau of Financial Management 58
Bureau of Communication 61
Bureau of Risk Management 64
Bureau of Information Technology 67
Bureau of Human Resources 70
Bureau of Operations and Revenue 73

Department of Community and Economic Development — **76**

Office of the Director 79
Bureau of Planning 82
Bureau of Business Development 85
Bureau of Parks & Recreation 88

Department of Public Safety — **91**

Bureau of Codes 94
Bureau of Police 97
Bureau of Fire 104

Department of Public Works — **111**

Bureau of Traffic and Engineering 114
Bureau of Vehicle Management 118

General Expenses and Transfer to Other Funds — **121**

General Expenses..... 125
Tranfers..... 127

Department of Public Works — **128**

Bureau of Neighborhood Services - City Services..... 134
Bureau of Neighborhood Services - Park Maintenance..... 141

Page

State Liquid Fuels Tax Fund 143
Host Municipality Fees Fund 148
Capital Projects – Public Works 154
Debt Service Fund 159
Harrisburg Senators Fund 163
Neighborhood Mitigation Fund 168
Special Events & Projects Reimbursement Fund 172
Fire Protection Fund 176
Police Protection Fund 180
Parks & Recreation Fund 184
WHBG Fund 188
Event Fund 192
Sanitation Fund..... 198
Disposal Fund..... 200
CIP 202

Glossaries 206
Budget Ordinances 213
Tax Ordinances 224

HOW TO USE THE BUDGET DOCUMENT

This page provides an explanation of the format and content of the Fiscal Year (FY) 2018 Approved Budget document. To find the exact location of this information, please refer to the Table of Contents. The major portions of the document are described as follows:

Introductory Information

This introductory information consists of a pictorial presentation of the City's **Elected Officials** and **Organizational Chart**, and a narrative describing the City's **Organizational Structure**.

Budget Overview

Contained within the Budget Overview is the **Budget and Finance** section. This section describes the financial and operating policies and procedures that guide the development of the City's budget. Additionally, the **Budget Summary** section provides the reader a series of financial summaries with information on revenues, expenditures, and staffing levels for FY 2017 and prior years.

Budget Detail

These sections contain information on FY 2017, as well as historical revenue and expenditure information for the **General Fund, Special Revenue Funds, Debt Service Fund,** and **Utility Funds** operating budgets. Within each is an organizational chart and a brief description of the services provided. This detail of fund and corresponding department budgets is represented according to:

· Description of individual programs - a listing of the department, bureaus, offices/divisions, and corresponding functions.

· Summary of resources (revenue) and appropriations (expenditures) - total fund budget.

· Detailed information on the staffing compliment of all budgeted positions.

· Major Category detail - provides detail of revenues and expenditures for FY 2015 - 2017 Actuals, FY 2017 Adjusted Budget, and FY 2018 Approved Budget. Revenue line-items identify specific funding sources. Expenditure line-items are categorized as Personnel, Services, Supplies, and Other.

· Line-Item Detail- Provides detail of revenue and expenditures at the individual line-item level.

Appendices

This section provides supplemental information on a variety of topics which include **Glossary of Terms, Glossary of Abbreviated Terms,** and the City's **Approved Budget-Related Ordinances**.

City Of Harrisburg

Our Vision, Mission and Values

OUR VISION

Our City will be:

1. Financially stable
2. Fiscally responsible
3. A stable, cleaner and safer community
4. A cultural, entertainment and tourism destination
5. A business center for innovation and development in Central PA
6. A shining example of professional management in municipal government
7. Economic development model working with private sector, non-profits and strategic partners
8. An excellent public infrastructure hub with well planned, maintained and operated facilities

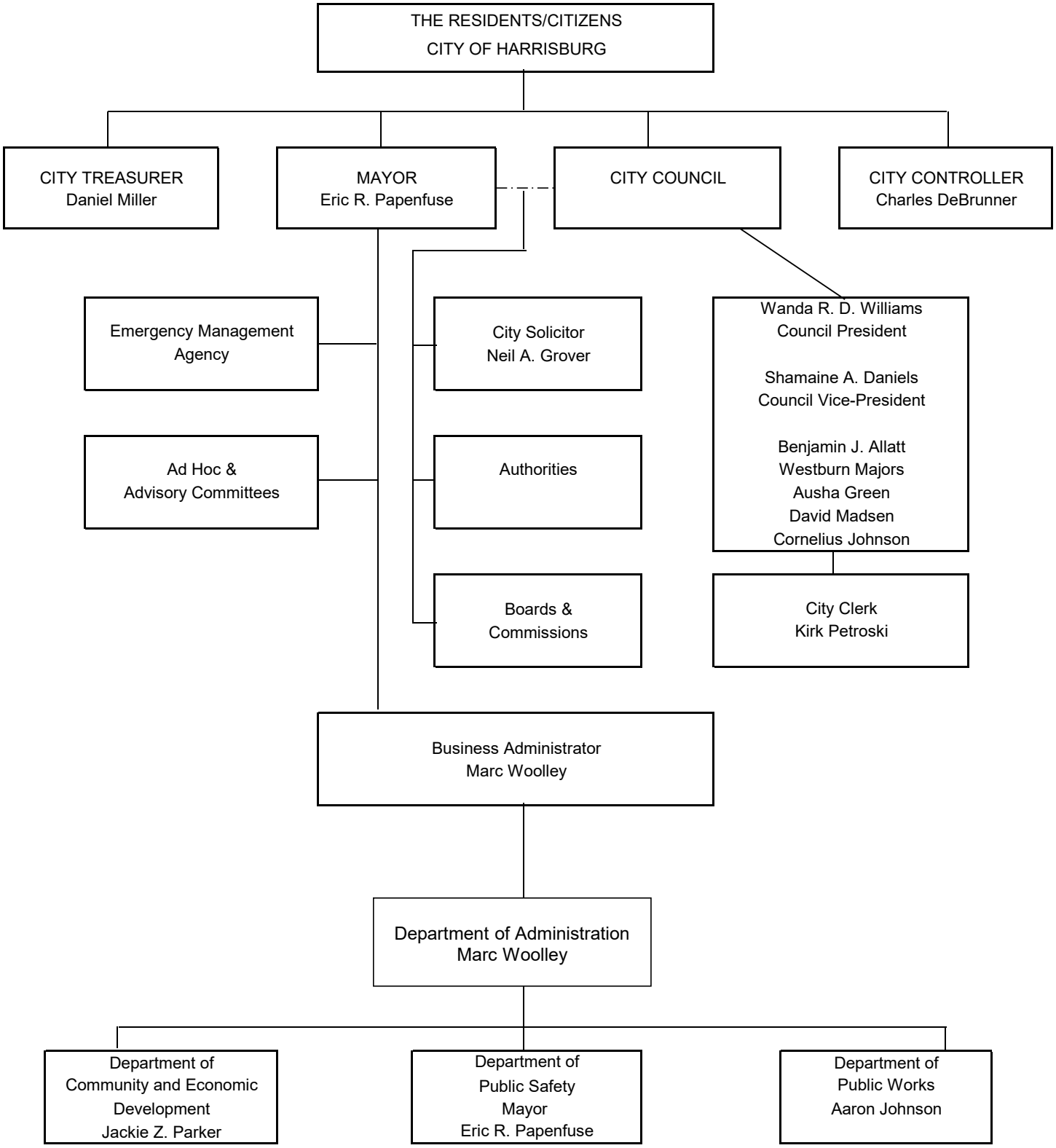
OUR MISSION

To implement the Act 47 Harrisburg Strong Plan, to gradually reduce the City's debt burden and eliminate its structural budget deficit, and to maintain and improve all City services to its citizens and guests. To provide professional management operations in order to manage resources effectively and efficiently while providing excellent public services and safety to all who live, work and visit our historic and vibrant capital.

OUR VALUES

1. Transparency
2. Honesty
3. Integrity
4. Dedication
5. Team work
6. Cooperation, coordination, collaboration, and communication
7. Dignity and respect

CITY OF HARRISBURG
ORGANIZATIONAL CHART



Note: Additional organizational charts are included in the budget document for each department to further illustrate the delineation of authority.

CITY OF HARRISBURG

ORGANIZATIONAL STRUCTURE

The City of Harrisburg has a "Strong Mayor/Council" form of government. The Mayor is the full-time Chief Executive Officer, and City Council Members are the separate, part-time Legislative Body. The Mayor possesses the power to veto legislation. The veto would require a two-thirds vote of City Council to override. As the Chief Executive Officer, the Mayor prepares and submits the budget to City Council for review and approval. Organizationally, this provides the Mayor an institutional focus for planning, programming, and developing policy. In fact, the Mayor clearly and directly has the authority and responsibility to determine public policy relating to financial and administrative matters with appropriate oversight by City Council.

On March 19 (the anniversary of the City's Incorporation as a City in 1860), or another date, the Mayor has traditionally provided the "State of the City" address at a public event. This address presents the general state of the City's finances and overall economy and describes the policies established in the fiscal year budget approved by the Mayor and City Council. The Administration is charged with the responsibility of carrying out the Mayor's policies as set forth by the Budget and in Executive Orders issued throughout the year.

The Mayor, as chief executive, has the sole authority to select, direct, and oversee his/her Administration. As head of the Executive/Administrative Branch of government, the Mayor appoints the Business Administrator, whose appointment is confirmed by City Council. The Business Administrator is the Chief Administrative Officer of the City. This position is responsible for overseeing mayoral instruction to directors and deputy directors. With a top-down form of management, department/office directors and deputy directors are fully accountable for departmental operations. This includes overseeing supervisory line management to assure that the City's goals and priorities are met.

The formal organizational structure of the City comprises General Government operations and four departments: Administration, Community and Economic Development, Public Safety, and Public Works. The City's administrative focus is the department. The largest organizational component within a department is the bureau. The structural design of the bureau is closely tied to service output or function. Bureaus provide separation of duties within each department. With responsibilities delegated at such a definitive level, many bureaus can be interpreted as local government programs. A further delineation by division/unit emphasizes the distribution of workloads to achieve a specific output. To evaluate this output, the Budget staff has incorporated policy objectives and performance measurements into the budget document to analyze the effectiveness and efficiency of service delivery. Meeting organizational goals and objectives is the ultimate outcome each department is attempting to achieve.

To account for departmental and office fiscal transactions, the City utilizes the fund basis of accounting whereby all governmental activities are accounted for through a series of distinct funds which include reporting entities to control resources and demonstrate compliance with various legal and budget constraints affecting government. The General Fund accounts for all resources not otherwise devoted to specific activities and it finances many of the basic municipal functions. Other governmental funds include Special Revenue Funds, Capital Projects Fund, Host Fee Fund, State/Federal Grants Fund and Debt Service Fund. The City also has an expendable Trust Fund and one Utility Fund. The budget is organized by fund and is further identified by revenue and expenditure detail.

Some departments combine the operations of more than one fund. The Department of Community and Economic Development combines General Fund operations with Community Development Block Grant (CDBG) Fund operations. Additionally, the Department of Public Works combines General Fund and State Liquid Fuels Tax Fund operations with Proprietary/Utility Fund operations. The Neighborhood Services Utility Fund also comes under the Department of Public Works but is owned and operated solely by the City.

The Offices of General Government, departments, and bureaus listed below are part of the General Fund with the exception of CDBG operations; Neighborhood Services; State Liquid Fuels Tax Fund; and Host Municipality Fees Fund. Further discussion regarding the departments will involve a summary of the roles of management and supervisory personnel.

General Government encompasses eight offices, which include separate offices for elected officials. The Office of City Council is made up of seven at-large elected members headed by the Council President. The City Clerk provides technical and administrative support to City Council.

The Office of the Mayor is the administrative office for all mayoral activities. The Mayor, who is elected at- large, is the highest ranking official. Mayor's Office personnel include a Senior Advisor to the Mayor for Education, Youth and Civic Engagement, and one Senior Assistant to the Mayor, who conducts the day-to-day business of this office.

The City Controller and the City Treasurer are part-time at-large elected officials. Each has an office to provide required public service. Both have full-time deputies who are delegated to carry out daily operations.

The Office of the City Solicitor, also referred to as the Law Bureau, is headed by the City's Chief Counsel, the City Solicitor, who is appointed by the Mayor and confirmed by City Council. This Office ensures that the policies adopted and actions taken by the Mayor and City Council fall within the limitations and authorities prescribed by federal, state, and local statutes and ordinances. Assisting the City Solicitor is the Deputy City Solicitor, Assistant City Solicitor, and support staff.

The Department of Administration works with the Mayor to establish and uphold policy by overseeing the administrative management and supervision of all City departments. The Business Administrator oversees the department directors, deputy directors, and bureau directors to assure the proper administration of their operations, and is responsible for the negotiation of all three collective bargaining contracts. The Finance Director serves as Deputy Business Administrator of Finance, directing the Accounting, Budget, Grants, Risk Management and Purchasing Offices with the assistance of five office managers, and is responsible for administering Debt Service, General Expenses, and Transfers to Other Funds as well as the City's insurance, workers' compensation, affirmative action and loss control programs. The Bureau of Information Technology is headed by a Director and oversees all of the City's information and communication systems. The Bureau of Human Resources, headed by a Director, manages the City's human resource operation which includes payroll processing, maintenance of personnel records, recruitment, and administering the City's benefits programs. The Bureau also participates in the negotiation of collective bargaining contracts. The Bureau of Licensing, Taxation and Central Support, headed by a Director, is responsible for the billing and processing of property and mercantile taxes and utility revenue, as well as collection activities on delinquent accounts. This bureau is also responsible for the duplicating center.

The Department of Community and Economic Development is headed by a Director, who oversees all efforts to maintain and improve our neighborhoods and promotes business and residential development throughout the City, and is accountable for all CDBG Programs. This department has five Bureaus:Director's Office; the Bureau of Building and Housing Development; the Bureau of Business Development, the Bureau of Parks and Recreation, and the Bureau of Planning

The Department of Public Safety consists of the Bureaus of Codes, Police and Fire. The Mayor is the Director of this department. Although the Police Chief and Fire Chief attend the Mayor's cabinet meetings, they also meet separately with the Mayor and the Chief of Staff/Business Administrator weekly to discuss and address current public safety issues.

The Bureau of Police is headed by the Commisioner, Deputy Police Chief and a Captain. These positions are all classified as management. Uniformed officers under the rank of captain are not classified as management personnel. Lieutenants, sergeants, and corporals fulfill supervisory roles. The Deputy Police Chief and Captain head the Uniformed Patrol, Criminal Investigation, and Technical Services divisions. Within these divisions, additional organizational components exist. Several of these sections or units carry out specified police activities. The variety of police operations and the number of approved personnel make it the largest and most complex bureau in the City's organization. The Police Accreditation Program accounts for some of the structural delineations in this bureau because many stipulations for accreditation require appropriate separation of duties.

The Bureau of Fire, headed by a Fire Chief and a Deputy Fire Chief, maintains three fire houses and a large complement of fire fighting apparatus with full-time personnel to support these facilities. Other personnel are uniformed firefighters, some of whom are assigned to specific details such as fire safety and fire inspection.

The Department of Public Works consists of two General Fund bureaus, one Utility Fund, and two Special Revenue Funds: Office Traffic and Engineering; Vehicle Management; Neighborhood Services Fund; the State Liquid Fuels Tax and Special Projects Reimbursement Funds. Some of the services provided by the Department of Public Works require a twenty-four hour, seven-day-per-week schedule. The crucial utility infrastructure services which are maintained around the clock include traffic signal engineering and general management of City streets in the event of an emergency. The Director oversees the entire operation of Public Works and serves as an advisor to the Mayor regarding any serious conditions, thus promoting a concerted effort within the Administration to cope with unforeseen problems. The Bureau of Parks Maintenance, which maintains the City's parks and other public open spaces, was merged into the Public Works portfolio in 2012.

The Public Works Director is assisted by a Deputy Director. The deputy serves as the Deputy Director for Public Works Operations and is primarily responsible for the operation of Neighborhood Services and directly supervises the work and sanitation crews. The Bureau of Vehicle Management, managed by the Fleet Manager, services all City vehicles and vehicular equipment.

The Office Traffic and Engineering, headed by the City Engineer, provides professional engineering services for the maintenance of City streets and utility systems. The Office also ensures the construction of City streets and utility systems are in accordance with City ordinance, state laws, and sound engineering practices. This office also maintains 91 signalized intersections, streetlight repair, and the installation of all traffic control signs as well as the City's GIS System and the official real estate registration for the City. The City Engineer coordinates efforts between Capital Region Water and the City on all issues related to water and sewerage system operations and also supervises the staff charged with the upkeep of the City Government Center Complex.

BUDGET AND FINANCE

SCOPE OF THE BUDGET

The budget for the City of Harrisburg is a multifaceted document that expresses spending policy for the fiscal year, illustrates a resource allocation plan for the Administration to implement, describes the services provided, and provides a means of communication between citizens and elected officials.

The budget spells out a management strategy through specific objectives designed to provide the best services at the most efficient cost. With regard to the delivery of services, these objectives must produce measurable results as key indicators of the effectiveness and efficiency of government policies and programs. Programs must be evaluated every year to determine their legitimacy since limited resources must be allocated between existing programs and the need for new ones. Also, the success of programs and the efficiency with which policy goals are met constitute two performance measures by which managers are evaluated for tenure and annual salary increases.

Interplay between elected officials and input from citizens via budgetary hearings and public access to the budget, further enhances the democratic process involved in the public programming and financing. Elected officials, who experience a wide range of pressures and competing interests, must take the initiative to hold the line on budget growth. As the chief executive, the Mayor is at the center of the budgeting process, commanding a comprehensive perspective on disparate interests. It is the Mayor who takes the lead in determining budgetary policies within an environment of competing priorities and limited local government resources. City Council then examines the Mayor's proposed budget and has the opportunity to make amendments before approving it in final form.

In summary, the budget is a policy instrument, a financial plan, an operations guide, and a communicative device. The true art of budgeting reflects a combination of leadership, independent judgment, competent administration, and cooperation between the various branches of City government.

BUDGET PROCESS

The budget for the City is compiled by the Bureau of Financial Management's Office of Budget and Analysis. The fiscal year for the City of Harrisburg is January 1 to December 31. The actual budget preparation process gets underway in July. One important element of this process is a cooperative effort between the Bureau of Financial Management and Bureau of Information Technology which produces the Position Control Salary Projection reports for all funds. This salary information is vital in preparing personnel projections because it incorporates proposed management increases and bargaining unit contractual increases. Such personnel data greatly assists department directors in determining salary costs for the budget requests.

The City has historically used an incremental budget technique in arriving at the requested figures. Incremental budgeting emphasizes changes in the costs of providing City services based on competing priorities. To evaluate these priorities, department directors/bureau chiefs examine historical trends of line-item costs using a three-year cost analysis to determine the needs of the department or office for the forthcoming year. The Office of Budget and Analysis reviews all requests for accuracy and completeness. This step usually occurs around the beginning of September. The Office of Budget and Analysis prepares the revenue projections for presentation to the Mayor, who evaluates the budget gap between revenue projections and expenditure requests. The Mayor meets with the Budget staff and conducts follow up meetings with Departmental Directors, Bureau Chiefs and other staff to determine the most viable means to balance the budget. Generally, multiple lengthy sessions over a period of 2 months are required before the budget is balanced and decisions regarding revenue and expenditure proposals are incorporated into the proposed budget document.

Based on the City’s Administrative Code, the Mayor shall, not later than the month of November, require all department heads to submit requests for appropriations for the ensuing budget year, and to appear before the Mayor, the Business Administrator or Deputy BA at a public hearing, on the various requests, where each department and bureau directors substantiates their expenditure projections and justifies their requests

Pursuant to the City's Administrative Code, the Mayor's Proposed Budget is presented to City Council at the last legislative meeting in November, at which time the document becomes available to the public.

During Budget and Finance Committee meetings, set by City Council, all offices/departments present to Council an estimate of the revenues and expenditures required to provide public services during the ensuing fiscal year.

City Council then makes appropriations and adopts the budget by ordinance no later than December 31. During the month of January following a municipal election, however, City Council may amend the budget with proper notice for public inspection of the proposed budget amendment. Any amended budget ordinance must be adopted by City Council before the 16th day of February. Within 15 days after the adoption of the budget ordinance, a copy of the same must be filed with the Commonwealth of Pennsylvania, Department of Community and Economic Development.

BUDGET CALENDAR

August-September	• Prepare and distribute expenditure request preparation manuals • Prepare and distribute revenue project manuals • Update title and divider pages, table of contents, and organization charts • Compile expenditure requests returned from office/department directors •
September-October	• Update the Budget and Finance section • Design cover for Budget • Develop revised revenue and expenditure projections based on Sept. 30 • Fiscal Report projections and actual activity to date • Mayoral budget hearings and review process with department directors • Update and distribute narrative and performance measurement preparation manuals • Update narratives and performance measurements as submitted by office/department directors
October	• Prepare a preliminary Summary statement of projected revenues vs. proposed expenditures • 1st and 2nd rounds of budget review with Mayor and Office of Budget and Analysis staff • Update Budget Summary section
November	• Hold Public Hearings to discuss department head requested budgets • Final revision and proofreading of Mayor's Proposed Budget • Compiling, printing, and binding of Mayor's Proposed Budget • Mayor's Proposed Budget presented to City Council
December	• City Council budget hearings and adoption

REVENUE PROJECTIONS

Using actual and projected data, various analyses are performed by the Bureau of Financial Management to project revenues. Revenue estimates are *mostly* based on three different projection methods which incorporate growth rates over the previous three years, current year receipts, and collection rates where applicable, and important input from department directors, as well as known variations in specific line item projections. Each projection method is tested against actual prior year revenues to determine validity. This validity test is conducted at the revenue line-item (detail) level, and only the projection methods deemed valid are utilized. In addition, unusual circumstances and one-time revenue sources are given appropriate consideration.

REVENUE PROJECTION METHODS

Method 1	2017 Actual Revenues at September 30, 2017 / 9 months x 12 months
Explanation	A monthly average of current year revenues is calculated based on nine months of receipts, which are then annualized to project current year revenues. Based on revenue trends and this method of projection for 2016 revenues, 2017 revenues are projected.
Method 2	2017 Actual Revenues at September 30, 2017 / (2016 Actual Revenues at September 30, 2016 / 2016 Actual Revenues at December 31, 2016)
Explanation	A percentage of 2016 revenues are determined from revenue receipts at September 30, 2016. The 2017 actual revenues at September 30, 2017, are divided by the percentage collected at September 30, 2016, to project revenues for 2017. By reviewing revenue trends in conjunction with this method of projection for 2017 revenues, the 2018 revenues are projected.
Method 3	Percentage of 2016 Revenue Budget Collected at December 31, 2016 x 2017 Budget
Explanation	2017 revenues can be projected by multiplying the percentage of 2016 Budget which was collected at December 31, 2016, times the 2017 Budget. By reviewing the historical actuals to budget ratios, assumptions can be determined to assist in 2018 revenue projections.

PERFORMANCE MEASUREMENTS

A Performance Program Budget (PPB) system utilizes specific program objectives to produce a desired output. The City currently does not present a formal programmatic budget; however, many aspects of the existing budget emulate the strategy of PPB. A program is a primary function of government which identifies clearly the delivery of a particular service to the taxpayers. The bureaus, divisions, and units actually represent individual City programs. An important exercise in preparing a PPB is determining performance measurements to meet specific program objectives.

The purpose of preparing performance measurements is to quantitatively determine the effectiveness and efficiency of departmental programs. The budget is the resource allocation plan for the City, and it identifies the financial input necessary to meet departmental objectives. Performance measurements, or indicators, measure the level of output against the input of budgeted funds. The end result should be to minimize the resources or dollars utilized to achieve a specified level of output.

From a policy standpoint, these measures can provide data to decision-makers to assist them in providing better services to citizens at the least possible cost. They also can provide direction in appropriating available resources, identifying areas of service which may require more resources, and addressing strengths and weaknesses in achieving the objectives of the services being provided.

Performance measurements are based on a management objective established by the department director. These measurements concentrate on the performance of the entire bureau or division, not on an individual's performance. The activities measured are those required to meet the overall objective of the department/bureau. If the measured activity achieves most of its objectives and receives a highly satisfactory rating, then it is considered to be effective.

The 2018 Approved Budget does not includes data measuring a department's performance as the 2015, 2016 & 2017 actuals and 2018 projected measurement data was not complete before the preparation of this document.

Since the City's management reserves the right to establish goals and objectives to determine the cost of service delivery, quantitative analysis of City services assists management in providing the best possible service at the least possible cost. It is hoped in the future that citizen surveys can become part of performance measurements to determine taxpayer satisfaction. Given the limited resources of time and staffing, such a survey is currently impractical. To some degree, however, the election process itself is an indication of taxpayer satisfaction.

BUDGETARY ACCOUNTING AND CONTROLS

A City Council ordinance establishes the annual budget for the General Fund, Special Revenue Funds, Debt Service Fund, and Proprietary Funds. Budgets for all funds are prepared on a cash basis with respect to revenues and on an items vouchered basis with respect to expenditures. Some Special Revenue Funds are exempted from legally adopted budgetary requirements, such as Grants Fund, Capital Projects Fund, and Expendable Trust Funds.

Grant programs accounted for in the Grant Programs Fund are administered under project budgets determined by contracts with state and federal grantor agencies. Effective expenditure control is achieved in the Capital Projects Fund through bond indenture provisions and project budgets. Control over spending in the Expendable Trust Fund is achieved by the use of internal spending limits.

The administration may authorize budgetary transfers up to $20,000 between major category line items. However, no transfers shall be permitted into or within any personnel line-items to augment any individual wage or salary allocation previously established by City Council for any position without City Council approval, except to accommodate payments to employees as required under applicable laws or collective bargaining agreements. City Council approval is required for transfers in excess of $20,000 along budgetary major category line-items. In the absence of budgeted financing, City Council may approve a supplemental appropriation from unappropriated fund balances; or from a new, unanticipated and unbudgeted revenue source(s) received during the course of the budget year. There were supplemental appropriations enacted during 2017.

Appropriations are authorized by ordinance at the fund level with the exception of the General Fund, which is appropriated at the functional office or department level except for the Office of Administration, which has separate budgets for administration and general expenditures. Appropriations are further defined through the establishment of more detailed line-item budgets.

Encumbrances

Encumbrance accounting, under which purchase orders, contracts and other commitments for the expenditure of monies are recorded in order to reserve that portion of the applicable appropriation, is employed as an extension of formal budgetary integration in the governmental and proprietary fund types. Encumbrances outstanding at year end do not constitute expenditures or liabilities, but are re-appropriated in the succeeding year. The City records such encumbrances as reservations of fund balance in governmental funds which have fund balances at year end. Encumbrance accounting is used in proprietary fund types as a tool for budgetary control, but reserves are not reported. The subsequent year's appropriations provide authority to complete the transactions as expenditures.

FINANCIAL INFORMATION

The management of the City is responsible for establishing and maintaining an internal control structure designed to ensure that assets are protected from loss, theft, or misuse and that adequate accounting data is compiled to allow for the preparation of financial statements in conformity with generally accepted accounting principles. The internal control structure is designed to provide reasonable, but not absolute, assurance that these objectives are met. The concept of reasonable assurance recognizes that (1) the cost of a control should not exceed the benefits likely to be derived and (2) the valuation of costs and benefits requires estimates and judgments by management.

Independent Audit:

The City's Administrative Code requires an annual independent audit of the books of account, financial records, and transactions of the City by an independent certified public accounting firm. In addition, various bond indentures also require such an audit.

In addition to meeting the requirements set forth above, the audit has also been designed to comply with the Single Audit Act of 1984 and related OMB Circular A-133. The independent auditor's report on the basic financial statements, along with the combining and individual fund statements and schedules, is included in the financial section of the City's Comprehensive Annual Financial Report. The independent auditor's reports related specifically to the Single Audit are included in a separately issued single audit document.

Single Audit:

As a recipient of federal and state financial assistance, the City is also responsible for ensuring that an adequate internal control structure is in place to ensure compliance with applicable laws and regulations related to those programs. The internal control structure is subject to periodic evaluation by management and internal audit staff of the City.

As part of the City's Single Audit, tests are made to determine the adequacy of the internal control structure, including that portion related to federal financial assistance programs and the City's compliance with applicable laws and regulations.

Audit Committee:

During 2007, the City of Harrisburg established an Audit Committee to provide independent review and oversight of the City's financial reporting processes, internal controls, and annual audit. The City's independent auditor now reports directly to the Audit Committee, versus management as in prior years. The Committee is made up of five voting members and the City Council Budget and Finance Committee Chair, or his/her designee, as an ex officio sixth non-voting member. Three members must be well-versed in accounting procedures and one member must be a CPA. No City employee may serve as a member of the Committee, with the exception of the ex-officio Budget and Finance Chair or his/her designee.

Cash Management:

The City's current investment policy is to minimize credit and market risk while maintaining a competitive yield on its portfolio. All cash which is temporarily idle is invested in interest bearing demand deposits, repurchase agreements, or statewide money market funds, thereby increasing the average yield on idle funds. A significant portion of the City's cash and investments is maintained in bank trust accounts under the management of trustees.

An ordinance of City Council requires that all deposits be held in insured, federally regulated banks or financial institutions and that all amounts in excess of federal insurance be fully collateralized in accordance with a state statute which requires banks to pledge a pool of eligible assets against the total of its public funds on deposit.

Basis of Accounting:

Although the annual budget is prepared on a cash basis with respect to both revenues received and expenditures disbursed for all funds, the Governmental Funds and Expendable Trust and Agency Funds are reported on the modified accrual basis of accounting for financial statement purposes. Revenues of these funds are recognized in the year in which they become both measurable and available within 60 days after year end to pay current year liabilities. recognized in the year in which they become both measurable and available within 60 days after year end to pay current year liabilities. The major revenue sources accrued by the City include real estate taxes, local income and services taxes, intergovernmental revenue, departmental earnings, and investment income. Revenues from other sources are recognized when received. Expenditures are generally recognized in the year the related fund liability is incurred. Principal and interest on general long-term obligations are recognized when due. Prepaid items and inventory purchases are reported as expenditures in the year the items are used. Expenditures for claims, judgments, compensated absences, and employer pension contributions are reported as the amount accrued during the year that normally would be liquidated with expendable available financial resources.

The accrual basis of accounting is utilized by proprietary fund types for financial statement reporting purposes. Under this method, revenues are recorded when earned, and expenses are recorded at the time liabilities are incurred.

BUDGET SUMMARY

RESOURCE ALLOCATION

The following Resource Allocation chart lists resources and appropriations for each fund and provides a grand total for all City resources. The accounts of the City are organized on the basis of fund(s), each of which is considered to be a separate accounting entity. These funds are the General Fund, Special Revenue Funds, Debt Service Fund, and utility funds. The City of Harrisburg has established the following utility fund: the Neighborhood Services Fund. Although each fund is accounted for independently, the proper cooperation and interaction among all funds contribute to the overall effective and efficient management of City government.

GENERAL FUND

The General Fund is used to account for resources traditionally associated with government which are not required legally or by sound financial management to be accounted for in another fund.

SPECIAL REVENUE FUNDS

Special Revenue Funds are defined as those funds used to account for proceeds of specific revenue sources that are legally restricted to expenditures for specific purposes.

STATE LIQUID FUELS TAX FUND

The State Liquid Fuels Tax Fund is used to account for State aid revenue for maintaining, lighting, building, and improving City roads and bridges in accordance with policies and procedures of the County Liquid Fuels Tax Act of 1931 and the Liquid Fuels Tax Act 655 of 1956 of the Commonwealth of Pennsylvania.

HOST MUNICIPALITY FEES FUND

The Host Municipality Fees Fund is used to account for host municipality benefit fees received for critical environmental projects and related administrative costs, as mandated by Act 101 - The Municipal Waste Planning, Recycling, and Waste Reduction Act.

SENATORS FUND

The Senators Fund accounts for the revenues and expenses associated with the payment of debt on the financing of a new stadium of the Harrisburg Senators, a minor league franchise formerly owned by the City.

PARKS & RECREATION FUND

The Park & Recreation fund accounts for fee, contribution and grant revenue, along with related expenses, for use in the maintenance and betterment of the City's Parks & Recreation bureau, activities, and programming.

NEIGHBORHOOD MITIGATION FUND

The Neighborhood Mitigation fund is responsible for the collection of fee revenue and related expenses of the City as they pertain to enforcement of ordinances regulating blight and local health, housing and safety codes and regulations, including expenses related to remediation of blighted conditions, as authorized

SPECIAL EVENTS AND PROJECTS REIMBURSEMENT FUND

The Special Events and Projects Reimbursement Fund accounts for fee, service provision chargeback and contribution revenue, along with related expenses, for use in the maintenance and betterment of the City's Public Works department

FIRE PROTECTION FUND

The Fire Protection fund accounts for fee, contribution and grant revenue, along with related expenses, for use in the maintenance and betterment of the City's Fire department and activities.

POLICE PROTECTION FUND

The Police Protection fund accounts for fee, contribution and grant revenue, along with related expenses, for use in the maintenance and betterment of the City's Police department and activities.

WHBG FUND

The WHBG fund accounts for fee, contribution, advertising and grant revenue, along with related expenses, for use in the maintenance and betterment of the City's government access cable television channel and station

EVENTS FUND

The Special Events Fund accounts for all revenue raised in support of the City's events, including the July 4th Celebration, Kipona, the Holiday Parade and New Year's Eve. This fund also accounts for related event expenses and is overseen by the Director of Business Development and the Events and Marketing Manager.

DEBT SERVICE FUND

The Debt Service Fund is used to account for the accumulation of resources, principally transfers from the General Fund and State Liquid Fuels Tax Fund, and proceeds from the sale/lease or use of City assets, for the payment of general long-term debt principal, interest, and related costs.

CAPITAL PROJECTS FUND

The Capital Projects Fund is used to account for financial resources to be used for the acquisition, construction, or improvement of major capital facilities (other than those financed by proprietary funds).

UTILITY FUND

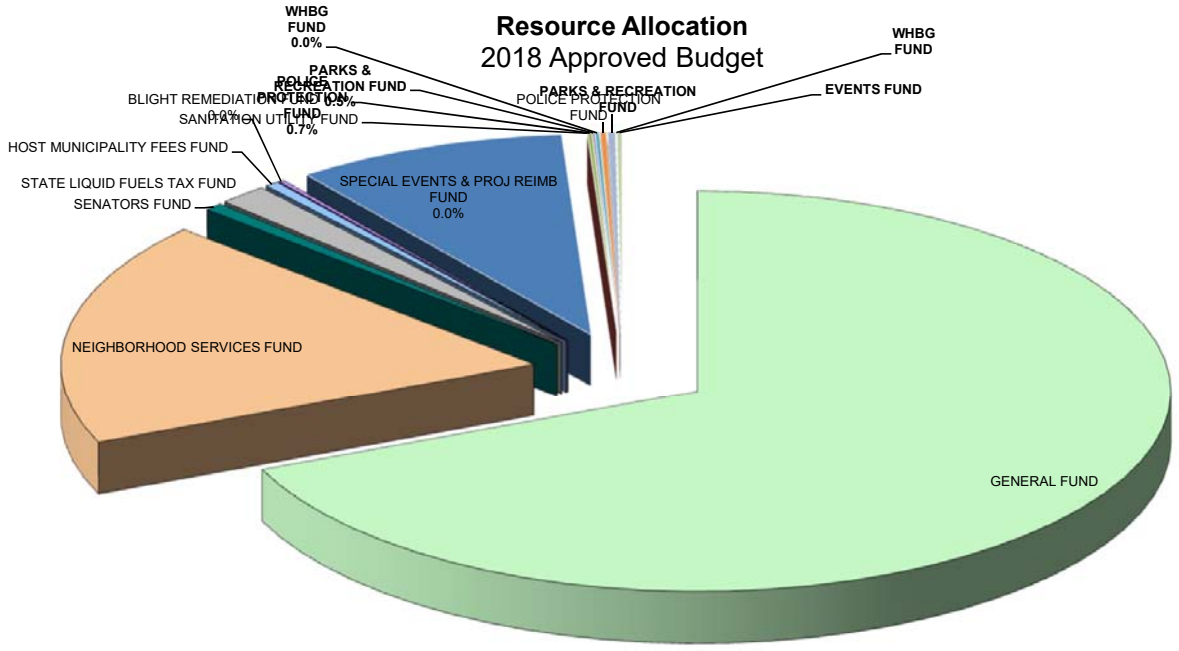
Utility funds (also termed enterprise or proprietary funds) are used by a governmental entity to account for services provided to the general public on a user charge basis.

NEIGHBORHOOD SERVICES FUND

The Neighborhood Service Fund is used to account for the revenues and expenses associated with the provision of refuse collection and disposal services to residential, commercial, and industrial establishments of the City as well as Parks and Recreation maintenance services and road repair services, as those are related to the facilitation of refuse collection and disposal services, broadly defined.

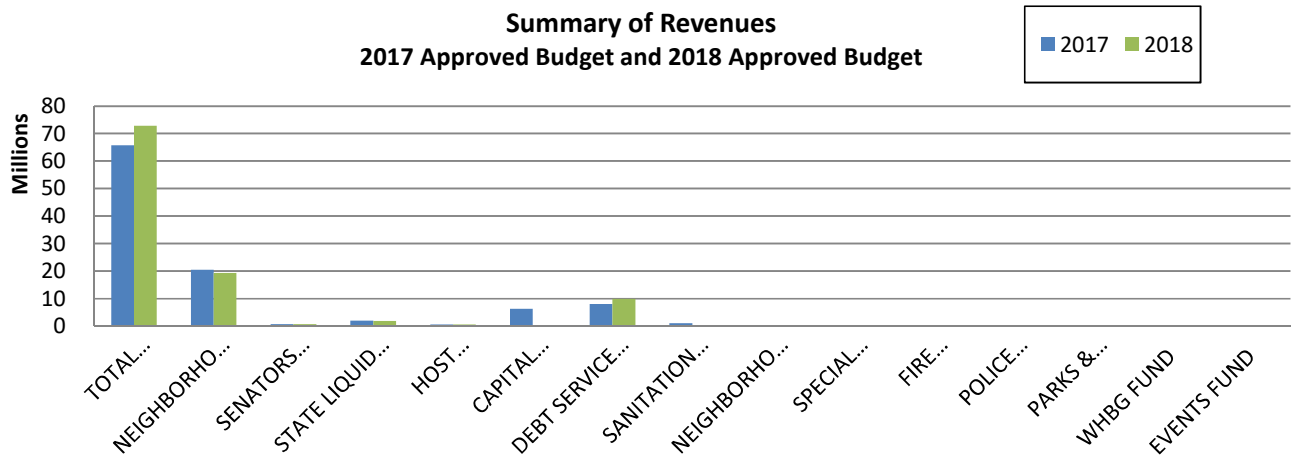
RESOURCE ALLOCATION
2018 APPROVED BUDGET

RESOURCES		APPROPRIATIONS	
GENERAL FUND	72,831,844	GENERAL FUND	72,810,194
NEIGHBORHOOD SERVICES FUND	19,286,483	NEIGHBORHOOD SERVICES FUND	19,269,176
SENATORS FUND	675,859	SENATORS FUND	675,859
STATE LIQUID FUELS TAX FUND	1,783,328	STATE LIQUID FUELS TAX FUND	1,772,901
HOST MUNICIPALITY FEES FUND	506,918	HOST MUNICIPALITY FEES FUND	506,918
CAPITAL PROJECTS FUND	200,000	CAPITAL PROJECTS FUND	200,000
DEBT SERVICE FUND	9,866,020	DEBT SERVICE FUND	9,866,020
SANITATION UTILITY FUND	1,710	SANITATION UTILITY FUND	1,710
NEIGHBORHOOD MITIGATION FUND	153,000	NEIGHBORHOOD MITIGATION FUND	152,000
SPECIAL EVENTS & PROJ REIMB FUND	76,530	SPECIAL EVENTS & PROJ REIMB FUND	76,530
FIRE PROTECTION FUND	140,500	FIRE PROTECTION FUND	140,500
POLICE PROTECTION FUND	223,817	POLICE PROTECTION FUND	223,817
PARKS & RECREATION FUND	281,500	PARKS & RECREATION FUND	281,500
WHBG FUND	10,000	WHBG FUND	9,500
EVENTS FUND	179,230	EVENTS FUND	179,230
TOTAL RESOURCES	106,216,739	TOTAL APPROPRIATIONS	106,165,855



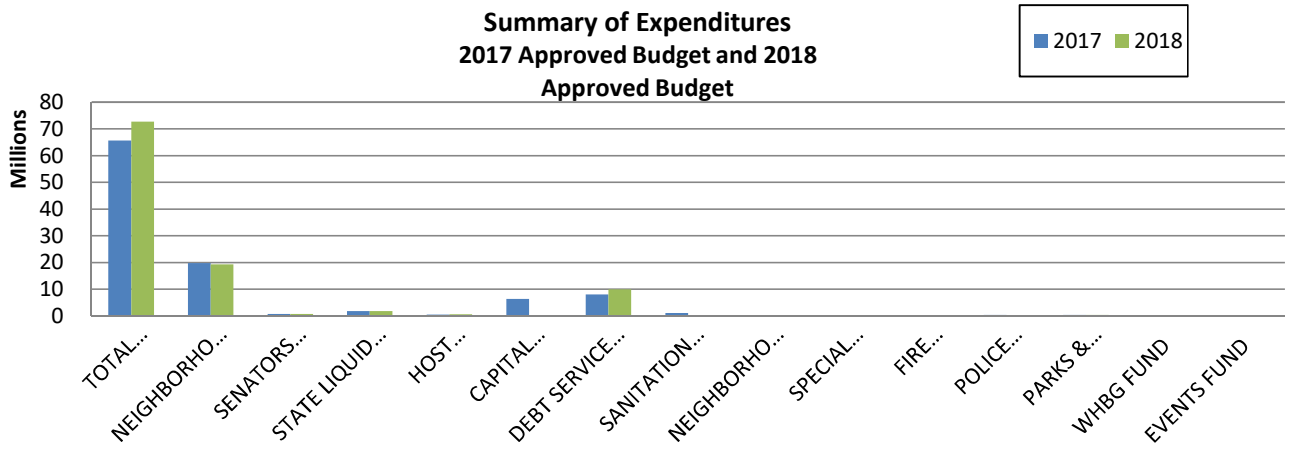
SUMMARY OF REVENUES
2018 APPROVED BUDGET

FUND	2017 APPROVED BUDGET	2018 APPROVED BUDGET	2017-2018 INCREASE/ (DECREASE)
GENERAL FUND			
Real Estate Taxes	16,631,432	17,404,871	773,438
Transfer Taxes	600,000	600,000	0
Hotel Taxes	840,000	840,000	0
Local Services Taxes	5,561,176	6,049,251	488,075
Earned Income Taxes	10,816,927	11,429,997	613,070
Mercantile/Business Privilege Taxes	7,332,208	7,315,050	(17,158)
Departmental Revenues	9,432,167	9,375,913	(56,254)
Fines and Forfeits	733,000	808,102	75,102
Other Licenses and Permits	581,744	623,493	41,748
Interest Income	33,752	26,566	(7,185)
Property Income	33,700	34,123	423
Miscellaneous	2,727,754	2,482,590	(245,164)
Intergovernmental	5,955,300	5,886,043	(69,257)
Interfund Transfers	147,821	721,546	573,725
Fund Balance Appropriation	4,311,764	9,234,300	4,922,535
TOTAL GENERAL FUND	65,738,746	72,831,844	7,093,099
NEIGHBORHOOD SERVICES FUND	20,472,046	19,286,483	(1,185,563)
SENATORS FUND	660,516	675,859	15,343
STATE LIQUID FUELS TAX FUND	1,965,972	1,783,328	(182,643)
HOST MUNICIPALITY FEES FUND	484,754	506,918	22,164
CAPITAL PROJECTS FUND	6,293,645	200,000	(6,093,645)
DEBT SERVICE FUND	7,984,578	9,866,020	1,881,441
SANITATION UTILITY FUND	1,008,499	1,710	(1,006,789)
NEIGHBORHOOD MITIGATION FUND	113,400	153,000	39,600
SPECIAL EVENTS & PROJ REIMB FUND	0	76,530	76,529
FIRE PROTECTION FUND	78,000	140,500	62,500
POLICE PROTECTION FUND	289,529	223,817	(65,712)
PARKS & RECREATION FUND	317,637	281,500	(36,136)
WHBG FUND	10,000	10,000	0
EVENTS FUND	164,637	179,230	14,593
TOTAL REVENUE	109,559,760	106,216,739	(3,343,021)



SUMMARY OF EXPENDITURES
2018 APPROVED BUDGET

FUND	2017 APPROVED BUDGET	2018 APPROVED BUDGET	2017-2018 INCREASE/ (DECREASE)
GENERAL FUND			
General Government	1,944,674	1,989,516	44,842
Administration	3,529,179	4,103,523	574,344
Community and Economic Development	1,467,034	3,042,731	1,575,697
Public Safety	27,347,143	30,962,828	3,615,685
Public Works	7,195,036	6,978,879	(216,157)
General Expenses	15,189,551	15,397,016	207,465
Transfers to Other Funds	9,039,224	10,335,701	1,296,477
TOTAL GENERAL FUND	65,711,842	72,810,194	7,098,353
NEIGHBORHOOD SERVICES FUND	19,674,396	19,269,176	(405,220)
SENATORS FUND	642,659	675,859	33,200
STATE LIQUID FUELS TAX FUND	1,797,500	1,772,901	(24,599)
HOST MUNICIPALITY FEES FUND	465,690	506,918	41,228
CAPITAL PROJECTS FUND	6,293,645	200,000	(6,093,645)
DEBT SERVICE FUND	7,984,578	9,866,020	1,881,442
SANITATION FUND	1,008,499	1,710	(1,006,790)
NEIGHBORHOOD MITIGATION FUND	108,400	152,000	43,600
SPECIAL EVENTS & PROJ REIMB FUND	0	76,530	76,530
FIRE PROTECTION FUND	78,000	140,500	62,500
POLICE PROTECTION FUND	284,253	223,817	(60,436)
PARKS & RECREATION FUND	317,637	281,500	(36,137)
WHBG FUND	9,500	9,500	0
EVENTS FUND	144,230	179,230	35,000
TOTAL EXPENDITURES	108,498,630	106,165,855	(2,332,775)



GENERAL FUND
RESOURCE ALLOCATION SUMMARY
2018 APPROVED BUDGET

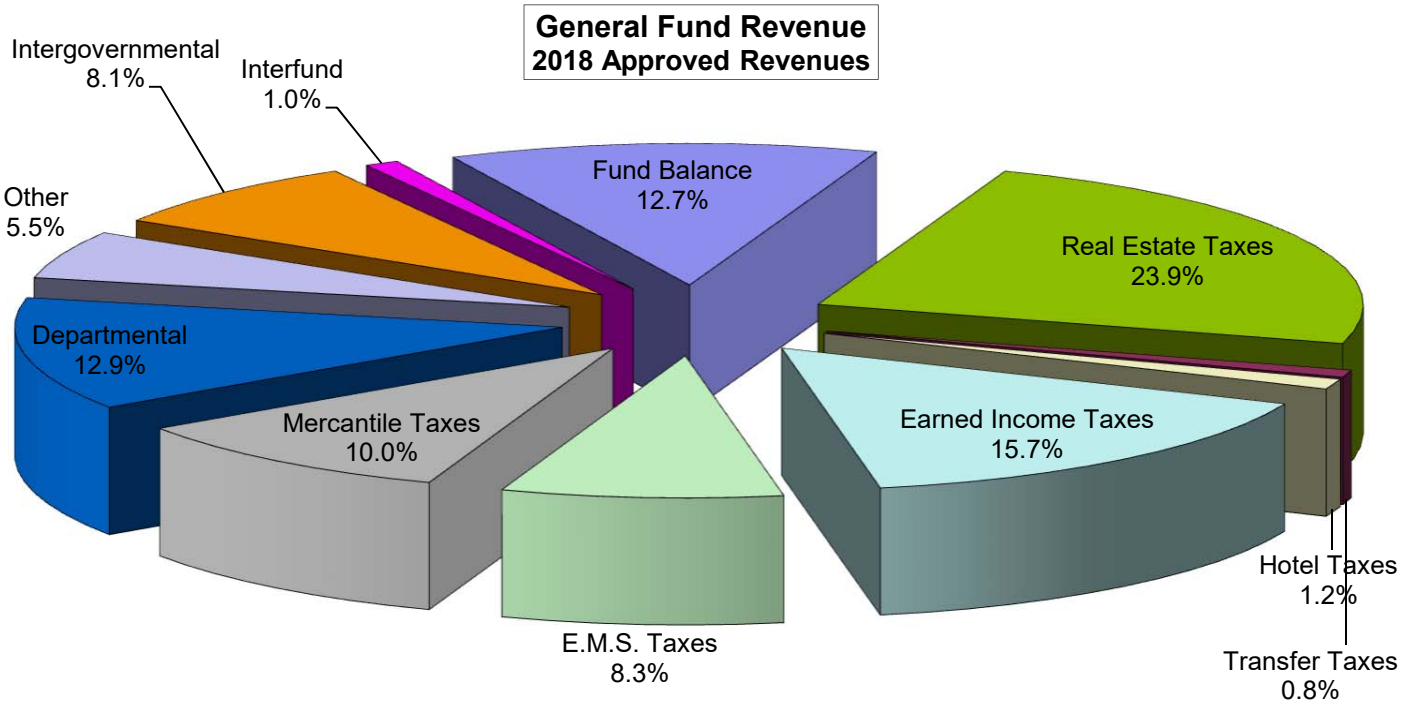
RESOURCES		APPROPRIATIONS	
REAL ESTATE TAXES	17,404,871	GENERAL GOVERNMENT	1,989,516
		ADMINISTRATION	4,103,523
TRANSFER TAXES	600,000	COMMUNITY AND ECONOMIC DEV.	3,042,731
		PUBLIC SAFETY	30,962,828
HOTEL TAXES	840,000	PUBLIC WORKS	6,978,879
OCCUPATIONAL PRIVILEGE TAXES	0		
LOCAL SERVICES TAXES	6,049,251	TOTAL DEPARTMENTS	47,077,477
EARNED INCOME TAXES	11,429,997		
MERCANTILE/BUSINESS PRIVILEGE	7,315,050	OTHER:	
DEPARTMENTAL REVENUES	9,375,913	GENERAL EXPENSES	15,397,016
		TRANSFERS TO OTHER FUNDS	10,335,701
FINES AND FORFEITS	808,102		
BUSINESS LICENSES AND PERMITS	623,493	TOTAL OTHER	25,732,718
INTEREST INCOME	26,566		
PROPERTY INCOME	34,123		
MISCELLANEOUS REVENUE	2,482,590		
OTHER FINANCING SOURCES	0		
INTERGOVERNMENTAL REVENUE	5,886,043		
INTERFUND REVENUE	721,546		
FUND BALANCE APPROPRIATION	9,234,300		
TOTAL RESOURCES	72,831,844	TOTAL APPROPRIATIONS	72,810,194

GENERAL FUND
REVENUE ANALYSIS SUMMARY
2018 APPROVED BUDGET

Account Name	2015 Actual	2016 Actual	2017 Actual YTD 12/22/2017	2017 Adjusted Budget	2018 Approved Budget
TAXES					
REAL ESTATE TAXES					
Real Estate Current	14,803,240	15,219,529	14,991,351	14,703,172	15,126,457
Real Estate Prior	2,024,190	2,103,919	2,225,783	1,928,260	2,278,413
TOTAL REAL ESTATE TAXES	16,827,430	17,323,448	17,217,133	16,631,432	17,404,871
OTHER TAXES					
Transfer Taxes	744,923	560,998	611,109	600,000	600,000
Hotel Taxes	840,000	840,000	0	840,000	840,000
Local Services Taxes	2,078,643	4,385,662	7,412,497	5,561,176	6,049,251
Earned Income Taxes	10,071,681	11,039,790	11,086,880	10,816,927	11,429,997
Mercantile/Business Privilege	6,693,799	7,223,526	7,300,249	7,332,208	7,315,050
TOTAL OTHER TAXES	20,429,046	24,049,976	26,410,735	25,150,311	26,234,298
TOTAL TAXES	37,256,476	41,373,424	43,627,869	41,781,743	43,639,169
DEPARTMENTAL REVENUES					
Administration	1,109,100	1,117,283	1,089,221	1,079,307	1,092,465
Building and Housing Development	1,002,143	1,265,503	1,983,264	1,061,430	1,038,149
Public Safety	1,881,094	6,180,906	6,852,342	6,698,280	6,688,670
Public Works	595,665	503,349	665,914	666,264	545,397
Parks and Recreation	16,562	10,357	10,100	14,678	11,231
TOTAL DEPT. REVENUES	4,604,564	9,077,398	10,600,842	9,519,959	9,375,913

GENERAL FUND
REVENUE ANALYSIS SUMMARY
2018 APPROVED BUDGET

Account Name	2015 Actual	2016 Actual	2017 Actual YTD 12/22/2017	2017 Adjusted Budget	2018 Approved Budget
OTHER REVENUES					
Fines and Forfeits	1,504,268	816,613	839,031	733,000	808,102
Licenses and Permits	593,939	601,167	635,509	581,744	623,493
Interest Income	29,072	80,689	87,046	33,752	26,566
Property Income	208,622	33,650	61,535	33,700	34,123
Miscellaneous	2,888,324	2,759,686	3,263,829	3,235,985	2,482,590
Other Financing Sources	75,000	0	0	0	0
Intergovernmental	2,742,203	6,436,170	5,483,587	5,955,300	5,886,043
Interfund	1,758,219	5,018,799	134,561	2,688,570	721,546
TOTAL OTHER REVENUES	9,799,647	15,746,773	10,505,099	13,262,051	10,582,463
GENERAL FUND REVENUES	51,660,686	66,197,596	64,733,809	64,563,752	63,597,544
Fund Balance Appropriation	0	0	0	11,238,521	9,234,300
GENERAL FUND RESOURCES	51,660,686	66,197,596	64,733,809	75,802,273	72,831,844



GENERAL FUND
REVENUE ANALYSIS DETAIL
2018 APPROVED BUDGET

Account Name	2015 Actual	2016 Actual	2017 Actual YTD 12/22/2017	2017 Adjusted Budget	2018 Approved Budget
TAXES					
REAL ESTATE TAXES					
CURRENT YEAR LEVY					
Discount Period	12,574,019	12,291,211	12,115,846	12,384,940	12,128,599
Flat Period	1,503,872	1,663,744	1,811,910	1,342,038	1,814,028
Prior Year Flat	865	0	20,041	0	4,963
Penalty Period	1,002,535	1,373,009	1,196,137	1,119,375	1,292,588
Refund of Prior Year Taxes	(94,890)	0	(27,593)	(13,110)	(408)
TOTAL CURRENT YEAR LEVY	14,986,401	15,327,964	15,116,341	14,833,243	15,239,771
CURRENT YEAR DISCOUNT AND PENALTY					
Discount (2%)	(283,462)	(245,800)	(244,631)	(246,190)	(242,572)
Penalty (10%)	100,301	137,364	119,640	116,119	129,259
TOTAL DISCOUNT & PENALTY	(183,161)	(108,435)	(124,991)	(130,071)	(113,313)
TOTAL CURRENT YEAR TAXES	14,803,240	15,219,529	14,991,351	14,703,172	15,126,457
PRIOR YEARS' TAXES					
Tax Liens - Principal	(17)	0	(54)	0	0
Tax Amount - 1st Year Prior	612,832	654,949	710,249	613,534	734,299
Tax Amount - 2nd Year Prior	925,794	906,364	934,880	845,690	975,596
Tax Amount - 3rd & More Prior Years	122,664	160,427	190,111	124,884	164,783
Penalty & Int - 1st Year Prior	78,101	95,023	93,839	82,728	99,747
Penalty & Int - 2nd Year Prior	218,087	217,007	219,360	198,776	230,388
Penalty & Int - 3rd & More Years	66,729	70,150	77,399	62,648	73,600
TOTAL PRIOR YEARS' TAXES	2,024,190	2,103,919	2,225,783	1,928,260	2,278,413
TOTAL REAL ESTATE TAXES	16,827,430	17,323,448	17,217,133	16,631,432	17,404,871
OTHER TAXES					
Transfer Taxes	744,923	560,998	611,109	600,000	600,000
Hotel Taxes	840,000	840,000	0	840,000	840,000

GENERAL FUND
REVENUE ANALYSIS DETAIL
2018 APPROVED BUDGET

Account Name	2015 Actual	2016 Actual	2017 Actual YTD 12/22/2017	2017 Adjusted Budget	2018 Approved Budget
LOCAL SERVICE TAXES					
Tax Amount - Current Year	1,456,293	3,909,672	7,540,674	3,969,003	6,157,000
Penalty - Current Tax	260	0	(1)	261	(1)
Tax Amount - Prior Year	653,292	551,485	4,406	1,630,997	0
Local Service Tax Commission	(31,236)	(75,495)	(132,581)	(37,958)	(107,748)
Penalty - Prior Year	33	0	0	488	0
L.S.T. Tax Commissions	0	0	0	(1,275)	0
Prior Year L.S.T. Commissions	0	0	0	(340)	0
TOTAL L.S.T.	2,078,643	4,385,662	7,412,497	5,561,176	6,049,251
EARNED INCOME TAXES					
Tax Amount - Current Year	10,216,909	11,209,665	11,255,006	10,966,500	11,600,000
E.I.T. Commissions	(141,110)	(162,475)	(168,126)	(145,813)	(168,200)
E.I.T. Annual Returns Cost	0	(3,760)	0	(3,760)	0
E.I.T. DCTCC Fees	(4,118)	(3,640)	0	0	(1,803)
TOTAL E.I.T.	10,071,681	11,039,790	11,086,880	10,816,927	11,429,997
MERCANTILE/BUSINESS PRIVILEGE LICENSES					
Business Privilege - Current Year	149,680	145,540	252,050	185,000	160,000
Business Privilege - Prior Year	15,520	12,104	7,800	12,000	10,000
Landlord - Current Year	98,800	95,880	120,500	112,500	110,000
Landlord - Prior Year	17,880	11,720	17,720	8,000	8,000
License Commission	(428)	(10)	0	0	0
Filing Fee/Court Cost Remittance	0	0	3,357	0	5,000
MERCANTILE/BUSINESS TAXES					
Current Year Tax	2,261,004	2,602,611	2,611,202	2,550,000	2,550,000
Prior Year Tax	349,599	112,627	134,470	200,000	130,000
Penalty	129,849	84,583	100,187	90,000	80,000
Interest	147,849	15,427	24,339	50,000	20,000
Tax Commission	(101,209)	(16,206)	0	(63,792)	0
Amusement Tax	288,996	315,664	285,473	290,000	290,000
Amusement Tax - Prior Year	0	14,256	8,604	0	5,000
Amusement Tax Penalty	144	0	0	0	0
Amusement Tax Interest	552	2,341	1,838.96	500	550
Parking Tax	3,289,446	3,769,704	3,670,603	3,850,000	3,900,000
Parking License Fee	11,573	13,724	13,080	14,000	12,500
Parking License Fee - Prior Year	2,131	710	4,076	1,000	1,000
Parking License Fee - Interest	2,007	3,010	3,284	2,000	2,000
General License Tax	30,405	39,840	41,665	31,000	31,000
TOTAL MERC./BUS. PRIV.	6,693,799	7,223,526	7,300,249	7,332,208	7,315,050
TOTAL OTHER TAXES	20,429,046	24,049,976	26,410,735	25,150,311	26,234,298
TOTAL TAXES	37,256,476	41,373,424	43,627,869	41,781,743	43,639,169

GENERAL FUND
REVENUE ANALYSIS DETAIL
2018 APPROVED BUDGET

Account Name	2015 Actual	2016 Actual	2017 Actual YTD 12/22/2017	2017 Adjusted Budget	2018 Approved Budget
DEPARTMENTAL REVENUES					
ADMINISTRATION					
Grants Fund	30,000	0	0	0	0
Sanitation Utility Fund	506,063	0	0	0	0
Disposal Fund	305,000	0	0	0	0
Neighborhood Service Fund	0	811,063	811,063	811,063	811,063
Satisfaction Fees	316	150	380	443	245
Filing Fee Returns	504	219	1,410	701	1,372
Metro	18,925	0	0	0	0
Life Partnership Registry	25	25	25	45	25
Liens - Court Costs	0	0	16	0	0
Collection Revenue (School)	94,591	122,455	107,487	142,027	141,308
Collection Fees (School Merc.)	109,061	118,368	95,065	71,145	70,601
Returned Check Fee	6,346	3,948	4,255	6,822	4,660
Other Administration Revenue	38,098	60,950	69,520	46,887	63,098
Documents/Publications - Mercantile	170	106	1	174	92
TOTAL ADMINISTRATION	1,109,100	1,117,283	1,089,221	1,079,307	1,092,465
BUILDING & HOUSING DEVELOPMENT					
Rooming House	10,250	8,920	12,430	7,800	8,200
Appeal Hearing Fees	0	800	0	800	800
License Renewal Fees	146,950	187,525	164,650	180,000	145,000
Permit Fees - Electrical	72,377	94,857	158,969	60,000	62,000
Permit Fees - Plumbing	60,100	62,302	61,495	50,000	45,000
Permit Fees - Building	354,726	450,092	978,466	290,000	325,000
Permit Fees - Low Voltage Electric	10,564	2,943	1,202	5,000	3,000
Permit Fees - Dumpster	3,125	3,500	3,635	2,500	2,500
Permit Fees - Demolition	27,467	22,273	23,013	20,000	15,000
Fire Prevention Code	48,856	41,384	55,577	25,000	38,000
Permit Fees - Special	2,020	2,672	4,052	2,000	2,000
Fees - Flood Plain Certification	1,465	1,865	1,590	1,500	4,500
Fees - Buyer Notification	19,120	22,210	25,795	15,000	15,000
Fees - Planning	10,990	5,990	2,084	6,000	5,990
Fees - City Health Inspection	82,410	75,785	100,140	65,000	65,000
Fees - Zoning Hearing Board	13,935	12,983	7,325	9,800	9,800
Permit Fees - Zoning	46,337	54,601	121,804	40,000	65,000
Zoning Commission	(45)	0	0	0	0
Rental Inspection	89,370	210,126	257,037	280,000	225,000
Publications and Maps	900	4,100	2,975	500	500
Warrant Services Fee	1,225	575	1,025	530	859
TOTAL BUILDING & HOUSING DEV.	1,002,143	1,265,503	1,983,264	1,061,430	1,038,149

GENERAL FUND
REVENUE ANALYSIS DETAIL
2018 APPROVED BUDGET

Account Name	2015 Actual	2016 Actual	2017 Actual YTD 12/22/2017	2017 Adjusted Budget	2018 Approved Budget
PUBLIC SAFETY					
Fire and Burglar Alarm	68,623	47,628	42,293	60,000	50,000
Vehicular Extraction Fees	4,744	10,733	10,942	8,450	10,942
Special Police Services	0	3,750	0	0	0
Towing Fees	21,665	22,595	22,666	22,397	21,067
Police Investigation Reports	56,105	87,915	46,175	52,224	58,985
Booking Processing Fee	39,327	19,835	36,815	18,249	33,140
Fire Investigation Reports	1,500	1,775	1,697	1,667	1,624
Fire Inspection/Safety	100	300	0	300	200
Fees - Firefighter Application	0	12,970	0	0	12,970
Meter Bag Rental	21,504	24,116	49,372	20,000	20,000
Fire Grants (SAFER)	278,538	0	0	0	0
Police Personnel Reimb.	26,622	32,965	37,376	26,000	44,500
ARRA COPS Grant	191,699	0	302,034	136,918	167,776
Police On Patrol	10,167	14,137	0	10,167	1,006
Domestic Violence Grant	0	14,150	3,000	2,302	2,302
FEMA/USAR Contract	0	36,795	70,205	90,000	20,000
HHA Reimbursement	248,885	432,127	315,540	250,000	250,000
Other Public Safety Revenue	46,708	4,554,343	5,051,423	5,040,000	5,040,000
Fees - Permit Parking	42,970	47,105	43,595	39,731	39,731
Fines and Costs	49,535	42,244	13,727	48,028	48,028
Drug Task Force Reimbursement	104,026	90,962	67,213	74,082	74,082
Highway Safety Program Reimburse.	7,175	13,281	11,890	9,463	11,890
Dog Licenses	7,704	7,096	8,340	8,000	8,000
Fees - Booting	8,850	3,300	3,000	10,800	2,925
Police Extra Duty Revenue	644,647	660,784	715,040	769,502	769,502
TOTAL PUBLIC SAFETY	1,881,094	6,180,906	6,852,342	6,698,280	6,688,670

GENERAL FUND
REVENUE ANALYSIS DETAIL
2018 APPROVED BUDGET

Account Name	2015 Actual	2016 Actual	2017 Actual YTD 12/22/2017	2017 Adjusted Budget	2018 Approved Budget
PUBLIC WORKS					
Street Cut Inspect	157,509	125,000	250,000	250,000	250,000
Street Cut Degradation Fees	140	0	0	0	0
VMC Charges - THA Covanta	1,473	0	0	0	0
VMC Charges- Fed Grant	2,464	1,268	1,665	0	0
VMC Charges - Sanitation	258,304	234,420	388,769	293,243	279,300
VMC Charges - State Liquid Fuels	138,675	139,342	5,658	0	0
VMC Charges - Hbg Redev. Authority	274	0	0	0	0
VMC Charges - Hbg School District	2,927	0	0	0	0
Sewer Maintenance Liens - Principal	1,482	159	667	160	542
Sewer Maintenance Liens - Interest	697	24	214	24	214
CDBG Reimbursement - Demolition	21,526	0	0	115,000	0
Other Public Works Revenue	10,194	3,136	18,941	7,836	15,341
TOTAL PUBLIC WORKS	595,665	503,349	665,914	666,264	545,397
PARKS AND RECREATION					
Revenue - Pool #1	8,658	4,100	7,595	7,945	7,595
Revenue - Pool #2	5,979	4,419	2,320	4,986	2,320
Fees - Shade Trees	165	145	185	161	165
Other Parks and Recreation Rev.	1,760	1,693	0	1,586	1,151
TOTAL PARKS AND RECREATION	16,562	10,357	10,100	14,678	11,231
TOTAL DEPARTMENT REVENUE	4,604,564	9,077,398	10,600,842	9,519,959	9,375,913

GENERAL FUND
REVENUE ANALYSIS DETAIL
2018 APPROVED BUDGET

Account Name	2015 Actual	2016 Actual	2017 Actual YTD 12/22/2017	2017 Adjusted Budget	2018 Approved Budget
OTHER REVENUES					
FINES AND FORFEITS					
DJ - Traffic Violations	103,268	110,545	131,808	103,000	103,000
DJ - Summary Criminal Offenses	213,479	184,249	206,954	205,000	205,000
DJ - Codes Violations	86,928	74,375	92,567	75,000	75,000
City Parking Violations	1,100,593	447,119	407,702	350,000	425,102
Other Fines and Forfeits	0	326	0	0	0
TOTAL FINES AND FORFEITS	1,504,268	816,613	839,031	733,000	808,102
LICENSES AND PERMITS					
Alcoholic Beverage Licenses	33,400	28,950	28,250	36,300	28,250
Cable TV Franchise License	560,539	572,217	607,259	545,444	595,243
TOTAL LICENSES AND PERMITS	593,939	601,167	635,509	581,744	623,493
INTEREST INCOME					
Savings	0	23,313	0	1	1
Tax Appeal	0	280	0	5	41
Collection System	0	10	1	1	1
Education	0	7,879	0	7,222	0
E.M.S.Tax Rebate Account Interest	0	112	57	3	3
Interest on CDs	24,167	33,533	689	19,780	19,780
PNI Loan Interest	4,904	2,108	0	6,454	6,454
Other Investments	0	13,454	86,299	286	286
TOTAL INTEREST INCOME	29,072	80,689	87,046	33,752	26,566
PROPERTY INCOME					
Rental Income	2,100	2,025	2,100	2,113	2,100
Easement Fees	31,587	31,625	32,023	31,587	32,023
Gain on Sale of Fixed Assets	174,935	0	27,412	0	0
TOTAL PROPERTY INCOME	208,622	33,650	61,535	33,700	34,123

GENERAL FUND
REVENUE ANALYSIS DETAIL
2018 APPROVED BUDGET

Account Name	2015 Actual	2016 Actual	2017 Actual YTD 12/22/2017	2017 Adjusted Budget	2018 Approved Budget
MISCELLANEOUS					
Reimbursement for Loss/Damage	0	0	568	0	0
Reimb. for THA Shared Svcs	479,256	0	0	0	0
Stop Loss Recoveries	560,123	187,900	49,846	100,000	100,000
Work Comp-Excess Recovery	0	0	210	0	0
Reimbursement for Shares Extended	66,555	0	21,987	0	0
NLC Service Line Warranty	0	8,176	7,628	8,176	7,628
Receipt of Prior Year Revenue	0	0	419,301	0	0
Insurance Reimbursement for Loss	250,238	19,352	271,532	434,956	150,000
Contributions and Donations	227,202	255,960	475,000	365,000	250,000
Payments In Lieu of Taxes (PILOTS)	471,068	728,031	549,644	500,000	676,797
Municipal Tavern Games Tax	0	387	399	387	399
Refund of Expenditures	132,383	14,888	172,960	227,658	81,000
Express Script Rebate	598,185	516,490	283,775	500,000	478,045
LED Electricity Rebate	0	374,962	173,628	294,808	0
Medicare Part D Program	102,867	53,107	138,840	80,000	90,000
Medical-Employee Contribution	0	598,009	592,315	710,000	639,720
Miscellaneous Lien - Principal	448	2,424	106,197	15,000	9,000
TOTAL MISCELLANEOUS	2,888,324	2,759,686	3,263,829	3,235,985	2,482,590
OTHER FINANCING SOURCES					
T.R.A.N./Loan Proceeds	75,000	0	0	0	0
TOTAL OTHER FINANCING SOURCES	75,000	0	0	0	0
INTERGOVERNMENTAL					
Pension System State Aid	2,158,604	2,545,914	2,639,729	2,532,920	2,629,069
Public Utility Realty Taxes	45,699	41,845	42,611	45,000	45,000
Capital Fire Protection	0	992,000	0	0	0
Grant Proceeds	10,000	45,000	159,897	377,380	211,583
Ground Lease Payment	527,900	1,093,623	1,058,301	1,202,000	1,238,060
Priority Parking Distribution	0	1,717,788	1,583,049	1,798,000	1,762,331
TOTAL INTERGOVERNMENTAL	2,742,203	6,436,170	5,483,587	5,955,300	5,886,043

GENERAL FUND
REVENUE ANALYSIS DETAIL
2018 APPROVED BUDGET

Account Name	2015 Actual	2016 Actual	2017 Actual YTD 12/22/2017	2017 Adjusted Budget	2018 Approved Budget
INTERFUND TRANSFERS					
Capital Projects Fund	0	0	0	0	670,000
Trust and Agency Fund	8,958	0	0	0	0
State & Fed Grants	0	4,692,303	0	0	0
Federal Grants	0	280,392	134,561	2,592,295	51,546
Sanitation Utility Fund	1,749,261	0	0	0	0
CDBG Funds	0	42,017	0	0	0
Neighborhood Mitigation Fund	0	0	0	67,400	0
TOTAL INTERFUND TRANSFERS	1,758,219	5,018,799	134,561	2,688,570	721,546
TOTAL OTHER REVENUES	9,799,647	15,746,773	10,505,099	13,262,051	10,582,463
GENERAL FUND REVENUE	51,660,686	66,197,596	64,733,809	64,563,752	63,597,544
Fund Balance Appropriation	0	0	0	11,238,521	9,234,300
GENERAL FUND RESOURCES	51,660,686	66,197,596	64,733,809	75,802,273	72,831,844

2018 Adopted Budget

Revenue Line Item

BUDGET UNIT: 01000100 GENERAL FUND

Account	2015 Actual	2016 Actual	2017 Actual YTD (12/22)	2017 Adjusted Budget	2018 Adopted Budget
301001 DISCOUNT PERIOD	$12,574,019	$12,291,211	$12,115,846	$12,384,940	$12,128,599
301002 FLAT PERIOD	$1,503,872	$1,663,744	$1,811,910	$1,342,038	$1,814,028
301003 PENALTY PERIOD	$1,002,535	$1,373,009	$1,196,137	$1,119,375	$1,292,588
301004 REFUND PRIOR YR RE TAX	($94,890)	$0	($27,593)	($13,110)	($408)
302001 DISCOUNT AMOUNT	($283,462)	($245,800)	($244,631)	($246,190)	($242,572)
302003 PENALTY AMOUNT	$100,301	$137,364	$119,640	$116,119	$129,259
303000 PRIOR YR FLAT AMT	$865	$0	$20,041	$0	$4,963
304001 TAX LIENS - PRINCIPAL	($17)	$0	($54)	$0	$0
305001 TAX AMOUNT-1ST PRIOR YEAR	$612,832	$654,949	$710,249	$613,534	$734,299
305002 TAX AMOUNT-2ND PRIOR YEAR	$925,794	$906,364	$934,880	$845,690	$975,596
305003 TAX AMOUNT-3RD PRIOR YEAR	$122,664	$160,427	$190,111	$124,884	$164,783
306001 PENALTY/INT 1ST YR PRIOR	$78,101	$95,023	$93,839	$82,728	$99,747
306002 PENALTY/INT 2ND YR PRIOR	$218,087	$217,007	$219,360	$198,776	$230,388
306003 PENALTY/INT 3RD YR PRIOR	$66,729	$70,150	$77,399	$62,648	$73,600
301100 REAL ESTATE TAXES	**$16,827,430**	**$17,323,448**	**$17,217,133**	**$16,631,432**	**$17,404,871**
309000 TRANSFER TAX REVENUE	$744,923	$560,998	$611,109	$600,000	$600,000
309100 TRANSFER TAXES	**$744,923**	**$560,998**	**$611,109**	**$600,000**	**$600,000**
310000 HOTEL TAX REVENUE	$840,000	$840,000	$0	$840,000	$840,000
310100 HOTEL TAXES	**$840,000**	**$840,000**	**$0**	**$840,000**	**$840,000**
316000 EMERGENCY/MUN SERVICES	$1,456,293	$3,909,672	$7,540,674	$3,969,003	$6,157,000
316003 CURR YR PENALTY	$260	$0	($1)	$261	($1)
316006 EMS TAX PRIOR YEAR	$653,292	$551,485	$4,406	$1,630,997	$0
316007 PEN PRIOR YEAR	$33	$0	$0	$488	$0
316009 LOCAL SVCS TAX-COMMISSION	($31,236)	($75,495)	($132,581)	($37,958)	($107,748)
318000 EMS TAX COMMISSIONS	$0	$0	$0	($1,275)	$0
318006 PRIOR YR EMS COMMISSION	$0	$0	$0	($340)	$0
316100 E.M.S. TAX	**$2,078,643**	**$4,385,662**	**$7,412,497**	**$5,561,176**	**$6,049,251**
321000 EIT - CURR YR	$10,216,909	$11,209,665	$11,255,006	$10,966,500	$11,600,000
323001 EIT COMMISSIONS	($141,110)	($162,475)	($168,126)	($145,813)	($168,200)
323004 EIT - ANNUAL RETURNS COST	$0	($3,760)	$0	($3,760)	$0
323003 EIT-DCTCC FEES	($4,118)	($3,640)	$0	$0	($1,803)
321100 EARNED INCOME TAX	**$10,071,681**	**$11,039,790**	**$11,086,880**	**$10,816,927**	**$11,429,997**
324001 MERCANTILE/BUS LIC CUR YR	$149,680	$145,540	$252,050	$185,000	$160,000
324002 MERCANTILE/BUS LIC PR YR	$15,520	$12,104	$7,800	$12,000	$10,000
324004 MERC/LANDLORD LIC CURR YR	$98,800	$95,880	$120,500	$112,500	$110,000
324005 MERC/LANDLORD LIC PRIORYR	$17,880	$11,720	$17,720	$8,000	$8,000
324009 MERC LIC COMMISION	($428)	($10)	$0	$0	$0
324020 FILE FEE/COURT COST REMIT	$0	$0	$3,357	$0	$5,000
324100 MERC/BUS PRIVIL LICENSES	**$281,452**	**$265,234**	**$401,427**	**$317,500**	**$293,000**
325001 MBP TAX - CURRENT YR	$2,261,004	$2,602,611	$2,611,202	$2,550,000	$2,550,000
325002 MBP TAX - PRIOR YR	$349,599	$112,627	$134,470	$200,000	$130,000
325003 MBP TAX - PENALTY	$129,849	$84,583	$100,187	$90,000	$80,000
325004 MBP TAX - INTEREST	$147,849	$15,427	$24,339	$50,000	$20,000
325009 MBP TAX COMMISION	($101,209)	($16,206)	$0	($63,792)	$0
326001 MBP AMUSEMENT TAX	$288,996	$315,664	$285,473	$290,000	$290,000
326002 MBP AMUSEMT TAX-PRIOR YR	$0	$14,256	$8,604	$0	$5,000
326003 MBP AMUSEMENT TAX PENALTY	$520	$2,142	$1,797	$500	$500
326004 MBP AMUSEMENT TAX - INT	$32	$199	$42	$0	$50
326011 AMUSEMENT TAX PENALTY	$144	$0	$0	$0	$0
327000 MBP PARKING TAXES CURRENT	$3,289,446	$3,769,704	$3,670,603	$3,850,000	$3,900,000
327001 MBP PARKING FEE	$11,573	$13,724	$13,080	$14,000	$12,500
327002 PARKING LICENSE FEE-PRIOR	$2,131	$710	$4,076	$1,000	$1,000
327003 PARKING LICENSE FEE-PENAL	$2,007	$3,010	$3,284	$2,000	$2,000
329000 MBP GENERAL LICENSE TAX	$30,405	$39,840	$41,665	$31,000	$31,000
325100 MERC/BUS TAXES	**$6,412,347**	**$6,958,292**	**$6,898,821**	**$7,014,708**	**$7,022,050**
340008 GRANTS FUND	$30,000	$0	$0	$0	$0

2018 Adopted Budget

Revenue Line Item

BUDGET UNIT: 01000100 GENERAL FUND

Account	2015 Actual	2016 Actual	2017 Actual YTD (12/22)	2017 Adjusted Budget	2018 Adopted Budget
340027 SANITATION UTILITY FUND	$506,063	$0	$0	$0	$0
340028 LANDFILL/INCIN UTILITY FUND	$305,000	$0	$0	$0	$0
340025 NEIGHBORHOOD SERVICES UTILITY	$0	$811,063	$811,063	$811,063	$811,063
340040 SATISFACTION FEES	$316	$150	$380	$443	$245
340050 FILING FEE RETURNS	$504	$219	$1,410	$701	$1,372
340060 METRO	$18,925	$0	$0	$0	$0
340061 LIFE PARTNERSHIP REGISTRY	$25	$25	$25	$45	$25
340065 LIENS - COURT COSTS	$0	$0	$16	$0	$0
340080 COLLECTION REV (SCHOOL)	$94,591	$122,455	$107,487	$142,027	$141,308
340081 COLLECTION FEES(SCHOOL)	$109,061	$118,368	$95,065	$71,145	$70,601
340085 NSF CHECK FEE	$6,346	$3,948	$4,255	$6,822	$4,660
340090 OTHER ADMINISTRATIVE	$38,098	$60,950	$69,520	$46,887	$63,098
340091 MERCANTILE DOCS/PUBLICATE	$170	$106	$1	$174	$92
340100 DEPT OF ADMIN REVENUES	**$1,109,100**	**$1,117,283**	**$1,089,221**	**$1,079,307**	**$1,092,465**
341001 ROOMING HOUSE	$10,250	$8,920	$12,430	$7,800	$8,200
341002 APPEAL HEARING FEES	$0	$800	$0	$800	$800
341011 LICENSE RENEWAL FEES	$146,950	$187,525	$164,650	$180,000	$145,000
341020 ELECTRICAL PERMIT FEE	$72,377	$94,857	$158,969	$60,000	$62,000
341021 PLUMBING PERMIT FEE	$60,100	$62,302	$61,495	$50,000	$45,000
341022 BUILDING PERMIT FEE	$354,726	$450,092	$978,466	$290,000	$325,000
341023 LOW VOLTAGE ELEC. PERMITS	$10,564	$2,943	$1,202	$5,000	$3,000
341024 DUMPSTER PERMIT FEES	$3,125	$3,500	$3,635	$2,500	$2,500
341025 DEMOLITION PERMIT FEES	$27,467	$22,273	$23,013	$20,000	$15,000
341026 FIRE PREVENTION CODE	$48,856	$41,384	$55,577	$25,000	$38,000
341027 SPECIAL PERMIT FEES	$2,020	$2,672	$4,052	$2,000	$2,000
341028 FLOOD PLAIN CERTIFICATION	$1,465	$1,865	$1,590	$1,500	$4,500
341030 BUYER NOTIFY FEES	$19,120	$22,210	$25,795	$15,000	$15,000
341050 PLANNING FEES	$10,990	$5,990	$2,084	$6,000	$5,990
341051 HEALTH INSPECT FEES	$82,410	$75,785	$100,140	$65,000	$65,000
341060 ZONING HEARING BOARD FEES	$13,935	$12,983	$7,325	$9,800	$9,800
341061 PERMIT FEES-ZONING SIGN	$46,337	$54,601	$121,804	$40,000	$65,000
341069 ZONING COMMISSION	($45)	$0	$0	$0	$0
341072 RENTAL INSPECTION INCOME	$89,370	$210,126	$257,037	$280,000	$225,000
341080 SALE OF PUB/MAPS/GIS DATA	$900	$4,100	$2,975	$500	$500
342011 WARRANT SERVICES FEES	$1,225	$575	$1,025	$530	$859
341100 DBHD REVENUES	**$1,002,143**	**$1,265,503**	**$1,983,264**	**$1,061,430**	**$1,038,149**
342008 BURG/FIRE ALARMS	$68,623	$47,628	$42,293	$60,000	$50,000
342009 VEHICLE EXTRACTION FEES	$4,744	$10,733	$10,942	$8,450	$10,942
342015 TOWING FEES	$21,665	$22,595	$22,666	$22,397	$21,067
342020 POLICE INV REPORTS	$56,105	$87,915	$46,175	$52,224	$58,985
342021 BOOKING PROCESSING FEE	$39,327	$19,835	$36,815	$18,249	$33,140
342030 FIRE INV REPORTS	$1,500	$1,775	$1,697	$1,667	$1,624
342031 FIRE INSPECTION/SAFETY	$100	$300	$0	$300	$200
342043 FIREFIGHTER APP FEES	$0	$12,970	$0	$0	$12,970
342050 METER BAG RENTAL	$21,504	$24,116	$49,372	$20,000	$20,000
342051 FIRE GRANTS (SAFER)	$278,538	$0	$0	$0	$0
342061 POLICE PERSONNEL REIMB	$26,622	$32,965	$37,376	$26,000	$44,500
342070 ARRA COPS	$191,699	$0	$302,034	$136,918	$167,776
342074 POLICE ON PATROL	$10,167	$14,137	$0	$10,167	$1,006
342079 DOMESTIC VIOLENCE GRANT	$0	$14,150	$3,000	$2,302	$2,302
342086 FEMA/USAR CONTRACT	$0	$36,795	$70,205	$90,000	$20,000
342089 HHA REIMBURSEMENT	$248,885	$432,127	$315,540	$250,000	$250,000
342090 OTHER PUBLIC SAFETY	$46,708	$4,554,343	$5,051,423	$5,040,000	$5,040,000
342091 PERMIT PARKING FEES	$42,970	$47,105	$43,595	$39,731	$39,731
342092 FINE AND COSTS	$49,535	$42,244	$13,727	$48,028	$48,028
342093 DRUG TASK FORCE REIMBURS	$104,026	$90,962	$67,213	$74,082	$74,082

2018 Adopted Budget

Revenue Line Item

BUDGET UNIT: 01000100 GENERAL FUND

Account	2015 Actual	2016 Actual	2017 Actual YTD (12/22)	2017 Adjusted Budget	2018 Adopted Budget
342094 HIGHWAY SAFETY GRANT	$7,175	$13,281	$11,890	$9,463	$11,890
342098 DOG AND CAT LICENSES	$7,704	$7,096	$8,340	$8,000	$8,000
342099 BOOTING FEES	$8,850	$3,300	$3,000	$10,800	$2,925
342010 SPEC POLICE SERVICES	$0	$3,750	$0	$0	$0
342901 POLICE EXTRA DUTY	$644,647	$660,784	$715,040	$769,502	$769,502
342100 DEPT OF PUBLIC SAFETY	**$1,881,094**	**$6,180,906**	**$6,852,342**	**$6,698,280**	**$6,688,670**
343002 STREET CUT INSPECT	$157,509	$125,000	$250,000	$250,000	$250,000
343003 ST CUT DEGRADATION FEES	$140	$0	$0	$0	$0
343030 VMC CHARGES THA-COVANTA	$1,473	$0	$0	$0	$0
343035 VMC CHRGS - FED GRANT	$2,464	$1,268	$1,665	$0	$0
343037 VMC CHRGS/SANITATION FUND	$258,304	$234,420	$388,769	$293,243	$279,300
343040 VMC CHRGS/STATE LIQ FUEL	$138,675	$139,342	$5,658	$0	$0
343044 VMC CHARGES-HBG REDEVLOP.	$274	$0	$0	$0	$0
343045 VMC CHARGES-HBG SCHOOL	$2,927	$0	$0	$0	$0
343051 SEWER MAINT LIENS-PRINCIP	$1,482	$159	$667	$160	$542
343052 SEWER MAINT LIENS-PENALTY	$697	$24	$214	$24	$214
343084 CDBG REIMB. - DEMOLITION	$21,526	$0	$0	$115,000	$0
343090 OTHER PUB WORKS	$10,194	$3,136	$18,941	$7,836	$15,341
343100 DEPT OF PUBLIC WORKS	**$595,665**	**$503,349**	**$665,914**	**$666,264**	**$545,397**
345001 POOL #1	$8,658	$4,100	$7,595	$7,945	$7,595
345002 POOL #2	$5,979	$4,419	$2,320	$4,986	$2,320
345011 SHADE TREE FEES	$165	$145	$185	$161	$165
345090 OTHER PARKS & REC	$1,760	$1,693	$0	$1,586	$1,151
345100 DEPT OF PARKS & REC	**$16,562**	**$10,357**	**$10,100**	**$14,678**	**$11,231**
346012 DJ-TRAFF VIOLATINS	$103,268	$110,545	$131,808	$103,000	$103,000
346013 DJ-SUMMARY CRIMINAL OFF	$213,479	$184,249	$206,954	$205,000	$205,000
346015 DJ-CODES VIOLATIONS	$86,928	$74,375	$92,567	$75,000	$75,000
346020 PARK TICKETS-VIO FINE	$1,100,593	$447,119	$407,702	$350,000	$425,102
346090 OTHER FINES & FORFEITS	$0	$326	$0	$0	$0
346100 FINES & FORFEITS	**$1,504,268**	**$816,613**	**$839,031**	**$733,000**	**$808,102**
347010 ALCOHOLIC BEVERAGE LICENS	$33,400	$28,950	$28,250	$36,300	$28,250
347020 TV FRANCHISE LICENSE	$560,539	$572,217	$607,259	$545,444	$595,243
347100 LICENSES & PERMITS	**$593,939**	**$601,167**	**$635,509**	**$581,744**	**$623,493**
350000 SAVINGS ACCT INTEREST	$0	$23,313	$0	$1	$1
350001 TAX APPEAL INT EARNINGS	$0	$280	$0	$5	$41
350003 INT SAVINGS-COLL SYSTEM	$0	$10	$1	$1	$1
350009 INTEREST EARNINGS EDCL	$0	$7,879	$0	$7,222	$0
350070 EMS TAX INTEREST	$0	$112	$57	$3	$3
351000 INT ON CDS	$24,167	$33,533	$689	$19,780	$19,780
351091 PNI LOAN INTEREST	$4,904	$2,108	$0	$6,454	$6,454
352000 INT ON INVSTMTS/GRANT	$0	$13,454	$86,299	$286	$286
350100 INTEREST INCOME	**$29,072**	**$80,689**	**$87,046**	**$33,752**	**$26,566**
355000 RENTAL INCOME	$2,100	$2,025	$2,100	$2,113	$2,100
356000 EASEMENT FEES	$31,587	$31,625	$32,023	$31,587	$32,023
358090 SALE OF ASSETS	$174,935	$0	$27,412	$0	$0
355100 RENTAL INCOME	**$208,622**	**$33,650**	**$61,535**	**$33,700**	**$34,123**
380000 REIMB FOR LOSS /DAMAGE	$0	$0	$568	$0	$0
380001 REIMB FOR THA SHARE SVCS	$479,256	$0	$0	$0	$0
380002 STOP LOSS RECOVERIES	$560,123	$187,900	$49,846	$100,000	$100,000
380003 WORK COMP-EXCESS RECOVERY	$0	$0	$210	$0	$0
380007 REIMB FOR SHARED EXPENDS	$66,555	$0	$21,987	$0	$0
380008 NLC SVC LINE WARRANTY PR	$0	$8,176	$7,628	$8,176	$7,628
380010 RECEIPT OF PRIOR YEAR REV	$0	$0	$419,301	$0	$0
380033 INSURANCE REIMB FOR LOSS	$250,238	$19,352	$271,532	$434,956	$150,000
382000 CONTRIBUTIONS AND DONAT	$227,202	$255,960	$475,000	$365,000	$250,000
384001 P.I.L.O.T.S.	$471,068	$728,031	$549,644	$500,000	$676,797

2018 Adopted Budget

Revenue Line Item

BUDGET UNIT: 01000100 GENERAL FUND

Account	2015 Actual	2016 Actual	2017 Actual YTD (12/22)	2017 Adjusted Budget	2018 Adopted Budget
384010 MUNICIP TAVERN GAMES TAX	$0	$387	$399	$387	$399
385000 REFUNDS OF EXPENDITURES	$132,383	$14,888	$172,960	$227,658	$81,000
385003 EXPRESS SCRIPT REBATE	$598,185	$516,490	$283,775	$500,000	$478,045
385004 LED ELECTRICITY REBATE	$0	$374,962	$173,628	$294,808	$0
385006 MEDICARE PART D PROGRAM	$102,867	$53,107	$138,840	$80,000	$90,000
385018 MEDICAL-EMPLOYEE CONTR	$0	$598,009	$592,315	$710,000	$639,720
385090 MISCELLANEOUS	$448	$2,424	$106,197	$15,000	$9,000
380100 MISCELLANEOUS	**$2,888,324**	**$2,759,686**	**$3,263,829**	**$3,235,985**	**$2,482,590**
389100 OTH FINAN - PARKING TRANS	$75,000	$0	$0	$0	$0
389000 OTHER FIN SOURCES	**$75,000**	**$0**	**$0**	**$0**	**$0**
392000 PENSION SYSTEM STATE AID	$2,158,604	$2,545,914	$2,639,729	$2,532,920	$2,629,069
394000 PUB UTILTY REALTY TAX	$45,699	$41,845	$42,611	$45,000	$45,000
395000 CAPITAL FIRE PROTECTION	$0	$992,000	$0	$0	$0
396000 GRANT PROCEEDS	$10,000	$45,000	$159,897	$377,380	$211,583
397002 GROUND LEASE PAYMENTS	$527,900	$1,093,623	$1,058,301	$1,202,000	$1,238,060
397003 PRIORITY PARKING CITY PAYMENT	$0	$1,717,788	$1,583,049	$1,798,000	$1,762,331
390100 INTERGOVERNMENTAL	**$2,742,203**	**$6,436,170**	**$5,483,587**	**$5,955,300**	**$5,886,043**
398004 TRUST & AGENCY FUND	$8,958	$0	$0	$0	$0
398006 CAPITOL PROJECTS FUND	$0	$0	$0	$0	$670,000
398011 STATE & FED GRANTS FUND	$0	$4,692,303	$0	$0	$0
398014 FEDERAL GRANTS	$0	$280,392	$134,561	$2,592,295	$51,546
398027 SANITATION UTILITY FUND	$1,749,261	$0	$0	$0	$0
398030 CDBG FUNDS	$0	$42,017	$0	$0	$0
398050 NEIGHBORHOOD MITIGATION	$0	$0	$0	$67,400	$0
398053 POLICE PROTECTION FUND	$0	$4,086	$0	$28,875	$0
398100 INTERFUND TRANSFERS	**$1,758,219**	**$5,018,799**	**$134,561**	**$2,688,570**	**$721,546**
399099 ESTIMATED CASH CARRYOVER	$0	$0	$0	$11,238,521	$9,234,300
399100 EST CASH CARRYOVER	**$0**	**$0**	**$0**	**$11,238,521**	**$9,234,300**
01000100 GENERAL FUND	**$51,660,686**	**$66,197,596**	**$64,733,809**	**$75,802,273**	**$72,831,844**

GENERAL FUND APPROPRIATIONS

GENERAL GOVERNMENT

DEPARTMENT OF ADMINISTRATION

DEPARTMENT OF COMMUNITY AND
ECONOMIC DEVELOPMENT

DEPARTMENT OF PUBLIC SAFETY

DEPARTMENT OF PUBLIC WORKS

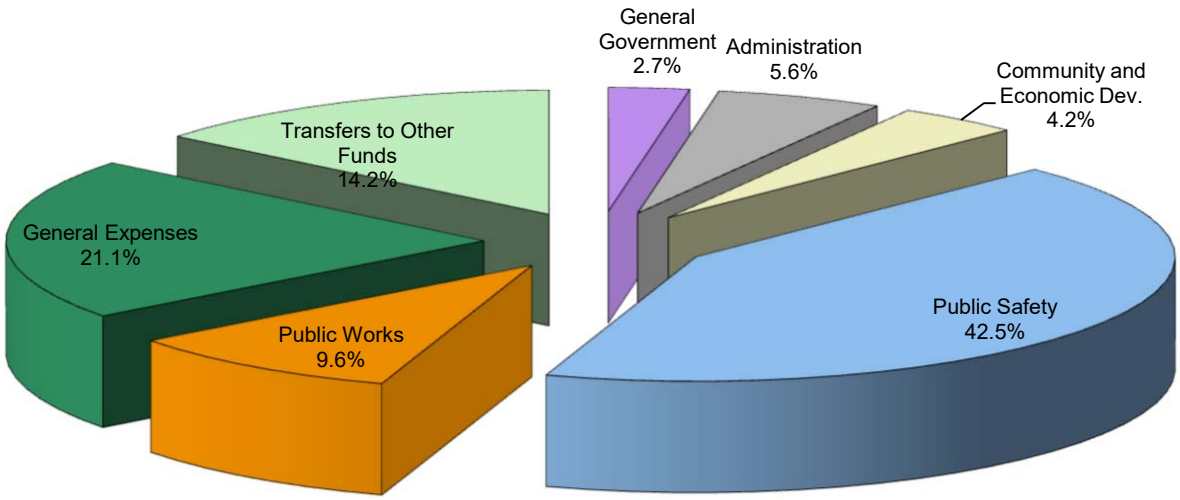
GENERAL EXPENSES AND
TRANSFERS TO OTHER FUNDS

GENERAL FUND
EXPENDITURE ANALYSIS SUMMARY
2018 APPROVED BUDGET

Account Name	2015 Actual	2016 Actual	2017 Actual YTD 12/22/2017	2018 Approved Budget
General Government	1,662,843	1,533,008	1,522,903	1,989,516
Administration	1,921,869	2,508,123	3,033,341	4,103,523
Community and Economic Dev.	669,656	848,659	1,202,848	3,042,731
Public Safety	23,354,456	23,347,252	23,650,131	30,962,828
Public Works	3,226,202	3,981,151	5,138,690	6,978,879
General Expenses	13,228,468	12,590,373	12,903,512	15,397,016
Transfers to Other Funds	8,608,230	9,217,206	13,414,421	10,335,701
TOTAL GENERAL FUND	52,671,723	54,025,772	60,865,846	72,810,194

Personnel	35,816,196	35,343,834	36,457,814	43,905,841
Services	3,796,406	4,310,520	4,712,063	8,126,323
Supplies	1,054,408	1,777,104	1,716,358	2,739,344
Other	12,004,713	12,594,313	17,979,610	18,038,687
TOTAL GENERAL FUND	52,671,723	54,025,772	60,865,846	72,810,194

General Fund Expenditures
2018
Approved Expenditures by Department



EXPENDITURE ANALYSIS SUMMARY
2018 APPROVED BUDGET

	2015 Actual	2016 Actual	2017 Actual YTD (12/22)	2017 Adjusted Budget	2018 Approved Budget
GENERAL GOVERNMENT					
0101 OFFICE OF CITY COUNCIL					
Personnel	273,306	285,300	243,840	285,812	286,888
Services	106,082	41,980	46,040	98,478	102,080
Supplies	21,468	5,052	16,930	28,905	22,000
Other	0	1,109	2,662	3,000	0
TOTALS	400,856	333,441	309,472	416,195	410,968
0102 OFFICE OF THE MAYOR					
Personnel	288,078	220,064	193,151	220,683	229,295
Services	6,853	5,703	6,078	14,180	11,463
Supplies	468	1,273	2,941	5,500	12,457
Other	1,591	1,195	1,255	2,000	0
TOTALS	296,989	228,235	203,424	242,363	253,215
0103 OFFICE OF CITY CONTROLLER					
Personnel	134,047	141,685	133,905	145,729	151,595
Services	1,293	3,519	183	9,537	10,500
Supplies	5,831	5,723	3,162	7,457	9,207
Other	0	0	0	0	0
TOTALS	141,171	150,928	137,250	162,723	171,302
0104 OFFICE OF CITY TREASURER					
Personnel	250,705	269,030	281,196	344,519	340,724
Services	35,477	34,546	32,344	57,562	61,200
Supplies	2,701	1,079	2,801	14,000	12,000
Other	0	0	0	10,000	10,000
TOTALS	288,883	304,655	316,341	426,081	423,924
0105 OFFICE OF CITY SOLICITOR					
Personnel	304,903	333,432	324,013	403,978	455,215
Services	206,441	156,454	203,251	312,640	232,742
Supplies	22,404	24,667	27,957	44,848	42,150
Other	1,195	1,195	1,195	1,195	0
TOTALS	534,943	515,748	556,416	762,661	730,107
TOTAL GENERAL GOVERNMENT					
Personnel	1,251,038	1,249,512	1,176,105	1,400,721	1,463,717
Services	356,147	242,203	287,895	492,397	417,985
Supplies	52,873	37,794	53,791	100,710	97,814
Other	2,785	3,499	5,112	16,195	10,000
TOTAL EXPENDITURES	1,662,843	1,533,008	1,522,903	2,010,023	1,989,516

POSITION ANALYSIS SUMMARY
2018 APPROVED BUDGET

	2015 Actual	2016 Actual	2017 Actual YTD (12/22)	2017 Adjusted Budget	2018 Approved Budget
GENERAL GOVERNMENT					
Office of City Council	9.00	9.00	9.00	9.00	9.00
Office of the Mayor	4.00	3.00	5.00	3.00	4.00
Office of City Controller	3.00	3.00	3.00	3.00	3.00
Office of City Treasurer	5.00	5.00	6.75	6.75	6.75
Office of City Solicitor	4.00	6.00	5.00	6.00	6.00
TOTAL POSITIONS	25.00	26.00	28.75	27.75	28.75

OFFICE OF CITY COUNCIL

Harrisburg's City Council is the Legislative Branch of City government. The City Council consists of seven members who are elected at large. The City Council President is elected by the Council members and presides over the Council meetings. In the event of illness or absence, the Vice-President presides over the meetings. City Council considers and evaluates legislative concerns through a study committee structure consisting of committees on Administration, Budget & Finance, Building & Housing, Community & Economic Development, Parks & Recreation, Public Safety, and Public Works. City Council also confirms all department directors and certain other Mayoral appointees. Council is also required, by the Third Class Optional City Code of Pennsylvania, to pass an annual budget by December 31 of each fiscal year.

EXPENDITURE ANALYSIS DETAIL
2018 APPROVED BUDGET

General Fund — 0101 City Council

Allocation Plan

PERSONNEL	2017 Adjusted	2018 Approved
Salaries-Mgmt	265,500	266,500
Fringe Benefits	20,312	20,388
TOTAL	**285,812**	**286,888**
SERVICES		
Communications	14,245	7,900
Professional Services	24,900	40,000
Utilities	0	0
Insurance	0	0
Rentals	0	0
Maintenance & Repairs	3,253	4,100
Contracted Services	56,080	50,080
TOTAL	**98,478**	**102,080**
SUPPLIES		
Supplies	12,705	21,000
Minor Capital Equipment	16,200	1,000
TOTAL	**28,905**	**22,000**
OTHER	3,000	0
TOTAL APPROPRIATION	**416,195**	**410,968**

Position Control

JOB CLASSIFICATION	2017 Adjusted	2018 Approved	2017 Adjusted	2018 Approved
Council Members	7	7	141,500	141,500
City Clerk	1	1	71,000	75,000
Assistant City Clerk	1	1	53,000	50,000
Total Management	**9**	**9**	**265,500**	**266,500**
FICA			20,312	20,388
Total Fringe Benefits			**20,312**	**20,388**
TOTAL	**9**	**9**	**285,812**	**286,888**

GENERAL GOVERNMENT

CITY COUNCIL - 0101

EMPLOYEE		POSITION	ANNIV. / D.O.H.			2017 END OF YR SALARY	2018 GRADE/STEP INCREASE	2018 ANNUAL INCREASE	2018 LONG.	2018 SALARY	2018 LUMP SUM	FICA	FRINGE BENEFITS	TOTAL
		CITY CLERK	4	6	2009	$ 71,000.00	4,000.00	0.00	0.00	75,000.00	0.00	5,738.00	0.00	80,738.00
		ASSISTANT CITY CLERK	5	22	2017	$ 48,000.00	2,000.00	0.00	0.00	50,000.00	0.00	3,825.00	0.00	53,825.00
		PRESIDENT	1	3	2006	$ 21,500.00	0.00	0.00	0.00	21,500.00	0.00	1,645.00	0.00	23,145.00
		COUNCIL MEMBER	1	4	2016	$ 20,000.00	0.00	0.00	0.00	20,000.00	0.00	1,530.00	0.00	21,530.00
		COUNCIL MEMBER	1	4	2016	$ 20,000.00	0.00	0.00	0.00	20,000.00	0.00	1,530.00	0.00	21,530.00
		VICE PRESIDENT	1	6	2014	$ 20,000.00	0.00	0.00	0.00	20,000.00	0.00	1,530.00	0.00	21,530.00
		COUNCIL MEMBER	1	6	2014	$ 20,000.00	0.00	0.00	0.00	20,000.00	0.00	1,530.00	0.00	21,530.00
		COUNCIL MEMBER	9	12	2017	$ 20,000.00	0.00	0.00	0.00	20,000.00	0.00	1,530.00	0.00	21,530.00
VACANT	**POSITION**	**COUNCIL MEMBER**	**1**	**4**	**2016**	**$ 20,000.00**	**0.00**	**0.00**	**0.00**	**20,000.00**	**0.00**	**1,530.00**	**0.00**	**21,530.00**
9.00		MANAGEMENT TOTALS				260,500.00	6,000.00	0.00	0.00	266,500.00	0.00	20,388.00	0.00	286,888.00
9.00		TOTAL				260,500.00	6,000.00	0.00	0.00	266,500.00	0.00	20,388.00	0.00	286,888.00
TOTAL SALARIES, LUMP SUM, OVERTIME, FICA AND FRINGE BENEFITS										**266,500.00**	**0.00**	**20,388.00**	**0.00**	**286,888.00**

NOTE: MEDICAL, SEVERANCE, UNEMPLOYMENT COMPENSATION, AND WORKERS COMPENSATION COSTS ARE REFLECTED IN GENERAL EXPENSES (0188).

2018 Approved Budget

Expenditure Line Item

BUDGET UNIT: 01000101 OFFICE OF CITY COUNCIL

Account	2015 Actual	2016 Actual	2017 Actual YTD (12/22)	2017 Adjusted Budget	2018 Approved Budget
414000 SALARIES & WAGES	$254,259	$265,408	$226,924	$265,500	$266,500
414100 SALARIES/WAGES	**$254,259**	**$265,408**	**$226,924**	**$265,500**	**$266,500**
419001 SOCIAL SECURITY	$19,046	$19,892	$16,916	$20,312	$20,388
419100 FRINGE BENEFITS	**$19,046**	**$19,892**	**$16,916**	**$20,312**	**$20,388**
419995 PERSONNEL	**$273,306**	**$285,300**	**$243,840**	**$285,812**	**$286,888**
420010 ADVERTISING	$2,780	$3,874	$452	$7,000	$7,000
420020 PRINTING	$0	$0	$4,590	$5,350	$400
420030 PHOTOGRAPHY	$0	$450	$500	$500	$500
420041 E-MAIL/INTERNET	$0	$0	$1,195	$1,195	$0
420050 POSTAGE	$8	$11	$0	$200	$0
420100 COMMUNICATIONS	**$2,788**	**$4,336**	**$6,738**	**$14,245**	**$7,900**
421010 LEGAL	$85,872	$0	$2,520	$24,900	$40,000
421100 PROFESSIONAL SRVC	**$85,872**	**$0**	**$2,520**	**$24,900**	**$40,000**
425000 OFFICE EQUIPMENT	$118	$0	$0	$200	$200
425050 COMMUNICATIONS EQUIPMENT	$300	$300	$524	$600	$500
425090 MAINT SERV CONTRACT	$5,565	$2,347	$962	$2,453	$3,400
425100 MAINT & REPAIRS	**$5,983**	**$2,647**	**$1,486**	**$3,253**	**$4,100**
429009 ADMIN/TRUSTEE FEE	$0	$61	$30	$80	$80
429014 CONTRACTED PERSONNEL SVS.	$0	$0	$2,806	$6,000	$0
429015 TRAVEL	$7,626	$8,322	$8,202	$20,000	$20,000
429016 CONFERENCES	$0	$2,991	$284	$2,000	$2,000
429017 MEMBERSHIPS	$3,813	$23,624	$23,974	$28,000	$28,000
429100 CONTRACTED SRVC	**$11,439**	**$34,997**	**$35,297**	**$56,080**	**$50,080**
429995 SERVICES	**$106,082**	**$41,980**	**$46,040**	**$98,478**	**$102,080**
430004 AUDIO-VISUAL	$0	$0	$0	$3,000	$0
430009 OFFICE	$177	$0	$246	$250	$0
430015 WEB SERVICES	$0	$949	$75	$1,600	$1,000
430099 MISC SUPPLIES AND EXP	$21,291	$3,953	$6,487	$7,855	$20,000
430100 SUPPLIES & EXP	**$21,468**	**$4,902**	**$6,808**	**$12,705**	**$21,000**
439015 OFFICE EQUIPMENT	$0	$149	$10,122	$16,200	$1,000
439100 MINOR CAPITAL	**$0**	**$149**	**$10,122**	**$16,200**	**$1,000**
439995 SUPPLIES	**$21,468**	**$5,052**	**$16,930**	**$28,905**	**$22,000**
453049 LEASE PURCHASE	$0	$1,109	$2,662	$3,000	$0
453100 CAPITAL OUTLAY	**$0**	**$1,109**	**$2,662**	**$3,000**	**$0**
499995 OTHER	**$0**	**$1,109**	**$2,662**	**$3,000**	**$0**
01000101 CITY COUNCIL	**$400,856**	**$333,441**	**$309,472**	**$416,195**	**$410,968**

OFFICE OF THE MAYOR

The Mayor is the Chief Executive Officer of Harrisburg's government. The Mayor is an elected official, is full-time, and is the sole appointing authority of all department and office directors and Mayor's Office staff. Department heads must be confirmed by a majority of City Council before appointment is permanent. Senior City government officials, including department and office heads, comprise the Mayor's Cabinet. The Mayor has broad discretionary, executive, and administrative authority under the provisions of the Third Class Optional City Code of Pennsylvania, the City's Charter, and the Codified Ordinances of the City of Harrisburg. The Mayor also heads the Executive/Administrative Branch of City government. The Mayor is automatically a member of several public or quasi-public boards of directors, including the Tri-County Planning Commission and the Harrisburg Area Transportation Study Group (HATS). The Mayor is the sole appointing authority of members of most boards, commissions and task forces, with City Council confirmation required for many of these appointees.

The Mayor has broad policy-making authority, and by Executive Order or other action, can direct the use of municipal resources, including the setting of priorities for the use of resources. The Office can assume an initiative role in matters, projects, and policies of a Citywide or regional nature. In the event of a civil emergency or natural disaster, the Mayor, under State and City laws, has the sole authority to declare a state of emergency and to direct or redirect governmental and other response to such events. Administratively, the Mayor has contracting authority and no valid or binding contract involving the municipal government exists without the Mayor's and City Controller's signatures.

EXPENDITURE ANALYSIS DETAIL
2018 APPROVED BUDGET

General Fund — 0102 Mayor's Office

Allocation Plan

PERSONNEL	2017 Adjusted	2018 Approved
Salaries-Mgmt	205,000	213,000
Fringe Benefits	15,683	16,295
TOTAL	**220,683**	**229,295**
SERVICES		
Communications	5,517	2,800
Professional Services	0	0
Utilities	0	0
Insurance	0	0
Rentals	0	0
Maintenance & Repairs	500	500
Contracted Services	8,163	8,163
TOTAL	**14,180**	**11,463**
SUPPLIES		
Supplies	4,800	5,500
Minor Capital Equipment	700	6,957
TOTAL	**5,500**	**12,457**
OTHER	2,000	0
TOTAL APPROPRIATION	**242,363**	**253,215**

Position Control

JOB CLASSIFICATION	2017 Adjusted	2018 Approved	2017 Adjusted	2018 Approved
Mayor	1	1	80,000	80,000
Senior Advisor to the Mayor for Edu. Youth, and Civic Engagement	1	1	70,000	30,000
Special Assistant To The Mayor	1	1	55,000	55,000
Confidential Secetary	0	1	-	48,000
Total Management	**3**	**4**	**205,000**	**213,000**
FICA			15,683	16,295
Total Fringe Benefits			**15,683**	**16,295**
TOTAL	**3**	**4**	**220,683**	**229,295**

MAYOR - 0102

EMPLOYEE		POSITION	ANNIV. / D.O.H.			2017 END OF YR SALARY	2018 GRADE/STEP INCREASE	2018 ANNUAL INCREASE	2018 LONG.	2018 SALARY	2018 LUMP SUM	FICA	FRINGE BENEFITS	TOTAL
		MAYOR	1	6	2014	$ 80,000.00	0.00	0.00	0.00	80,000.00	0.00	6,120.00	0.00	86,120.00
		SR ADVISOR TO MAYOR FOR ED/YOUTH/CIVIC ENGGMT	1	6	2014	$ 70,000.00	0.00	0.00	0.00	30,000.00	0.00	2,295.00	0.00	32,295.00
VACANT	**POSITION**	**SPECIAL ASSISTANT TO THE MAYOR**	**3**	**9**	**2015**	**$ 55,000.00**	**0.00**	**0.00**	**0.00**	**55,000.00**	**0.00**	**4,208.00**	**0.00**	**59,208.00**
NEW	**POSITION**	**CONFIDENTIAL SECRETARY - MAYOR**	**1**	**1**	**2018**	**$ -**	**0.00**	**0.00**	**0.00**	**48,000.00**	**0.00**	**3,672.00**	**0.00**	**51,672.00**
4.00		MANAGEMENT TOTALS				205,000.00	0.00	0.00	0.00	213,000.00	0.00	16,295.00	0.00	229,295.00
4.00		TOTAL				205,000.00	0.00	0.00	0.00	213,000.00	0.00	16,295.00	0.00	229,295.00
TOTAL SALARIES, LUMP SUM, OVERTIME, FICA AND FRINGE BENEFITS										**213,000.00**	**0.00**	**16,295.00**	**0.00**	**229,295.00**

NOTE: MEDICAL, SEVERANCE, UNEMPLOYMENT COMPENSATION, AND WORKERS COMPENSATION COSTS ARE REFLECTED IN GENERAL EXPENSES (0188).

2018 Approved Budget

Expenditure Line Item

BUDGET UNIT: 01000102 OFFICE OF THE MAYOR

Account	2015 Actual	2016 Actual	2017 Actual YTD (12/22)	2017 Adjusted Budget	2018 Approved Budget
414000 SALARIES & WAGES	$268,239	$204,962	$179,923	$205,000	$213,000
414100 SALARIES/WAGES	**$268,239**	**$204,962**	**$179,923**	**$205,000**	**$213,000**
419001 SOCIAL SECURITY	$19,839	$15,103	$13,227	$15,683	$16,295
419100 FRINGE BENEFITS	**$19,839**	**$15,103**	**$13,227**	**$15,683**	**$16,295**
419995 PERSONNEL	**$288,078**	**$220,064**	**$193,151**	**$220,683**	**$229,295**
420010 ADVERTISING	$0	$0	$0	$300	$300
420020 PRINTING	$1,662	$1,864	$330	$2,500	$2,500
420040 TELECOM	$1,858	$1,967	$1,591	$1,967	$0
420050 POSTAGE	$40	$23	$5	$750	$0
420100 COMMUNICATIONS	**$3,560**	**$3,854**	**$1,925**	**$5,517**	**$2,800**
425000 OFFICE EQUIPMENT	$0	$0	$0	$500	$500
425100 MAINT & REPAIRS	**$0**	**$0**	**$0**	**$500**	**$500**
429001 TUITION/TRAINING	$523	$349	$0	$1,000	$1,000
429009 ADMIN/TRUSTEE FEE	$30	$0	$0	$80	$80
429014 CONTRACTED PERSONNEL SVS.	$0	$0	$1,494	$1,500	$1,500
429015 TRAVEL	$1,195	$0	$0	$283	$283
429016 CONFERENCES	$0	$0	$1,159	$2,300	$2,300
429017 MEMBERSHIPS	$1,545	$1,500	$1,500	$3,000	$3,000
429100 CONTRACTED SRVC	**$3,293**	**$1,849**	**$4,153**	**$8,163**	**$8,163**
429995 SERVICES	**$6,853**	**$5,703**	**$6,078**	**$14,180**	**$11,463**
430009 OFFICE	$218	$1,273	$2,941	$4,500	$5,200
430099 MISC SUPPLIES AND EXP	$250	$0	$0	$300	$300
430100 SUPPLIES & EXP	**$468**	**$1,273**	**$2,941**	**$4,800**	**$5,500**
439015 OFFICE EQUIPMENT	$0	$0	$0	$700	$6,957
439100 MINOR CAPITAL	**$0**	**$0**	**$0**	**$700**	**$6,957**
439995 SUPPLIES	**$468**	**$1,273**	**$2,941**	**$5,500**	**$12,457**
453049 LEASE PURCHASE	$1,591	$1,195	$1,255	$2,000	$0
453100 CAPITAL OUTLAY	**$1,591**	**$1,195**	**$1,255**	**$2,000**	**$0**
499995 OTHER	**$1,591**	**$1,195**	**$1,255**	**$2,000**	**$0**
01000102 OFFICE OF THE MAYOR	**$296,989**	**$228,235**	**$203,424**	**$242,363**	**$253,215**

OFFICE OF THE CITY CONTROLLER

The Office of City Controller is an autonomous office of City government headed by the City Controller, an independently elected official. This office is responsible for the review and approval of all expenditures and obligations of the City. Performing the internal audit function requires that all purchase orders, warrants, contracts, and agreements be reviewed for compliance with the Third Class City Code, other State laws, City of Harrisburg administrative policies, and City ordinances. The signature of the City Controller is a legal requirement on all of the aforementioned documents. This office also issues monthly financial reports to the Mayor and City Council, which analyze revenues and expenditures for all budgeted funds.

EXPENDITURE ANALYSIS DETAIL
2018 APPROVED BUDGET

General Fund — 0103 City Controller's Office

Allocation Plan

PERSONNEL	2017 Adjusted	2018 Approved
Salaries-Mgmt	90,000	95,000
Salaries-BU	45,372	45,821
Fringe Benefits	10,357	10,774
TOTAL	**145,729**	**151,595**
SERVICES		
Communications	1,525	1,500
Professional Services	7,387	8,000
Utilities	0	0
Insurance	0	0
Rentals	0	0
Maintenance & Repairs	625	1,000
Contracted Services	0	0
TOTAL	**9,537**	**10,500**
SUPPLIES		
Supplies	500	2,250
Minor Capital Equipment	6,957	6,957
TOTAL	**7,457**	**9,207**
OTHER	0	0
TOTAL APPROPRIATION	**162,723**	**171,302**

Position Control

JOB CLASSIFICATION	2017 Adjusted	2018 Approved	2017 Adjusted	2018 Approved
City Controller	1	1	20,000	20,000
Chief Deputy Controller	1	1	70,000	75,000
Total Management	**2**	**2**	**90,000**	**95,000**
Auditor II	1	1	44,832	45,281
Payroll Related Expenses			540	540
Total Bargaining Unit	**1**	**1**	**45,372**	**45,821**
FICA			10,357	10,774
Total Fringe Benefits			**10,357**	**10,774**
TOTAL	**3**	**3**	**145,729**	**151,595**

CITY CONTROLLER

CITY CONTROLLER - 0103

EMPLOYEE		POSITION	ANNIV. / D.O.H.			2017 END OF YR SALARY	2018 GRADE/STEP INCREASE	2018 ANNUAL INCREASE	2018 LONG.	2018 SALARY	2018 LUMP SUM	FICA	FRINGE BENEFITS	TOTAL
		CHIEF DEPUTY CONTROLLER	2	1	1999	$ 70,000.00	5,000.00	0.00	0.00	75,000.00	0.00	5,738.00	0.00	80,738.00
		CITY CONTROLLER	1	6	2014	$ 20,000.00	0.00	0.00	0.00	20,000.00	0.00	1,530.00	0.00	21,530.00
2.00		MANAGEMENT TOTALS				90,000.00	5,000.00	0.00	0.00	95,000.00	0.00	7,268.00	0.00	102,268.00
		AUDITOR II	1	12	2015	$ 44,832.48	0.00	448.32	0.00	45,281.00	0.00	3,464.00	0.00	48,745.00
1.00		BARGAINING UNIT TOTALS				44,832.48	0.00	448.32	0.00	45,281.00	0.00	3,464.00	0.00	48,745.00
		WORKING OUT OF CLASS	1	12	2015	$ 540.00	0.00	0.00	0.00	$ 540.00	0.00	42.00	0.00	582.00
3.00		TOTAL				135,372.48	5,000.00	448.32	0.00	140,821.00	0.00	10,774.00	0.00	151,595.00
OVERTIME										0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES, LUMP SUM, OVERTIME, FICA AND FRINGE BENEFITS										**140,821.00**	**0.00**	**10,774.00**	**0.00**	**151,595.00**

NOTE: MEDICAL, SEVERANCE, UNEMPLOYMENT COMPENSATION, AND WORKERS COMPENSATION COSTS ARE REFLECTED IN GENERAL EXPENSES (0188).

2018 Approved Budget

Expenditure Line Item

BUDGET UNIT: 01000103 OFFICE OF CITY CONTROLLER

Account	2015 Actual	2016 Actual	2017 Actual YTD (12/22)	2017 Adjusted Budget	2018 Approved Budget
414000 SALARIES & WAGES	$124,820	$131,920	$124,652	$135,372	$140,821
414100 SALARIES/WAGES	**$124,820**	**$131,920**	**$124,652**	**$135,372**	**$140,821**
419001 SOCIAL SECURITY	$9,227	$9,765	$9,253	$10,357	$10,774
419100 FRINGE BENEFITS	**$9,227**	**$9,765**	**$9,253**	**$10,357**	**$10,774**
419995 PERSONNEL	**$134,047**	**$141,685**	**$133,905**	**$145,729**	**$151,595**
420041 E-MAIL/INTERNET	$1,250	$40	$82	$1,500	$1,500
420050 POSTAGE	$3	$0	$0	$25	$0
420100 COMMUNICATIONS	**$1,253**	**$40**	**$82**	**$1,525**	**$1,500**
421030 CONSULTING	$0	$3,479	$61	$7,387	$8,000
421100 PROFESSIONAL SRVC	**$0**	**$3,479**	**$61**	**$7,387**	**$8,000**
425090 MAINT SERV CONTRACT	$40	$0	$40	$625	$1,000
425100 MAINT & REPAIRS	**$40**	**$0**	**$40**	**$625**	**$1,000**
429995 SERVICES	**$1,293**	**$3,519**	**$183**	**$9,537**	**$10,500**
430003 SUBSCRIPTIONS	$0	$65	$0	$0	$0
430009 OFFICE	$366	$344	$353	$500	$2,250
430100 SUPPLIES & EXP	**$366**	**$409**	**$353**	**$500**	**$2,250**
439015 OFFICE EQUIPMENT	$5,466	$5,315	$2,809	$6,957	$6,957
439100 MINOR CAPITAL	**$5,466**	**$5,315**	**$2,809**	**$6,957**	**$6,957**
439995 SUPPLIES	**$5,831**	**$5,723**	**$3,162**	**$7,457**	**$9,207**
01000103 CITY CONTROLLER	**$141,171**	**$150,928**	**$137,250**	**$162,723**	**$171,302**

OFFICE OF THE CITY TREASURER

The Office of City Treasurer is headed by the City Treasurer, an independently elected official. The City Treasurer is responsible for the collection, safekeeping, and investment of City revenues; including all fees, fines, and taxes. The City Treasurer also serves as collector for Harrisburg School District taxes. Computer technology advancements have improved the collection of payments and the reporting of such receipts. Examples include: direct debit; processing scannable tax, utility bills and parking tickets; various banking software; acceptance of credit and debit cards for all payments; automatic payment plan options; electronic funds transfer acceptance; computerized processing of multiple payments; computerized returned check procedures; and the use of computer generated lists to process payments. Additional improvements still in the testing phase include: internet payments, on-line bill payment, on-line electronic check acceptance.

All monies collected are invested utilizing several money management techniques to optimize interest earnings while ensuring the safety of funds. Economic trends and monitoring of the financial markets allow for maximized yield investment strategies.

The City Treasurer must sign all checks disbursed for payroll and the receipt of goods or services, in addition to coordinating all electronic fund transfers and receipts. This office is responsible for obtaining all information necessary for issuing Municipal Fire Certificates in accordance with the City and State fire insurance escrow laws. Treasury prepares and distributes to departments monthly reports for City investments, paid invoices, credit card activity, and the cumulative history of insufficient funds checks. On a daily basis, Treasury monitors the City's bank accounts electronically. The Treasurer also executes funding transfers for debt service payments on all outstanding City bond and note issues. This office has the authority to manage all bank accounts of the City, including the transfer of funds between different bank accounts and the reconciliation to the City's general ledger.

EXPENDITURE ANALYSIS DETAIL
2018 APPROVED BUDGET

General Fund — 0104 City Treasurer's Office

Allocation Plan

PERSONNEL	2017 Adjusted	2018 Approved
Salaries-Mgmt	146,000	153,000
Salaries-BU	164,744	163,509
Overtime	0	0
Fringe Benefits	23,775	24,215
Temporary	10,000	0
TOTAL	**344,519**	**340,724**
SERVICES		
Communications	12,500	13,000
Professional Services	10,000	10,000
Utilities	0	0
Insurance	1,562	3,000
Rentals	0	0
Maintenance & Repairs	31,471	32,300
Contracted Services	2,030	2,900
TOTAL	**57,562**	**61,200**
SUPPLIES		
Supplies	5,000	5,000
Minor Capital Equipment	9,000	7,000
TOTAL	**14,000**	**12,000**
OTHER	10,000	10,000
TOTAL APPROPRIATION	**426,081**	**423,924**

Position Control

JOB CLASSIFICATION	2017 Adjusted	2018 Approved	2017 Adjusted	2018 Approved
City Treasurer	1	1	20,000	20,000
Deputy Treasurer	1	1	70,000	75,000
Assistant Deputy Treasurer	1	1	56,000	58,000
Total Management	**3**	**3**	**146,000**	**153,000**
Auditor II	1	1	45,505	45,960
Lead Cashier	1	1	43,819	44,257
Customer Service Representative (Billing)	0.75	0.75	33,402	30,854
Accounting Clerk V	1	1	42,018	42,438
Total Bargaining Unit	**3.75**	**3.75**	**164,744**	**163,509**
Overtime			0	0
FICA			23,775	24,215
Total Fringe Benefits			**23,775**	**24,215**
TOTAL	**6.75**	**6.75**	**334,519**	**340,724**

CITY TREASURER - 0104

EMPLOYEE		POSITION		ANNIV. / D.O.H.		2017 END OF YR SALARY	2018 GRADE/STEP INCREASE	2018 ANNUAL INCREASE	2018 LONG.	2018 SALARY	2018 LUMP SUM	FICA	FRINGE BENEFITS	TOTAL
		DEPUTY TREASURER	1	8	2007	$ 70,000.00	5,000.00	0.00	0.00	75,000.00	0.00	5,738.00	0.00	80,738.00
		ASSISTANT DEPUTY TREASURER	1	25	2016	$ 56,000.00	2,000.00	0.00	0.00	58,000.00	0.00	4,437.00	0.00	62,437.00
		CITY TREASURER	7	5	2016	$ 20,000.00	0.00	0.00	0.00	20,000.00	0.00	1,530.00	0.00	21,530.00
3.00		MANAGEMENT TOTALS				146,000.00	7,000.00	0.00	0.00	153,000.00	0.00	11,705.00	0.00	164,705.00
		AUDITOR II	8	12	1996	$ 44,832.48	0.00	448.32	679.21	45,960.00	0.00	3,516.00	0.00	49,476.00
		LEAD CASHIER	9	27	1999	$ 43,384.97	0.00	433.85	438.19	44,257.00	0.00	3,386.00	0.00	47,643.00
		CUSTOMER SERVICE REPRESENTATIVE (BILLING) 75%	5	15	2017	$ 25,171.52	5,376.88	305.48	0.00	30,854.00	0.00	2,361.00	0.00	33,215.00 *
		ACCOUNTING CLERK V	1	23	2017	$ 40,731.20	1,286.64	420.18	0.00	42,438.00	0.00	3,247.00	0.00	45,685.00
3.75		BARGAINING UNIT TOTALS				154,120.17	6,663.52	1,607.84	1,117.40	163,509.00	0.00	12,510.00	0.00	176,019.00
6.75		TOTAL				300,120.17	13,663.52	1,607.84	1,117.40	316,509.00	0.00	24,215.00	0.00	340,724.00
OVERTIME										0.00	0.00	0.00	0.00	0.00
TEMPORARY										0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES, LUMP SUM, OVERTIME, FICA AND FRINGE BENEFITS										**316,509.00**	**0.00**	**24,215.00**	**0.00**	**340,724.00**

NOTE: MEDICAL, SEVERANCE, UNEMPLOYMENT COMPENSATION, AND WORKERS COMPENSATION COSTS ARE REFLECTED IN GENERAL EXPENSES (0188).

*** 25% of salary and FICA are reflected in Neighborhood Services (2562)**

2018 Approved Budget

Expenditure Line Item

BUDGET UNIT: 01000104 OFFICE OF CITY TREASURER

Account	2015 Actual	2016 Actual	2017 Actual YTD (12/22)	2017 Adjusted Budget	2018 Approved Budget
414000 SALARIES & WAGES	$233,341	$250,303	$261,543	$310,744	$316,509
415000 TEMPORARY	$0	$0	$0	$10,000	$0
414100 SALARIES/WAGES	**$233,341**	**$250,303**	**$261,543**	**$320,744**	**$316,509**
419001 SOCIAL SECURITY	$17,364	$18,727	$19,653	$23,775	$24,215
419100 FRINGE BENEFITS	**$17,364**	**$18,727**	**$19,653**	**$23,775**	**$24,215**
419995 PERSONNEL	**$250,705**	**$269,030**	**$281,196**	**$344,519**	**$340,724**
420010 ADVERTISING	$0	$0	$0	$500	$500
420020 PRINTING	$3,390	$2,647	$2,857	$3,000	$4,000
420040 TELECOM	$518	$1,196	$895	$3,000	$2,500
420050 POSTAGE	$2,410	$1,366	$865	$6,000	$6,000
420100 COMMUNICATIONS	**$6,318**	**$5,209**	**$4,617**	**$12,500**	**$13,000**
421010 LEGAL	$0	$0	$0	$10,000	$10,000
421100 PROFESSIONAL SRVC	**$0**	**$0**	**$0**	**$10,000**	**$10,000**
423090 PUBLIC OFF PREM	$3,000	$3,361	$0	$1,562	$3,000
423100 INSURANCE	**$3,000**	**$3,361**	**$0**	**$1,562**	**$3,000**
425000 OFFICE EQUIPMENT	$307	$311	$0	$0	$2,300
425030 BUILDING MAINT	$1,305	$405	$0	$3,000	$3,000
425090 MAINT SERV CONTRACT	$24,431	$24,970	$26,123	$28,471	$27,000
425100 MAINT & REPAIRS	**$26,043**	**$25,686**	**$26,123**	**$31,471**	**$32,300**
429009 ADMIN/TRUSTEE FEE	$41	$0	$0	$0	$0
429014 CONTRACTED PERSONNEL SVS.	$0	$0	$1,530	$1,530	$2,000
429015 TRAVEL	$0	$0	$0	$0	$200
429016 CONFERENCES	$0	$0	$0	$0	$500
429017 MEMBERSHIPS	$75	$290	$75	$500	$200
429100 CONTRACTED SRVC	**$116**	**$290**	**$1,605**	**$2,030**	**$2,900**
429995 SERVICES	**$35,477**	**$34,546**	**$32,344**	**$57,562**	**$61,200**
430008 DATA PROCESSING	$0	$0	$0	$954	$1,000
430009 OFFICE	$2,451	$1,011	$980	$1,046	$1,000
430042 TOOLS & HARDWARE	$0	$68	$0	$1,000	$2,000
430099 MISC SUPPLIES AND EXP	$250	$0	$315	$2,000	$1,000
430100 SUPPLIES & EXP	**$2,701**	**$1,079**	**$1,295**	**$5,000**	**$5,000**
439015 OFFICE EQUIPMENT	$0	$0	$1,506	$9,000	$7,000
439100 MINOR CAPITAL	**$0**	**$0**	**$1,506**	**$9,000**	**$7,000**
439995 SUPPLIES	**$2,701**	**$1,079**	**$2,801**	**$14,000**	**$12,000**
452000 BUILDINGS AND STRUCTURES	$0	$0	$0	$10,000	$10,000
450100 CAPITAL OUTLAY	**$0**	**$0**	**$0**	**$10,000**	**$10,000**
499995 OTHER	**$0**	**$0**	**$0**	**$10,000**	**$10,000**
01000104 CITY TREASURER	**$288,883**	**$304,655**	**$316,341**	**$426,081**	**$423,924**

OFFICE OF THE CITY SOLICITOR

The City Solicitor's Office is responsible for handling all legal matters affecting the City. This entails providing legal counsel to the Mayor, the City Controller, the City Treasurer, and City Council.

This office manages all legal action taken by the City and defends or supervises the defense of actions filed against the City, including all labor law matters. It reviews and provides administrative legal support for all bond issuances prepares and files all proofs of claim on behalf of the City in bankruptcy proceedings and represents the City in all such proceedings. It also plays a significant role in major projects undertaken by the City and handles real estate transfers and loan closings for the Department of Community and Economic Development.

Law Bureau staff prosecutes codes violations, violations of City ordinances, bad check cases, and other criminal offenses in the name of the Commonwealth, and participate in all tax assessment appeals filed by property owners. The Office drafts or reviews, for form and legality, all legislation considered by Council and all City contracts. The City Solicitor provides legal opinions to department directors, bureau chiefs, and their staff, to assure legal compliance in matters affecting their departments and assists the Department of Administration's efforts to recover delinquent taxes and utilities. The City Solicitor's opinion on legal matters is final within City government.

EXPENDITURE ANALYSIS DETAIL
2018 APPROVED BUDGET

General Fund — 0105 City Solicitor's Office

Allocation Plan

PERSONNEL	2017 Adjusted	2018 Approved
Salaries-Mgmt	325,000	366,000
Salaries-BU	50,268	56,864
Temporary	0	0
Fringe Benefits	28,710	32,351
TOTAL	**403,978**	**455,215**
SERVICES		
Communications	16,500	6,000
Professional Services	283,698	210,500
Utilities	0	0
Insurance	0	0
Rentals	0	0
Maintenance & Repairs	0	0
Contracted Services	12,442	16,242
TOTAL	**312,640**	**232,742**
SUPPLIES		
Supplies	42,348	39,650
Minor Capital Equipment	2,500	2,500
TOTAL	**44,848**	**42,150**
OTHER	1,195	0
TOTAL APPROPRIATION	**762,661**	**730,107**

Position Control

JOB CLASSIFICATION	2017 Adjusted	2018 Approved	2017 Adjusted	2018 Approved
City Solicitor	1	1	85,000	90,000
Sr. Deputy City Solicitor	1	1	75,000	85,000
Deputy City Solicitor	1	1	55,000	75,000
Assistant Solicitor/ Trial	1	1	62,000	68,000
Confidential Legal Secretary II	1	1	48,000	48,000
Reallocation			0	0
Total Management	**5**	**5**	**325,000**	**366,000**
Paralegal III	1	1	50,268	53,744
Payroll Related Expenses			0	3,120
Total Bargaining Unit	**1**	**1**	**50,268**	**56,864**
Overtime			0	0
FICA			28,710	32,351
Concessions			0	0
Total Fringe Benefits			**28,710**	**32,351**
TOTAL	**6**	**6**	**403,978**	**455,215**

CITY SOLICITOR - 0105

EMPLOYEE		POSITION		ANNIV. / D.O.H.		2017 END OF YR SALARY	2018 GRADE/STEP INCREASE	2018 ANNUAL INCREASE	2018 LONG.	2018 SALARY	2018 LUMP SUM	FICA	FRINGE BENEFITS	TOTAL
		CITY SOLICITOR	1	6	2014	$ 85,000.00	5,000.00	0.00	0.00	90,000.00	0.00	6,885.00	0.00	96,885.00
VACANT	**POSITION**	**SENIOR DEPUTY CITY SOLICITOR**	**7**	**29**	**2014**	**$ 72,000.00**	**13,000.00**	**0.00**	**0.00**	**85,000.00**	**0.00**	**6,503.00**	**0.00**	**91,503.00**
VACANT	**POSITION**	**DEPUTY CITY SOLICITOR**	**1**	**5**	**2016**	**$ 55,000.00**	**20,000.00**	**0.00**	**0.00**	**75,000.00**	**0.00**	**5,738.00**	**0.00**	**80,738.00**
		ASSISTANT CITY SOLICITOR/LITIGATION	8	21	2017	$ 62,000.00	6,000.00	0.00	0.00	68,000.00	0.00	5,202.00	0.00	73,202.00
		CONFIDENTIAL LEGAL SECRETARY II	9	12	2011	$ 48,000.00	0.00	0.00	0.00	48,000.00	0.00	3,672.00	0.00	51,672.00
5.00		MANAGEMENT TOTALS				322,000.00	44,000.00	0.00	0.00	366,000.00	0.00	28,000.00	0.00	394,000.00
		PARALEGAL III	6	11	1990	$ 52,168.63	0.00	521.69	1,053.81	53,744.00	0.00	4,112.00	0.00	57,856.00
		WORK OUT OF CLASS	6	11	1990	$ 3,120.00	0.00	0.00	0.00	3,120.00	0.00	239.00	0.00	3,359.00
1.00		BARGAINING UNIT				55,288.63	0.00	521.69	1,053.81	56,864.00	0.00	4,351.00	0.00	61,215.00
6.00		TOTAL				377,288.63	44,000.00	521.69	1,053.81	422,864.00	0.00	32,351.00	0.00	455,215.00
OVERTIME										0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES, LUMP SUM, OVERTIME, FICA AND FRINGE BENEFITS										**422,864.00**	**0.00**	**32,351.00**	**0.00**	**455,215.00**

NOTE: MEDICAL, SEVERANCE, UNEMPLOYMENT COMPENSATION, AND WORKERS COMPENSATION COSTS ARE REFLECTED IN GENERAL EXPENSES (0188).

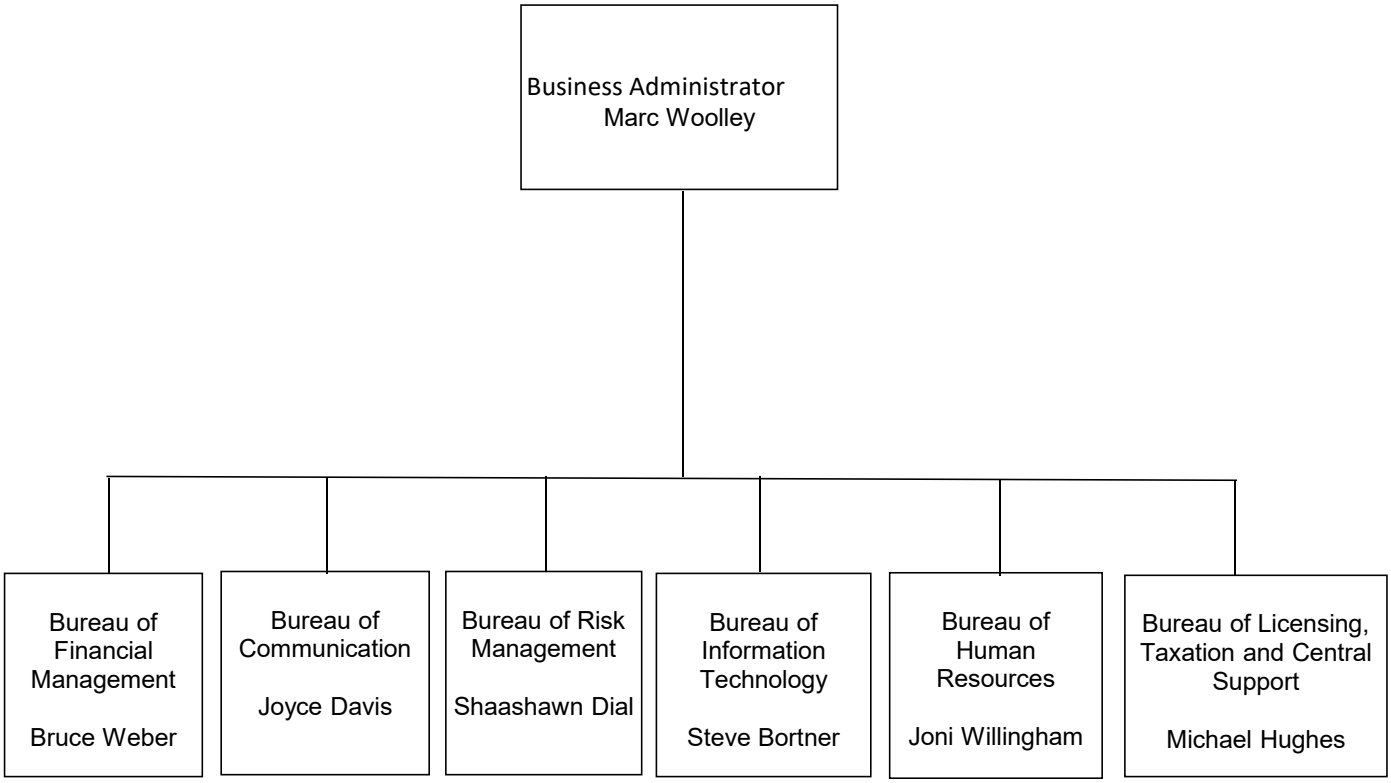
2018 Approved Budget

Expenditure Line Item

BUDGET UNIT: 01000105 OFFICE OF CITY SOLICITOR

Account	2015 Actual	2016 Actual	2017 Actual YTD (12/22)	2017 Adjusted Budget	2018 Approved Budget
414000 SALARIES & WAGES	$283,642	$310,543	$301,643	$375,268	$422,864
415000 TEMPORARY	$240	$0	$0	$0	$0
414100 SALARIES/WAGES	**$283,882**	**$310,543**	**$301,643**	**$375,268**	**$422,864**
419001 SOCIAL SECURITY	$21,021	$22,890	$22,370	$28,710	$32,351
419100 FRINGE BENEFITS	**$21,021**	**$22,890**	**$22,370**	**$28,710**	**$32,351**
419995 PERSONNEL	**$304,903**	**$333,432**	**$324,013**	**$403,978**	**$455,215**
420010 ADVERTISING	$308	$1,067	$1,410	$9,550	$3,000
420020 PRINTING	$442	$1,378	$1,672	$3,000	$3,000
420040 TELECOM	$1,256	$1,500	$3,086	$3,550	$0
420050 POSTAGE	$241	$262	$121	$400	$0
420100 COMMUNICATIONS	**$2,247**	**$4,207**	**$6,289**	**$16,500**	**$6,000**
421010 LEGAL	$200,109	$145,140	$191,011	$276,698	$200,000
421030 CONSULTING	$0	$0	$0	$5,000	$5,000
421060 STENOGRAPHER	$0	$621	$330	$1,200	$4,000
421080 FILING FEES	$213	$942	$708	$800	$1,500
421100 PROFESSIONAL SRVC	**$200,323**	**$146,703**	**$192,048**	**$283,698**	**$210,500**
425090 MAINT SERV CONTRACT	$249	$0	$0	$0	$0
425100 MAINT & REPAIRS	**$249**	**$0**	**$0**	**$0**	**$0**
429001 TUITION/TRAINING	$353	$1,738	$1,775	$3,400	$4,000
429009 ADMIN/TRUSTEE FEE	$30	$0	$30	$42	$42
429014 CONTRACTED PERSONNEL SVS.	$1,438	$1,136	$580	$6,000	$6,000
429015 TRAVEL	$0	$0	$0	$0	$1,500
429016 CONFERENCES	$0	$0	$0	$0	$1,500
429017 MEMBERSHIPS	$1,801	$2,670	$2,529	$3,000	$3,200
429100 CONTRACTED SRVC	**$3,622**	**$5,544**	**$4,914**	**$12,442**	**$16,242**
429995 SERVICES	**$206,441**	**$156,454**	**$203,251**	**$312,640**	**$232,742**
430002 SOFTWARE	$0	$0	$0	$2,500	$3,000
430003 SUBSCRIPTIONS	$21,764	$24,057	$25,068	$39,198	$36,000
430009 OFFICE	$641	$609	$502	$650	$650
430100 SUPPLIES & EXP	**$22,404**	**$24,667**	**$25,570**	**$42,348**	**$39,650**
439015 OFFICE EQUIPMENT	$0	$0	$2,387	$2,500	$2,500
439100 MINOR CAPITAL	**$0**	**$0**	**$2,387**	**$2,500**	**$2,500**
439995 SUPPLIES	**$22,404**	**$24,667**	**$27,957**	**$44,848**	**$42,150**
453049 LEASE PURCHASE	$1,195	$1,195	$1,195	$1,195	$0
453100 CAPITAL OUTLAY	**$1,195**	**$1,195**	**$1,195**	**$1,195**	**$0**
499995 OTHER	**$1,195**	**$1,195**	**$1,195**	**$1,195**	**$0**
01000105 CITY SOLICITOR	**$534,943**	**$515,748**	**$556,416**	**$762,661**	**$730,107**

DEPARTMENT OF ADMINISTRATION



EXPENDITURE ANALYSIS SUMMARY
2018 APPROVED BUDGET

	2015 Actual	2016 Actual	2017 Actual YTD (12/22)	2017 Adjusted Budget	2018 Approved Budget
DEPARTMENT OF ADMINISTRATION					
0110 OFFICE OF THE BUSINESS ADMINISTRATOR					
Personnel	31,706	64,362	87,026	220,683	240,060
Services	1,428	571	44	66,210	65,550
Supplies	169	342	1,832	2,700	4,796
Other	0	200	0	0	0
TOTALS	33,303	65,476	88,902	289,593	310,406
0112 BUREAU OF FINANCIAL MANAGEMENT					
Personnel	345,412	362,671	389,817	425,819	501,659
Services	164,359	182,372	177,853	259,970	266,181
Supplies	8,233	10,829	16,766	25,046	12,100
Other	0	0	0	0	0
TOTALS	518,004	555,872	584,436	710,835	779,940
0114 BUREAU OF COMMUNICATION					
Personnel	105,173	201,507	196,346	231,448	293,303
Services	7,934	6,246	10,191	16,100	18,000
Supplies	3,981	5,413	22,049	28,509	22,000
Other	0	0	0	0	0
TOTALS	117,089	213,166	228,586	276,057	333,303
0115 BUREAU OF RISK MANAGEMENT					
Personnel	71,324	77,350	68,436	104,421	66,743
Services	325	597	1,899	15,400	15,100
Supplies	537	1,047	1,309	2,775	3,475
Other	0	0	0	1,200	0
TOTALS	72,187	78,994	71,644	123,796	85,318

EXPENDITURE ANALYSIS SUMMARY
2018 APPROVED BUDGET

	2015 Actual	2016 Actual	2017 Actual YTD (12/22)	2017 Adjusted Budget	2018 Approved Budget
0116 BUREAU OF INFORMATION TECHNOLOGY					
Personnel	345,358	383,374	271,278	450,581	515,762
Services	148,492	241,858	432,768	748,542	516,340
Supplies	85,344	82,796	73,189	125,688	180,500
Other	0	207,506	524,788	673,356	441,481
TOTALS	579,194	915,534	1,302,022	1,998,166	1,654,083
0117 BUREAU OF HUMAN RESOURCES					
Personnel	227,413	243,946	226,005	248,134	334,792
Services	37,509	37,297	47,628	52,572	63,925
Supplies	0	1,007	1,374	1,750	2,300
Other	1,195	1,195	6,690	7,196	0
TOTALS	266,117	283,445	281,696	309,652	401,017
0124 BUREAU OF LICENSING, TAXATION & CENTRAL SUPPORT					
Personnel	187,323	212,857	235,367	258,900	265,584
Services	124,009	149,103	117,069	193,950	234,680
Supplies	23,448	33,577	36,251	47,333	39,192
Other	1,195	99	87,369	88,540	0
TOTALS	335,975	395,636	476,054	588,723	539,456
TOTAL DEPARTMENT OF ADMINISTRATION					
Personnel	1,313,710	1,546,068	1,474,274	1,939,986	2,217,903
Services	484,057	618,044	787,451	1,352,744	1,179,776
Supplies	121,713	135,011	152,770	233,800	264,363
Other	2,390	209,000	618,846	770,292	441,481
TOTAL EXPENDITURES	1,921,869	2,508,123	3,033,341	4,296,821	4,103,523

POSITION ANALYSIS SUMMARY
2018 APPROVED BUDGET

	2015 Actual	2016 Actual	2017 Actual YTD (12/22)	2017 Adjusted Budget	2018 Approved Budget
ADMINISTRATION					
Office of the Business Administrator	1.00	1.00	1.00	2.50	3.00
Financial Management	6.00	6.00	7.00	7.00	8.00
Communication	2.00	4.00	6.00	4.00	5.00
Risk Management	1.00	1.00	0.00	1.50	1.00
Information Technology	7.00	6.00	5.00	8.00	8.00
Human Resources	4.00	4.00	4.00	4.00	6.00
Licensing, Taxation and Central Support	4.00	5.00	5.00	5.00	5.00
TOTAL POSITIONS	25.00	27.00	28.00	32.00	36.00

OFFICE OF THE BUSINESS ADMINISTRATOR

The Department of Administration is headed by the Chief of Staff/Business Administrator who is appointed by the Mayor and confirmed by City Council. The Department of Administration performs the fiscal, technological, personnel, and central administrative functions of the City. The Chief of Staff/Business Administrator has the authority to oversee the direct management of all City departments which are under the administrative jurisdiction of the Mayor, as well as inter-action with agencies which are outside of the Executive Branch and directly manages six bureaus: Financial Management, Communication, Risk Management, Information Technology, Human Resources and Licensing, Taxation and Central Support. The Chief of Staff/Business Administrator serves as the Mayor's designee on various Boards and Commissions.

The Chief of Staff/Business Administrator conducts scheduled labor management meetings with each of the union groups throughout the year and resolves issues which could result in grievances whenever possible, acts as the Third-Step Hearing Officer for Union grievances in the Mayor's stead. Also, the Chief of Staff/Business Administrator has the responsibility for contract negotiations with all three union groups.

EXPENDITURE ANALYSIS DETAIL
2018 APPROVED BUDGET

General Fund — 0110 Office of Business Administrator

Allocation Plan

PERSONNEL	2017 Adjusted	2018 Approved
Salaries-Mgmt	205,000	223,000
Fringe Benefits	15,683	17,060
TOTAL	**220,683**	**240,060**
SERVICES		
Communications	1,510	850
Professional Services	60,000	60,000
Utilities	0	0
Insurance	0	0
Rentals	0	0
Maintenance & Repairs	0	0
Contracted Services	4,700	4,700
TOTAL	**66,210**	**65,550**
SUPPLIES		
Supplies	604	2,700
Minor Capital Equipment	2,096	2,096
TOTAL	**2,700**	**4,796**
OTHER	0	0
TOTAL APPROPRIATION	**289,593**	**310,406**

Position Control

JOB CLASSIFICATION	2017 Adjusted	2018 Approved	2017 Adjusted	2018 Approved
Business Administrator	1	1	120,000	115,000
Administrator for Parking	1	1	60,000	60,000
Confidential Secretary 50% Reallocation	0.5	1	25,000	48,000
Total Management	**2.5**	**3.0**	**205,000**	**223,000**
FICA			15,683	17,060
Concessions			0	0
Total Fringe Benefits			**15,683**	**17,060**
TOTAL	**2.5**	**3.0**	**220,683**	**240,060**

BUSINESS ADMINISTRATOR

BUSINESS ADMINISTRATOR - 0110

EMPLOYEE		POSITION	ANNIV. / D.O.H.			2017 END OF YR SALARY	2018 GRADE/STEP INCREASE	2018 ANNUAL INCREASE	2018 LONG.	2018 SALARY	2018 LUMP SUM	FICA	FRINGE BENEFITS	TOTAL
		BUSINESS ADMINISTRATOR	1	1	2016	$ 115,000.00	0.00	0.00	0.00	115,000.00	0.00	8,798.00	0.00	123,798.00
		ADMINISTRATOR FOR PARKING	7	1	2015	$ 60,000.00	0.00	0.00	0.00	60,000.00	0.00	4,590.00	0.00	64,590.00
		CONFIDENTIAL SECRETARY TO BA	7	24	2017	$ 24,562.50	23,437.50	0.00	0.00	48,000.00	0.00	3,672.00	0.00	51,672.00
3.00		MANAGEMENT TOTALS				199,562.50	23,437.50	0.00	0.00	223,000.00	0.00	17,060.00	0.00	240,060.00
3.00		TOTAL				199,562.50	23,437.50	0.00	0.00	223,000.00	0.00	17,060.00	0.00	240,060.00
TOTAL SALARIES, LUMP SUM, OVERTIME, FICA AND FRINGE BENEFITS										**223,000.00**	**0.00**	**17,060.00**	**0.00**	**240,060.00**

NOTE: MEDICAL, SEVERANCE, UNEMPLOYMENT COMPENSATION, AND WORKERS COMPENSATION COSTS ARE REFLECTED IN GENERAL EXPENSES (0188).

2018 Approved Budget

Expenditure Line Item

BUDGET UNIT: 01010110 OFFICE OF BUSINESS ADMINISTRATOR

Account	2015 Actual	2016 Actual	2017 Actual YTD (12/22)	2017 Adjusted Budget	2018 Approved Budget
414000 SALARIES & WAGES	$29,539	$60,000	$81,060	$205,000	$223,000
414100 SALARIES/WAGES	**$29,539**	**$60,000**	**$81,060**	**$205,000**	**$223,000**
419001 SOCIAL SECURITY	$2,168	$4,362	$5,966	$15,683	$17,060
419100 FRINGE BENEFITS	**$2,168**	**$4,362**	**$5,966**	**$15,683**	**$17,060**
419995 PERSONNEL	**$31,706**	**$64,362**	**$87,026**	**$220,683**	**$240,060**
420010 ADVERTISING	$828	$147	$0	$700	$700
420020 PRINTING	$0	$109	$0	$150	$150
420040 TELECOM	$64	$0	($45)	$510	$0
420050 POSTAGE	$7	$7	$0	$150	$0
420100 COMMUNICATIONS	**$899**	**$263**	**($45)**	**$1,510**	**$850**
421030 CONSULTING	$0	$0	$0	$60,000	$60,000
421070 ARBITRATION	$224	$0	$0	$0	$0
421100 PROFESSIONAL SRVC	**$224**	**$0**	**$0**	**$60,000**	**$60,000**
425090 MAINT SERV CONTRACT	$305	$0	$0	$0	$0
425100 MAINT & REPAIRS	**$305**	**$0**	**$0**	**$0**	**$0**
429001 TUITION/TRAINING	$0	$308	$89	$3,000	$3,000
429015 TRAVEL	$0	$0	$0	$300	$300
429016 CONFERENCES	$0	$0	$0	$1,400	$1,400
429100 CONTRACTED SRVC	**$0**	**$308**	**$89**	**$4,700**	**$4,700**
429995 SERVICES	**$1,428**	**$571**	**$44**	**$66,210**	**$65,550**
430002 SOFTWARE	$0	$0	$0	$0	$900
430009 OFFICE	$169	$342	$681	$604	$1,800
430100 SUPPLIES & EXP	**$169**	**$342**	**$681**	**$604**	**$2,700**
439015 OFFICE EQUIPMENT	$0	$0	$1,151	$2,096	$2,096
439100 MINOR CAPITAL	**$0**	**$0**	**$1,151**	**$2,096**	**$2,096**
439995 SUPPLIES	**$169**	**$342**	**$1,832**	**$2,700**	**$4,796**
453049 LEASE PURCHASE	$0	$200	$0	$0	$0
453100 CAPITAL OUTLAY	**$0**	**$200**	**$0**	**$0**	**$0**
499995 OTHER	**$0**	**$200**	**$0**	**$0**	**$0**
01010110 BUSINESS ADMINISTRATOR	**$33,303**	**$65,476**	**$88,902**	**$289,593**	**$310,406**

BUREAU OF FINANCIAL MANAGEMENT

The Bureau of Financial Management is responsible for the overall fiscal management of the City. This includes the management of all funds, accounting for all assets and financial activity, the production of all financial documents, and the administration of Debt Service, General Expenses, and Transfers to Other Funds. This bureau also aids in the administration of the City's three pension plans. For the Bureau to complete these tasks, it is organized into four offices. They are Accounting, Budget and Analysis, Purchasing, and Grants Management.

The Accounting Office manages the cash flow and accounts payable functions for the City. This office also oversees the City's computerized accounting and financial reporting systems, and is responsible for preparation of the annual audit and development of the Comprehensive Annual Financial Report.
The Office of Budget and Analysis is responsible for the preparation, development, distribution, and monitoring of the City's annual budget which is submitted to Council at the last Legislative Session in November. This office also prepares the Mid-Year Fiscal Report, which highlights the financial status of all budgeted funds as of June 30th of the current year compared to June 30th of the previous year. The Mid-Year report also projects the financial performance for the current year-end.

The Purchasing Office is responsible for overseeing the procurement of most City materials, supplies, and services. All procurement documentation is compiled and stored within the Purchasing Office. Furthermore, this office must assure fair and equitable distribution of City contracts and agreements for capital and non-capital products and services, including the preparation and advertising of public bids and the awarding of those contracts. This office also administers insurance claims and collection activities.

The Grants Management Office assists with grants administration on a City-wide basis, including grants writing and periodic reporting.

EXPENDITURE ANALYSIS DETAIL
2018 APPROVED BUDGET

General Fund — 0112 Financial Management

Allocation Plan

PERSONNEL	2017 Adjusted	2018 Approved
Salaries-Mgmt	350,500	420,500
Salaries-BU	45,057	45,507
Fringe Benefits	30,262	35,652
TOTAL	**425,819**	**501,659**
SERVICES		
Communications	6,900	4,200
Professional Services	208,250	214,000
Utilities	0	0
Insurance	0	0
Rentals	0	0
Maintenance & Repairs	27,081	27,081
Contracted Services	17,739	20,900
TOTAL	**259,970**	**266,181**
SUPPLIES		
Supplies	14,310	7,900
Minor Capital Equipment	10,736	4,200
TOTAL	**25,046**	**12,100**
OTHER	0	0
TOTAL APPROPRIATION	**710,835**	**779,940**

Position Control

JOB CLASSIFICATION	2017 Adjusted	2018 Approved	2017 Adjusted	2018 Approved
Director of Financial Mgmt.	1	1	70,000	75,000
Accounting Manager	1	1	60,000	65,000
Procurement Services and Compliance Manager	1	1	58,000	60,000
Budget Manager	1	1	55,000	60,000
Grants Manager	1	1	55,000	60,000
Staff Accountant/Financial Analyst	1	1	52,500	52,500
Analyst - Fianance	0	1	0	48,000
Reallocation			0	
Total Management	**6**	**7**	**350,500**	**420,500**
Auditor II	1	1	45,057	45,507
Total Bargaining Unit	**1**	**1**	**45,057**	**45,507**
FICA			30,262	35,652
Concessions			0	0
Total Fringe Benefits			**30,262**	**35,652**
TOTAL	**7**	**8**	**425,819**	**501,659**

FINANCIAL MANAGEMENT

FINANCIAL MANAGEMENT - 0112

EMPLOYEE		POSITION	ANNIV. / D.O.H.			2017 END OF YR SALARY	2018 GRADE/STEP INCREASE	2018 ANNUAL INCREASE	2018 LONG.	2018 SALARY	2018 LUMP SUM	FICA	FRINGE BENEFITS	TOTAL
		DIRECTOR OF FINANCIAL MANAGEMENT	1	6	2014	$ 70,000.00	5,000.00	0.00	0.00	75,000.00	0.00	5,738.00	0.00	80,738.00
		ACCOUNTING MANAGER	11	5	2012	$ 60,000.00	5,000.00	0.00	0.00	65,000.00	0.00	4,973.00	0.00	69,973.00
		PROCUREMENT SERVICES AND COMPLIANCE MANAGER	1	12	2015	$ 58,000.00	2,000.00	0.00	0.00	60,000.00	0.00	4,590.00	0.00	64,590.00
		BUDGET MANAGER	8	11	2015	$ 55,000.00	5,000.00	0.00	0.00	60,000.00	0.00	4,590.00	0.00	64,590.00
		GRANTS MANAGER	7	27	2015	$ 55,000.00	5,000.00	0.00	0.00	60,000.00	0.00	4,590.00	0.00	64,590.00
		STAFF ACCOUNTANT/FINANCIAL ANALYST	1	9	2017	$ 52,500.00	0.00	0.00	0.00	52,500.00	0.00	4,017.00	0.00	56,517.00
NEW	**POSITION**	**MANAGEMENT ANALYST - FINANCE**	**1**	**1**	**2018**	**$ -**	**0.00**	**0.00**	**0.00**	**48,000.00**	**0.00**	**3,672.00**	**0.00**	**51,672.00**
7.00		MANAGEMENT TOTALS				350,500.00	22,000.00	0.00	0.00	420,500.00	0.00	32,170.00	0.00	452,670.00
		AUDITOR II	4	17	2006	$ 44,832.48	0.00	448.32	226.40	45,507.00	0.00	3,482.00	0.00	48,989.00
1.00		BARGAINING UNIT TOTALS				44,832.48	0.00	448.32	226.40	45,507.00	0.00	3,482.00	0.00	48,989.00
8.00		TOTAL				395,332.48	22,000.00	448.32	226.40	466,007.00	0.00	35,652.00	0.00	501,659.00
OVERTIME										0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES, LUMP SUM, OVERTIME, FICA AND FRINGE BENEFITS										**466,007.00**	**0.00**	**35,652.00**	**0.00**	**501,659.00**

NOTE: MEDICAL, SEVERANCE, UNEMPLOYMENT COMPENSATION, AND WORKERS COMPENSATION COSTS ARE REFLECTED IN GENERAL EXPENSES (0188).

2018 Approved Budget

Expenditure Line Item

BUDGET UNIT: 01010112 BUREAU OF FINANCIAL MANAGEMENT

Account	2015 Actual	2016 Actual	2017 Actual YTD (12/22)	2017 Adjusted Budget	2018 Approved Budget
414000 SALARIES & WAGES	$321,598	$337,677	$362,837	$395,557	$466,007
414100 SALARIES/WAGES	**$321,598**	**$337,677**	**$362,837**	**$395,557**	**$466,007**
419001 SOCIAL SECURITY	$23,814	$24,994	$26,979	$30,262	$35,652
419100 FRINGE BENEFITS	**$23,814**	**$24,994**	**$26,979**	**$30,262**	**$35,652**
419995 PERSONNEL	**$345,412**	**$362,671**	**$389,817**	**$425,819**	**$501,659**
420010 ADVERTISING	$238	$1,733	$3,155	$3,410	$3,200
420020 PRINTING	$0	$839	$801	$1,000	$1,000
420040 TELECOM	$433	$656	$635	$700	$0
420050 POSTAGE	$1,269	$1,460	$1,070	$1,790	$0
420100 COMMUNICATIONS	**$1,940**	**$4,688**	**$5,660**	**$6,900**	**$4,200**
421020 AUDIT	$117,905	$121,300	$119,700	$150,000	$172,000
421030 CONSULTING	$21,620	$29,374	$19,080	$56,250	$40,000
421050 OTHER PROFESSIONAL FEES	$0	$0	$0	$2,000	$2,000
421100 PROFESSIONAL SRVC	**$139,525**	**$150,674**	**$138,780**	**$208,250**	**$214,000**
425090 MAINT SERV CONTRACT	$22,696	$24,162	$24,699	$27,081	$27,081
425100 MAINT & REPAIRS	**$22,696**	**$24,162**	**$24,699**	**$27,081**	**$27,081**
429001 TUITION/TRAINING	$138	$879	$191	$4,500	$5,000
429009 ADMIN/TRUSTEE FEE	$61	$0	$30	$100	$100
429017 MEMBERSHIPS	$0	$0	$0	$800	$800
429090 MISC CONTRACTED SRVCS	$0	$1,969	$8,493	$12,339	$15,000
429100 CONTRACTED SRVC	**$199**	**$2,848**	**$8,714**	**$17,739**	**$20,900**
429995 SERVICES	**$164,359**	**$182,372**	**$177,853**	**$259,970**	**$266,181**
430003 SUBSCRIPTIONS	$6,132	$6,197	$452	$5,000	$5,500
430009 OFFICE	$799	$2,750	$7,071	$9,270	$2,400
430099 MISC SUPPLIES AND EXP	$0	$0	$32	$40	$0
430100 SUPPLIES & EXP	**$6,931**	**$8,947**	**$7,556**	**$14,310**	**$7,900**
439015 OFFICE EQUIPMENT	$1,302	$1,883	$9,210	$10,736	$4,200
439100 MINOR CAPITAL	**$1,302**	**$1,883**	**$9,210**	**$10,736**	**$4,200**
439995 SUPPLIES	**$8,233**	**$10,829**	**$16,766**	**$25,046**	**$12,100**
01010112 FINANCIAL MANAGEMENT	**$518,004**	**$555,872**	**$584,436**	**$710,835**	**$779,940**

BUREAU OF COMMUNICATION

The Bureau of Communications manages all internal and external communications and marketing for government operations of the City of Harrisburg. It is responsible for graphic, photo, video, audio and information services, as well as for the City's 311 system and atrium Help Desk. The bureau organizes news conferences, issues news releases, media advisories as well as online and social media communications. The Bureau of Communications also manages media relations, organizes informational events and campaigns, as well as manages WHBG Channel 20, the government access cable television channel and station. The bureau manages relations with adjacent government agencies to ensure compliance with the City's Cable Television Franchise agreement.

EXPENDITURE ANALYSIS DETAIL
2018 APPROVED BUDGET

General Fund | 0114 Communication

Allocation Plan

PERSONNEL	2017 Adjusted	2018 Approved
Salaries-Mgmt	212,000	230,000
Salaries-BU	0	39,458
Fringe Benefits	16,448	20,845
Overtime	3,000	3,000
TOTAL	**231,448**	**293,303**
SERVICES		
Communications	5,100	6,500
Professional Services	0	0
Utilities	0	0
Insurance	0	0
Rentals	0	0
Maintenance & Repairs	500	500
Contracted Services	10,500	11,000
TOTAL	**16,100**	**18,000**
SUPPLIES		
Supplies	18,200	17,500
Minor Capital Equipment	10,309	4,500
TOTAL	**28,509**	**22,000**
OTHER	0	0
TOTAL APPROPRIATION	**276,057**	**333,303**

Position Control

JOB CLASSIFICATION	2017 Adjusted	2018 Approved	2017 Adjusted	2018 Approved
Communitions Director	1	1	70,000	70,000
Community Services Coordinator	1	1	50,000	55,000
Production Tech Mgr (WHBG)	1	1	50,000	55,000
Communication Assistant	1	1	42,000	50,000
Reallocation			0	
Total Management	**4**	**4**	**212,000**	**230,000**
Atrium Receptionist	0	1	0	39,458
Total Bargaining Unit	**0**	**1**	**0**	**39,458**
Overtime			3,000	3,000
FICA			16,448	20,845
Total Fringe Benefits			**16,448**	**20,845**
TOTAL	**4**	**5**	**231,448**	**293,303**

BUREAU OF COMMUNICATION

Bureau of Communication - 0114

EMPLOYEE		POSITION		ANNIV. / D.O.H.		2017 END OF YR SALARY	2018 GRADE/STEP INCREASE	2018 ANNUAL INCREASE	2018 LONG.	2018 SALARY	2018 LUMP SUM	FICA	FRINGE BENEFITS	TOTAL
		COMMUNICATIONS DIRECTOR	1	6	2014	$ 70,000.00	0.00	0.00	0.00	70,000.00	0.00	5,355.00	0.00	75,355.00
		COMMUNITY SERVICES COORDINATOR	3	11	2014	$ 50,000.00	5,000.00	0.00	0.00	55,000.00	0.00	4,208.00	0.00	59,208.00
VACANT	**POSITION**	**COMMUNICATIONS ASSISTANT**	**7**	**25**	**2016**	**$ 42,000.00**	**8,000.00**	**0.00**	**0.00**	**50,000.00**	**0.00**	**3,825.00**	**0.00**	**53,825.00**
		PRODUCTION TECHNICIAN MANAGER	10	23	2012	$ 50,000.00	5,000.00	0.00	0.00	55,000.00	0.00	4,208.00	0.00	59,208.00
4.00		MANAGEMENT TOTALS				212,000.00	18,000.00	0.00	0.00	230,000.00	0.00	17,596.00	0.00	247,596.00
		ATRIUM RECEPTIONIST	6	16	2014	$ 39,457.93	0.00	0.00	0.00	39,458.00	0.00	3,019.00	0.00	42,477.00
1.00		BARGAINING UNIT TOTALS				39,457.93	0.00	0.00	0.00	39,458.00	0.00	3,019.00	0.00	42,477.00
5.00		TOTAL				251,457.93	18,000.00	0.00	0.00	269,458.00	0.00	20,615.00	0.00	290,073.00
OVERTIME										3,000.00	0.00	230.00	0.00	3,230.00
TOTAL SALARIES, LUMP SUM, OVERTIME, FICA AND FRINGE BENEFITS										**272,458.00**	**0.00**	**20,845.00**	**0.00**	**293,303.00**

NOTE: MEDICAL, SEVERANCE, UNEMPLOYMENT COMPENSATION, AND WORKERS COMPENSATION COSTS ARE REFLECTED IN GENERAL EXPENSES (0188).

2018 Approved Budget

Expenditure Line Item

BUDGET UNIT: 01010114 BUREAU OF COMMUNICATION

Account	2015 Actual	2016 Actual	2017 Actual YTD (12/22)	2017 Adjusted Budget	2018 Approved Budget
414000 SALARIES & WAGES	$97,908	$187,739	$182,921	$212,000	$269,458
416000 OVERTIME	$0	$0	$0	$3,000	$3,000
414100 SALARIES/WAGES	**$97,908**	**$187,739**	**$182,921**	**$215,000**	**$272,458**
419001 SOCIAL SECURITY	$7,266	$13,769	$13,425	$16,448	$20,845
419100 FRINGE BENEFITS	**$7,266**	**$13,769**	**$13,425**	**$16,448**	**$20,845**
419995 PERSONNEL	**$105,173**	**$201,507**	**$196,346**	**$231,448**	**$293,303**
420010 ADVERTISING	$0	$0	$0	$1,500	$1,500
420030 PHOTOGRAPHY	$0	$0	$0	$0	$5,000
420040 TELECOM	$1,560	$1,690	$3,055	$3,500	$0
420050 POSTAGE	$21	$0	$0	$100	$0
420100 COMMUNICATIONS	**$1,581**	**$1,690**	**$3,055**	**$5,100**	**$6,500**
425090 MAINT SERV CONTRACT	$0	$149	$0	$500	$500
425100 MAINT & REPAIRS	**$0**	**$149**	**$0**	**$500**	**$500**
429001 TUITION/TRAINING	$0	$298	$795	$2,470	$4,000
429009 ADMIN/TRUSTEE FEE	$0	$0	$30	$30	$0
429090 MISC CONTRACTED SRVCS	$6,352	$4,109	$6,310	$8,000	$7,000
429100 CONTRACTED SRVC	**$6,352**	**$4,407**	**$7,136**	**$10,500**	**$11,000**
429995 SERVICES	**$7,934**	**$6,246**	**$10,191**	**$16,100**	**$18,000**
430004 AUDIO-VISUAL	$2,481	$2,451	$2,650	$3,500	$3,500
430009 OFFICE	$0	$0	$1,269	$2,000	$2,000
430015 WEB SERVICES	$0	$0	$9,059	$10,500	$10,000
430099 MISC SUPPLIES AND EXP	$228	$804	$1,880	$2,200	$2,000
430100 SUPPLIES & EXP	**$2,709**	**$3,255**	**$14,858**	**$18,200**	**$17,500**
439015 OFFICE EQUIPMENT	$1,272	$2,158	$7,191	$10,309	$4,500
439100 MINOR CAPITAL	**$1,272**	**$2,158**	**$7,191**	**$10,309**	**$4,500**
439995 SUPPLIES	**$3,981**	**$5,413**	**$22,049**	**$28,509**	**$22,000**
01010114 COMMUNICATION	**$117,089**	**$213,166**	**$228,586**	**$276,057**	**$333,303**

BUREAU OF RISK MANAGEMENT

The Bureau of Risk Management is responsible for the management of risk, evaluation of risk transfer alternatives, and the acquisition of insurance coverage for City government. With the assistance of the Human Resource Generalist, this Bureau also manages the worker's compensation self-insured program, and in conjunction with the City Solicitor's Office, manages all related litigation cases.

The Bureau is charged with the monitoring of City Government services and business practices to ensure that the City of Harrisburg is in compliance with federal and state anti-discrimination laws and regulations relating to equal opportunity and affirmative action programs. This office executes and assesses the City of Harrisburg's affirmative action/equal opportunity program.

EXPENDITURE ANALYSIS DETAIL
2018 APPROVED BUDGET

General Fund | 0115 Risk Management

Allocation Plan

	2017 Adjusted	2018 Approved
PERSONNEL		
Salaries-Mgmt	97,000	62,000
Fringe Benefits	7,421	4,743
TOTAL	**104,421**	**66,743**
SERVICES		
Communications	400	100
Professional Services	0	0
Utilities	0	0
Insurance	0	0
Rentals	0	0
Maintenance & Repairs	0	0
Contracted Services	15,000	15,000
TOTAL	**15,400**	**15,100**
SUPPLIES		
Supplies	400	1,100
Minor Capital Equipment	2,375	2,375
TOTAL	**2,775**	**3,475**
OTHER	1,200	0
TOTAL APPROPRIATION	**123,796**	**85,318**

Position Control

JOB CLASSIFICATION	2017 Adjusted	2018 Approved	2017 Adjusted	2018 Approved
Director of Risk Mgt/Affir Action	1	0	72,000	0
Dir. of Social Equity/Affir Action	0	1	0	62,000
Confidential Secretary 50%	0.5	0	25,000	0
Total Management	**1.5**	**1**	**97,000**	**62,000**
FICA			7,421	4,743
Total Fringe Benefits			**7,421**	**4,743**
TOTAL	**1.5**	**1**	**104,421**	**66,743**

BUREAU OF RISK MANAGEMENT

RISK MANAGEMENT - 0115

EMPLOYEE		POSITION	ANNIV. / D.O.H.			2017 END OF YR SALARY	2018 GRADE/STEP INCREASE	2018 ANNUAL INCREASE	2018 LONG.	2018 SALARY	2018 LUMP SUM	FICA	FRINGE BENEFITS	TOTAL
		DIRECTOR OF SOCIAL EQUITY/AFFIRMATIVE ACTION	7	10	2017	$ 62,000.00	0.00	0.00	0.00	62,000.00	0.00	4,743.00	0.00	66,743.00
1.00		MANAGEMENT TOTALS				62,000.00	0.00	0.00	0.00	62,000.00	0.00	4,743.00	0.00	66,743.00
1.00		TOTAL				62,000.00	0.00	0.00	0.00	62,000.00	0.00	4,743.00	0.00	66,743.00
TOTAL SALARIES, OVERTIME, FICA AND FRINGE BENEFITS										**62,000.00**	**0.00**	**4,743.00**	**0.00**	**66,743.00**

NOTE: MEDICAL, SEVERANCE, UNEMPLOYMENT COMPENSATION, AND WORKERS COMPENSATION COSTS ARE REFLECTED IN GENERAL EXPENSES (0188).

2018 Approved Budget

Expenditure Line Item

BUDGET UNIT: 01010115 BUREAU OF RISK MANAGEMENT

Account	2015 Actual	2016 Actual	2017 Actual YTD (12/22)	2017 Adjusted Budget	2018 Approved Budget
414000 SALARIES & WAGES	$66,346	$71,954	$63,675	$97,000	$62,000
414100 SALARIES/WAGES	**$66,346**	**$71,954**	**$63,675**	**$97,000**	**$62,000**
419001 SOCIAL SECURITY	$4,978	$5,396	$4,761	$7,421	$4,743
419100 FRINGE BENEFITS	**$4,978**	**$5,396**	**$4,761**	**$7,421**	**$4,743**
419995 PERSONNEL	**$71,324**	**$77,350**	**$68,436**	**$104,421**	**$66,743**
420010 ADVERTISING	$0	$0	$0	$100	$100
420040 TELECOM	$325	$0	$0	$0	$0
420050 POSTAGE	$0	$0	$0	$300	$0
420100 COMMUNICATIONS	**$325**	**$0**	**$0**	**$400**	**$100**
429001 TUITION/TRAINING	$0	$597	$1,899	$15,000	$15,000
429100 CONTRACTED SRVC	**$0**	**$597**	**$1,899**	**$15,000**	**$15,000**
429995 SERVICES	**$325**	**$597**	**$1,899**	**$15,400**	**$15,100**
430009 OFFICE	$0	$0	$0	$300	$1,000
430099 MISC SUPPLIES AND EXP	$537	$1,047	$0	$100	$100
430100 SUPPLIES & EXP	**$537**	**$1,047**	**$0**	**$400**	**$1,100**
439015 OFFICE EQUIPMENT	$0	$0	$1,309	$2,375	$2,375
439100 MINOR CAPITAL	**$0**	**$0**	**$1,309**	**$2,375**	**$2,375**
439995 SUPPLIES	**$537**	**$1,047**	**$1,309**	**$2,775**	**$3,475**
453049 LEASE PURCHASE	$0	$0	$0	$1,200	$0
453100 CAPITAL OUTLAY	**$0**	**$0**	**$0**	**$1,200**	**$0**
499995 OTHER	**$0**	**$0**	**$0**	**$1,200**	**$0**
01010115 RISK MANAGEMENT	**$72,187**	**$78,994**	**$71,644**	**$123,796**	**$85,318**

BUREAU OF INFORMATION TECHNOLOGY

The Bureau of Information Technology is responsible for the administration of the City's blend of mainframe, network and cloud-based computer systems. These systems are utilized by General Government and the Departments of Administration, Community and Economic Development, Public Safety and Public Works.

The bureau programs, controls, troubleshoots and monitors a wide array of mainframe-based systems used throughout the City's operations. Examples of these systems include the computerized billing system for property real estate taxes, mercantile taxes and licenses; billings for disposal and refuse charges; human resource management; Treasury accounts receivable system, insurance claims management; field reports for all service calls for police; and Codes licenses, permits, inspections and complaints.

The bureau also provides technical support and maintenance for the City's network of personal computers, laptops and mobile devices; and is responsible for the installation, maintenance, and troubleshooting of servers, routers, switches, and firewalls for the City's Local Area Network (LAN) and Wide Area Network (WAN). Responsibilities extend to troubleshooting of computer software, hardware, peripherals, telecommunications systems and services, and related equipment.

The bureau partners with various local, state and national organizations to extend and expand the technological capabilities of the City's operations. Evaluating emerging technologies and vendor offerings assists with the process of modernizing and streamlining processes and systems deployed throughout the City.

Daily responsibilities include: monitoring, configuring, and troubleshooting server backups and restoring systems; monitoring virus activity and cyber threats through a central management console; implementing LAN and local printer services; moving, adding, deleting and upgrading software.

EXPENDITURE ANALYSIS DETAIL
2018 APPROVED BUDGET

General Fund — 0116 Information Technology

Allocation Plan

PERSONNEL	2017 Adjusted	2018 Approved
Salaries-Mgmt	365,153	426,653
Salaries-BU	46,984	47,454
Fringe Benefits	33,444	36,655
Overtime	5,000	5,000
TOTAL	**450,581**	**515,762**
SERVICES		
Communications	37,108	1,000
Professional Services	423,195	260,000
Utilities	0	0
Insurance	0	0
Rentals	0	0
Maintenance & Repairs	240,488	217,940
Contracted Services	47,750	37,400
TOTAL	**748,542**	**516,340**
SUPPLIES		
Supplies	114,029	150,500
Minor Capital Equipment	11,659	30,000
TOTAL	**125,688**	**180,500**
OTHER	673,356	441,481
TOTAL APPROPRIATION	**1,998,166**	**1,654,083**

Position Control

JOB CLASSIFICATION	2017 Adjusted	2018 Approved	2017 Adjusted	2018 Approved
Director of IT	1	1	77,653	77,653
Deputy Director/ Public Safety Network Admin.	1	1	65,000	74,000
Network Administrator	1	1	65,000	65,000
SR. IDMS Programmer	1	1	60,000	60,000
IDMS Programmer	1	1	50,000	50,000
Assistant Network Administrator	1	0	27,500	0
Systems Administrator	0	1	0	55,000
Help Desk/PC Specialist	1	1	40,000	45,000
Reallocation			(20,000)	
Total Management	**7**	**7**	**365,153**	**426,653**
Computer Operator III	1	1	46,984	47,454
Total Bargaining Unit	**1**	**1**	**46,984**	**47,454**
Overtime			5,000	5,000
FICA			33,444	36,655
Concessions			0	0
Total Fringe Benefits			**38,444**	**41,655**
TOTAL	**8**	**8**	**450,581**	**515,762**

INFORMATION TECHNOLOGY

INFORMATION TECHNOLOGY 0116

EMPLOYEE		POSITION		ANNIV. / D.O.H.		2017 END OF YR SALARY	2018 GRADE/STEP INCREASE	2018 ANNUAL INCREASE	2018 LONG.	2018 SALARY	2018 LUMP SUM	FICA	FRINGE BENEFITS	TOTAL
		DIRECTOR - BUREAU OF INFORMATION TECHNOLOGY	7	24	2017	$ 77,653.00	0.00	0.00	0.00	77,653.00	0.00	5,941.00	0.00	83,594.00
		DEPUTY DIRECTOR/PUBLIC SAFETY NETWORK ADMNTR	8	21	2017	$ 74,000.00	0.00	0.00	0.00	74,000.00	0.00	5,661.00	0.00	79,661.00
		NETWORK ADMINISTRATOR	7	5	2016	$ 65,000.00	0.00	0.00	0.00	65,000.00	0.00	4,973.00	0.00	69,973.00
VACANT	**POSITION**	**SENIOR IDMS PROGRAMMER**	**5**	**18**	**2015**	**$ 60,000.00**	**0.00**	**0.00**	**0.00**	**60,000.00**	**0.00**	**4,590.00**	**0.00**	**64,590.00**
VACANT	**POSITION**	**IDMS PROGRAMMER**	**7**	**27**	**2015**	**$ 50,000.00**	**0.00**	**0.00**	**0.00**	**50,000.00**	**0.00**	**3,825.00**	**0.00**	**53,825.00**
VACANT	**POSITION**	**SYSTEMS ADMINISTRATOR**	**7**	**1**	**2017**	**$ 55,000.00**	**0.00**	**0.00**	**0.00**	55,000.00	**0.00**	**4,208.00**	**0.00**	**59,208.00**
		HELP DESK/PC SPECIALIST	9	8	2014	$ 40,000.00	5,000.00	0.00	0.00	45,000.00	0.00	3,443.00	0.00	48,443.00
7.00		MANAGEMENT TOTALS				421,653.00	5,000.00	0.00	0.00	426,653.00	0.00	32,641.00	0.00	459,294.00
		COMPUTER OPERATOR III	6	15	1992	$ 46,062.86	0.00	460.63	930.47	47,454.00	0.00	3,631.00	0.00	51,085.00
1.00		BARGAINING UNIT TOTALS				46,062.86	0.00	460.63	930.47	47,454.00	0.00	3,631.00	0.00	51,085.00
8.00		TOTAL				467,715.86	5,000.00	460.63	930.47	474,107.00	0.00	36,272.00	0.00	510,379.00
OVERTIME										5,000.00	0.00	383.00	0.00	5,383.00
TOTAL SALARIES, LUMP SUM, OVERTIME, FICA AND FRINGE BENEFITS										**479,107.00**	**0.00**	**36,655.00**	**0.00**	**515,762.00**

NOTE: MEDICAL, SEVERANCE, UNEMPLOYMENT COMPENSATION, AND WORKERS COMPENSATION COSTS ARE REFLECTED IN GENERAL EXPENSES (0188).

2018 Approved Budget

Expenditure Line Item

BUDGET UNIT: 01010116 BUREAU OF INFORMATION TECHNOLOGY

Account	2015 Actual	2016 Actual	2017 Actual YTD (12/22)	2017 Adjusted Budget	2018 Approved Budget
414000 SALARIES & WAGES	$321,455	$356,539	$252,384	$412,137	$474,107
416000 OVERTIME	$0	$351	$0	$5,000	$5,000
414100 SALARIES/WAGES	**$321,455**	**$356,890**	**$252,384**	**$417,137**	**$479,107**
419001 SOCIAL SECURITY	$23,903	$26,485	$18,894	$33,444	$36,655
419100 FRINGE BENEFITS	**$23,903**	**$26,485**	**$18,894**	**$33,444**	**$36,655**
419995 PERSONNEL	**$345,358**	**$383,374**	**$271,278**	**$450,581**	**$515,762**
420010 ADVERTISING	$766	$84	$198	$970	$1,000
420040 TELECOM	$1,809	$1,294	$2,556	$2,910	$0
420041 E-MAIL/INTERNET	$7,180	$6,897	$29,983	$33,154	$0
420050 POSTAGE	$6	$4	$59	$75	$0
420100 COMMUNICATIONS	**$9,761**	**$8,279**	**$32,796**	**$37,108**	**$1,000**
421030 CONSULTING	$4,805	$62,712	$248,312	$423,195	$260,000
421100 PROFESSIONAL SRVC	**$4,805**	**$62,712**	**$248,312**	**$423,195**	**$260,000**
425030 BUILDING MAINT	$893	$770	$0	$500	$1,000
425090 MAINT SERV CONTRACT	$125,348	$154,303	$144,687	$234,988	$210,940
425099 OTHER CONT MAINT	$444	$11,098	$0	$5,000	$6,000
425100 MAINT & REPAIRS	**$126,685**	**$166,170**	**$144,687**	**$240,488**	**$217,940**
429001 TUITION/TRAINING	$2,750	$0	$0	$13,920	$8,000
429009 ADMIN/TRUSTEE FEE	$30	$0	$30	$30	$0
429015 TRAVEL	$0	$0	$0	$5,700	$2,000
429016 CONFERENCES	$0	$0	$0	$300	$1,000
429017 MEMBERSHIPS	$0	$0	$0	$800	$400
429070 STORAGE	$4,462	$4,696	$6,943	$7,000	$6,000
429090 MISC CONTRACTED SRVCS	$0	$0	$0	$20,000	$20,000
429100 CONTRACTED SRVC	**$7,242**	**$4,696**	**$6,973**	**$47,750**	**$37,400**
429995 SERVICES	**$148,492**	**$241,858**	**$432,768**	**$748,542**	**$516,340**
430002 SOFTWARE	$73,749	$69,081	$59,631	$94,385	$139,100
430008 DATA PROCESSING	$3,650	$10,345	$3,797	$14,767	$10,800
430009 OFFICE	$150	$25	$378	$750	$600
430015 WEB SERVICES	$3,643	$2,004	$4,091	$4,127	$0
430100 SUPPLIES & EXP	**$81,193**	**$81,455**	**$67,896**	**$114,029**	**$150,500**
439015 OFFICE EQUIPMENT	$4,151	$1,341	$5,293	$11,659	$30,000
439100 MINOR CAPITAL	**$4,151**	**$1,341**	**$5,293**	**$11,659**	**$30,000**
439995 SUPPLIES	**$85,344**	**$82,796**	**$73,189**	**$125,688**	**$180,500**
453049 LEASE PURCHASE	$0	$0	$40,003	$104,451	$146,481
453007 EQUIPMENT-DATA PROCESSING	$0	$0	$137,760	$161,275	$0
453051 EQUIPMENT-DATA PROCESSING	$0	$207,506	$347,025	$407,629	$295,000
453100 CAPITAL OUTLAY	**$0**	**$207,506**	**$524,788**	**$673,356**	**$441,481**
499995 OTHER	**$0**	**$207,506**	**$524,788**	**$673,356**	**$441,481**
01010116 INFORMATION TECHNOLOGY	**$579,194**	**$915,534**	**$1,302,022**	**$1,998,166**	**$1,654,083**

BUREAU OF HUMAN RESOURCES

The Bureau of Human Resources is comprised of two primary functions: Human Resources Administration and Payroll. Human Resources oversees and administers a wide range of centralized personnel services for City Government including, but not limited to: recruitment for management positions; testing, screening, hiring and processing individuals to fill vacant bargaining-unit positions; enforces civil service rules and regulations and administers the promotional processes, where applicable, for the Harrisburg Police, Fire and Non-Uniform Civil Service Commission; unemployment compensation matters; conducts new hire orientation sessions and exit interviews; labor relations matters; benefits administration, including management of health care for active employees and retirees, pension plans, and leave benefits; worker's compensation program; and drug and alcohol testing. The Bureau assists the Business Administrator and the department directors in developing job descriptions for management and bargaining-unit positions.

Payroll is responsible for processing the City's biweekly payroll, maintaining payroll records and managing federal, state and local tax deductions as well as other mandatory payroll deductions and voluntary contributions. Staff is also responsible for ensuring all withholding reporting requirements are met. Staff works closely with all timekeepers to ensure smooth and accurate payroll processing. Staff also effectuates scheduled salary increases for bargaining-unit employees and merit pay increases based on performance evaluations for management personnel.

EXPENDITURE ANALYSIS DETAIL
2018 APPROVED BUDGET

General Fund — 0117 Human Resources

Allocation Plan

	2017 Adjusted	2018 Approved
PERSONNEL		
Salaries-Mgmt	230,500	311,000
Fringe Benefits	17,634	23,792
TOTAL	**248,134**	**334,792**
SERVICES		
Communications	3,050	3,250
Professional Services	8,535	9,000
Utilities	0	0
Insurance	0	0
Rentals	0	0
Maintenance & Repairs	0	0
Contracted Services	40,987	51,675
TOTAL	**52,572**	**63,925**
SUPPLIES		
Supplies	1,750	2,300
Minor Capital Equipment	0	0
TOTAL	**1,750**	**2,300**
OTHER	7,196	0
TOTAL APPROPRIATION	**309,652**	**401,017**

Position Control

JOB CLASSIFICATION	2017 Adjusted	2018 Approved	2017 Adjusted	2018 Approved
Director	1	1	70,000	70,000
Personnel Manager	1	1	58,000	60,000
Benefit Admin/ADA Cmpl Officer	1	1	55,000	58,000
Human Resources Generalist	1	1	47,500	48,000
Confidential Secretary	0	1	0	45,000
Background Investigator HR	0	1	0	30,000
Total Management	**4**	**6**	**230,500**	**311,000**
FICA			17,634	23,792
Concessions				0
Total Fringe Benefits			**17,634**	**23,792**
TOTAL	**4**	**6**	**248,134**	**334,792**

HUMAN RESOURCES

HUMAN RESOURCES - 0117

EMPLOYEE		POSITION	ANNIV. / D.O.H.			2017 END OF YR SALARY	2018 GRADE/STEP INCREASE	2018 ANNUAL INCREASE	2018 LONG.	2018 SALARY	2018 LUMP SUM	FICA	FRINGE BENEFITS	TOTAL
		DIRECTOR OF HUMAN RESOURCES	11	13	2007	$ 70,000.00	0.00	0.00	0.00	70,000.00	0.00	5,355.00	0.00	75,355.00
		PERSONNEL MANAGER	1	22	1990	$ 58,000.00	2,000.00	0.00	0.00	60,000.00	0.00	4,590.00	0.00	64,590.00
		BENEFIT ADMIN/ADA CMPL OFFICER	6	1	2009	$ 55,000.00	3,000.00	0.00	0.00	58,000.00	0.00	4,437.00	0.00	62,437.00
		HUMAN RESOURCES GENERALIST	9	22	2014	$ 45,000.00	3,000.00	0.00	0.00	48,000.00	0.00	3,672.00	0.00	51,672.00
NEW	**POSITION**	**CONFIDENTIAL SECRETARY - HR**	**1**	**1**	**2018**	**$ -**	**0.00**	**0.00**	**0.00**	**45,000.00**	**0.00**	**3,443.00**	**0.00**	**48,443.00**
NEW	**POSITION**	**BACKGROUND INVESTIGATOR - HR (PART TIME)**	**1**	**1**	**2018**	**$ -**	**0.00**	**0.00**	**0.00**	**30,000.00**	**0.00**	**2,295.00**	**0.00**	**32,295.00**
6.00		MANAGEMENT TOTALS				228,000.00	8,000.00	0.00	0.00	311,000.00	0.00	23,792.00	0.00	334,792.00
6.00		TOTAL				228,000.00	8,000.00	0.00	0.00	311,000.00	0.00	23,792.00	0.00	334,792.00
TOTAL SALARIES, LUMP SUM, OVERTIME, FICA AND FRINGE BENEFITS										**311,000.00**	**0.00**	**23,792.00**	**0.00**	**334,792.00**

NOTE: MEDICAL, SEVERANCE, UNEMPLOYMENT COMPENSATION, AND WORKERS COMPENSATION COSTS ARE REFLECTED IN GENERAL EXPENSES (0188).

2018 Approved Budget

Expenditure Line Item

BUDGET UNIT: 01010117 BUREAU OF HUMAN RESOURSES

Account	2015 Actual	2016 Actual	2017 Actual YTD (12/22)	2017 Adjusted Budget	2018 Approved Budget
414000 SALARIES & WAGES	$211,677	$227,142	$210,449	$230,500	$311,000
414100 SALARIES/WAGES	**$211,677**	**$227,142**	**$210,449**	**$230,500**	**$311,000**
419001 SOCIAL SECURITY	$15,736	$16,803	$15,556	$17,634	$23,792
419100 FRINGE BENEFITS	**$15,736**	**$16,803**	**$15,556**	**$17,634**	**$23,792**
419995 PERSONNEL	**$227,413**	**$243,946**	**$226,005**	**$248,134**	**$334,792**
420010 ADVERTISING	$0	$0	$0	$250	$250
420020 PRINTING	$245	$192	$1,737	$1,800	$2,000
420050 POSTAGE	$991	$891	$551	$1,000	$1,000
420100 COMMUNICATIONS	**$1,235**	**$1,084**	**$2,289**	**$3,050**	**$3,250**
421051 NON-CDL DRUG/ALC/MED TEST	$1,522	$1,855	$1,349	$1,699	$2,000
421052 CDL DRUG/ALC/MED TESTING	$2,763	$1,791	$2,762	$6,036	$5,000
421053 CREDIT REPORTS	$749	$880	$800	$800	$2,000
421100 PROFESSIONAL SRVC	**$5,034**	**$4,526**	**$4,911**	**$8,535**	**$9,000**
429001 TUITION/TRAINING	$335	$0	$122	$300	$400
429009 ADMIN/TRUSTEE FEE	$0	$0	$0	$75	$75
429014 CONTRACTED PERSONNEL SVS.	$30,615	$31,688	$40,306	$40,312	$50,900
429017 MEMBERSHIPS	$290	$0	$0	$300	$300
429100 CONTRACTED SRVC	**$31,240**	**$31,688**	**$40,428**	**$40,987**	**$51,675**
429995 SERVICES	**$37,509**	**$37,297**	**$47,628**	**$52,572**	**$63,925**
430001 EDUCATIONAL	$0	$0	$0	$250	$500
430002 SOFTWARE	$0	$0	$0	$0	$200
430003 SUBSCRIPTIONS	$0	$0	$0	$0	$300
430006 PHOTOGRAPHY	$0	$276	$167	$200	$300
430009 OFFICE	$0	$731	$1,207	$1,300	$1,000
430100 SUPPLIES & EXP	**$0**	**$1,007**	**$1,374**	**$1,750**	**$2,300**
439995 SUPPLIES	**$0**	**$1,007**	**$1,374**	**$1,750**	**$2,300**
453049 LEASE PURCHASE	$1,195	$1,195	$1,196	$1,196	$0
453015 OFFICE EQUIPMENT	$0	$0	$5,494	$6,000	$0
453100 CAPITAL OUTLAY	**$1,195**	**$1,195**	**$6,690**	**$7,196**	**$0**
499995 OTHER	**$1,195**	**$1,195**	**$6,690**	**$7,196**	**$0**
01010117 HUMAN RESOURCES	**$266,117**	**$283,445**	**$281,696**	**$309,652**	**$401,017**

BUREAU OF LICENSING, TAXATION AND CENTRAL SUPPORT

The Tax and Enforcement unit bills and collects mercantile, business privilege, parking, and amusement taxes as well as various license fees for the City and the Harrisburg School District. This unit also administers the dog licensing program and manages all activities associated with the City's burglar and fire alarm program. A civil collection program is in place to collect all delinquent taxes.

The Bureau also includes the Duplication Center which is responsible for the daily handling of incoming and outgoing mail, processing printing jobs for all City departments and the distribution of office supplies.

EXPENDITURE ANALYSIS DETAIL
2018 APPROVED BUDGET

General Fund — 0124 Licensing, Taxation and Central Support

Allocation Plan

PERSONNEL	2017 Adjusted	2018 Approved
Salaries-Mgmt	70,000	70,000
Salaries-BU	170,500	176,708
Overtime	0	0
Fringe Benefits	18,400	18,876
TOTAL	**258,900**	**265,584**
SERVICES		
Communications	142,650	185,835
Professional Services	17,800	20,000
Utilities	0	0
Insurance	0	0
Rentals	0	0
Maintenance & Repairs	32,305	27,000
Contracted Services	1,195	1,845
TOTAL	**193,950**	**234,680**
SUPPLIES		
Supplies	41,933	24,192
Minor Capital Equipment	5,400	15,000
TOTAL	**47,333**	**39,192**
OTHER	88,540	0
TOTAL APPROPRIATION	**588,723**	**539,456**

Position Control

JOB CLASSIFICATION	2017 Adjusted	2018 Approved	2017 Adjusted	2018 Approved
Tax & Enforcement Administrator	1	1	70,000	70,000
Total Management	**1**	**1**	**70,000**	**70,000**
Revenue Generalist II	1	1	45,497	45,952
Paralegal	1	1	42,804	46,523
Administrative Assistant I	1	1	39,458	41,065
Reproduction Technician II	1	1	42,741	43,168
Reallocation				
Total Bargaining Unit	**4**	**4**	**170,500**	**176,708**
Overtime			0	0
FICA			18,400	18,876
Concessions			0	0
Total Fringe Benefits			**18,400**	**18,876**
TOTAL	**5**	**5**	**258,900**	**265,584**

BUREAU OF LICENSING, TAXATION AND CENTRAL SUPPORT

LICENSING, TAXATION AND CENTRAL SUPPORT 0124

EMPLOYEE		POSITION		ANNIV. / D.O.H.		2017 END OF YR SALARY	2018 GRADE/STEP INCREASE	2018 ANNUAL INCREASE	2018 LONG.	2018 SALARY	2018 LUMP SUM	FICA	FRINGE BENEFITS	TOTAL
		TAX & ENFORCEMENT ADMINISTRATOR	10	21	1996	$ 70,000.00	0.00	0.00	0.00	70,000.00	0.00	5,355.00	0.00	75,355.00
1.00		MANAGEMENT TOTALS				70,000.00	0.00	0.00	0.00	70,000.00	0.00	5,355.00	0.00	75,355.00
		REPRODUCTION TECHNICIAN II	7	20	1987	$ 41,902.62	0.00	419.03	846.43	43,168.00	0.00	3,303.00	0.00	46,471.00
		ADMINISTRATIVE ASSISTANT I	10	3	2016	$ 40,658.83	0.00	406.59	0.00	41,065.00	0.00	3,142.00	0.00	44,207.00
		PARALEGAL	8	8	2016	$ 44,604.59	1,458.27	460.63	0.00	46,523.00	0.00	3,560.00	0.00	50,083.00
		REVENUE SPECIALIST II	7	8	1991	$ 44,604.60	0.00	446.05	901.01	45,952.00	0.00	3,516.00	0.00	49,468.00
4.00		BARGAINING UNIT TOTALS				171,770.64	1,458.27	1,732.29	1,747.45	176,708.00	0.00	13,521.00	0.00	190,229.00
5.00		TOTAL				**241,770.64**	**1,458.27**	**1,732.29**	**1,747.45**	**246,708.00**	**0.00**	**18,876.00**	**0.00**	**265,584.00**
OVERTIME										0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES, LUMP SUM, OVERTIME, FICA AND FRINGE BENEFITS										**246,708.00**	**0.00**	**18,876.00**	**0.00**	**265,584.00**

NOTE: MEDICAL, SEVERANCE, UNEMPLOYMENT COMPENSATION, AND WORKERS COMPENSATION COSTS ARE REFLECTED IN GENERAL EXPENSES (0188).

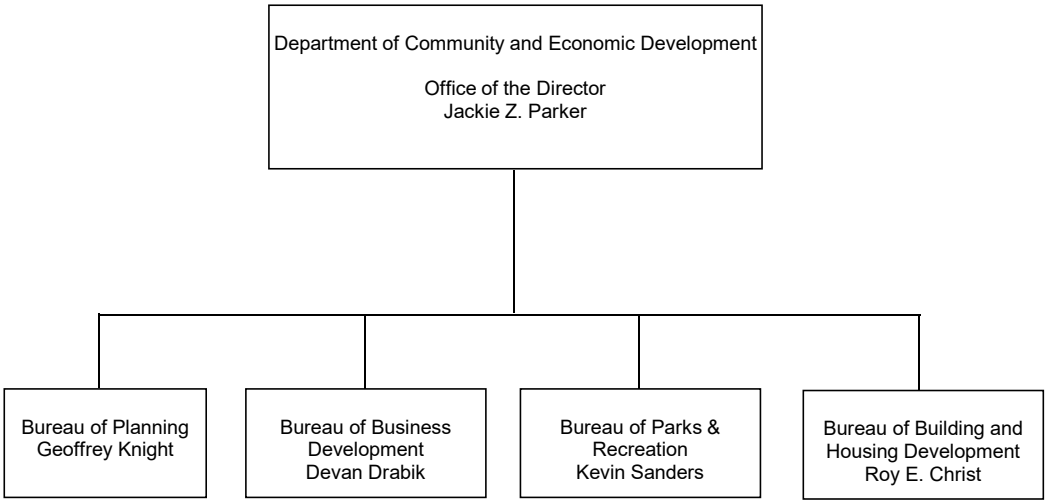
2018 Approved Budget

Expenditure Line Item

BUDGET UNIT: 01010124 BUREAU OF LICENSING, TAXATION & CENTRAL SUPPORT

Account	2015 Actual	2016 Actual	2017 Actual YTD (12/22)	2017 Adjusted Budget	2018 Approved Budget
414000 SALARIES & WAGES	$174,444	$198,300	$218,973	$240,500	$246,708
414100 SALARIES/WAGES	**$174,444**	**$198,300**	**$218,973**	**$240,500**	**$246,708**
419001 SOCIAL SECURITY	$12,880	$14,557	$16,393	$18,400	$18,876
419100 FRINGE BENEFITS	**$12,880**	**$14,557**	**$16,393**	**$18,400**	**$18,876**
419995 PERSONNEL	**$187,323**	**$212,857**	**$235,367**	**$258,900**	**$265,584**
420010 ADVERTISING	$0	$0	$0	$1,000	$1,000
420020 PRINTING	$3,908	$3,818	$6,573	$12,100	$5,200
420040 TELECOM	$437	$442	$473	$550	$0
420050 POSTAGE	$94,314	$105,721	$85,853	$129,000	$179,635
420100 COMMUNICATIONS	**$98,658**	**$109,981**	**$92,899**	**$142,650**	**$185,835**
421040 COLLECTION(OPT & LIENS)	$1,566	$1,872	$398	$7,800	$10,000
421080 FILING FEES	$1,607	$6,906	$5,645	$10,000	$10,000
421100 PROFESSIONAL SRVC	**$3,173**	**$8,778**	**$6,043**	**$17,800**	**$20,000**
425090 MAINT SERV CONTRACT	$21,469	$29,479	$17,341	$32,305	$27,000
425100 MAINT & REPAIRS	**$21,469**	**$29,479**	**$17,341**	**$32,305**	**$27,000**
429009 ADMIN/TRUSTEE FEE	$0	$30	$0	$45	$45
429016 CONFERENCES	$241	$571	$522	$600	$600
429017 MEMBERSHIPS	$50	$50	$50	$50	$50
429090 MISC CONTRACTED SRVCS	$418	$213	$213	$500	$1,150
429100 CONTRACTED SRVC	**$710**	**$865**	**$785**	**$1,195**	**$1,845**
429995 SERVICES	**$124,009**	**$149,103**	**$117,069**	**$193,950**	**$234,680**
430002 SOFTWARE	$0	$10,921	$6,028	$6,758	$4,192
430005 DUPLICATING	$14,046	$11,082	$20,138	$26,450	$10,000
430009 OFFICE	$5,899	$4,203	$6,120	$8,724	$10,000
430100 SUPPLIES & EXP	**$19,945**	**$26,205**	**$32,285**	**$41,933**	**$24,192**
439015 OFFICE EQUIPMENT	$3,502	$7,371	$3,966	$5,400	$15,000
439100 MINOR CAPITAL	**$3,502**	**$7,371**	**$3,966**	**$5,400**	**$15,000**
439995 SUPPLIES	**$23,448**	**$33,577**	**$36,251**	**$47,333**	**$39,192**
453015 OFFICE EQUIPMENT	$0	$0	$87,369	$88,540	$0
453049 LEASE PURCHASE	$1,195	$99	$0	$0	$0
453100 CAPITAL OUTLAY	**$1,195**	**$99**	**$87,369**	**$88,540**	**$0**
499995 OTHER	**$1,195**	**$99**	**$87,369**	**$88,540**	**$0**
01010124 BUREAU OF LICENSING, TAX.	**$335,975**	**$395,636**	**$476,054**	**$588,723**	**$539,456**

DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT



EXPENDITURE ANALYSIS SUMMARY
2018 APPROVED BUDGET

	2015 Actual	2016 Actual	2017 Actual YTD (12/22)	2017 Adjusted Budget	2018 Approved Budget
DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT					
0134 OFFICE OF THE DIRECTOR					
Personnel	26,606	115,461	114,399	145,328	150,710
Services	0	1,098	0	0	1,000
Supplies	0	0	2,471	3,425	1,500
Other	2,000	0	2,000	23,000	48,000
TOTALS	28,606	116,559	118,870	171,753	201,210
0135 BUREAU OF PLANNING					
Personnel	90,297	85,053	88,547	93,871	200,229
Services	184,626	67,640	58,404	114,514	107,250
Supplies	135	1,389	2,903	4,512	6,500
Other	0	0	0	0	0
TOTALS	275,058	154,082	149,855	212,897	313,979
0139 BUREAU OF BUSINESS DEVELOPMENT					
Personnel	44,796	59,123	103,251	111,957	117,878
Services	0	2,106	1,113	7,361	5,000
Supplies	0	0	1,561	1,839	2,900
Other	0	0	0	0	0
TOTALS	44,796	61,229	105,924	121,157	125,778
0180 BUREAU OF PARKS & RECREATION					
Personnel	271,853	334,494	395,049	500,503	554,164
Services	41,002	102,403	193,130	238,617	186,100
Supplies	7,145	62,022	116,311	135,313	162,500
Other	1,195	17,870	123,709	160,070	1,499,000
TOTALS	321,195	516,788	828,199	1,034,503	2,401,764
TOTAL DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT					
Personnel	433,553	594,132	701,245	851,659	1,022,981
Services	225,628	173,247	252,647	360,492	299,350
Supplies	7,280	63,410	123,247	145,089	173,400
Other	3,195	17,870	125,709	183,070	1,547,000
TOTAL EXPENDITURES	669,656	848,659	1,202,848	1,540,310	3,042,731

POSITION ANALYSIS SUMMARY
2018 APPROVED BUDGET

	2015 Actual	2016 Actual	2017 Actual YTD (12/22)	2017 Adjusted Budget	2018 Approved Budget
COMMUNITY AND ECONOMIC DEVELOPMENT					
Office of the Director	0.00	0.28	2.00	2.00	2.00
Planning	2.00	2.00	1.60	1.60	3.40
Business Development	0.00	1.00	2.00	2.00	1.95
Parks & Recreation	4.00	4.00	6.00	6.00	7.00
Arts, Culture and Tourism	0.00	1.00	0.00	0.00	0.00
TOTAL POSITIONS	6.00	8.28	11.60	11.60	14.35

OFFICE OF THE DIRECTOR

The Department of Community and Economic Development works to improve neighborhoods, promote business and residential development, and expand resources available for local projects.

The Director oversees the Bureaus of Planning, Business Development, Housing (Grant Funded), Arts, Culture and Tourism and Parks & Recreation.

The Office of the Director represents the City on numerous boards for planning, transportation, housing, health, and employment. The Office conducts feasibility studies; develops specifications; conducts public bids or requests for proposals; and provides management oversight on such projects as the Market Place Townhomes, Broad Street Market and Maclay Street Apartments.

EXPENDITURE ANALYSIS DETAIL
2018 APPROVED BUDGET

General Fund — 0134 Director

Allocation Plan

PERSONNEL	2017 Adjusted	2018 Approved
Salaries-Mgmt	135,000	140,000
Fringe Benefits	10,328	10,710
TOTAL	**145,328**	**150,710**
SERVICES		
Communications	0	0
Professional Services	0	0
Utilities	0	0
Insurance	0	0
Rentals	0	0
Maintenance & Repairs	0	0
Contracted Services	0	1,000
TOTAL	**0**	**1,000**
SUPPLIES		
Supplies	1,925	500
Minor Capital Equipment	1,500	1,000
TOTAL	**3,425**	**1,500**
OTHER	23,000	48,000
TOTAL APPROPRIATION	**171,753**	**201,210**

Position Control

JOB CLASSIFICATION	2017 Adjusted	2018 Approved	2017 Adjusted	2018 Approved
Director	1	1	90,000	90,000
Lerta Administrator	1	1	45,000	50,000
Reallocation			0	
Total Management	**2**	**2**	**135,000**	**140,000**
FICA			10,328	10,710
Total Fringe Benefits			**10,328**	**10,710**
TOTAL	**2**	**2**	**145,328**	**150,710**

COMMUNITY AND ECONOMIC DEVELOPMENT

DIRECTOR - 0134

EMPLOYEE		POSITION		ANNIV. / D.O.H.		2017 END OF YR SALARY	2018 GRADE/STEP INCREASE	2018 ANNUAL INCREASE	2018 LONG.	2018 SALARY	2018 LUMP SUM	FICA	FRINGE BENEFITS	TOTAL
		DIRECTOR (D.C.E.D.)	2	18	2014	90,000.00	0.00	0.00	0.00	90,000.00	0.00	6,885.00	0.00	96,885.00
		LERTA ADMINISTRATOR - DCED	1	9	2017	45,000.00	5,000.00	0.00	0.00	50,000.00	0.00	3,825.00	0.00	53,825.00
2.00		MANAGEMENT TOTALS				135,000.00	5,000.00	0.00	0.00	140,000.00	0.00	10,710.00	0.00	150,710.00
2.00		TOTAL				135,000.00	5,000.00	0.00	0.00	140,000.00	0.00	10,710.00	0.00	150,710.00
TOTAL SALARIES, OVERTIME, FICA AND FRINGE BENEFITS										**140,000.00**	**0.00**	**10,710.00**	**0.00**	**150,710.00**

NOTE: MEDICAL, SEVERANCE, UNEMPLOYMENT COMPENSATION, AND WORKERS COMPENSATION COSTS ARE REFLECTED IN GENERAL EXPENSES (0188).

2018 Approved Budget

Expenditure Line Item

BUDGET UNIT: 01030134 OFFICE OF DCED DIRECTOR

Account	2015 Actual	2016 Actual	2017 Actual YTD (12/22)	2017 Adjusted Budget	2018 Approved Budget
414000 SALARIES & WAGES	$24,715	$107,381	$106,269	$135,000	$140,000
414100 SALARIES/WAGES	**$24,715**	**$107,381**	**$106,269**	**$135,000**	**$140,000**
419001 SOCIAL SECURITY	$1,891	$8,080	$8,130	$10,328	$10,710
419100 FRINGE BENEFITS	**$1,891**	**$8,080**	**$8,130**	**$10,328**	**$10,710**
419995 PERSONNEL	**$26,606**	**$115,461**	**$114,399**	**$145,328**	**$150,710**
429016 CONFERENCES	$0	$1,098	$0	$0	$1,000
429100 CONTRACTED SRVC	**$0**	**$1,098**	**$0**	**$0**	**$1,000**
429995 SERVICES	**$0**	**$1,098**	**$0**	**$0**	**$1,000**
430099 MISC SUPPLIES AND EXP	$0	$0	$1,463	$1,925	$500
430100 SUPPLIES & EXP	**$0**	**$0**	**$1,463**	**$1,925**	**$500**
439015 OFFICE EQUIPMENT	$0	$0	$1,008	$1,500	$1,000
439100 MINOR CAPITAL	**$0**	**$0**	**$1,008**	**$1,500**	**$1,000**
439995 SUPPLIES	**$0**	**$0**	**$2,471**	**$3,425**	**$1,500**
452000 BUILDINGS AND STRUCTURES	$0	$0	$0	$0	$25,000
450100 CAPITAL OUTLAY	**$0**	**$0**	**$0**	**$0**	**$25,000**
464005 WALK TO WORK PROGRAM	$2,000	$0	$2,000	$23,000	$23,000
460100 SUBSIDIES & GRANTS	**$2,000**	**$0**	**$2,000**	**$23,000**	**$23,000**
499995 OTHER	**$2,000**	**$0**	**$2,000**	**$23,000**	**$48,000**
01030134 DCED DIRECTOR	**$28,606**	**$116,559**	**$118,870**	**$171,753**	**$201,210**

BUREAU OF PLANNING

The Bureau of Planning promotes development and reinvestment in the City of Harrisburg in order to preserve neighborhoods while fostering economic development. The Planning Bureau reviews development proposals to insure that new development is consistent with the City's Comprehensive Plan as well as the Zoning Code and the Subdivision and Land Development Code. The Planning Bureau provides staff support to three citizen land use boards: the Harrisburg Planning Commission, the Zoning Hearing Board, and the Harrisburg Architectural Review Board (HARB).

In addition to its core responsibilities of current and long-range planning, the Bureau is also the primary contact for Census preparation efforts as well as land development review, architectural compliance, and assistance in the preparation of maps to support planning efforts.

The Planning Bureau's most significant project is the completion of the new Zoning Code for the City of Harrisburg and completion of the Historic District Design and Preservation Guide. The Bureau is also assisting with the completion of a revised City Comprehensive Plan.

EXPENDITURE ANALYSIS DETAIL
2018 APPROVED BUDGET

General Fund — 0135 Planning

Allocation Plan

PERSONNEL	2017 Adjusted	2018 Approved
Salaries-Mgmt	87,200	186,000
Fringe Benefits	6,671	14,229
TOTAL	**93,871**	**200,229**
SERVICES		
Communications	12,500	16,500
Professional Services	99,776	87,500
Utilities	0	0
Insurance	0	0
Rentals	0	0
Maintenance & Repairs	0	0
Contracted Services	2,238	3,250
TOTAL	**114,514**	**107,250**
SUPPLIES		
Supplies	2,000	2,500
Minor Capital Equipment	2,512	4,000
TOTAL	**4,512**	**6,500**
OTHER	0	0
TOTAL APPROPRIATION	**212,897**	**313,979**

Position Control

JOB CLASSIFICATION	2017 Adjusted	2018 Approved	2017 Adjusted	2018 Approved
Director of Planning (80%)	0.80	0.80	48,000	52,000
Deputy Director Pln/Zoning (80%)	0	0.80	0	44,000
Urban Planner (80%)	0.80	0.80	39,200	40,000
Archivist/Historical Resource Specialist	0	1	0	50,000
Total Management	**1.60**	**3.40**	**87,200**	**186,000**
FICA			6,671	14,229
Concessions			0	0
Total Fringe Benefits			**6,671**	**14,229**
TOTAL	**1.60**	**3.40**	**93,871**	**200,229**

COMMUNITY AND ECONOMIC DEVELOPMENT

PLANNING - 0135

EMPLOYEE		POSITION	ANNIV. / D.O.H.			2017 END OF YR SALARY	2018 GRADE/STEP INCREASE	2018 ANNUAL INCREASE	2018 LONG.	2018 SALARY	2018 LUMP SUM	FICA	FRINGE BENEFITS	TOTAL	
		DIRECTOR OF PLANNING (80%)	12	17	2012	$ 48,000.00	4,000.00	0.00	0.00	52,000.00	0.00	3,978.00	0.00	55,978.00	*
NEW	**POSITION**	**DEPUTY DIRECTOR FOR PLANNING/ ZONING (80%)**	**1**	**1**	**2018**	**$ -**	**0.00**	**0.00**	**0.00**	**44,000.00**	**0.00**	**3,366.00**	**0.00**	**47,366.00**	*
VACANT	**POSITION**	**URBAN PLANNER (80%)**	**9**	**6**	**2016**	**$ 39,200.00**	**800.00**	**0.00**	**0.00**	**40,000.00**	**0.00**	**3,060.00**	**0.00**	**43,060.00**	*
NEW	**POSITION**	**ARCHIVIST/HISTORICAL RESOURCE SPECIALIST**	**1**	**1**	**2018**	**$ -**	**0.00**	**0.00**	**0.00**	**50,000.00**	**0.00**	**3,825.00**	**0.00**	**53,825.00**	
3.40		MANAGEMENT TOTALS				87,200.00	4,800.00	0.00	0.00	186,000.00	0.00	14,229.00	0.00	200,229.00	
3.40		TOTAL				87,200.00	4,800.00	0.00	0.00	186,000.00	0.00	14,229.00	0.00	200,229.00	
TOTAL SALARIES, OVERTIME, FICA AND FRINGE BENEFITS										**186,000.00**	**0.00**	**14,229.00**	**0.00**	**200,229.00**	

NOTE: MEDICAL, SEVERANCE, UNEMPLOYMENT COMPENSATION, AND WORKERS COMPENSATION COSTS ARE REFLECTED IN GENERAL EXPENSES (0188).

*** 20% of salary and FICA are reflected in the Host Fee Fund (2110)**

2018 Approved Budget

Expenditure Line Item

BUDGET UNIT: 01030135 BUREAU OF PLANNING

Account	2015 Actual	2016 Actual	2017 Actual YTD (12/22)	2017 Adjusted Budget	2018 Approved Budget
414000 SALARIES & WAGES	$84,000	$79,120	$82,373	$87,200	$186,000
414100 SALARIES/WAGES	**$84,000**	**$79,120**	**$82,373**	**$87,200**	**$186,000**
419001 SOCIAL SECURITY	$6,297	$5,933	$6,174	$6,671	$14,229
419100 FRINGE BENEFITS	**$6,297**	**$5,933**	**$6,174**	**$6,671**	**$14,229**
419995 PERSONNEL	**$90,297**	**$85,053**	**$88,547**	**$93,871**	**$200,229**
420010 ADVERTISING	$15,889	$12,607	$6,147	$9,000	$15,000
420020 PRINTING	$0	$0	$2,877	$3,200	$1,500
420050 POSTAGE	$461	$341	$67	$300	$0
420100 COMMUNICATIONS	**$16,351**	**$12,948**	**$9,090**	**$12,500**	**$16,500**
421010 LEGAL	$21,147	$26,677	$26,752	$32,376	$35,000
421030 CONSULTING	$145,000	$25,000	$20,000	$65,000	$50,000
421060 STENOGRAPHER	$1,880	$2,845	$1,965	$2,400	$2,500
421100 PROFESSIONAL SRVC	**$168,027**	**$54,522**	**$48,717**	**$99,776**	**$87,500**
429001 TUITION/TRAINING	$0	$0	$327	$1,788	$2,500
429009 ADMIN/TRUSTEE FEE	$0	$30	$0	$0	$0
429016 CONFERENCES	$118	$0	$0	$0	$500
429017 MEMBERSHIPS	$130	$140	$270	$450	$250
429100 CONTRACTED SRVC	**$248**	**$170**	**$597**	**$2,238**	**$3,250**
429995 SERVICES	**$184,625.98**	**$67,640.30**	**$58,404**	**$114,513.67**	**$107,250.00**
430001 EDUCATIONAL	$0	$0	$0	$1,000	$1,000
430009 OFFICE	$135	$949	$391	$1,000	$1,500
430100 SUPPLIES & EXP	**$135**	**$949**	**$391**	**$2,000**	**$2,500**
439015 OFFICE EQUIPMENT	$0	$440	$2,512	$2,512	$4,000
439100 MINOR CAPITAL	**$0**	**$440**	**$2,512**	**$2,512**	**$4,000**
439995 SUPPLIES	**$135**	**$1,389**	**$2,903**	**$4,512**	**$6,500**
01030135 PLANNING	**$275,058**	**$154,082**	**$149,855**	**$212,897**	**$313,979**

BUREAU OF BUSINESS DEVELOPMENT

The Bureau of Business Development's goal is to create thriving commercial corridors, increase economic vitality, healthy neighborhoods, create thriving commercial corridors, increase economic vitality in underserved areas, and assist, promote and encourage job creation, industrial activity, and entrepreneurship within the City.

EXPENDITURE ANALYSIS DETAIL
2018 APPROVED BUDGET

General Fund — 0139 Business Development

Allocation Plan

PERSONNEL	2017 Adjusted	2018 Approved
Salaries-Mgmt	104,000	109,500
Fringe Benefits	7,957	8,378
TOTAL	**111,957**	**117,878**
SERVICES		
Communications	7,111	4,000
Professional Services	0	0
Utilities	0	0
Insurance	0	0
Rentals	0	0
Maintenance & Repairs	0	0
Contracted Services	250	1,000
TOTAL	**7,361**	**5,000**
SUPPLIES		
Supplies	1,839	2,900
Minor Capital Equipment	0	0
TOTAL	**1,839**	**2,900**
OTHER	0	0
TOTAL APPROPRIATION	**121,157**	**125,778**

Position Control

JOB CLASSIFICATION	2017 Adjusted	2018 Approved	2017 Adjusted	2018 Approved
Director of Business Devel. (95%)	1	0.95	55,000	57,000
Marketing and Events Manager	1	1	49,000	52,500
Total Management	**2**	**1.95**	**104,000**	**109,500**
FICA			7,957	8,378
Concessions			0	0
Total Fringe Benefits			**7,957**	**8,378**
TOTAL	**2**	**1.95**	**111,957**	**117,878**

COMMUNITY AND ECONOMIC DEVELOPMENT

BUREAU OF BUSINESS & RESOURCE DEVELOPMENT - 0139

EMPLOYEE		POSITION	ANNIV. / D.O.H.			2017 END OF YR SALARY	2018 GRADE/STEP INCREASE	2018 ANNUAL INCREASE	2018 LONG.	2018 SALARY	2018 LUMP SUM	FICA	FRINGE BENEFITS	TOTAL	
		DIRECTOR OF BUSINESS & RESOURCE DEVELOPMENT (95%)	3	23	2015	55,000.00	2,000.00	0.00	0.00	57,000.00	0.00	4,361.00	0.00	61,361.00	*
		MARKETING AND EVENTS MANAGER	4	4	2016	49,000.00	3,500.00	0.00	0.00	52,500.00	0.00	4,017.00	0.00	56,517.00	
1.95		MANAGEMENT TOTALS				104,000.00	5,500.00	0.00	0.00	109,500.00	0.00	8,378.00	0.00	117,878.00	
1.95		TOTAL				104,000.00	5,500.00	0.00	0.00	109,500.00	0.00	8,378.00	0.00	117,878.00	
TOTAL SALARIES, LUMP SUM, OVERTIME, FICA AND FRINGE BENEFITS										**109,500.00**	**0.00**	**8,378.00**	**0.00**	**117,878.00**	

NOTE: MEDICAL, SEVERANCE, UNEMPLOYMENT COMPENSATION, AND WORKERS COMPENSATION COSTS ARE REFLECTED IN GENERAL EXPENSES (0188).

*** 5% of the salary and FICA are reflected in the Events Fund (56)**

2018 Approved Budget

Expenditure Line Item

BUDGET UNIT: 01030139 BUREAU OF BUSINESS & RESOURCE DEVELOPMENT

Account	2015 Actual	2016 Actual	2017 Actual YTD (12/22)	2017 Adjusted Budget	2018 Approved Budget
414000 SALARIES & WAGES	$41,673	$55,000	$96,147	$104,000	$109,500
414100 SALARIES/WAGES	**$41,673**	**$55,000**	**$96,147**	**$104,000**	**$109,500**
419001 SOCIAL SECURITY	$3,123	$4,123	$7,104	$7,957	$8,378
419100 FRINGE BENEFITS	**$3,123**	**$4,123**	**$7,104**	**$7,957**	**$8,378**
419995 PERSONNEL	**$44,796**	**$59,123**	**$103,251**	**$111,957**	**$117,878**
420010 ADVERTISING	$0	$636	$1,113	$5,461	$0
420020 PRINTING	$0	$1,470	$0	$1,500	$4,000
420050 POSTAGE	$0	$0	$0	$150	$0
420100 COMMUNICATIONS	**$0**	**$2,106**	**$1,113**	**$7,111**	**$4,000**
429015 TRAVEL	$0	$0	$0	$250	$250
429016 CONFERENCES	$0	$0	$0	$0	$750
429100 CONTRACTED SRVC	**$0**	**$0**	**$0**	**$250**	**$1,000**
429995 SERVICES	**$0**	**$2,106**	**$1,113**	**$7,361**	**$5,000**
430002 SOFTWARE	$0	$0	$840	$840	$1,000
430009 OFFICE	$0	$0	$721	$999	$1,500
430099 MISC SUPPLIES AND EXP	$0	$0	$0	$0	$400
430100 SUPPLIES & EXP	**$0**	**$0**	**$1,561**	**$1,839**	**$2,900**
439995 SUPPLIES	**$0**	**$0**	**$1,561**	**$1,839**	**$2,900**
01030139 BUSINESS & RESOURCE DEV.	**$44,796**	**$61,229**	**$105,924**	**$121,157**	**$125,778**

BUREAU OF PARKS & RECREATION

The Bureau of Parks & Recreation provides quality leisure time programming and services to individuals of all ages with an emphasis on youth. The Bureau acts as stewards of the City's recreational and horticultural resources including parks, playgrounds, green spaces, and related facilities.

EXPENDITURE ANALYSIS DETAIL
2018 APPROVED BUDGET

General Fund — 0180 Parks & Recreation

Allocation Plan

PERSONNEL	2017 Adjusted	2018 Approved
Salaries-Mgmt	102,500	108,000
Salaries-BU	152,432	196,782
Temporary Employees	200,000	200,000
Overtime	10,000	10,000
Fringe Benefits	35,571	39,382
TOTAL	**500,503**	**554,164**
SERVICES		
Communications	7,000	1,500
Professional Services	60,000	50,000
Utilities	0	0
Insurance	0	0
Rentals	40,000	40,000
Maintenance & Repairs	56,950	32,500
Contracted Services	74,667	62,100
TOTAL	**238,617**	**186,100**
SUPPLIES		
Supplies	128,013	158,000
Minor Capital Equipment	7,300	4,500
TOTAL	**135,313**	**162,500**
OTHER	160,070	1,499,000
TOTAL APPROPRIATIO	**1,034,503**	**2,401,764**

Position Control

JOB CLASSIFICATION	2017 Adjusted	2018 Approved	2017 Adjusted	2018 Approved
Director of Parks & Recreation	1	1	55,000	60,000
Recreation Manager	1	1	47,500	48,000
Reallocation				
Total Management	**2**	**2**	**102,500**	**108,000**
Park Ranger	2	3	71,497	111,067
Parks & Rec. Secretary I	1	1	37,271	38,726
Parks and Recreation Assistant	1	1	43,664	46,989
Total Bargaining Unit	**4**	**5**	**152,432**	**196,782**
Temporary Employees			200,000	200,000
Overtime			10,000	10,000
FICA			35,571	39,382
Concessions			0	0
Total Fringe Benefits			**35,571**	**39,382**
TOTAL	**6**	**7**	**500,503**	**554,164**

BUREAU OF PARKS AND RECREATION - 0180

EMPLOYEE		POSITION		ANNIV. / D.O.H.		2017 END OF YR SALARY	2018 GRADE/STEP INCREASE	2018 ANNUAL INCREASE	2018 LONG.	2018 SALARY	2018 LUMP SUM	FICA	FRINGE BENEFITS	TOTAL
		RECREATION DIRECTOR	10	6	2014	$ 55,000.00	5,000.00	0.00	0.00	60,000.00	0.00	4,590.00	0.00	64,590.00
		RECREATION MANAGER	10	31	2016	$ 40,000.00	8,000.00	0.00	0.00	48,000.00	0.00	3,672.00	0.00	51,672.00
2.00		MANAGEMENT TOTALS				95,000.00	13,000.00	0.00	0.00	108,000.00	0.00	8,262.00	0.00	116,262.00
		PARKS AND RECREATION SECRETARY I	12	28	2016	$ 37,270.57	1,072.26	383.43	0.00	38,726.00	0.00	2,963.00	0.00	41,689.00
		PARK RANGER II	8	17	2015	$ 39,457.94	0.00	394.58	0.00	39,853.00	0.00	3,049.00	0.00	42,902.00
		PARK RANGER	7	18	2017	$ 29,966.58	5,288.22	352.55	0.00	35,607.00	0.00	2,724.00	0.00	38,331.00
NEW	**POTISION**	**PARK RANGER**	**7**	**18**	**2017**	**$ -**	**0.00**	**0.00**	**0.00**	**35,607.00**	**0.00**	**2,724.00**	**0.00**	**38,331.00**
		PARKS AND RECREATION ASSISTANT	6	2	2000	$ 43,232.15	2,830.71	460.63	465.23	46,989.00	0.00	3,595.00	0.00	50,584.00
5.00		BARGAINING UNIT TOTALS				149,927.24	9,191.19	1,591.18	465.23	196,782.00	0.00	15,055.00	0.00	211,837.00
7.00		TOTAL				244,927.24	22,191.19	1,591.18	465.23	304,782.00	0.00	23,317.00	0.00	328,099.00
		VARIOUS POSITIONS - MAINT. & REC. PROGRAMS				$ -	0.00	0.00	0.00	200,000.00	0.00	15,300.00	0.00	215,300.00
OVERTIME										10,000.00	0.00	765.00	0.00	10,765.00
TOTAL SALARIES, LUMP SUM, OVERTIME, FICA AND FRINGE BENEFITS										**514,782.00**	**0.00**	**39,382.00**	**0.00**	**554,164.00**

NOTE: MEDICAL, SEVERANCE, UNEMPLOYMENT COMPENSATION, AND WORKERS COMPENSATION COSTS ARE REFLECTED IN GENERAL EXPENSES (0188).

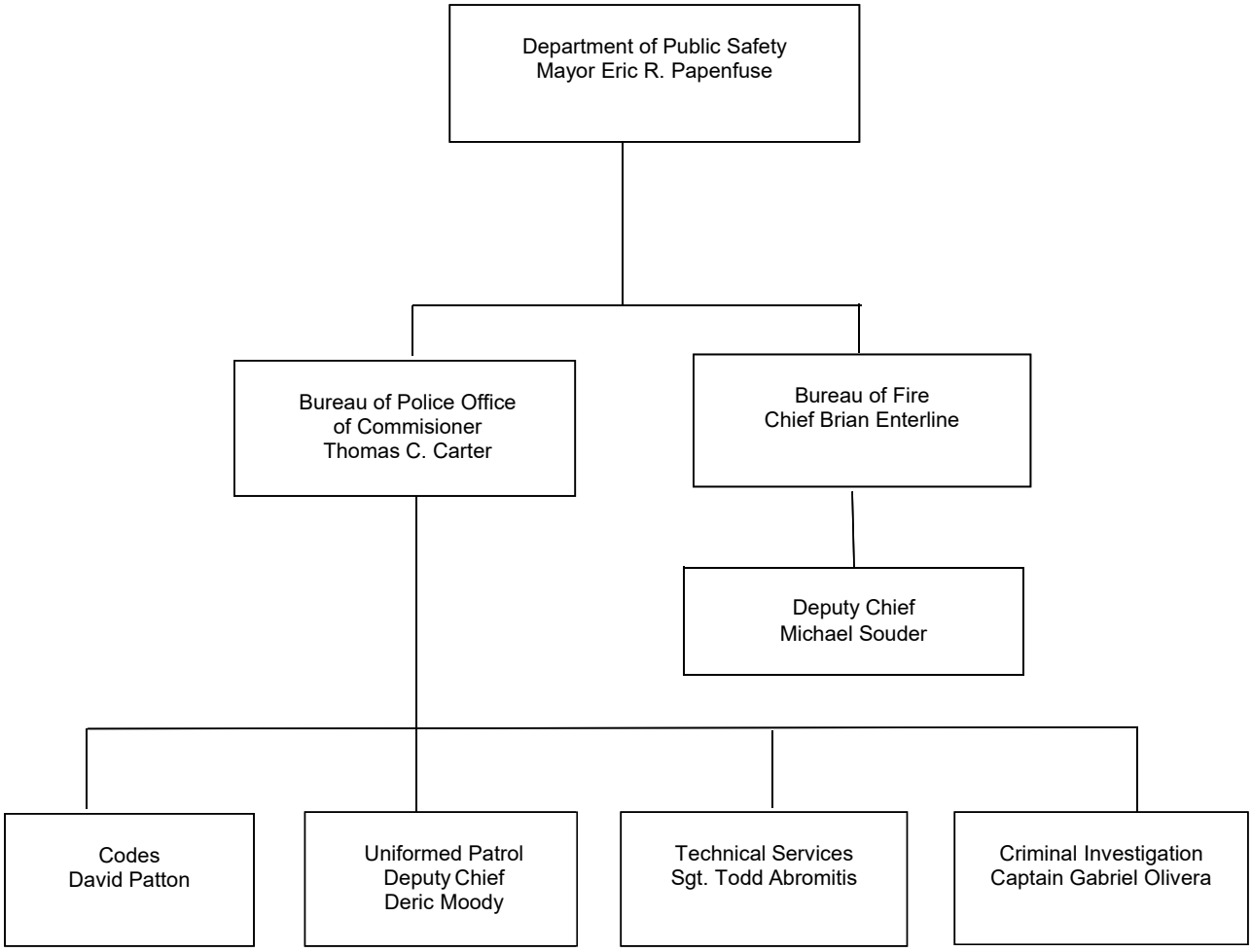
2018 Approved Budget

Expenditure Line Item

BUDGET UNIT: 01080180 BUREAU OF PARKS & RECREATION

Account	2015 Actual	2016 Actual	2017 Actual YTD (12/22)	2017 Adjusted Budget	2018 Approved Budget
414000 SALARIES & WAGES	$140,612	$157,898	$206,624	$254,932	$304,782
415000 TEMPORARY	$111,977	$144,929	$155,675	$200,000	$200,000
416000 OVERTIME	$163	$8,163	$4,805	$10,000	$10,000
414100 SALARIES/WAGES	**$252,752**	**$310,989**	**$367,104**	**$464,932**	**$514,782**
419001 SOCIAL SECURITY	$19,101	$23,505	$27,945	$35,571	$39,382
419100 FRINGE BENEFITS	**$19,101**	**$23,505**	**$27,945**	**$35,571**	**$39,382**
419995 PERSONNEL	**$271,853**	**$334,494**	**$395,049**	**$500,503**	**$554,164**
420010 ADVERTISING	$662	$0	$1,319	$1,500	$1,500
420040 TELECOM	$3,284	$2,707	$4,422	$4,800	$0
420050 POSTAGE	$1,641	$743	$242	$700	$0
420100 COMMUNICATIONS	**$5,587**	**$3,450**	**$5,983**	**$7,000**	**$1,500**
421030 CONSULTING	$0	$0	$56,506	$60,000	$50,000
421100 PROFESSIONAL SRVC	**$0**	**$0**	**$56,506**	**$60,000**	**$50,000**
424060 OTHER RENTALS	$0	$28,692	$32,891	$40,000	$40,000
424100 RENTALS	**$0**	**$28,692**	**$32,891**	**$40,000**	**$40,000**
425031 POOLS/RECREATIONAL EQUIP	$0	$44,606	$44,055	$54,450	$30,000
425080 SERVICE CONTRACTS	$425	$0	$0	$1,000	$1,000
425090 MAINT SERV CONTRACT	$0	$1,190	$598	$1,500	$1,500
425100 MAINT & REPAIRS	**$425**	**$45,796**	**$44,653**	**$56,950**	**$32,500**
429001 TUITION/TRAINING	$0	$0	$1,099	$4,500	$5,000
429009 ADMIN/TRUSTEE FEE	$61	$0	$0	$100	$100
429090 MISC CONTRACTED SRVCS	$34,930	$24,465	$40,418	$58,487	$42,000
429015 TRAVEL	$0	$0	$11,580	$11,580	$15,000
429100 CONTRACTED SRVC	**$34,991**	**$24,465**	**$53,098**	**$74,667**	**$62,100**
429995 SERVICES	**$41,002**	**$102,403**	**$193,130**	**$238,617**	**$186,100**
430009 OFFICE	$930	$1,289	$2,319	$2,319	$3,000
430037 CHEMICALS	$0	$18,187	$25,551	$27,681	$30,000
430041 PLAYGRND &/OR POOL SUPPLY	$0	$13,916	$42,061	$55,912	$75,000
430099 MISC SUPPLIES AND EXP	$6,215	$23,940	$39,277	$42,101	$50,000
430100 SUPPLIES & EXP	**$7,145**	**$57,331**	**$109,208**	**$128,013**	**$158,000**
439015 OFFICE EQUIPMENT	$0	$4,691	$2,803	$3,000	$4,500
439020 BUILDINGS & STRUCTURES	$0	$0	$4,300	$4,300	$0
439100 MINOR CAPITAL	**$0**	**$4,691**	**$7,103**	**$7,300**	**$4,500**
439995 SUPPLIES	**$7,145**	**$62,022**	**$116,311**	**$135,313**	**$162,500**
452000 BUILDINGS AND STRUCTURES	$0	$16,675	$89,885	$123,500	$230,000
450100 CAPITAL OUTLAY	**$0**	**$16,675**	**$89,885**	**$123,500**	**$230,000**
452008 BUILDING IMPROVEMENTS	$0	$0	$19,800	$19,800	$0
452012 POOL IMPROVEMENTS	$0	$0	$12,770	$12,770	$0
452100 BUILDING AND STRUCTURES	**$0**	**$0**	**$32,570**	**$32,570**	**$0**
453049 LEASE PURCHASE	$1,195	$1,195	$1,255	$4,000	$0
453100 CAPITAL OUTLAY	**$1,195**	**$1,195**	**$1,255**	**$4,000**	**$0**
454004 IMPROVEMENT-PLAYGROUND	$0	$0	$0	$0	$1,269,000
454004 MOTOR EQUIPMENT/VEHICLE	**$0**	**$0**	**$0**	**$0**	**$1,269,000**
499995 OTHER	**$1,195**	**$17,870**	**$123,709**	**$160,070**	**$1,499,000**
01080180 PARKS & RECREATION	**$321,195**	**$516,788**	**$828,199**	**$1,034,503**	**$2,401,764**

DEPARTMENT OF PUBLIC SAFETY



EXPENDITURE ANALYSIS SUMMARY
2018 APPROVED BUDGET

	2015 Actual	2016 Actual	2017 Actual YTD (12/22)	2017 Adjusted Budget	2018 Approved Budget
PUBLIC SAFETY					
0137 BUREAU OF CODES					
Personnel	511,811	617,085	679,348	882,692	915,449
Services	16,567	22,908	23,878	42,548	29,250
Supplies	5,767	9,606	11,448	22,600	19,200
Other	1,195	1,095	1,095	1,095	0
TOTALS	535,339	650,694	715,769	948,934	963,899
0142 BUREAU OF POLICE					
Personnel	14,403,521	14,048,824	14,110,026	16,317,223	16,737,986
Services	584,059	693,068	638,256	953,765	900,926
Supplies	68,683	105,235	267,315	388,918	367,811
Other	243,778	155,320	152,901	564,270	1,871,800
TOTALS	15,300,041	15,002,446	15,168,498	18,224,177	19,878,523
0151 BUREAU OF FIRE					
Personnel	7,078,041	6,707,291	6,956,943	7,519,606	7,815,007
Services	238,410	232,683	364,008	488,842	379,650
Supplies	200,825	343,676	256,753	317,009	295,750
Other	1,800	410,462	188,160	227,857	1,630,000
TOTALS	7,519,076	7,694,112	7,765,864	8,553,313	10,120,407
TOTAL PUBLIC SAFETY					
Personnel	21,993,372	21,373,200	21,746,317	24,719,521	25,468,441
Services	839,036	948,659	1,026,142	1,485,154	1,309,826
Supplies	275,275	458,516	535,516	728,527	682,761
Other	246,773	566,876	342,156	793,222	3,501,800
TOTAL EXPENDITURES	23,354,456	23,347,252	23,650,131	27,726,424	30,962,828

POSITION ANALYSIS SUMMARY
2018 APPROVED BUDGET

	2015 Actual	2016 Actual	2017 Actual YTD (12/22)	2017 Adjusted Budget	2018 Approved Budget
PUBLIC SAFETY					
Bureau of Codes	12.00	12.00	15.00	16.94	16.94
Bureau of Police	147.00	143.00	145.00	166.00	165.00
Bureau of Fire	76.00	73.00	81.00	85.00	86.00
TOTAL POSITIONS	235.00	228.00	241.00	267.94	267.94

BUREAU OF CODES

The Bureau of Codes is responsible for the enforcement of building construction, electrical standards, plumbing, health and sanitation, and property maintenance codes for residential and commercial structures.

The Bureau processes all permits relating to building construction, electrical and plumbing work, as well as assisting with zoning compliance. The Bureau also issues licenses for electricians, plumbers, and rooming houses. The building, electrical and plumbing inspectors perform progressive inspections on new construction, rehabilitation, and alteration projects.

The Building Inspector enforces the building codes on all construction activity for new construction and rehabilitation work on all commercial and residential structures. The Codes Enforcement Officers inspect for code violations in existing structures and vacant lots, including but not limited to, high grass and weeds, sanitation, plumbing, heating, electrical, vector problems and structural violations.

The Bureau ensures compliance with federal guidelines by regulation development in floodplains. Promotion of safe flood measures and preventative actions to decrease damage are sent to property owners, lenders and insurance agents. Through the Community Rating System these steps have rewarded property owners in the Special Flood Hazard Areas a 20% savings on flood insurance premiums annually.

EXPENDITURE ANALYSIS DETAIL
2018 APPROVED BUDGET

General Fund — 0137 Codes

Allocation Plan

PERSONNEL	2017 Adjusted	2018 Approved
Salaries-Mgmt	178,000	180,000
Salaries-BU	640,956	669,387
Overtime	1,000	1,000
Fringe Benefits	62,736	65,062
TOTAL	**882,692**	**915,449**
SERVICES		
Communications	17,898	6,000
Professional Services	11,600	14,000
Utilities	0	0
Insurance	0	0
Rentals	0	0
Maintenance & Repairs	0	0
Contracted Services	13,050	9,250
TOTAL	**42,548**	**29,250**
SUPPLIES		
Supplies	17,600	19,200
Minor Capital Equipment	5,000	0
TOTAL	**22,600**	**19,200**
OTHER	1,095	0
TOTAL APPROPRIATION	**948,934**	**963,899**

Position Control

JOB CLASSIFICATION	2017 Adjusted	2018 Approved	2017 Adjusted	2018 Approved
Codes Administrator	1	1	70,000	70,000
Asst. Codes Administrator	1	1	60,000	60,000
Health Officer/ ADA Compliance Officer	1	1	48,000	50,000
Reallocation			0	
Total Management	**3**	**3**	**178,000**	**180,000**
Mitigation Resource Specialist	0.94	0.94	44,165	44,607
Codes Enforcement Off. V	0	2	0	107,225
Codes Enforcement Off. IV	3	1	153,838	51,877
Codes Enforcement Off. III	1	1	49,556	50,051
Codes Enforcement Off. II	0	1	0	48,040
Codes Enforcement Off. I	5	4	217,533	180,203
Plumbing Inspector II	1	1	49,556	50,051
Administrative Assistant I	1	2	41,903	84,643
Secretary	1	0	38,343	0
Commercial Codes Official III	1	1	46,063	52,690
Total Bargaining Unit	**13.94**	**13.94**	**640,956**	**669,387**
Overtime			1,000	1,000
FICA			62,736	65,062
Concessions			0	0
Total Fringe Benefits			**62,736**	**65,062**
TOTAL	**16.94**	**16.94**	**882,692**	**915,449**

PUBLIC SAFETY

CODES - 0137

EMPLOYEE		POSITION	ANNIV. / D.O.H.			2017 END OF YR SALARY	2018 GRADE/STEP INCREASE	2018 ANNUAL INCREASE	2018 LONG.	2018 SALARY	2018 LUMP SUM	FICA	FRINGE BENEFITS	TOTAL
		CODES ADMINISTRATOR	7	17	1995	$ 70,000.00	0.00	0.00	0.00	70,000.00	0.00	5,355.00	0.00	75,355.00
		ASSISTANT CODES ADMINISTRATOR	3	19	2007	$ 60,000.00	0.00	0.00	0.00	60,000.00	0.00	4,590.00	0.00	64,590.00
		HEALTH OFFICER/ ADA COMPLIANCE OFFICER	12	14	2015	$ 48,000.00	2,000.00	0.00	0.00	50,000.00	0.00	3,825.00	0.00	53,825.00
3.00		MANAGEMENT TOTALS				178,000.00	2,000.00	0.00	0.00	180,000.00	0.00	13,770.00	0.00	193,770.00
		MITIGATION RESOURCE SPECIALIST (94%)	12	11	1978	$ 43,299.09	0.00	432.99	874.64	44,606.72	0.00	3,413.00	0.00	48,019.72 *
		CODES ENFORCEMENT OFFICER V	8	17	1987	$ 52,168.63	0.00	521.69	1,053.81	53,744.12	0.00	4,112.00	0.00	57,856.12
		CODES ENFORCEMENT OFFICER V	6	27	1994	$ 52,168.63	0.00	521.69	790.35	53,480.67	0.00	4,092.00	0.00	57,572.67
VACANT	**POSITION**	**CODES ENFORCEMENT OFFICER IV**	**6**	**27**	**1994**	**$ 50,604.47**	**0.00**	**506.04**	**766.66**	**51,877.17**	**0.00**	**3,969.00**	**0.00**	**55,846.17**
		CODES ENFORCEMENT OFFICER III	2	16	1999	$ 49,065.07	0.00	490.65	495.56	50,051.28	0.00	3,829.00	0.00	53,880.28
		CODES ENFORCEMENT OFFICER II	9	14	2015	$ 46,062.86	1,501.12	475.64	0.00	48,039.62	0.00	3,676.00	0.00	51,715.62
		CODES ENFORCEMENT OFFICER I	2	21	2017	$ 43,232.15	1,372.44	446.05	0.00	45,050.64	0.00	3,447.00	0.00	48,497.64
		CODES ENFORCEMENT OFFICER I	2	21	2017	$ 43,232.15	1,372.44	446.05	0.00	45,050.64	0.00	3,447.00	0.00	48,497.64
		CODES ENFORCEMENT OFFICER I	4	17	2017	$ 36,747.33	7,857.26	446.05	0.00	45,050.64	0.00	3,447.00	0.00	48,497.64
		CODES ENFORCEMENT OFFICER I	6	26	2017	$ 36,747.33	7,857.26	446.05	0.00	45,050.64	0.00	3,447.00	0.00	48,497.64
		PLUMBING INSPECTOR II	8	12	2002	$ 49,065.07	0.00	490.65	495.56	50,051.28	0.00	3,829.00	0.00	53,880.28
		ADMINISTRATIVE ASSISTANT I	12	29	2014	$ 41,902.62	0.00	419.03	0.00	42,321.65	0.00	3,238.00	0.00	45,559.65
		ADMINISTRATIVE ASSISTANT I	4	4	2016	$ 38,342.83	3,559.79	419.03	0.00	42,321.65	0.00	3,238.00	0.00	45,559.65
VACANT	**POSITION**	**COMMERCIAL CODES OFFICIAL III**	**1**	**1**	**2017**	**$ 52,168.63**	**0.00**	**521.69**	**0.00**	**52,690.32**	**0.00**	**4,031.00**	**0.00**	**56,721.32**
13.94		BARGAINING UNIT TOTALS				634,806.86	23,520.33	6,583.27	4,476.57	669,387.03	0.00	51,215.00	0.00	720,602.03
16.94		TOTAL				812,806.86	25,520.33	6,583.27	4,476.57	849,387.03	0.00	64,985.00	0.00	914,372.03
OVERTIME										1,000.00	0.00	77.00	0.00	1,077.00
TOTAL SALARIES, OVERTIME, FICA AND FRINGE BENEFITS										**850,387.03**	**0.00**	**65,062.00**	**0.00**	**915,449.03**

NOTE: MEDICAL, SEVERANCE, UNEMPLOYMENT COMPENSATION, AND WORKERS COMPENSATION COSTS ARE REFLECTED IN GENERAL EXPENSES (0188).

*** 6% of salary and FICA is reflected under CDGB funds**

2018 Approved Budget

Expenditure Line Item

BUDGET UNIT: 01030137 BUREAU OF CODES

Account	2015 Actual	2016 Actual	2017 Actual YTD (12/22)	2017 Adjusted Budget	2018 Approved Budget
414000 SALARIES & WAGES	$476,474	$574,334	$631,965	$818,956	$849,387
416000 OVERTIME	$0	$397	$0	$1,000	$1,000
414100 SALARIES/WAGES	**$476,474**	**$574,731**	**$631,965**	**$819,956**	**$850,387**
419001 SOCIAL SECURITY	$35,336	$42,354	$47,383	$62,736	$65,062
419100 FRINGE BENEFITS	**$35,336**	**$42,354**	**$47,383**	**$62,736**	**$65,062**
419995 PERSONNEL	**$511,811**	**$617,085**	**$679,348**	**$882,692**	**$915,449**
420010 ADVERTISING	$950	$1,177	$383	$2,298	$3,000
420020 PRINTING	$593	$791	$2,235	$3,000	$3,000
420040 TELECOM	$323	$492	$429	$600	$0
420050 POSTAGE	$10,819	$13,165	$6,336	$12,000	$0
420100 COMMUNICATIONS	**$12,685**	**$15,625**	**$9,383**	**$17,898**	**$6,000**
421010 LEGAL	$15	$2,845	$3,900	$4,000	$4,000
421030 CONSULTING	$0	$0	$0	$5,100	$7,500
421015 MEDICAL LAB SERV	$0	$0	$0	$500	$500
421060 STENOGRAPHER	$0	$0	$238	$2,000	$2,000
421100 PROFESSIONAL SRVC	**$15**	**$2,845**	**$4,138**	**$11,600**	**$14,000**
429001 TUITION/TRAINING	$3,702	$4,097	$6,733	$8,600	$8,000
429009 ADMIN/TRUSTEE FEE	$30	$0	$0	$0	$0
429015 TRAVEL	$0	$0	$968	$1,000	$0
429017 MEMBERSHIPS	$135	$340	$255	$1,050	$1,250
429090 MISC CONTRACTED SRVCS	$0	$0	$2,400	$2,400	$0
429100 CONTRACTED SRVC	**$3,867**	**$4,437**	**$10,356**	**$13,050**	**$9,250**
429995 SERVICES	**$16,567**	**$22,908**	**$23,878**	**$42,548**	**$29,250**
430001 EDUCATIONAL	$264	$1,365	$1,364	$1,600	$1,200
430002 SOFTWARE	$0	$0	$0	$2,000	$3,000
430009 OFFICE	$405	$1,180	$2,256	$2,500	$2,000
430014 WEARING APPAREL	$0	$1,819	$6,683	$8,000	$8,000
430042 TOOLS & HARDWARE	$147	$161	$384	$3,500	$5,000
430100 SUPPLIES & EXP	**$817**	**$4,523**	**$10,686**	**$17,600**	**$19,200**
439015 OFFICE EQUIPMENT	$4,950	$5,082	$762	$5,000	$0
439100 MINOR CAPITAL	**$4,950**	**$5,082**	**$762**	**$5,000**	**$0**
439995 SUPPLIES	**$5,767**	**$9,606**	**$11,448**	**$22,600**	**$19,200**
453049 LEASE PURCHASE	$1,195	$1,095	$1,095	$1,095	$0
453100 CAPITAL OUTLAY	**$1,195**	**$1,095**	**$1,095**	**$1,095**	**$0**
499995 OTHER	**$1,195**	**$1,095**	**$1,095**	**$1,095**	**$0**
01030137 CODES	**$535,339**	**$650,694**	**$715,769**	**$948,934**	**$963,899**

BUREAU OF POLICE

Office of the Police Chief

The Commanding Officer of the Bureau is the Chief of Police. This office is responsible for the management of available resources to ensure that the Bureau's goals and objectives are achieved. The Chief's Office is responsible for the direct supervision of one Administrative Support staff, Internal Affairs Unit, Street Crimes Unit, FBI Task Force, Community Policing, and Animal Control.

The Harrisburg Bureau of Police is a PLEAC accredited agency. The Bureau attained this prestigious status in 2003 from the PA Chiefs of Police Association Accreditation Committee, and was last reaccredited in 2014.

Uniformed Patrol Division

The largest Division of the Bureau is the Uniformed Patrol Division, which is commanded by the Bureau's Uniformed Patrol Commander. The Division consists of three Platoons. Also under the Division are the specialty units which include the K-9 Unit, and Housing Police Unit. These Uniformed Officers respond directly to the public's calls for service and are on the "Front Line" of Law Enforcement every day.

Technical Services Division

The Technical Services Division is comprised of Units which support the Patrol and Criminal Investigative Divisions and service the community in a variety of functions. The Bureau's Training Unit, Property Management Unit, Court Liaison/Special Events Officer, Abandoned Vehicle Officer, Accreditation Officer, Police Data Technicians and Records Center Staff are assigned to the Technical Services Division.

The Parking Enforcement Unit is also part of the Technical Services Division. Parking Enforcement personnel are responsible for enforcing the parking ordinances of the City of Harrisburg and the parking statutes of the Commonwealth of Pennsylvania.

Criminal Investigation Division

The Criminal Investigation Division investigates adult and juvenile crimes referred by the Uniformed Patrol Division, and law enforcement community. The Division is broken down into the Adult Offender, Juvenile Offender, Organized Crime and Vice Control, Special Operations, Forensic, Arson Unit, one Administrative Support staff and The Dauphin County Victim/Witness Assistance Program. The primary goal of this Division is to resolve crime through investigation.

BUREAU OF POLICE

EXPENDITURE ANALYSIS DETAIL
2018 APPROVED BUDGET

General Fund | 0142 Bureau of Police

Allocation Plan

PERSONNEL	2017 Adjusted	2018 Approved
Salaries-Mgmt	427,000	437,814
Salaries-BU	10,116,063	10,449,804
Salaries- Police Extra Duty	769,501	769,502
Overtime	554,782	568,500
Fringe Benefits	234,907	237,375
Miscellaneous	4,214,971	4,274,992
TOTAL	**16,317,223**	**16,737,986**
SERVICES		
Communications	52,090	16,000
Professional Services	81,970	62,100
Utilities	0	0
Insurance	516,898	442,959
Rentals	0	0
Maintenance & Repairs	47,135	189,135
Contracted Services	255,673	190,732
TOTAL	**953,765**	**900,926**
SUPPLIES		
Supplies	252,868	324,808
Minor Capital Equipment	136,050	43,003
TOTAL	**388,918**	**367,811**
OTHER	564,270	1,871,800
TOTAL APPROPRIATION	**18,224,177**	**19,878,523**

Position Control

JOB CLASSIFICATION	2017 Adjusted	2018 Approved	2017 Adjusted	2018 Approved
Chief	1	0	94,000	0
Comissioner	0	1	0	100,232
Deputy Police Chief	0	1	85,000	91,879
Police Captain	2	1	85,000	87,703
Confidential Secretary	1	0	45,000	0
Spec. Assis. to Commissioner	0	1	0	55,000
Crime Analyst	1	1	55,000	55,000
Community Policing Coordinator	1	1	63,000	48,000
Total Management	**6**	**6**	**427,000**	**437,814**
Detective	22	22	1,595,616	1,624,997
Forensic Investigator	3	3	218,193	217,846
Police Officer	100	100	6,149,371	6,365,208
Police Corporal	11	11	799,009	789,791
Police Lieutenant	4	4	326,696	333,367
Police Sergeant	9	9	693,963	702,566
Secretary I	1	1	40,050	38,726
Police Data Technician I	1	0	44,097	0
Police Data Technician II	3	4	131,642	176,623
Parking Enforcement Office I	0	1	0	30,920
Parking Enforcement Office II	2	1	74,967	36,604
Dog Law Enforcement Officer III	0	1	0	50,547
Dog Law Enforcement Officer II	1	0	44,097	0
Dog Law Enforcement Officer	1	1	20,592	38,726
Administrative Assistant II	1	1	42,112	43,883
Atrium Receptionist	1	0	39,458	0
Reallocation			(103,800)	
Total Bargaining Unit	**160**	**159**	**10,116,063**	**10,449,804**
Police Extra Duty			769,501	769,502
Overtime			554,782	568,500
FICA			234,907	237,375
Total Fringe Benefits			**234,907**	**237,375**
Sick Leave Buy-Back			79,998	79,998
Severance Pay			288,151	210,000
Uniform Allowance			85,345	71,000
College Credits			13,100	13,100
Loss Time & Med			200,000	300,000
Police Pension Plan			3,319,118	3,400,136
Medicare Part B			1,259	1,259
Bonus			228,000	199,500
Concessions			0	0
Total Miscellaneous			4,214,971	4,274,992
TOTAL	**166**	**165**	**16,317,223**	**16,737,986**

POLICE BUREAU - 0142

EMPLOYEE		POSITION	ANNIV. / D.O.H.			2017 END OF YR SALARY	2018 GRADE/STEP INCREASE	2018 ANNUAL INCREASE	2018 LONG.	2018 SALARY	2018 LUMP SUM	FICA	FRINGE BENEFITS	TOTAL
		COMMISSIONER	7	29	1988	$ 94,000.00	6,231.78	0.00	0.00	100,231.78	0.00	7,668.00	0.00	107,899.78
		DEPUTY POLICE CHIEF	5	22	1992	$ 85,000.00	6,879.12	0.00	0.00	91,879.12	0.00	7,029.00	0.00	98,908.12
		POLICE CAPTAIN	5	20	1994	$ 85,000.00	2,702.80	0.00	0.00	87,702.80	0.00	6,710.00	0.00	94,412.80
		SPECIAL ASSISTANT TO THE POLICE COMMISSIONER	2	9	2015	$ 45,000.00	10,000.00	0.00	0.00	55,000.00	0.00	4,208.00	0.00	59,208.00
VACANT	**POSITION**	**CRIME ANALYST**	**1**	**1**	**2017**	**$ 55,000.00**	**0.00**	**0.00**	**0.00**	**55,000.00**	**0.00**	**4,208.00**	**0.00**	**59,208.00**
VACANT	**POSITION**	**COMMUNITY POLICING COORDINATOR**	**1**	**22**	**2014**	**$ 63,000.00**	**0.00**	**0.00**	**0.00**	**48,000.00**	**0.00**	**3,672.00**	**0.00**	**51,672.00**
6.00	MANAGEMENT TOTALS					427,000.00	25,813.70	0.00	0.00	437,813.70	0.00	33,495.00	0.00	471,308.70
VACANT	**POSITION**	**DETECTIVE**	**1**	**1**	**1997**	**$ 62,591.25**	**0.00**	**627.48**	**8,218.43**	**71,437.16**	**0.00**	**1,036.00**	**0.00**	**72,473.16**
VACANT	**POSITION**	**DETECTIVE**	**1**	**1**	**1997**	**$ 62,591.25**	**0.00**	**627.48**	**8,218.43**	**71,437.16**	**0.00**	**1,036.00**	**0.00**	**72,473.16**
VACANT	**POSITION**	**DETECTIVE**	**5**	**22**	**1992**	**$ 66,379.66**	**0.00**	**665.46**	**8,715.86**	**75,760.98**	**0.00**	**1,099.00**	**0.00**	**76,859.98**
VACANT	**POSITION**	**DETECTIVE**	**1**	**1**	**1997**	**$ 65,134.31**	**0.00**	**652.97**	**8,552.35**	**74,339.63**	**0.00**	**1,078.00**	**0.00**	**75,417.63**
		DETECTIVE	1	1	1997	$ 63,850.91	0.00	640.11	8,383.83	72,874.85	0.00	1,057.00	0.00	73,931.85
		DETECTIVE	5	23	1991	$ 66,379.66	0.00	665.46	8,715.86	75,760.98	0.00	1,099.00	0.00	76,859.98
		DETECTIVE	5	22	1992	$ 66,379.66	0.00	665.46	8,715.86	75,760.98	0.00	1,099.00	0.00	76,859.98
		DETECTIVE	5	21	1993	$ 65,134.31	651.34	659.50	8,637.87	75,083.03	0.00	1,089.00	0.00	76,172.03
		DETECTIVE	1	14	1994	$ 65,134.31	651.34	659.50	8,637.87	75,083.03	0.00	1,089.00	0.00	76,172.03
		DETECTIVE	1	14	2008	$ 63,850.91	638.51	646.51	1,954.08	67,090.00	0.00	973.00	0.00	68,063.00
		DETECTIVE	1	8	2001	$ 65,134.31	651.34	659.50	6,644.52	73,089.67	0.00	1,060.00	0.00	74,149.67
		DETECTIVE	9	15	1997	$ 66,379.66	0.00	665.46	8,715.86	75,760.98	0.00	1,099.00	0.00	76,859.98
		DETECTIVE	9	15	1997	$ 66,379.66	0.00	665.46	8,715.86	75,760.98	0.00	1,099.00	0.00	76,859.98
		DETECTIVE	9	15	1997	$ 66,379.66	0.00	665.46	8,715.86	75,760.98	0.00	1,099.00	0.00	76,859.98
		DETECTIVE	9	14	1998	$ 66,379.66	0.00	665.46	8,715.86	75,760.98	0.00	1,099.00	0.00	76,859.98
		DETECTIVE	5	17	1999	$ 66,379.66	0.00	665.46	8,045.41	75,090.53	0.00	1,089.00	0.00	76,179.53
		DETECTIVE	1	8	2001	$ 66,379.66	0.00	665.46	6,704.51	73,749.63	0.00	1,070.00	0.00	74,819.63
		DETECTIVE	1	8	2001	$ 66,379.66	0.00	665.46	6,704.51	73,749.63	0.00	1,070.00	0.00	74,819.63
		DETECTIVE	1	8	2001	$ 66,379.66	0.00	665.46	6,704.51	73,749.63	0.00	1,070.00	0.00	74,819.63
		DETECTIVE	1	1	1997	$ 66,379.66	0.00	665.46	8,715.86	75,760.98	0.00	1,099.00	0.00	76,859.98
		DETECTIVE	7	7	2008	$ 66,379.66	0.00	665.46	2,011.35	69,056.47	0.00	1,002.00	0.00	70,058.47
		DETECTIVE/INSPECTOR	7	8	2002	$ 66,379.66	0.00	665.46	6,034.06	73,079.17	0.00	1,060.00	0.00	74,139.17
		FORENSIC INVESTIGATOR	5	17	1999	$ 66,379.66	0.00	665.46	8,045.41	75,090.53	0.00	1,089.00	0.00	76,179.53
		FORENSIC INVESTIGATOR	1	8	2001	$ 66,379.66	0.00	665.46	6,704.51	73,749.63	0.00	1,070.00	0.00	74,819.63
		FORENSIC INVESTIGATOR	7	6	2004	$ 63,850.91	0.00	640.11	4,514.37	69,005.39	0.00	1,001.00	0.00	70,006.39
		POLICE LIEUTENANT	5	20	1996	$ 73,183.57	0.00	733.67	9,609.24	83,526.48	0.00	1,212.00	0.00	84,738.48
		POLICE LIEUTENANT	5	22	1992	$ 73,183.57	0.00	733.67	9,609.24	83,526.48	0.00	1,212.00	0.00	84,738.48
		POLICE LIEUTENANT	5	17	1999	$ 73,183.57	0.00	733.67	8,870.07	82,787.31	0.00	1,201.00	0.00	83,988.31
		POLICE LIEUTENANT	9	14	1998	$ 73,183.57	0.00	733.67	9,609.24	83,526.48	0.00	1,212.00	0.00	84,738.48
		POLICE SERGEANT	5	20	1996	$ 69,698.64	0.00	698.73	9,151.66	79,549.03	0.00	1,154.00	0.00	80,703.03
		POLICE SERGEANT	5	17	1999	$ 69,698.64	0.00	698.73	8,447.68	78,845.06	0.00	1,144.00	0.00	79,989.06
		POLICE SERGEANT	7	5	2005	$ 69,698.64	0.00	698.73	4,223.84	74,621.21	0.00	1,083.00	0.00	75,704.21
		POLICE SERGEANT	5	18	1995	$ 69,698.64	0.00	698.73	9,151.66	79,549.03	0.00	1,154.00	0.00	80,703.03
		POLICE SERGEANT	5	17	1999	$ 69,698.64	0.00	698.73	8,447.68	78,845.06	0.00	1,144.00	0.00	79,989.06
		POLICE SERGEANT	7	5	2005	$ 69,698.64	0.00	698.73	4,223.84	74,621.21	0.00	1,083.00	0.00	75,704.21
		POLICE SERGEANT	1	8	2001	$ 69,698.64	0.00	698.73	7,039.74	77,437.11	0.00	1,123.00	0.00	78,560.11
		POLICE SERGEANT	1	1	1997	$ 69,698.64	0.00	698.73	9,151.66	79,549.03	0.00	1,154.00	0.00	80,703.03
		POLICE SERGEANT	1	1	1997	$ 69,698.64	0.00	698.73	9,151.66	79,549.03	0.00	1,154.00	0.00	80,703.03
		POLICE CORPORAL	9	15	1997	$ 66,379.66	0.00	665.46	8,715.86	75,760.98	0.00	1,099.00	0.00	76,859.98
		POLICE CORPORAL	1	17	2006	$ 66,379.66	0.00	665.46	3,352.26	70,397.37	0.00	1,021.00	0.00	71,418.37
		POLICE CORPORAL	7	6	2009	$ 66,379.66	0.00	665.46	1,340.90	68,386.02	0.00	992.00	0.00	69,378.02
		POLICE CORPORAL	1	19	2010	$ 66,379.66	0.00	665.46	670.45	67,715.57	0.00	982.00	0.00	68,697.57
VACANT	**POSITION**	**POLICE CORPORAL**	**1**	**18**	**2005**	**$ 66,379.66**	**0.00**	**665.46**	**4,022.71**	**71,067.82**	**0.00**	**1,031.00**	**0.00**	**72,098.82**
		POLICE CORPORAL	1	8	2001	$ 66,379.66	0.00	665.46	6,704.51	73,749.63	0.00	1,070.00	0.00	74,819.63
		POLICE CORPORAL	1	8	2001	$ 66,379.66	0.00	665.46	6,704.51	73,749.63	0.00	1,070.00	0.00	74,819.63
		POLICE CORPORAL	7	5	2006	$ 66,379.66	0.00	665.46	3,352.26	70,397.37	0.00	1,021.00	0.00	71,418.37
		POLICE CORPORAL	5	15	2000	$ 66,379.66	0.00	665.46	7,374.96	74,420.08	0.00	1,080.00	0.00	75,500.08
		POLICE CORPORAL	1	8	2001	$ 66,379.66	0.00	665.46	6,704.51	73,749.63	0.00	1,070.00	0.00	74,819.63
		POLICE CORPORAL	7	5	2006	$ 66,379.66	0.00	665.46	3,352.26	70,397.37	0.00	1,021.00	0.00	71,418.37
VACANT	**POSITION**	**POLICE OFFICER**	**5**	**15**	**1978**	**$ 62,591.25**	**0.00**	**627.48**	**8,218.43**	**71,437.16**	**0.00**	**1,036.00**	**0.00**	**72,473.16**
VACANT	**POSITION**	**POLICE OFFICER**	**7**	**5**	**2005**	**$ 63,218.72**	**0.00**	**633.77**	**3,831.15**	**67,683.64**	**0.00**	**982.00**	**0.00**	**68,665.64**
VACANT	**POSITION**	**POLICE OFFICER**	**1**	**14**	**2008**	**$ 63,218.72**	**0.00**	**633.77**	**1,915.57**	**65,768.07**	**0.00**	**954.00**	**0.00**	**66,722.07**
VACANT	**POSITION**	**POLICE OFFICER**	**1**	**10**	**1992**	**$ 63,218.72**	**0.00**	**633.77**	**8,300.82**	**72,153.31**	**0.00**	**1,047.00**	**0.00**	**73,200.31**
VACANT	**POSITION**	**POLICE OFFICER**	**9**	**15**	**1997**	**$ 62,591.25**	**0.00**	**627.48**	**8,218.43**	**71,437.16**	**0.00**	**1,036.00**	**0.00**	**72,473.16**
VACANT	**POSITION**	**POLICE OFFICER**	**7**	**6**	**2004**	**$ 62,591.25**	**0.00**	**627.48**	**4,425.31**	**67,644.03**	**0.00**	**981.00**	**0.00**	**68,625.03**
VACANT	**POSITION**	**POLICE OFFICER**	**1**	**1**	**2004**	**$ 62,591.25**	**0.00**	**627.48**	**4,425.31**	**67,644.03**	**0.00**	**981.00**	**0.00**	**68,625.03**
VACANT	**POSITION**	**POLICE OFFICER**	**1**	**19**	**2010**	**$ 63,218.72**	**0.00**	**633.77**	**638.52**	**64,491.02**	**0.00**	**936.00**	**0.00**	**65,427.02**
VACANT	**POSITION**	**POLICE OFFICER**	**7**	**6**	**2009**	**$ 63,218.72**	**0.00**	**633.77**	**1,277.05**	**65,129.54**	**0.00**	**945.00**	**0.00**	**66,074.54**
		POLICE OFFICER	1	22	2002	$ 63,218.72	0.00	633.77	5,746.72	69,599.21	0.00	1,010.00	0.00	70,609.21
		POLICE OFFICER	7	5	2005	$ 63,218.72	0.00	633.77	3,831.15	67,683.64	0.00	982.00	0.00	68,665.64
		POLICE OFFICER	1	20	2009	$ 63,218.72	0.00	633.77	1,277.05	65,129.54	0.00	945.00	0.00	66,074.54

POLICE BUREAU - 0142

EMPLOYEE		POSITION	ANNIV. / D.O.H.			2017 END OF YR SALARY	2018 GRADE/STEP INCREASE	2018 ANNUAL INCREASE	2018 LONG.	2018 SALARY	2018 LUMP SUM	FICA	FRINGE BENEFITS	TOTAL
		POLICE OFFICER	1	20	2009	$ 63,218.72	0.00	633.77	1,277.05	65,129.54	0.00	945.00	0.00	66,074.54
		POLICE OFFICER	5	23	1991	$ 63,218.72	0.00	633.77	8,300.82	72,153.31	0.00	1,047.00	0.00	73,200.31
		POLICE OFFICER	5	20	1996	$ 63,218.72	0.00	633.77	8,300.82	72,153.31	0.00	1,047.00	0.00	73,200.31
		POLICE OFFICER	7	8	2002	$ 63,218.72	0.00	633.77	5,746.72	69,599.21	0.00	1,010.00	0.00	70,609.21
		POLICE OFFICER	7	6	2009	$ 63,218.72	0.00	633.77	1,277.05	65,129.54	0.00	945.00	0.00	66,074.54
		POLICE OFFICER	5	23	1991	$ 63,218.72	0.00	633.77	8,300.82	72,153.31	0.00	1,047.00	0.00	73,200.31
		POLICE OFFICER	1	8	2001	$ 63,218.72	0.00	633.77	6,385.25	70,237.74	0.00	1,019.00	0.00	71,256.74
VACANT	**POSITION**	**POLICE OFFICER**	**1**	**19**	**2010**	**$ 63,218.72**	**0.00**	**633.77**	**638.52**	**64,491.02**	**0.00**	**936.00**	**0.00**	**65,427.02**
		POLICE OFFICER	7	5	2005	$ 63,218.72	0.00	633.77	3,831.15	67,683.64	0.00	982.00	0.00	68,665.64
		POLICE OFFICER	8	3	1990	$ 63,218.72	0.00	633.77	8,300.82	72,153.31	0.00	1,047.00	0.00	73,200.31
		POLICE OFFICER	1	8	2001	$ 63,218.72	0.00	633.77	6,385.25	70,237.74	0.00	1,019.00	0.00	71,256.74
		POLICE OFFICER	1	19	2010	$ 63,218.72	0.00	633.77	638.52	64,491.02	0.00	936.00	0.00	65,427.02
		POLICE OFFICER	1	22	2002	$ 63,218.72	0.00	633.77	5,746.72	69,599.21	0.00	1,010.00	0.00	70,609.21
		POLICE OFFICER	7	8	2002	$ 63,218.72	0.00	633.77	5,746.72	69,599.21	0.00	1,010.00	0.00	70,609.21
		POLICE OFFICER	1	22	2002	$ 63,218.72	0.00	633.77	5,746.72	69,599.21	0.00	1,010.00	0.00	70,609.21
		POLICE OFFICER	7	7	2008	$ 63,218.72	0.00	633.77	1,915.57	65,768.07	0.00	954.00	0.00	66,722.07
		POLICE OFFICER	7	6	2009	$ 63,218.72	0.00	633.77	1,277.05	65,129.54	0.00	945.00	0.00	66,074.54
		POLICE OFFICER	5	15	2000	$ 63,218.72	0.00	633.77	7,023.77	70,876.26	0.00	1,028.00	0.00	71,904.26
		POLICE OFFICER	1	8	2001	$ 63,218.72	0.00	633.77	6,385.25	70,237.74	0.00	1,019.00	0.00	71,256.74
		POLICE OFFICER	8	3	1990	$ 63,218.72	0.00	633.77	8,300.82	72,153.31	0.00	1,047.00	0.00	73,200.31
		POLICE OFFICER	5	17	1999	$ 63,218.72	0.00	633.77	7,662.30	71,514.79	0.00	1,037.00	0.00	72,551.79
		POLICE OFFICER	5	23	1991	$ 63,218.72	0.00	633.77	8,300.82	72,153.31	0.00	1,047.00	0.00	73,200.31
		POLICE OFFICER	7	2	2007	$ 63,218.72	0.00	633.77	2,554.10	66,406.59	0.00	963.00	0.00	67,369.59
		POLICE OFFICER	1	20	2009	$ 63,218.72	0.00	633.77	1,277.05	65,129.54	0.00	945.00	0.00	66,074.54
		POLICE OFFICER	1	8	2001	$ 63,218.72	0.00	633.77	6,385.25	70,237.74	0.00	1,019.00	0.00	71,256.74
		POLICE OFFICER	5	20	1994	$ 63,218.72	0.00	633.77	8,300.82	72,153.31	0.00	1,047.00	0.00	73,200.31
		POLICE OFFICER	1	8	2001	$ 63,218.72	0.00	633.77	6,385.25	70,237.74	0.00	1,019.00	0.00	71,256.74
		POLICE OFFICER	9	14	1998	$ 63,218.72	0.00	633.77	8,300.82	72,153.31	0.00	1,047.00	0.00	73,200.31
		POLICE OFFICER	7	6	2004	$ 63,218.72	0.00	633.77	4,469.67	68,322.16	0.00	991.00	0.00	69,313.16
		POLICE OFFICER	1	20	2009	$ 63,218.72	0.00	633.77	1,277.05	65,129.54	0.00	945.00	0.00	66,074.54
		POLICE OFFICER	7	2	2007	$ 63,218.72	0.00	633.77	2,554.10	66,406.59	0.00	963.00	0.00	67,369.59
		POLICE OFFICER	7	2	2007	$ 63,218.72	0.00	633.77	2,554.10	66,406.59	0.00	963.00	0.00	67,369.59
		POLICE OFFICER	5	22	1992	$ 63,218.72	0.00	633.77	8,300.82	72,153.31	0.00	1,047.00	0.00	73,200.31
		POLICE OFFICER	7	2	2007	$ 63,218.72	0.00	633.77	2,554.10	66,406.59	0.00	963.00	0.00	67,369.59
		POLICE OFFICER	9	15	1997	$ 63,218.72	0.00	633.77	8,300.82	72,153.31	0.00	1,047.00	0.00	73,200.31
		POLICE OFFICER	5	17	1999	$ 63,218.72	0.00	633.77	7,662.30	71,514.79	0.00	1,037.00	0.00	72,551.79
		POLICE OFFICER	7	5	2005	$ 63,218.72	0.00	633.77	3,831.15	67,683.64	0.00	982.00	0.00	68,665.64
		POLICE OFFICER IV	1	1	2016	$ 63,218.47	0.00	633.77	0.00	63,852.24	0.00	926.00	0.00	64,778.24
		POLICE OFFICER IV	1	1	2016	$ 63,218.47	0.00	633.77	0.00	63,852.24	0.00	926.00	0.00	64,778.24
		POLICE OFFICER IV	1	14	2013	$ 63,218.47	0.00	633.77	0.00	63,852.24	0.00	926.00	0.00	64,778.24
		POLICE OFFICER IV	1	14	2013	$ 63,218.47	0.00	633.77	0.00	63,852.24	0.00	926.00	0.00	64,778.24
		POLICE OFFICER IV	1	14	2013	$ 63,218.47	0.00	633.77	0.00	63,852.24	0.00	926.00	0.00	64,778.24
		POLICE OFFICER IV	1	14	2013	$ 63,218.47	0.00	633.77	0.00	63,852.24	0.00	926.00	0.00	64,778.24
		POLICE OFFICER IV	1	14	2013	$ 63,218.47	0.00	633.77	0.00	63,852.24	0.00	926.00	0.00	64,778.24
		POLICE OFFICER IV	1	14	2013	$ 63,218.47	0.00	633.77	0.00	63,852.24	0.00	926.00	0.00	64,778.24
		POLICE OFFICER IV	1	21	2014	$ 63,218.47	0.00	633.77	0.00	63,852.24	0.00	926.00	0.00	64,778.24
		POLICE OFFICER III	1	26	2015	$ 63,218.47	0.00	633.77	0.00	63,852.24	0.00	926.00	0.00	64,778.24
		POLICE OFFICER III	1	26	2015	$ 63,218.47	0.00	633.77	0.00	63,852.24	0.00	926.00	0.00	64,778.24
		POLICE OFFICER III	1	26	2015	$ 63,218.47	0.00	633.77	0.00	63,852.24	0.00	926.00	0.00	64,778.24
		POLICE OFFICER III	7	7	2014	$ 63,218.47	0.00	633.77	0.00	63,852.24	0.00	926.00	0.00	64,778.24
		POLICE OFFICER III	1	21	2014	$ 63,218.47	0.00	633.77	0.00	63,852.24	0.00	926.00	0.00	64,778.24
		POLICE OFFICER III	1	21	2014	$ 63,218.47	0.00	633.77	0.00	63,852.24	0.00	926.00	0.00	64,778.24
		POLICE OFFICER III	1	21	2014	$ 63,218.47	0.00	633.77	0.00	63,852.24	0.00	926.00	0.00	64,778.24
		POLICE OFFICER III	1	21	2014	$ 63,218.47	0.00	633.77	0.00	63,852.24	0.00	926.00	0.00	64,778.24
		POLICE OFFICER III	7	7	2014	$ 63,218.47	0.00	633.77	0.00	63,852.24	0.00	926.00	0.00	64,778.24
		POLICE OFFICER III	7	7	2014	$ 63,218.47	0.00	633.77	0.00	63,852.24	0.00	926.00	0.00	64,778.24
		POLICE OFFICER III	1	21	2014	$ 63,218.47	0.00	633.77	0.00	63,852.24	0.00	926.00	0.00	64,778.24
		POLICE OFFICER III	7	7	2014	$ 63,218.47	0.00	633.77	0.00	63,852.24	0.00	926.00	0.00	64,778.24
		POLICE OFFICER III	7	7	2014	$ 63,218.47	0.00	633.77	0.00	63,852.24	0.00	926.00	0.00	64,778.24
		POLICE OFFICER III	1	21	2014	$ 63,218.47	0.00	633.77	0.00	63,852.24	0.00	926.00	0.00	64,778.24
		POLICE OFFICER III	7	7	2014	$ 63,218.47	0.00	633.77	0.00	63,852.24	0.00	926.00	0.00	64,778.24
		POLICE OFFICER II	1	26	2015	$ 53,735.35	9,483.12	633.77	0.00	63,852.24	0.00	926.00	0.00	64,778.24
		POLICE OFFICER II	1	19	2016	$ 53,735.35	9,483.12	633.77	0.00	63,852.24	0.00	926.00	0.00	64,778.24
		POLICE OFFICER II	7	13	2015	$ 53,735.35	9,483.12	633.77	0.00	63,852.24	0.00	926.00	0.00	64,778.24
		POLICE OFFICER II	1	19	2016	$ 53,735.35	9,483.12	633.77	0.00	63,852.24	0.00	926.00	0.00	64,778.24
		POLICE OFFICER II	1	19	2016	$ 53,735.35	(0.00)	538.70	0.00	54,274.05	0.00	787.00	0.00	55,061.05
		POLICE OFFICER I	7	11	2016	$ 50,574.98	3,160.37	538.70	0.00	54,274.05	0.00	787.00	0.00	55,061.05
		POLICE OFFICER I	7	11	2016	$ 50,574.98	3,160.37	538.70	0.00	54,274.05	0.00	787.00	0.00	55,061.05
		POLICE OFFICER I	1	1	2016	$ 50,574.98	3,160.37	538.70	0.00	54,274.05	0.00	787.00	0.00	55,061.05

POLICE BUREAU - 0142

EMPLOYEE		POSITION	ANNIV. / D.O.H.			2017 END OF YR SALARY	2018 GRADE/STEP INCREASE	2018 ANNUAL INCREASE	2018 LONG.	2018 SALARY	2018 LUMP SUM	FICA	FRINGE BENEFITS	TOTAL
		POLICE OFFICER I	7	11	2016	$ 50,574.98	3,160.37	538.70	0.00	54,274.05	0.00	787.00	0.00	55,061.05
		POLICE OFFICER I	7	11	2016	$ 50,574.98	3,160.37	538.70	0.00	54,274.05	0.00	787.00	0.00	55,061.05
		POLICE OFFICER I	1	17	2017	$ 50,574.98	3,160.37	538.70	0.00	54,274.05	0.00	787.00	0.00	55,061.05
		POLICE OFFICER I	1	17	2017	$ 50,574.98	3,160.37	538.70	0.00	54,274.05	0.00	787.00	0.00	55,061.05
		POLICE OFFICER I	1	1	2017	$ 50,574.98	3,160.37	538.70	0.00	54,274.05	0.00	787.00	0.00	55,061.05
		POLICE OFFICER I	1	17	2017	$ 50,574.98	3,160.37	538.70	0.00	54,274.05	0.00	787.00	0.00	55,061.05
		POLICE OFFICER TRAINEE	1	17	2017	$ 47,413.60	3,161.38	507.01	0.00	51,081.99	0.00	741.00	0.00	51,822.99
		POLICE OFFICER TRAINEE	1	17	2017	$ 47,413.60	3,161.38	507.01	0.00	51,081.99	0.00	741.00	0.00	51,822.99
		POLICE OFFICER TRAINEE	1	17	2017	$ 47,413.60	3,161.38	507.01	0.00	51,081.99	0.00	741.00	0.00	51,822.99
		POLICE OFFICER TRAINEE	1	1	2017	$ 47,413.60	3,161.38	507.01	0.00	51,081.99	0.00	741.00	0.00	51,822.99
		POLICE OFFICER TRAINEE	7	5	2017	$ 47,413.60	3,161.38	507.01	0.00	51,081.99	0.00	741.00	0.00	51,822.99
		POLICE OFFICER TRAINEE	7	5	2017	$ 47,413.60	3,161.38	507.01	0.00	51,081.99	0.00	741.00	0.00	51,822.99
		POLICE OFFICER TRAINEE	7	5	2017	$ 47,413.60	3,161.38	507.01	0.00	51,081.99	0.00	741.00	0.00	51,822.99
		POLICE OFFICER TRAINEE	7	5	2017	$ 47,413.60	3,161.38	507.01	0.00	51,081.99	0.00	741.00	0.00	51,822.99
		POLICE OFFICER TRAINEE	7	5	2017	$ 47,413.60	3,161.38	507.01	0.00	51,081.99	0.00	741.00	0.00	51,822.99
VACANT	**POSITION**	**POLICE OFFICER TRAINEE**	**1**	**17**	**2017**	**$ 47,413.60**	**3,161.38**	**507.01**	**0.00**	**51,081.99**	**0.00**	**741.00**	**0.00**	**51,822.99**
VACANT	**POSITION**	**POLICE OFFICER TRAINEE**	**7**	**5**	**2017**	**$ 47,413.60**	**3,161.38**	**507.01**	**0.00**	**51,081.99**	**0.00**	**741.00**	**0.00**	**51,822.99**
VACANT	**POSITION**	**POLICE OFFICER TRAINEE**	**1**	**17**	**2017**	**$ 47,177.72**	**3,397.27**	**507.01**	**0.00**	**51,081.99**	**0.00**	**741.00**	**0.00**	**51,822.99**
VACANT	**POSITION**	**POLICE OFFICER TRAINEE**	**1**	**1**	**2017**	**$ 47,177.72**	**3,397.27**	**507.01**	**0.00**	**51,081.99**	**0.00**	**741.00**	**0.00**	**51,822.99**
		SECRETARY I	5	30	2017	$ 31,679.99	6,662.84	383.43	0.00	38,726.26	0.00	2,963.00	0.00	41,689.26
		POLICE DATA TECHNICIAN II	6	2	2000	$ 42,804.11	0.00	428.04	432.32	43,664.47	0.00	3,341.00	0.00	47,005.47
		POLICE DATA TECHNICIAN II	12	31	2001	$ 43,232.15	0.00	432.32	436.64	44,101.12	0.00	3,374.00	0.00	47,475.12
		POLICE DATA TECHNICIAN II	9	3	1985	$ 43,232.15	0.00	432.32	873.29	44,537.76	0.00	3,408.00	0.00	47,945.76
		POLICE DATA TECHNICIAN II	9	14	1998	$ 43,232.15	0.00	432.32	654.97	44,319.44	0.00	3,391.00	0.00	47,710.44
		PARKING ENFORCEMENT OFFICER I	9	25	1985	$ 30,014.04	0.00	300.14	606.28	30,920.46	0.00	2,366.00	0.00	33,286.46
		PARKING ENFORCEMENT OFFICER II	1	25	2016	$ 36,241.24	0.00	362.41	0.00	36,603.65	0.00	2,801.00	0.00	39,404.65
		ADMINISTRATIVE ASSISTANT II	1	7	2008	$ 43,232.15	0.00	432.32	218.32	43,882.79	0.00	3,358.00	0.00	47,240.79
		DOG LAW ENFORCEMENT OFFICER III	11	4	1985	$ 43,232.15	5,832.93	490.65	991.11	50,546.84	0.00	3,867.00	0.00	54,413.84
		DOG LAW ENFORCEMENT OFFICER	10	3	2016	$ 24,922.84	13,419.99	383.43	0.00	38,726.26	0.00	2,963.00	0.00	41,689.26
159.00	BARGAINING UNIT TOTALS					9,623,575.86	136,453.75	97,834.10	591,939.84	10,449,803.55	0.00	177,381.00	0.00	10,627,184.55
165.00	TOTAL					10,050,575.86	162,267.45	97,834.10	591,939.84	10,887,617.25	0.00	210,876.00	0.00	11,098,493.25
POLICE EXTRA DUTY										769,501.96	0.00	11,157.78	0.00	780,659.74
OVERTIME										568,500.00	0.00	8,243.25	0.00	576,743.25
SIGNING BONUS										199,500.00	0.00	2,892.75	0.00	202,392.75
SICK LEAVE BUY-BACK										79,997.56	0.00	1,159.96	0.00	81,157.53
SUBTOTAL-SALARIES/WAGES										**12,505,116.77**	**0.00**	**234,329.74**	**0.00**	**12,739,446.51**
SEVERANCE PAY										210,000.00	0.00	3,045.00	0.00	213,045.00
MEDICARE-PART B										1,258.80	0.00	0.00	0.00	1,258.80
LOSS TIME & MED										300,000.00	0.00	0.00	0.00	300,000.00
POLICE PENSION PLAN										3,400,135.50	0.00	0.00	0.00	3,400,135.50
CLOTHING ALLOWANCE										71,000.00	0.00	0.00	0.00	71,000.00
COLLEGE CREDITS										13,100.00	0.00	0.00	0.00	13,100.00
TOTAL SALARIES, LUMP SUM, OVERTIME, FICA AND FRINGE BENEFITS										**16,500,611.07**	**0.00**	**237,374.74**	**0.00**	**16,737,985.82**

2018 Approved Budget

Expenditure Line Item

BUDGET UNIT: 01040142 BUREAU OF POLICE

Account	2015 Actual	2016 Actual	2017 Actual YTD (12/22)	2017 Adjusted Budget	2018 Approved Budget
414000 SALARIES & WAGES	$9,553,695	$9,076,608	$8,730,453	$10,543,063	$10,887,617
414900 SALARIES/WAGES-EXTRA DUTY	$654,987	$666,698	$675,318	$769,501	$769,502
416000 OVERTIME	$483,685	$569,890	$538,203	$554,782	$568,500
414002 SIGNING BONUS	$0	$0	$205,500	$228,000	$199,500
417000 SICK LEAVE/VACAT BUY-BACK	$29,388	$30,574	$31,128	$79,998	$79,998
414100 SALARIES/WAGES	**$10,721,755**	**$10,343,770**	**$10,180,602**	**$12,175,343**	**$12,505,117**
419001 SOCIAL SECURITY	$181,130	$173,685	$170,963	$234,907	$237,375
419005 SEVERANCE PAY	$128,287	$211,521	$155,026	$288,151	$210,000
419007 MEDICARE - PART B	$1,259	$1,259	$0	$1,259	$1,259
419012 LOSS TIME & MED	$292,101	$314,577	$200,000	$200,000	$300,000
419020 POLICE PENSION PLAN A	$2,972,450	$2,906,315	$3,319,118	$3,319,118	$3,400,136
419028 CLOTHING ALLOWANCE	$95,439	$86,697	$72,417	$85,345	$71,000
419049 COLLEGE CREDITS	$11,100	$11,000	$11,900	$13,100	$13,100
419100 FRINGE BENEFITS	**$3,681,766**	**$3,705,054**	**$3,929,424**	**$4,141,880**	**$4,232,869**
419995 PERSONNEL	**$14,403,521**	**$14,048,824**	**$14,110,026**	**$16,317,223**	**$16,737,986**
420010 ADVERTISING	$358	$369	$479	$500	$2,500
420020 PRINTING	$3,891	$2,581	$0	$0	$0
420030 PHOTOGRAPHY	$0	$0	$0	$1,500	$2,500
420040 TELECOM	$36,027	$40,996	$39,072	$41,215	$0
420050 POSTAGE	$10,073	$10,394	$6,247	$8,875	$11,000
420100 COMMUNICATIONS	**$50,349**	**$54,340**	**$45,799**	**$52,090**	**$16,000**
421016 MEDICAL/PSYCHOLOGICAL EXA	$1,800	$4,721	$9,196	$12,030	$12,100
421050 OTHER PROFESSIONAL FEES	$0	$0	$3,830	$18,425	$0
421070 ARBITRATION	$6,686	$28,694	$46,626	$51,515	$50,000
421100 PROFESSIONAL SRVC	**$8,486**	**$33,415**	**$59,652**	**$81,970**	**$62,100**
422020 ELECTRICITY	$9,183	$0	$0	$0	$0
422100 UTILITIES & SRVC	**$9,183**	**$0**	**$0**	**$0**	**$0**
423011 AUTO DEDUCT	$38,418	$19,945	$16,458	$66,969	$65,000
423021 GEN LIAB DEDUCT	$0	$0	$500	$1,000	$1,000
423080 POLICE PROF PREM	$257,331	$275,754	$275,389	$280,000	$280,030
423081 POLICE PROF DEDUCT	$61,353	$105,052	$40,720	$168,929	$96,929
423100 INSURANCE	**$357,102**	**$400,751**	**$333,067**	**$516,898**	**$442,959**
425000 OFFICE EQUIPMENT	$27	$29	$189	$250	$2,000
425010 VEHICULAR EQUIPMENT	$585	$4,019	$2,711	$7,000	$9,900
425090 MAINT SERV CONTRACT	$23,852	$29,332	$27,457	$37,047	$147,679
425099 OTHER CONT MAINT	$36	$650	$238	$2,838	$29,556
425100 MAINT & REPAIRS	**$24,500**	**$34,030**	**$30,594**	**$47,135**	**$189,135**
429001 TUITION/TRAINING	$43,809	$62,161	$38,004	$81,908	$61,430
429009 ADMIN/TRUSTEE FEE	$305	$731	$609	$652	$652
429010 PRISONER CARE	$68	$199	$593	$1,360	$1,100
429016 CONFERENCES	$0	$0	$0	$0	$7,270
429017 MEMBERSHIPS	$695	$1,950	$1,430	$5,915	$2,280
429060 TOWING	$2,140	$2,565	$3,270	$7,435	$5,000
429090 MISC CONTRACTED SRVCS	$87,423	$102,926	$125,237	$158,403	$113,000
429100 CONTRACTED SRVC	**$134,440**	**$170,532**	**$169,144**	**$255,673**	**$190,732**
429995 SERVICES	**$584,059**	**$693,068**	**$638,256**	**$953,765**	**$900,926**
430002 SOFTWARE	$0	$0	$0	$5,000	$102,071
430003 SUBSCRIPTIONS	$0	$0	$1,005	$1,005	$7,169

2018 Approved Budget

Expenditure Line Item

BUDGET UNIT: 01040142 BUREAU OF POLICE

Account	2015 Actual	2016 Actual	2017 Actual YTD (12/22)	2017 Adjusted Budget	2018 Approved Budget
430009 OFFICE	$4,855	$7,725	$13,492	$14,610	$30,155
430012 PERSONAL SAFETY	$38,486	$41,783	$43,832	$114,340	$63,700
430014 WEARING APPAREL	$1,360	$27,140	$65,534	$94,805	$96,400
430016 MEDICAL/LAB	$14,662	$6,266	$5,294	$9,675	$10,313
430052 VEHICLE PARTS & SUPPLIES	$471	$2,146	$4,389	$13,433	$15,000
430100 SUPPLIES & EXP	**$59,835**	**$85,058**	**$133,547**	**$252,868**	**$324,808**
439015 OFFICE EQUIPMENT	$0	$8,077	$28,074	$28,213	$16,583
439030 VEHICULAR EQUIPMENT	$8,848	$12,099	$79,435	$81,578	$26,420
439060 OPERATIONS EQUIPMENT	$0	$0	$26,259	$26,259	$0
439100 MINOR CAPITAL	**$8,848**	**$20,176**	**$133,768**	**$136,050**	**$43,003**
439995 SUPPLIES	**$68,683**	**$105,235**	**$267,315**	**$388,918**	**$367,811**
452000 BUILDINGS AND STRUCTURES	$0	$0	$0	$30,000	$700,000
450100 CAPITAL OUTLAY	**$0**	**$0**	**$0**	**$30,000**	**$700,000**
452008 BUILDING IMPROVEMENTS	$0	$5,688	$0	$13,271	$0
452100 BUILDING AND STRUCTURES	**$0**	**$5,688**	**$0**	**$13,271**	**$0**
453004 EQUIPMENT-VEHICLE	$200,191	$79,212	$142,226	$384,009	$355,000
453036 EQUIPMENT-PUBLIC SAFETY	$23,587	$10	$0	$5,000	$6,800
453039 EQUIPMENT-COMMUNICATION	$0	$0	$0	$0	$805,000
453049 LEASE PURCHASE	$0	$996	$1,917	$22,570	$0
453051 EQUIPMENT-DATA PROCESSING	$0	$69,414	$8,759	$109,420	$5,000
453100 CAPITAL OUTLAY	**$223,778**	**$149,632**	**$152,901**	**$521,000**	**$1,171,800**
485002 FINES AND SETTLEMENTS	$20,000	$0	$0	$0	$0
480100 NON-EXP ITEMS	**$20,000**	**$0**	**$0**	**$0**	**$0**
499995 OTHER	**$243,778**	**$155,320**	**$152,901**	**$564,270**	**$1,871,800**
01040142 POLICE	**$15,300,041**	**$15,002,446**	**$15,168,498**	**$18,224,177**	**$19,878,523**

BUREAU OF FIRE

The Harrisburg Bureau of Fire exists to serve the City of Harrisburg, and when needed, the greater Harrisburg metropolitan area by providing effective fire suppression, emergency medical services, tactical rescue, urban search and rescue, water rescue, hazardous materials response, fire prevention, codes enforcement, and public safety education.

The Bureau of Fire is a team of highly motivated diverse individuals dedicated in common to public interaction and providing efficient services. This involves the use of modern fire and rescue equipment, integrated up-to-date training and safety techniques, computer technology, and cooperation with surrounding fire, rescue, and EMS agencies to provide the best service available by making public safety and protection our perpetual primary priority.

Effective suppression of fires involves arriving at the scene of an emergency quickly so the persons can be rescued and the fire can be attacked to prevent the spread of fire. It is the goal of the Bureau of Fire not to allow a fire to extend beyond the room, floor, or building of origin that is found involved in fire when arriving on scene. To effectively carry out our mission, the Bureau of Fire responds from three fire stations with five pieces of front line apparatus that are staffed 24/7 by at least 15 firefighters and fire officers.

The Bureau also maintains a fleet of boats; water rescue related tools and equipment, as well as highly trained staff. These resources provide advanced capabilities to deal with incidents on the Susquehanna River and its islands, as well as the small lakes and streams that are contained within the borders of the City. The water craft are also deployed to assist stranded motorists during street flooding events.

The Bureau of Fire, by providing effective emergency medical services, has fostered a close working relationship with Pinnacle Health's Community LifeTeam to assist in providing prompt EMS care to the citizens and visitors to our City. All Bureau of Fire apparatus is equipped with Automated External Defibrillators (AED's) and is able to provide prompt response. All new Fire Bureau recruits are required to maintain EMT status for the duration of their employment.

The Bureau of Fire is proactive in teaching fire prevention and preventing fires and other emergencies before they occur. The Fire Prevention Officer interacts on a daily basis with schools, daycares, and businesses to provide quality fire prevention materials and training. The Fire Inspector conducts fire inspections for the vast array of businesses in the City by taking a proactive approach. The Fire Inspector also initiates inspections from complaints received from residents and business owners, and works collectively with the Bureau of Codes to successfully mitigate hazardous conditions.

The Bureau of Fire is also responsible for effectively running the City's Emergency Operations Center during natural and man-made disasters, coordinating and running the Rescue 1 program, providing manpower for the PA Urban Search and Rescue Task Force, administering the Juvenile Fire Setter Intervention Program, maintaining an active role in the South Central PA Counter Terrorism Task Force, actively participating with the Dauphin County Hazardous Materials Response Team, as well as many other required and fiduciary responsibilities.

BUREAU OF FIRE

EXPENDITURE ANALYSIS DETAIL
2018 APPROVED BUDGET

General Fund | 0151 Fire

Allocation Plan

	2017 Adjusted	2018 Approved
PERSONNEL		
Salaries-Mgmt	202,770	302,923
Salaries-BU	4,876,927	5,120,485
Overtime	904,332	675,000
Premium	345,000	355,000
Fringe Benefits	95,304	100,376
Miscellaneous	1,095,274	1,261,223
TOTAL	**7,519,606**	**7,815,007**
SERVICES		
Communications	22,500	2,000
Professional Services	32,300	43,000
Utilities	30,000	37,000
Insurance	0	0
Rentals	0	0
Maintenance & Repairs	287,421	193,800
Contracted Services	116,621	103,850
TOTAL	**488,842**	**379,650**
SUPPLIES		
Supplies	204,850	210,750
Minor Capital Equipment	112,159	85,000
TOTAL	**317,009**	**295,750**
OTHER	227,857	1,630,000
TOTAL APPROPRIATION	**8,553,313**	**10,120,407**

Position Control

JOB CLASSIFICATION	2017 Adjusted	2018 Approved	2017 Adjusted	2018 Approved
Fire Chief	1	1	85,880	91,316
Senior Deputy Chief	0	1	0	83,706
Deputy Chief	1	1	75,000	79,901
Administrative Assistant I	1	1	41,890	48,000
Total Management	**3**	**4**	**202,770**	**302,923**
Battalion Chief	4	4	297,098	304,386
Captain	4	4	279,897	290,791
Lieutenant	8	8	548,790	562,652
Firefighter Driver/Operator	45	50	2,800,554	3,157,623
Firefighter I	16	4	848,641	212,908
Firefighter-Probationary	5	12	231,105	592,125
Reallocation			(129,159)	
Total Bargaining Unit	**82**	**82**	**4,876,927**	**5,120,485**
Overtime			904,332	675,000
Premium			345,000	355,000
FICA			95,304	100,376
Total Fringe Benefits			95,304	100,376
Severance Pay			146,621	110,000
College Credits			7,684	10,000
Medicare - Part B			80,234	85,000
Sick Leave Buy-Back			149,159	150,000
Hearing Aids			500	500
Fire Pension Plan			327,146	535,723
Clothing Allowance			90,397	85,000
Clothing Maint.			11,253	10,000
Loss Time & Med			282,280	275,000
Concessions			0	0
Total Miscellaneous			**1,095,274**	**1,261,223**
TOTAL	**85**	**86**	**7,519,606**	**7,815,007**

FIRE - 0151

EMPLOYEE		POSITION	ANNIV. / D.O.H.			2017 END OF YR SALARY	2018 GRADE/STEP INCREASE	2018 ANNUAL INCREASE	2018 LONG.	2018 SALARY	2018 LUMP SUM	FICA	FRINGE BENEFITS	TOTAL
		FIRE CHIEF	3	9	2000	$ 85,880.00	5,435.82	0.00	0.00	91,315.82	0.00	1,325.00	0.00	92,640.82
		SENIOR DEPUTY CHIEF	8	27	1990	$ 75,000.00	8,706.17	0.00	0.00	83,706.17	0.00	1,214.00	0.00	84,920.17
NEW	**POSITION**	**DEPUTY CHIEF**	**1**	**1**	**2018**	**$ -**	**0.00**	**0.00**	**0.00**	**79,901.35**	**0.00**	**1,159.00**	**0.00**	**81,060.35**
		ADMINISTRATIVE ASSISTANT TO THE FIRE CHIEF	8	10	2015	$ 41,890.00	6,110.00	0.00	0.00	48,000.00	0.00	3,672.00	0.00	51,672.00
4.00		MANAGEMENT TOTALS				202,770.00	20,252.00	0.00	0.00	302,923.34	0.00	7,370.00	0.00	310,293.34
VACANT	**POSITION**	**BATTALION CHIEF**	**3**	**17**	**1997**	**$ 66,021.71**	**0.00**	**1,320.43**	**8,754.48**	**76,096.62**	**0.00**	**1,104.00**	**0.00**	**77,200.62**
		BATTALION CHIEF	3	9	2000	$ 66,021.71	0.00	1,320.43	8,754.48	76,096.62	0.00	1,104.00	0.00	77,200.62
		BATTALION CHIEF	3	2	2001	$ 66,021.71	0.00	1,320.43	8,754.48	76,096.62	0.00	1,104.00	0.00	77,200.62
		BATTALION CHIEF	3	3	2003	$ 66,021.71	0.00	1,320.43	8,754.48	76,096.62	0.00	1,104.00	0.00	77,200.62
		FIRE CAPTAIN	3	11	1996	$ 63,635.90	0.00	1,272.72	8,438.12	73,346.74	0.00	1,064.00	0.00	74,410.74
		FIRE CAPTAIN	3	3	2003	$ 63,635.90	0.00	1,272.72	8,438.12	73,346.74	0.00	1,064.00	0.00	74,410.74
		FIRE CAPTAIN	3	7	2005	$ 63,635.90	0.00	1,272.72	7,139.95	72,048.57	0.00	1,045.00	0.00	73,093.57
		FIRE CAPTAIN	3	7	2005	$ 63,635.90	0.00	1,272.72	7,139.95	72,048.57	0.00	1,045.00	0.00	73,093.57
VACANT	**POSITION**	**FIRE LIEUTENANT**	**3**	**11**	**1996**	**$ 61,800.65**	**0.00**	**1,236.01**	**7,298.79**	**70,335.45**	**0.00**	**1,020.00**	**0.00**	**71,355.45**
		FIRE LIEUTENANT	3	17	1997	$ 61,800.65	0.00	1,236.01	8,194.77	71,231.43	0.00	1,033.00	0.00	72,264.43
		FIRE LIEUTENANT	3	16	1998	$ 61,800.65	0.00	1,236.01	8,194.77	71,231.43	0.00	1,033.00	0.00	72,264.43
		FIRE LIEUTENANT	8	27	1990	$ 61,800.65	0.00	1,236.01	8,194.77	71,231.43	0.00	1,033.00	0.00	72,264.43
		FIRE LIEUTENANT	3	3	2003	$ 61,800.65	0.00	1,236.01	8,194.77	71,231.43	0.00	1,033.00	0.00	72,264.43
		FIRE LIEUTENANT	3	7	2005	$ 61,800.65	0.00	1,236.01	6,934.03	69,970.70	0.00	1,015.00	0.00	70,985.70
		FIRE LIEUTENANT	3	6	2006	$ 61,800.65	0.00	1,236.01	6,303.67	69,340.33	0.00	1,006.00	0.00	70,346.33
		FIRE LIEUTENANT	3	3	2008	$ 61,800.65	0.00	1,236.01	5,042.93	68,079.60	0.00	988.00	0.00	69,067.60
		FIREFIGHTER/INSPECTOR	8	7	1989	$ 57,212.55	0.00	1,144.25	7,586.38	65,943.19	0.00	957.00	0.00	66,900.19
		FIREFIGHTER DRIVER/OPERATOR	8	27	1990	$ 57,212.55	0.00	1,144.25	7,586.38	65,943.19	0.00	957.00	0.00	66,900.19
		FIREFIGHTER DRIVER/OPERATOR	8	27	1990	$ 57,212.55	0.00	1,144.25	7,586.38	65,943.19	0.00	957.00	0.00	66,900.19
		FIREFIGHTER DRIVER/OPERATOR	8	29	2003	$ 57,212.55	0.00	1,144.25	7,586.38	65,943.19	0.00	957.00	0.00	66,900.19
		FIREFIGHTER DRIVER/OPERATOR	8	29	1994	$ 57,212.55	0.00	1,144.25	7,586.38	65,943.19	0.00	957.00	0.00	66,900.19
		FIREFIGHTER DRIVER/OPERATOR	3	13	1995	$ 57,212.55	0.00	1,144.25	7,586.38	65,943.19	0.00	957.00	0.00	66,900.19
		FIREFIGHTER DRIVER/OPERATOR	3	13	1995	$ 57,212.55	0.00	1,144.25	7,586.38	65,943.19	0.00	957.00	0.00	66,900.19
		FIREFIGHTER DRIVER/OPERATOR	3	7	2005	$ 57,212.55	0.00	1,144.25	6,419.25	64,776.05	0.00	940.00	0.00	65,716.05
		FIREFIGHTER DRIVER/OPERATOR	3	7	2005	$ 57,212.55	0.00	1,144.25	6,419.25	64,776.05	0.00	940.00	0.00	65,716.05
		FIREFIGHTER DRIVER/OPERATOR	3	17	1997	$ 57,212.55	0.00	1,144.25	7,586.38	65,943.19	0.00	957.00	0.00	66,900.19
VACANT	**POSITION**	**FIREFIGHTER DRIVER/OPERATOR**	**3**	**17**	**1997**	**$ 57,212.55**	**0.00**	**1,144.25**	**7,586.38**	**65,943.19**	**0.00**	**957.00**	**0.00**	**66,900.19**
		FIREFIGHTER DRIVER/OPERATOR	3	3	2003	$ 57,212.55	0.00	1,144.25	7,586.38	65,943.19	0.00	957.00	0.00	66,900.19
		FIREFIGHTER DRIVER/OPERATOR	9	8	1998	$ 57,212.55	0.00	1,144.25	7,586.38	65,943.19	0.00	957.00	0.00	66,900.19
		FIREFIGHTER DRIVER/OPERATOR	3	8	1999	$ 57,212.55	0.00	1,144.25	7,586.38	65,943.19	0.00	957.00	0.00	66,900.19
		FIREFIGHTER DRIVER/OPERATOR	3	8	1999	$ 57,212.55	0.00	1,144.25	7,586.38	65,943.19	0.00	957.00	0.00	66,900.19
		FIREFIGHTER DRIVER/OPERATOR	3	9	2000	$ 57,212.55	0.00	1,144.25	7,586.38	65,943.19	0.00	957.00	0.00	66,900.19
		FIREFIGHTER DRIVER/OPERATOR	3	9	2000	$ 57,212.55	0.00	1,144.25	7,586.38	65,943.19	0.00	957.00	0.00	66,900.19
		FIREFIGHTER DRIVER/OPERATOR	3	9	2000	$ 57,212.55	0.00	1,144.25	7,586.38	65,943.19	0.00	957.00	0.00	66,900.19
		FIREFIGHTER DRIVER/OPERATOR	3	3	2003	$ 57,212.55	0.00	1,144.25	7,586.38	65,943.19	0.00	957.00	0.00	66,900.19
		FIREFIGHTER DRIVER/OPERATOR	8	29	2003	$ 57,212.55	0.00	1,144.25	7,586.38	65,943.19	0.00	957.00	0.00	66,900.19
		FIREFIGHTER DRIVER/OPERATOR	8	29	2003	$ 57,212.55	0.00	1,144.25	7,586.38	65,943.19	0.00	957.00	0.00	66,900.19
		FIREFIGHTER DRIVER/OPERATOR	8	29	2003	$ 57,212.55	0.00	1,144.25	7,586.38	65,943.19	0.00	957.00	0.00	66,900.19
		FIREFIGHTER DRIVER/OPERATOR	3	7	2005	$ 57,212.55	0.00	1,144.25	6,419.25	64,776.05	0.00	940.00	0.00	65,716.05
		FIREFIGHTER DRIVER/OPERATOR	3	6	2006	$ 57,212.55	0.00	1,144.25	5,835.68	64,192.48	0.00	931.00	0.00	65,123.48
		FIREFIGHTER DRIVER/OPERATOR	3	6	2006	$ 57,212.55	0.00	1,144.25	5,835.68	64,192.48	0.00	931.00	0.00	65,123.48
		FIREFIGHTER DRIVER/OPERATOR	3	6	2006	$ 57,212.55	0.00	1,144.25	5,835.68	64,192.48	0.00	931.00	0.00	65,123.48
		FIREFIGHTER DRIVER/OPERATOR	3	3	2008	$ 57,212.55	0.00	1,144.25	4,668.54	63,025.35	0.00	914.00	0.00	63,939.35
		FIREFIGHTER DRIVER/OPERATOR	3	3	2008	$ 57,212.55	0.00	1,144.25	4,668.54	63,025.35	0.00	914.00	0.00	63,939.35
		FIREFIGHTER DRIVER/OPERATOR	3	3	2008	$ 57,212.55	0.00	1,144.25	4,668.54	63,025.35	0.00	914.00	0.00	63,939.35
		FIREFIGHTER DRIVER/OPERATOR	8	31	2009	$ 57,212.55	0.00	1,144.25	4,084.98	62,441.78	0.00	906.00	0.00	63,347.78
		FIREFIGHTER DRIVER/OPERATOR	6	4	2012	$ 57,212.55	0.00	1,144.25	2,334.27	60,691.07	0.00	881.00	0.00	61,572.07
		FIREFIGHTER DRIVER/OPERATOR	6	4	2012	$ 57,212.55	0.00	1,144.25	2,334.27	60,691.07	0.00	881.00	0.00	61,572.07

FIRE - 0151

EMPLOYEE		POSITION	ANNIV. / D.O.H.			2017 END OF YR SALARY	2018 GRADE/STEP INCREASE	2018 ANNUAL INCREASE	2018 LONG.	2018 SALARY	2018 LUMP SUM	FICA	FRINGE BENEFITS	TOTAL
		FIREFIGHTER DRIVER/OPERATOR	6	4	2012	$ 57,212.55	0.00	1,144.25	2,334.27	60,691.07	0.00	881.00	0.00	61,572.07
		FIREFIGHTER DRIVER/OPERATOR	6	4	2012	$ 57,212.55	0.00	1,144.25	2,334.27	60,691.07	0.00	881.00	0.00	61,572.07
		FIREFIGHTER DRIVER/OPERATOR	6	4	2012	$ 57,212.55	0.00	1,144.25	2,334.27	60,691.07	0.00	881.00	0.00	61,572.07
		FIREFIGHTER DRIVER/OPERATOR	6	4	2012	$ 57,212.55	0.00	1,144.25	2,334.27	60,691.07	0.00	881.00	0.00	61,572.07
		FIREFIGHTER DRIVER/OPERATOR	6	4	2012	$ 57,212.55	0.00	1,144.25	2,334.27	60,691.07	0.00	881.00	0.00	61,572.07
		FIREFIGHTER DRIVER/OPERATOR	6	4	2012	$ 57,212.55	0.00	1,144.25	2,334.27	60,691.07	0.00	881.00	0.00	61,572.07
		FIREFIGHTER DRIVER/OPERATOR	6	4	2012	$ 57,212.55	0.00	1,144.25	2,334.27	60,691.07	0.00	881.00	0.00	61,572.07
		FIREFIGHTER DRIVER/OPERATOR	3	24	2014	$ 57,212.55	0.00	1,144.25	1,167.14	59,523.94	0.00	864.00	0.00	60,387.94
		FIREFIGHTER DRIVER/OPERATOR	3	24	2014	$ 57,212.55	0.00	1,144.25	1,167.14	59,523.94	0.00	864.00	0.00	60,387.94
		FIREFIGHTER DRIVER/OPERATOR	3	24	2014	$ 57,212.55	0.00	1,144.25	1,167.14	59,523.94	0.00	864.00	0.00	60,387.94
		FIREFIGHTER DRIVER/OPERATOR	3	24	2014	$ 57,212.55	0.00	1,144.25	1,167.14	59,523.94	0.00	864.00	0.00	60,387.94
		FIREFIGHTER DRIVER/OPERATOR	3	24	2014	$ 57,212.55	0.00	1,144.25	1,167.14	59,523.94	0.00	864.00	0.00	60,387.94
		FIREFIGHTER DRIVER/OPERATOR	3	24	2014	$ 57,212.55	0.00	1,144.25	1,167.14	59,523.94	0.00	864.00	0.00	60,387.94
		FIREFIGHTER DRIVER/OPERATOR	3	24	2014	$ 57,212.55	0.00	1,144.25	1,167.14	59,523.94	0.00	864.00	0.00	60,387.94
		FIREFIGHTER DRIVER/OPERATOR	3	24	2014	$ 57,212.55	0.00	1,144.25	1,167.14	59,523.94	0.00	864.00	0.00	60,387.94
		FIREFIGHTER DRIVER/OPERATOR	3	24	2014	$ 57,212.55	0.00	1,144.25	1,167.14	59,523.94	0.00	864.00	0.00	60,387.94
		FIREFIGHTER DRIVER/OPERATOR	3	16	2015	$ 50,864.94	6,347.61	1,144.25	520.09	58,876.89	0.00	854.00	0.00	59,730.89
		FIREFIGHTER I	3	24	2014	$ 53,542.04	0.00	1,070.84	1,092.26	55,705.14	0.00	808.00	0.00	56,513.14
		FIREFIGHTER I	3	16	2015	$ 50,864.94	0.00	1,017.30	518.82	52,401.06	0.00	760.00	0.00	53,161.06
		FIREFIGHTER I	3	16	2015	$ 50,864.94	0.00	1,017.30	518.82	52,401.06	0.00	760.00	0.00	53,161.06
		FIREFIGHTER I	3	16	2015	$ 50,864.94	0.00	1,017.30	518.82	52,401.06	0.00	760.00	0.00	53,161.06
		FIREFIGHTER - TRAINEE	1	30	2017	$ 21,000.00	0.00	420.00	0.00	21,420.00	0.00	311.00	0.00	21,731.00
		FIREFIGHTER - TRAINEE	1	30	2017	$ 45,510.73	5,354.21	1,017.30	0.00	51,882.24	0.00	753.00	0.00	52,635.24
		FIREFIGHTER - TRAINEE	1	30	2017	$ 45,510.73	5,354.21	1,017.30	0.00	51,882.24	0.00	753.00	0.00	52,635.24
		FIREFIGHTER - TRAINEE	1	30	2017	$ 45,510.73	5,354.21	1,017.30	0.00	51,882.24	0.00	753.00	0.00	52,635.24
		FIREFIGHTER - TRAINEE	1	30	2017	$ 45,510.73	5,354.21	1,017.30	0.00	51,882.24	0.00	753.00	0.00	52,635.24
		FIREFIGHTER - PROBATIONARY	1	30	2017	$ 45,510.73	5,354.21	1,017.30	0.00	51,882.24	0.00	753.00	0.00	52,635.24
		FIREFIGHTER - PROBATIONARY	1	30	2017	$ 45,510.73	5,354.21	1,017.30	0.00	51,882.24	0.00	753.00	0.00	52,635.24
		FIREFIGHTER - PROBATIONARY	1	30	2017	$ 45,510.73	5,354.21	1,017.30	0.00	51,882.24	0.00	753.00	0.00	52,635.24
		FIREFIGHTER - PROBATIONARY	1	30	2017	$ 45,510.73	5,354.21	1,017.30	0.00	51,882.24	0.00	753.00	0.00	52,635.24
		FIREFIGHTER - PROBATIONARY	1	30	2017	$ 45,510.73	5,354.21	1,017.30	0.00	51,882.24	0.00	753.00	0.00	52,635.24
		FIREFIGHTER - PROBATIONARY	1	30	2017	$ 45,510.73	5,354.21	1,017.30	0.00	51,882.24	0.00	753.00	0.00	52,635.24
		FIREFIGHTER - PROBATIONARY	1	30	2017	$ 45,510.73	5,354.21	1,017.30	0.00	51,882.24	0.00	753.00	0.00	52,635.24
82.00		BARGAINING UNIT TOTALS				4,595,070.42	65,243.92	93,206.29	366,964.23	5,120,484.86	0.00	74,301.00	0.00	5,194,785.86
86.00		TOTAL				4,797,840.42	85,495.92	93,206.29	366,964.23	5,423,408.20	0.00	81,671.00	0.00	5,505,079.20

FIRE - 0151

EMPLOYEE	POSITION	ANNIV. / D.O.H.	2017 END OF YR SALARY	2018 GRADE/STEP INCREASE	2018 ANNUAL INCREASE	2018 LONG.	2018 SALARY	2018 LUMP SUM	FICA	FRINGE BENEFITS	TOTAL
OVERTIME							**675,000.00**	0.00	9,787.50	0.00	684,787.50
PREMIUM TIME							**355,000.00**	0.00	5,147.50	0.00	360,147.50
SICK-LEAVE BUY BACK							**150,000.00**	0.00	2,175.50	0.00	152,175.50
SUBTOTAL-SALARIES/WAGES							**6,603,408.20**	**0.00**	98,781.50	0.00	6,702,189.70
SEVERANCE PAY							**110,000.00**	0.00	1,595.00	0.00	111,595.00
MEDICARE-PART B							**85,000.00**	0.00	0.00	0.00	85,000.00
LOSS TIME & MED							**275,000.00**	0.00	0.00	0.00	275,000.00
FIRE PENSION PLAN							**535,722.94**	0.00	0.00	0.00	535,722.94
HEARING AID-FIR							**500.00**	0.00	0.00	0.00	500.00
CLOTHING ALLOWANCE							**85,000.00**	0.00	0.00	0.00	85,000.00
CLOTHING MAINT ALLOWANCE							**10,000.00**	0.00	0.00	0.00	10,000.00
COLLEGE CREDITS							**10,000.00**	0.00	0.00	0.00	10,000.00
TOTAL SALARIES, LUMP SUM, OVERTIME, FICA AND FRINGE BENEFITS							**7,704,631.14**	**0.00**	**100,375.50**	**0.00**	**7,815,007.64**

2018 Approved Budget

Expenditure Line Item

BUDGET UNIT: 01040151 BUREAU OF FIRE

Account	2015 Actual	2016 Actual	2017 Actual YTD (12/22)	2017 Adjusted Budget	2018 Approved Budget
414000 SALARIES & WAGES	$4,744,796	$4,668,327	$4,665,994	$5,079,697	$5,423,408
416000 OVERTIME	$848,997	$865,806	$900,724	$904,332	$675,000
416001 PREMIUM	$305,019	$303,953	$299,245	$345,000	$355,000
417000 SICK LEAVE/VACAT BUY-BACK	$94,240	$131,066	$149,159	$149,159	$150,000
414100 SALARIES/WAGES	**$5,993,052**	**$5,969,152**	**$6,015,122**	**$6,478,187**	**$6,603,408**
419001 SOCIAL SECURITY	$87,905	$87,410	$88,909	$95,304	$100,376
419005 SEVERANCE PAY	$214,097	$36,604	$76,364	$146,621	$110,000
419007 MEDICARE - PART B	$67,157	$68,206	$80,190	$80,234	$85,000
419012 LOSS TIME & MED	$277,494	$177,477	$274,417	$282,280	$275,000
419023 FIRE PENSION PLAN B	$358,000	$280,858	$327,146	$327,146	$535,723
419027 HEARING AID -FIRE	$135	$0	$0	$500	$500
419028 CLOTHING ALLOWANCE	$70,556	$75,363	$82,372	$90,397	$85,000
419029 CLOTHING MAINT ALLOWANCE	$3,048	$4,834	$4,739	$11,253	$10,000
419049 COLLEGE CREDITS	$6,596	$7,388	$7,684	$7,684	$10,000
419100 FRINGE BENEFITS	**$1,084,989**	**$738,139**	**$941,821**	**$1,041,419**	**$1,211,598**
419995 PERSONNEL	**$7,078,041**	**$6,707,291**	**$6,956,943**	**$7,519,606**	**$7,815,007**
420010 ADVERTISING	$1,166	$1,617	$1,994	$2,000	$2,000
420040 TELECOM	$10,182	$10,216	$10,766	$14,000	$0
420041 E-MAIL/INTERNET	$4,731	$5,158	$5,049	$5,500	$0
420050 POSTAGE	$397	$1,366	$311	$1,000	$0
420100 COMMUNICATIONS	**$16,476**	**$18,357**	**$18,120**	**$22,500**	**$2,000**
421016 MEDICAL/PSYCHOLOGICAL EXA	$700	$0	$2,100	$7,100	$3,000
421050 OTHER PROFESSIONAL FEES	$0	$0	$0	$13,000	$0
421070 ARBITRATION	$28,563	$41,990	$6,811	$12,200	$40,000
421100 PROFESSIONAL SRVC	**$29,263**	**$41,990**	**$8,911**	**$32,300**	**$43,000**
422000 SEWERAGE	$1,725	$2,188	$2,541	$3,500	$4,000
422010 WATER	$4,907	$6,534	$7,820	$9,000	$7,500
422020 ELECTRICITY	$32,192	$0	$0	$0	$0
422030 HEAT	$14,685	$10,725	$11,296	$17,000	$25,000
422080 SEWERAGE MAINT CHARGES	$259	$329	$381	$500	$500
422100 UTILITIES & SRVC	**$53,768**	**$19,776**	**$22,036**	**$30,000**	**$37,000**
425000 OFFICE EQUIPMENT	$483	$2,033	$402	$1,000	$800
425010 VEHICULAR EQUIPMENT	$453	$472	$144,467	$166,725	$140,000
425030 BUILDING MAINT	$30,735	$26,917	$73,425	$96,262	$30,000
425050 COMMUNICATIONS EQUIPMENT	$3,394	$2,570	$7,168	$8,934	$8,500
425060 OPERATIONS EQUIPMENT	$4,704	$7,602	$7,693	$10,000	$10,000
425090 MAINT SERV CONTRACT	$3,594	$4,009	$3,258	$4,500	$4,500
425100 MAINT & REPAIRS	**$43,362**	**$43,603**	**$236,413**	**$287,421**	**$193,800**
429001 TUITION/TRAINING	$89,148	$107,893	$69,773	$96,271	$85,000
429004 OFFICER I CERT. (FIRE)	$5,000	$0	$0	$0	$0
429009 ADMIN/TRUSTEE FEE	$132	$305	$213	$350	$350
429016 CONFERENCES	$0	$0	$3,745	$4,000	$2,500
429017 MEMBERSHIPS	$315	$759	$929	$1,000	$1,000
429029 FIRE ACCREDITATION	$946	$0	$0	$0	$0
429090 MISC CONTRACTED SRVCS	$0	$0	$3,867	$15,000	$15,000
429100 CONTRACTED SRVC	**$95,541**	**$108,957**	**$78,527**	**$116,621**	**$103,850**
429995 SERVICES	**$238,410**	**$232,683**	**$364,008**	**$488,842**	**$379,650**
430001 EDUCATIONAL	$1,845	$5,838	$4,843	$5,000	$7,500

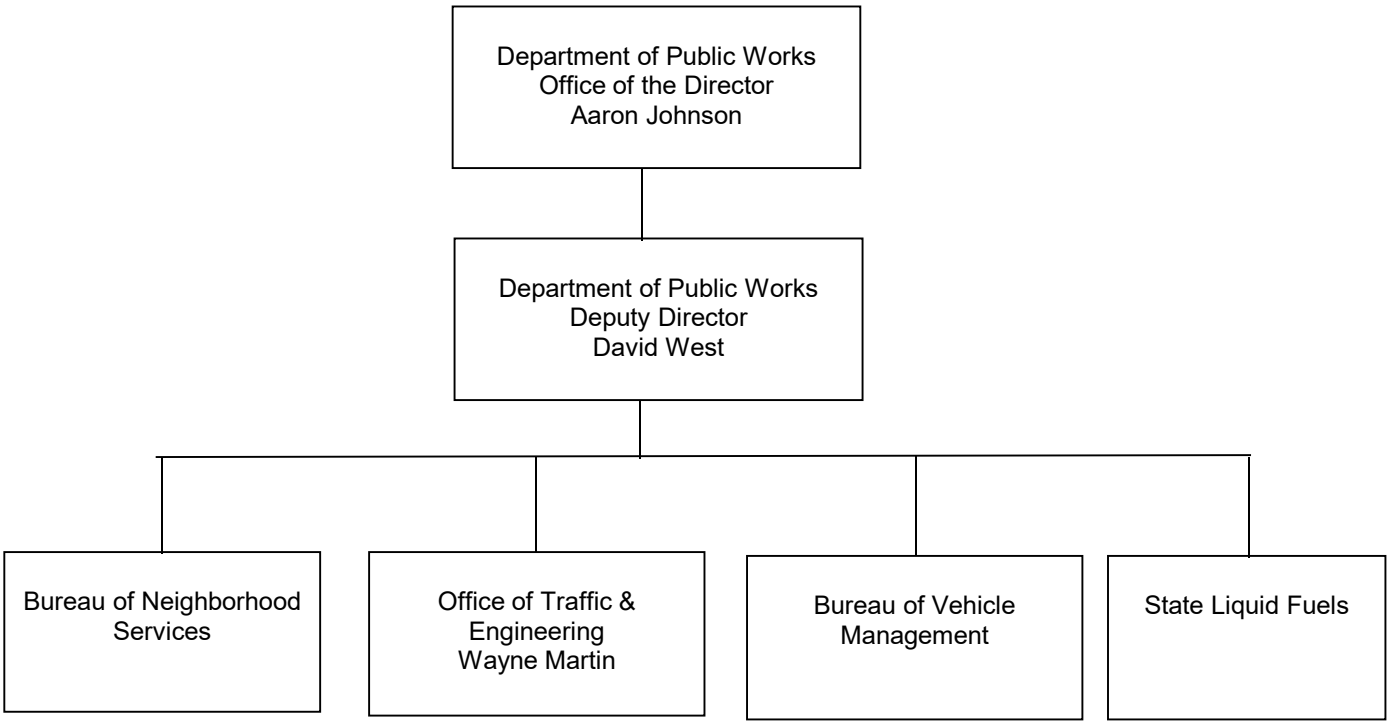
2018 Approved Budget

Expenditure Line Item

BUDGET UNIT: 01040151 BUREAU OF FIRE

Account	2015 Actual	2016 Actual	2017 Actual YTD (12/22)	2017 Adjusted Budget	2018 Approved Budget
430002 SOFTWARE	$4,865	$4,865	$4,865	$5,000	$5,000
430008 DATA PROCESSING	$0	$0	$0	$0	$500
430009 OFFICE	$0	$0	$2,095	$3,000	$4,500
430011 CUSTODIAL	$5,123	$3,366	$6,152	$12,703	$9,000
430012 PERSONAL SAFETY	$4,795	$9,890	$5,315	$8,000	$10,000
430013 FIREFIGHTING	$17,925	$16,393	$10,206	$11,555	$17,500
430014 WEARING APPAREL	$26,828	$48,755	$56,043	$56,100	$52,500
430016 MEDICAL/LAB	$0	$0	$0	$250	$250
430020 FIRE HEALTH AND SAFETY	$1,301	$3,633	$3,918	$4,000	$4,000
430029 BLDG MAINT SUPPLIES	$0	$10,973	$22,547	$27,445	$25,000
430042 TOOLS & HARDWARE	$4,070	$11,686	$29,685	$30,000	$30,000
430051 TIRES & BATTERIES	$22,758	$8,836	$12,264	$17,096	$20,000
430052 VEHICLE PARTS & SUPPLIES	$111,315	$171,114	$23,093	$24,701	$25,000
430100 SUPPLIES & EXP	**$200,825**	**$295,348**	**$181,026**	**$204,850**	**$210,750**
439015 OFFICE EQUIPMENT	$0	$0	$1,737	$1,861	$0
439060 OPERATIONS EQUIPMENT	$0	$48,328	$73,991	$110,298	$85,000
439100 MINOR CAPITAL	**$0**	**$48,328**	**$75,728**	**$112,159**	**$85,000**
439995 SUPPLIES	**$200,825**	**$343,676**	**$256,753**	**$317,009**	**$295,750**
453000 OPERATIONS EQUIPMENT	$1,800	$47,520	$26,164	$26,241	$450,000
450100 CAPITAL OUTLAY	**$1,800**	**$47,520**	**$26,164**	**$26,241**	**$450,000**
452008 BUILDING IMPROVEMENTS	$0	$14,607	$29,737	$45,857	$1,180,000
452100 BUILDING AND STRUCTURES	**$0**	**$14,607**	**$29,737**	**$45,857**	**$1,180,000**
453032 AUTOMOTIVE	$0	$268,335	$132,259	$155,759	$0
453049 LEASE PURCHASE	$0	$80,000	$0	$0	$0
453100 CAPITAL OUTLAY	**$0.00**	**$348,334.66**	**$132,259.00**	**$155,759.00**	**$0.00**
499995 OTHER	**$1,800**	**$410,462**	**$188,160**	**$227,857**	**$1,630,000**
01040151 FIRE	**$7,519,076**	**$7,694,112**	**$7,765,864**	**$8,553,313**	**$10,120,407**

DEPARTMENT OF PUBLIC WORKS



EXPENDITURE ANALYSIS SUMMARY
2018 APPROVED BUDGET

	2015 Actual	2016 Actual	2017 Actual YTD (12/22)	2017 Adjusted Budget	2018 Approved Budget
DEPARTMENT OF PUBLIC WORKS					
0160 TRAFFIC & ENGINEERING					
Personnel	523,845	687,708	693,888	841,974	859,940
Services	559,812	1,015,903	1,148,526	2,442,434	1,705,477
Supplies	40,013	391,644	203,877	379,732	417,550
Other	746,395	550,192	1,772,791	2,722,707	1,730,000
TOTALS	1,870,065	2,645,448	3,819,083	6,386,848	4,712,967
0172 VEHICLE MANAGEMENT					
Personnel	423,761	432,930	445,021	598,167	631,060
Services	187,115	218,346	208,385	405,188	396,702
Supplies	556,957	684,428	647,156	1,154,973	1,078,150
Other	188,303	0	19,045	131,224	160,000
TOTALS	1,356,137	1,335,704	1,319,607	2,289,551	2,265,912
TOTAL DEPARTMENT OF PUBLIC WORKS					
Personnel	947,606	1,120,639	1,138,909	1,440,141	1,491,000
Services	746,928	1,234,249	1,356,912	2,847,622	2,102,179
Supplies	596,969	1,076,072	851,034	1,534,705	1,495,700
Other	934,699	550,192	1,791,836	2,853,931	1,890,000
TOTAL EXPENDITURES	3,226,202	3,981,151	5,138,690	8,676,399	6,978,879

POSITION ANALYSIS SUMMARY
2018 APPROVED BUDGET

	2015 Actual	2016 Actual	2017 Actual YTD (12/22)	2017 Adjusted Budget	2018 Approved Budget
PUBLIC WORKS					
Traffic & Engineering	12.00	14.00	16.50	15.50	15.65
Vehicle Management	9.00	11.00	9.00	12.00	12.15
TOTAL POSITIONS	21.00	25.00	25.50	27.50	27.80

OFFICE OF TRAFFIC & ENGINEERING

The Office Traffic and Engineering, headed by the City Engineer, provides professional engineering services for the maintenance of City streets and utility systems. The Office also ensures the construction of City streets and utility systems are in accordance with City ordinance, state laws, and sound engineering practices. This office also maintains signalized intersections, streetlight repair, and the installation of all traffic control signs as well as the City's GIS System and manages capital improvement projects for the City.

EXPENDITURE ANALYSIS DETAIL
2018 APPROVED BUDGET

General Fund — 0160 Office of Traffic & Engineering

Allocation Plan

PERSONNEL	2017 Adjusted	2018 Approved
Salaries-Mgmt	164,625	186,500
Salaries-Bargaining Unit	570,271	572,323
Overtime	47,791	40,000
Fringe Benefits	59,287	61,117
TOTAL	**841,974**	**859,940**
SERVICES		
Communications	8,800	4,527
Professional Services	1,602,790	903,000
Utilities	451,200	426,500
Insurance	0	0
Rentals	0	44,000
Maintenance & Repairs	363,694	301,500
Contracted Services	15,950	25,950
TOTAL	**2,442,434**	**1,705,477**
SUPPLIES		
Supplies	367,537	414,550
Minor Capital Equipment	12,195	3,000
TOTAL	**379,732**	**417,550**
OTHER	2,722,707	1,730,000
TOTAL APPROPRIATION	**6,386,848**	**4,712,967**

Position Control

JOB CLASSIFICATION	2017 Adjusted	2018 Approved	2017 Adjusted	2018 Approved
City Engineer	0.75	0.75	61,875	67,500
Facilities Manager	0.75	0.75	42,750	43,500
Traffic Signal & Streetlight Mng.	1	1	60,000	62,000
Public Works Director	0	0.15	0	13,500
Total Management	**2.50**	**2.65**	**164,625**	**186,500**
Laborer II	4	4	150,946	149,666
Engineer's Representative I	1	1	46,754	47,221
Engineer's Representative IV	1	1	53,212	53,744
Administrative Assistant I	1	1	42,741	43,168
Traffic Engineering Technician I	3	4	122,020	177,430
Traffic Engineering Technician III	0	2	0	101,094
Traffic Engineering Technician IV	3	0	154,598	0
Total Bargaining Unit	**13**	**13**	**570,271**	**572,323**
Overtime			47,791	40,000
FICA			59,287	61,117
Concessions			0	0
Total Fringe Benefits			**59,287**	**61,117**
TOTAL	**16**	**15.65**	**841,974**	**859,940**

PUBLIC WORKS

Bureau of Traffic & Engineering - 0160

EMPLOYEE		POSITION	ANNIV. / D.O.H.			2017 END OF YR SALARY	2018 GRADE/STEP INCREASE	2018 ANNUAL INCREASE	2018 LONG.	2018 SALARY	2018 LUMP SUM	FICA	FRINGE BENEFITS	TOTAL	
		CITY ENGINEER (75%)	5	19	2014	$ 61,875.00	5,625.00	0.00	0.00	67,500.00	0.00	5,164.00	0.00	72,664.00	*
		FACILITIES MANAGER (75%)	4	22	2013	$ 42,750.00	750.00	0.00	0.00	43,500.00	0.00	3,328.00	0.00	46,828.00	*
		TRAFFIC SIGNAL AND STREETLIGHT MANAGER	3	28	2016	$ 60,000.00	2,000.00	0.00	0.00	62,000.00	0.00	4,743.00	0.00	66,743.00	
		DIRECTOR (PUBLIC WORKS) (15%)	9	16	1996	$ -	0.00	0.00	0.00	13,500.00	0.00	1,033.00	0.00	14,533.00	**
2.65		MANAGEMENT TOTALS				164,625.00	8,375.00	0.00	0.00	186,500.00	0.00	14,268.00	0.00	200,768.00	
		LABORER II	8	19	1991	$ 37,270.57	0.00	372.71	752.87	38,396.00	0.00	2,938.00	0.00	41,334.00	
		LABORER II	4	17	2017	$ 29,966.58	5,288.22	352.55	0.00	35,607.00	0.00	2,724.00	0.00	38,331.00	
		LABORER II	6	21	1999	$ 37,270.57	0.00	372.71	376.43	38,020.00	0.00	2,909.00	0.00	40,929.00	
VACANT	**POSITION**	**LABORER II**	**1**	**1**	**2017**	**$ 37,270.57**	**0.00**	**372.71**	**0.00**	**37,643.00**	**0.00**	**2,880.00**	**0.00**	**40,523.00**	
		ENGINEER'S REPRESENTATIVE I	7	31	1995	$ 46,062.86	0.00	460.63	697.85	47,221.00	0.00	3,613.00	0.00	50,834.00	
		ENGINEER'S REPRESENTATIVE IV	11	4	1985	$ 52,168.63	0.00	521.69	1,053.81	53,744.00	0.00	4,112.00	0.00	57,856.00	
		ADMINISTRATIVE ASSISTANT I	6	23	1980	$ 41,902.62	0.00	419.03	846.43	43,168.00	0.00	3,303.00	0.00	46,471.00	
		TRAFFIC ENGINEERING TECHNICIAN I	9	5	2017	$ 33,539.25	9,692.90	432.32	0.00	43,664.00	0.00	3,341.00	0.00	47,005.00	
		TRAFFIC ENGINEERING TECHNICIAN I	5	8	2017	$ 33,539.25	9,692.90	432.32	0.00	43,664.00	0.00	3,341.00	0.00	47,005.00	
		TRAFFIC ENGINEERING TECHNICIAN I	6	15	2015	$ 41,902.62	2,701.97	446.05	0.00	45,051.00	0.00	3,447.00	0.00	48,498.00	
		TRAFFIC ENGINEERING TECHNICIAN I	7	28	2014	$ 41,902.62	2,701.97	446.05	0.00	45,051.00	0.00	3,447.00	0.00	48,498.00	
		TRAFFIC ENGINEERING TECHNICIAN III	7	6	1987	$ 47,563.98	1,501.10	490.65	991.11	50,547.00	0.00	3,867.00	0.00	54,414.00	
		TRAFFIC ENGINEERING TECHNICIAN III	8	27	1990	$ 47,563.98	1,501.10	490.65	991.11	50,547.00	0.00	3,867.00	0.00	54,414.00	
13.00		BARGAINING UNIT TOTALS				527,924.10	33,080.16	5,610.04	5,709.62	572,323.00	0.00	43,789.00	0.00	616,112.00	
15.65		TOTAL				692,549.10	41,455.16	5,610.04	5,709.62	758,823.00	0.00	58,057.00	0.00	816,880.00	
OVERTIME										40,000.00	0.00	3,060.00	0.00	43,060.00	
TOTAL SALARIES, LUMP SUM, OVERTIME, FICA AND FRINGE BENEFITS										**798,823.00**	**0.00**	**61,117.00**	**0.00**	**859,940.00**	

NOTE: MEDICAL, SEVERANCE, UNEMPLOYMENT COMPENSATION, AND WORKERS COMPENSATION COSTS ARE REFLECTED IN GENERAL EXPENSES (0188).

*** 25% of salary and FICA are reflected in Neighborhood Services (2562).**
**** 15% of salary and FICA are reflected in VMC (0172).**
**** 70% of salary and FICA are reflected in Neighborhood Services (2562).**

2018 Approved Budget

Expenditure Line Item

BUDGET UNIT: 01060160 OFFICE OF TRAFFIC AND ENGINEERING

Account	2015 Actual	2016 Actual	2017 Actual YTD (12/22)	2017 Adjusted Budget	2018 Approved Budget
414000 SALARIES & WAGES	$486,558	$607,394	$604,978	$734,896	$758,823
416000 OVERTIME	$122	$32,948	$40,580	$47,791	$40,000
414100 SALARIES/WAGES	**$486,680**	**$640,342**	**$645,559**	**$782,687**	**$798,823**
419001 SOCIAL SECURITY	$37,165	$47,366	$48,329	$59,287	$61,117
419100 FRINGE BENEFITS	**$37,165**	**$47,366**	**$48,329**	**$59,287**	**$61,117**
419995 PERSONNEL	**$523,845**	**$687,708**	**$693,888**	**$841,974**	**$859,940**
420010 ADVERTISING	$389	$0	$568	$600	$1,000
420040 TELECOM	$3,325	$3,185	$4,044	$8,000	$3,527
420050 POSTAGE	$250	$181	$81	$200	$0
420100 COMMUNICATIONS	**$3,964**	**$3,366**	**$4,693**	**$8,800**	**$4,527**
421030 CONSULTING	$7,540	$5,064	$98,716	$378,936	$25,000
421050 OTHER PROFESSIONAL FEES	$40,120	$325,806	$376,897	$1,223,854	$878,000
421100 PROFESSIONAL SRVC	**$47,660**	**$330,870**	**$475,613**	**$1,602,790**	**$903,000**
422000 SEWERAGE	$4,800	$5,376	$6,019	$6,019	$5,500
422010 WATER	$14,351	$19,647	$20,031	$20,031	$20,000
422020 ELECTRICITY	$167,090	$358,196	$232,977	$275,000	$250,000
422030 HEAT	$118,826	$61,741	$105,533	$149,250	$150,000
422080 SEWERAGE MAINT CHARGES	$721	$807	$901	$901	$1,000
422100 UTILITIES & SRVC	**$305,788**	**$445,768**	**$365,460**	**$451,200**	**$426,500**
424060 OTHER RENTALS	$18,788	$13,223	$0	$0	$44,000
424100 RENTALS	**$18,788**	**$13,223**	**$0**	**$0**	**$44,000**
425020 TRAFFIC CONTROL/RESP.MAIN	$0	$0	$82,670	$145,000	$130,000
425021 STREET LIGHTS	$0	$0	$0	$0	$15,000
425030 BUILDING MAINT	$36,252	$166,885	$73,908	$77,799	$39,000
425090 MAINT SERV CONTRACT	$147,311	$53,332	$132,776	$140,895	$107,500
425099 OTHER CONT MAINT	($73)	$0	$0	$0	$10,000
425100 MAINT & REPAIRS	**$183,490**	**$221,983**	**$289,355**	**$363,694**	**$301,500**
429001 TUITION/TRAINING	$0	$643	$9,320	$11,450	$25,450
429018 PERMITS	$122	$50	$86	$500	$500
429090 MISC CONTRACTED SRVCS	$0	$0	$4,000	$4,000	$0
429100 CONTRACTED SRVC	**$122**	**$693**	**$13,406**	**$15,950**	**$25,950**
429995 SERVICES	**$559,812**	**$1,015,903**	**$1,148,526**	**$2,442,434**	**$1,705,477**
430002 SOFTWARE	$5,380	$2,738	$12,938	$35,050	$35,050
430009 OFFICE	$1,359	$1,066	$973	$2,000	$2,500
430011 CUSTODIAL	$30,587	$10,136	$16,524	$18,008	$10,000
430013 FIREFIGHTING	$210	$275	$0	$1,000	$1,000
430014 WEARING APPAREL	$1,608	$491	$2,033	$3,000	$3,000
430029 BLDG MAINT SUPPLIES	$0	$1,335	$8,669	$17,350	$13,000
430033 STREET SIGN	$0	$9,968	$28,087	$30,000	$20,000
430034 TRAFFIC CONTROL	$0	$331,104	$82,710	$141,033	$200,000
430042 TOOLS & HARDWARE	$0	$0	$3,516	$8,000	$13,000
430055 MECH EQUIP PARTS	$174	$4,317	$2,055	$3,000	$2,500
430056 STREET LIGHTS	$0	$25,937	$32,424	$107,104	$112,000
430099 MISC SUPPLIES AND EXP	$188	$2,439	$2,267	$1,992	$2,500
430100 SUPPLIES & EXP	**$39,507**	**$389,806**	**$192,196**	**$367,537**	**$414,550**
439015 OFFICE EQUIPMENT	$506	$1,838	$11,682	$12,195	$3,000
439100 MINOR CAPITAL	**$506**	**$1,838**	**$11,682**	**$12,195**	**$3,000**
439995 SUPPLIES	**$40,013**	**$391,644**	**$203,877**	**$379,732**	**$417,550**

2018 Approved Budget

Expenditure Line Item

BUDGET UNIT: 01060160 OFFICE OF TRAFFIC AND ENGINEERING

Account	2015 Actual	2016 Actual	2017 Actual YTD (12/22)	2017 Adjusted Budget	2018 Approved Budget
452000 BUILDINGS AND STRUCTURES	$0	$0	$694,216	$896,860	$0
453000 OPERATIONS EQUIPMENT	$0	$18,691	$176,916	$503,805	$0
454022 IMPROVEMENT-SIDEWALK RAMP	$0	$0	$8,645	$16,950	$0
458030 STREETLIGHTS	$0	$412,666	$141,229	$256,776	$0
458060 STREETS AND ROADS	$743,736	$118,835	$322,423	$342,665	$1,730,000
450100 CAPITAL OUTLAY	**$743,736**	**$550,192**	**$1,343,429**	**$2,017,056**	**$1,730,000**
453051 EQUIPMENT-DATA PROCESSING	$0	$0	$55,706	$55,706	$0
453090 OTHER CAPITAL EQUIPMENT	$0	$0	$373,655	$649,945	$0
453100 CAPITAL OUTLAY	**$0**	**$0**	**$429,362**	**$705,651**	**$0**
499995 OTHER	**$746,395**	**$550,192**	**$1,772,791**	**$2,722,707**	**$1,730,000**
01060160 BUREU OF TRAFFIC AND ENGINEERING	**$1,870,065**	**$2,645,448**	**$3,819,083**	**$6,386,848**	**$4,712,967**

BUREAU OF VEHICLE MANAGEMENT CENTER

The Bureau of Vehicle Management is responsible for the administration, maintenance, and repair of the City's vehicular equipment fleet. The fleet consists of over 300 vehicles and pieces of equipment ranging from tractor trailers, articulated wheel loaders, fire apparatus, motor cycles and police vehicles, to small equipment such as tractors and lawnmowers.

The administration of the Bureau includes: preparation of the annual budget submission, equipment specifying, titling, licensing, maintaining of state inspection records, surplus disposal, and the scheduled maintenance and repair of all City-owned vehicles. Other associated activities include, but are not limited to, the maintaining of automated reports/records; a parts and supply inventory; a fuels/lubricants management program; and the testing and evaluation of programs, such as alternate fuels, to determine the feasibility of adoption for City operations. The Bureau has also adopted a new program to keep computerized records to help maintain efficiency in the fleet.

EXPENDITURE ANALYSIS DETAIL
2018 APPROVED BUDGET

General Fund — 0172 Vehicle Management

Allocation Plan

PERSONNEL	2017 Adjusted	2018 Approved
Salaries-Mgmt	55,000	78,500
Salaries-BU	488,654	495,707
Overtime	12,000	12,000
Fringe Benefits	42,513	44,853
TOTAL	**598,167**	**631,060**
SERVICES		
Communications	550	500
Professional Services	0	0
Utilities	0	0
Insurance	0	0
Rentals	5,322	5,752
Maintenance & Repairs	392,960	378,200
Contracted Services	6,356	12,250
TOTAL	**405,188**	**396,702**
SUPPLIES		
Supplies	1,152,097	1,078,150
Minor Capital Equipment	2,876	0
TOTAL	**1,154,973**	**1,078,150**
OTHER	**131,224**	**160,000**
TOTAL APPROPRIATION	**2,289,551**	**2,265,912**

Position Control

JOB CLASSIFICATION	2017 Adjusted	2018 Approved	2017 Adjusted	2018 Approved
Fleet Manager	1	1	55,000	65,000
Public Works Director	0	0.15	0	13,500
Total Management	**1**	**1.15**	**55,000**	**78,500**
Automotive Mechanic I	4	4	158,885	166,363
Automotive Mechanic IV	4	4	193,789	195,666
Shop Foreman	1	1	53,212	49,000
Parts Person II	1	1	45,497	45,952
Secretary I	1	1	37,271	38,726
Reallocation			0	
Total Bargaining Unit	**11**	**11**	**488,654**	**495,707**
Overtime			12,000	12,000
FICA			42,513	44,853
Concessions			0	0
Total Fringe Benefits			42,513	44,853
TOTAL	**12**	**12.15**	**598,167**	**631,060**

VEHICLE MANAGEMENT CENTER - 0172

EMPLOYEE		POSITION		ANNIV. / D.O.H.			2017 END OF YR SALARY	2018 GRADE/STEP INCREASE	2018 ANNUAL INCREASE	2018 LONG.	2018 SALARY	2018 LUMP SUM	FICA	FRINGE BENEFITS	TOTAL
VACANT	**POSITION**	**FLEET MANAGER-BUREAU OF VEHICLE MAINTENANCE**	**10**	**20**	**2003**	**$**	**55,000.00**	**10,000.00**	**0.00**	**0.00**	**65,000.00**	**0.00**	**4,973.00**	**0.00**	**69,973.00**
		DIRECTOR (PUBLIC WORKS) (15%)	9	16	1996	$	-	0.00	0.00	0.00	13,500.00	0.00	1,033.00	0.00	14,533.00 *
1.15		MANAGEMENT					55,000.00	10,000.00	0.00	0.00	78,500.00	0.00	6,006.00	0.00	84,506.00
		AUTOMOTIVE MECHANIC I	11	2	2015	$	39,457.93	1,200.90	406.59	0.00	41,065.00	0.00	3,142.00	0.00	44,207.00
		AUTOMOTIVE MECHANIC I	8	3	1992	$	41,902.62	0.00	419.03	846.43	43,168.00	0.00	3,303.00	0.00	46,471.00
		AUTOMOTIVE MECHANIC I	9	19	2016	$	39,457.94	1,200.89	406.59	0.00	41,065.00	0.00	3,142.00	0.00	44,207.00
		AUTOMOTIVE MECHANIC I	9	26	2016	$	39,457.94	1,200.89	406.59	0.00	41,065.00	0.00	3,142.00	0.00	44,207.00
		AUTOMOTIVE MECHANIC IV	6	5	1989	$	50,604.47	0.00	506.04	1,022.21	52,133.00	0.00	3,989.00	0.00	56,122.00
VACANT	**POSITION**	**AUTOMOTIVE MECHANIC IV**	**4**	**14**	**1975**	**$**	**46,062.86**	**0.00**	**460.63**	**930.47**	**47,454.00**	**0.00**	**3,631.00**	**0.00**	**51,085.00**
		AUTOMOTIVE MECHANIC IV	9	6	2016	$	47,563.98	1,501.10	490.65	0.00	49,556.00	0.00	3,792.00	0.00	53,348.00
VACANT	**POSITION**	**AUTOMOTIVE MECHANIC IV**	**1**	**1**	**2016**	**$**	**46,062.86**	**0.00**	**460.63**	**0.00**	**46,523.00**	**0.00**	**3,560.00**	**0.00**	**50,083.00**
VACANT	**POSITION**	**SHOP FOREMAN**	**8**	**10**	**1987**	**$**	**47,563.98**	**0.00**	**475.64**	**960.79**	**49,000.00**	**0.00**	**3,749.00**	**0.00**	**52,749.00**
		PARTS PERSON II	10	20	1986	$	44,604.60	0.00	446.05	901.01	45,952.00	0.00	3,516.00	0.00	49,468.00
		SECRETARY I	9	26	2016	$	38,342.83	0.00	383.43	0.00	38,726.00	0.00	2,963.00	0.00	41,689.00
11.00		BARGAINING UNIT TOTALS					481,082.01	5,103.78	4,861.86	4,660.92	495,707.00	0.00	37,929.00	0.00	533,636.00
12.15		TOTAL					536,082.01	15,103.78	4,861.86	4,660.92	574,207.00	0.00	43,935.00	0.00	618,142.00
OVERTIME											12,000.00	0.00	918.00	0.00	12,918.00
TOTAL SALARIES, LUMP SUM, OVERTIME, FICA AND FRINGE BENEFITS											**586,207.00**	**0.00**	**44,853.00**	**0.00**	**631,060.00**

NOTE: MEDICAL, SEVERANCE, UNEMPLOYMENT COMPENSATION, AND WORKERS COMPENSATION COSTS ARE REFLECTED IN GENERAL EXPENSES (0188).

*** 15% of salary and FICA are reflected in Traffic and Engineering (0160).**
*** 70% of salary and FICA are reflected in Neighborhood Services (2562).**

2018 Approved Budget

Expenditure Line Item

BUDGET UNIT: 01060172 BUREAU OF VEHICLE MANAGEMENT

Account	2015 Actual	2016 Actual	2017 Actual YTD (12/22)	2017 Adjusted Budget	2018 Approved Budget
414000 SALARIES & WAGES	$388,081	$384,250	$403,950	$543,654	$574,207
416000 OVERTIME	$6,446	$19,080	$9,970	$12,000	$12,000
414100 SALARIES/WAGES	**$394,527**	**$403,330**	**$413,920**	**$555,654**	**$586,207**
419001 SOCIAL SECURITY	$29,234	$29,601	$31,101	$42,513	$44,853
419100 FRINGE BENEFITS	**$29,234**	**$29,601**	**$31,101**	**$42,513**	**$44,853**
419995 PERSONNEL	**$423,761**	**$432,930**	**$445,021**	**$598,167**	**$631,060**
420020 PRINTING	$267	$237	$482	$500	$500
420040 TELECOM	$414	$643	$0	$0	$0
420050 POSTAGE	$28	$16	$30	$50	$0
420100 COMMUNICATIONS	**$708**	**$896**	**$512**	**$550**	**$500**
424050 OFFICE EQUIPMENT	$1,816	$1,820	$1,529	$1,822	$1,752
424061 UNIFORM RENTALS	$2,029	$2,125	$3,209	$3,500	$4,000
424100 RENTALS	**$3,845**	**$3,944**	**$4,738**	**$5,322**	**$5,752**
425010 VEHICULAR EQUIPMENT	$147,663	$201,320	$137,234	$250,851	$232,500
425015 DAMAGED AUTO BODY REPAIRS	$0	$0	$53,746	$82,358	$75,000
425030 BUILDING MAINT	$4,866	$4,169	$3,320	$6,500	$9,200
425060 OPERATIONS EQUIPMENT	$1,285	$3,189	$673	$750	$7,500
425090 MAINT SERV CONTRACT	$1,499	$1,280	$3,433	$52,500	$54,000
425100 MAINT & REPAIRS	**$155,313**	**$209,958**	**$198,405**	**$392,960**	**$378,200**
429001 TUITION/TRAINING	$360	$0	$270	$600	$5,250
429005 NUISANCE	$895	$660	$60	$256	$1,000
429060 TOWING	$3,275	$2,888	$4,400	$5,500	$6,000
429100 CONTRACTED SRVC	**$4,530**	**$3,548**	**$4,730**	**$6,356**	**$12,250**
429995 SERVICES	**$187,115**	**$218,346**	**$208,385**	**$405,188**	**$396,702**
430001 EDUCATIONAL	$180	$180	$588	$1,700	$250
430002 SOFTWARE	$658	$987	$3,118	$3,158	$3,700
430009 OFFICE	$191	$330	$300	$500	$500
430012 PERSONAL SAFETY	$807	$588	$870	$1,500	$1,500
430013 FIREFIGHTING	$275	$997	$275	$2,000	$2,500
430037 CHEMICALS	$1,631	$657	$558	$1,500	$1,500
430042 TOOLS & HARDWARE	$1,399	$1,772	$2,173	$3,000	$3,000
430050 MOTOR FUELS/LUBRICANTS	$392,047	$417,365	$497,601	$714,418	$650,000
430051 TIRES & BATTERIES	$26,943	$101,937	$54,901	$125,000	$125,000
430052 VEHICLE PARTS & SUPPLIES	$127,370	$114,076	$83,897	$296,821	$285,200
430053 VEHICLE REPAIR TOOLS	$4,268	$0	$0	$2,500	$5,000
430054 AUTO BODY PART/SUPPLIES	$0	$42,956	$0	$0	$0
430100 SUPPLIES & EXP	**$556,957**	**$681,844**	**$644,281**	**$1,152,097**	**$1,078,150**
439015 OFFICE EQUIPMENT	$0	$2,584	$0	$0	$0
439030 VEHICULAR EQUIPMENT	$0	$0	$2,876	$2,876	$0
439100 MINOR CAPITAL	**$0**	**$2,584**	**$2,876**	**$2,876**	**$0**
439995 SUPPLIES	**$556,957**	**$684,428**	**$647,156**	**$1,154,973**	**$1,078,150**
453004 EQUIPMENT-VEHICLE	$0	$0	$9,215	$9,224	$0
453049 LEASE PURCHASE	$0	$0	$9,830	$122,000	$160,000
453100 CAPITAL OUTLAY	**$188,303**	**$0**	**$19,045**	**$131,224**	**$160,000**
499995 OTHER	**$188,303**	**$0**	**$19,045**	**$131,224**	**$160,000**
01060172 VEHICLE MANAGEMENT	**$1,356,137**	**$1,335,704**	**$1,319,607**	**$2,289,551**	**$2,265,912**

GENERAL EXPENSES

This group of accounts is used to reflect all expenses in the General Fund which are not directly related to any one particular departmental operation. Examples include specific personnel costs, such as medical, dental and prescription drug costs, pension plan contributions, employee severance pay, workers' compensation, loss/time medical payments, and other miscellaneous expenses, including telephone services, insurance(s), and various subsidies and grants to local units.

TRANSFERS TO OTHER FUNDS

This group of accounts is used to reflect transfers to other City funds and related entities, either to fund for payment of general obligation debt or to supplement operations.

EXPENDITURE ANALYSIS SUMMARY
2018 APPROVED BUDGET

	2015 Actual	2016 Actual	2017 Actual YTD (12/22)	2017 Adjusted Budget	2018 Approved Budget
0188 GENERAL EXPENSES					
Personnel	9,876,917	9,460,284	10,220,964	12,295,978	12,241,798
Services					
Communications	58,309	43,960	30,424	61,800	159,899
Professional Fees	98,379	93,021	77,552	170,054	164,100
Utilities and Services	0	65,197	0	0	0
Insurance	952,517	869,419	865,377	1,022,861	2,448,144
Contracted Services	35,406	22,521	27,664	70,397	45,064
Total Services	1,144,611	1,094,118	1,001,017	1,325,111	2,817,207
Supplies					
Supplies	298	6,300	1	5,306	25,306
Total Supplies	298	6,300	1	5,306	25,306
Other					
Capital Outlay	2,655	1,384	487	23,687	5,299
Subsidies and Grants	225,656	228,287	255,996	255,996	307,406
Liability Insurance Claim	0	300,000	402,617	478,112	0
Refund of Prior Year Revenue	0	0	20,780	47,059	0
Fines and Settlements	1,946,105	1,500,000	1,001,650	1,001,800	0
TRAN Costs	32,226	0	0	0	0
Total Other	2,206,642	2,029,671	1,681,530	1,806,654	312,705
Total General Expenses	13,228,468	12,590,373	12,903,512	15,433,049	15,397,016
0189 TRANSFERS TO OTHER FUNDS					
Capital Projects - Public Works	0	0	500,000	500,000	200,000
Debt Service Fund Transfer	8,358,230	9,217,206	9,699,834	9,699,834	9,866,020
State Grants Fund Transfer	0	0	325,796	326,469	0
Blight Remediation Fund Transfer	250,000	0	0	0	0
Federal Grants Fund Transfer	0	0	2,625,870	2,625,870	0
Neighborhood Services	0	0	0	0	0
Senators Fund	0	0	262,921	262,921	239,681
Special Parks & Rec. Fund	0	0	0	175,000	0
Special Events Fund	0	0	0	0	30,000
Total Transfers	8,608,230	9,217,206	13,414,421	13,590,094	10,335,701

EXPENDITURE ANALYSIS DETAIL
2018 APPROVED BUDGET

General Fund | 0188 General Expenses

Account Name	2015 Actual	2016 Actual	2017 Actual YTD (12/22)	2017 Adjusted Budget	2018 Approved Budget
WAGES/BENEFITS					
Salaries/Social Security	16,678	15,036	13,445	15,860	19,125
Temporary Employment	0	0	0	0	50,000
Medical Benefits	9,874,522	9,042,604	9,615,773	11,514,941	11,350,000
Signing Bonus	0	0	55,650	55,650	55,650
Sick Leave Buy-Back	37,112	7,393	6,318	6,670	7,321
Severance Pay	187,484	189,695	164,428	200,000	200,000
Medicare	2,750	5,093	10,352	8,607	18,061
Unemployment Compensation	69,841	21,229	34,351	100,000	65,804
TOTAL WAGES/BENEFITS	10,188,386	9,281,049	9,900,317	11,901,728	11,765,961
WORKERS' COMPENSATION					
Workers' Compensation Adj. Fees	27,396	30,415	25,704	72,090	61,104
Loss Time & Medical	78,983	21,519	161,957	170,000	250,000
State Fees/Assessments	42,914	25,436	28,846	45,000	45,000
Excess Policy & Bond	93,205	102,057	104,141	107,160	119,733
Medical-Employee Contribution	(553,968)	(193)	0	0	0
TOTAL WORKERS COMP.	(311,469)	179,234	320,648	394,250	475,837
PENSION CONTRIBUTIONS					
TOTAL PERSONNEL	9,876,917	9,460,284	10,220,964	12,295,978	12,241,798
COMMUNICATIONS					
Telephone/Cell Phones	56,354	43,960	30,424	60,000	159,899
Internet	1,954	0	0	1,800	0
TOTAL COMMUNICATIONS	58,309	43,960	30,424	61,800	159,899
PROFESSIONAL FEES					
Legal Fees	11,790	7,975	2,025	22,025	20,000
Consulting	86,505	81,046	73,527	143,929	140,000
Other	84	4,000	2,000	4,100	4,100
TOTAL PROFESSIONAL FEES	98,379	93,021	77,552	170,054	164,100
UTILITIES					
Legal Fees	0	18,222	0	0	0
Consulting	0	44,241	0	0	0
Other	0	2,734	0	0	0
TOTAL UTILITIES AND SERVICES	0	65,197	0	0	0

EXPENDITURE ANALYSIS DETAIL
2018 APPROVED BUDGET

General Fund | 0188 General Expenses

Account Name	2015 Actual	2016 Actual	2017 Actual YTD (12/22)	2017 Adjusted Budget	2018 Approved Budget
INSURANCE					
Stop Loss - Premium	358,292	358,513	392,076	440,000	506,000
Automobile - Premium	104,478	88,735	88,617	89,447	90,111
Automobile - Deductible	4,504	3,422	3,314	42,000	42,000
General Liability - Premium	69,886	59,355	59,277	59,832	60,276
General Liability - Deductible	29,967	47,719	19,979	78,500	40,000
Liability Insurance Claims and Settlements	0	0	0	0	1,400,000
Boiler & Machinery - Premium	12,329	5,973	5,782	5,935	5,877
Property & Crime - Premium	168,052	137,593	129,332	135,830	128,446
Property & Crime - Deductible	0	(6)	0	0	0
Inland Marine - Premium	34,702	17,853	19,146	19,146	20,601
Flood - Premium	32,887	34,343	35,167	36,960	38,808
Public Official Liability - Premium	57,300	45,136	45,076	45,498	45,836
Public Official Liability - Deductible	4,826	6,834	3,747	5,250	5,250
Excess Liability - Premium	75,294	63,949	63,864	64,462	64,940
TOTAL INSURANCE	952,517	869,419	865,377	1,022,861	2,448,144
CONTRACTED SERVICES					
Maintenance Service Contract	6,115	6,951	18,245	19,051	20,792
Contracted Personnel Services	0	0	2,110	10,000	0
Building Maintenance	0	0	0	17,873	0
Bank Administration/Trustee Fees	6,405	8,239	4,260	10,000	10,000
Membership Dues	20,521	0	3,049	5,272	5,272
Miscellaneous	2,364	0	0	0	0
Bank Service Charges	0	7,331	0	8,201	9,000
TOTAL CONTRACTED SERVICES	35,406	22,521	27,664	70,397	45,064
TOTAL SERVICES	1,144,611	1,094,118	1,001,017	1,325,111	2,817,207
SUPPLIES & EXPENSES					
Data Processing	0	6,300	0	5,000	25,000
Miscellaneous	298	0	1	306	306
TOTAL SUPPLIES & EXPENSES	298	6,300	1	5,306	25,306
MINOR CAPITAL EQUIPMENT					
Office Equipment	0	0	0	0	0
TOTAL MINOR CAPITAL EQUIPMENT	0	0	0	0	0
TOTAL SUPPLIES	298	6,300	1	5,306	25,306

EXPENDITURE ANALYSIS DETAIL
2018 APPROVED BUDGET

General Fund | 0188 General Expenses

Account Name	2015 Actual	2016 Actual	2017 Actual YTD (12/22)	2017 Adjusted Budget	2018 Approved Budget
CAPITAL OUTLAY					
Miscellaneous	2,655	1,384	0	0	5,000
Equipment - Pentamation System	0	0	0	23,200	0
Lease Purchase	0	0	487	487	299
TOTAL CAPITAL OUTLAY	2,655	1,384	487	23,687	5,299
SUBSIDIES & GRANTS					
Capital Area Transit	225,656	228,287	255,996	255,996	307,406
TOTAL SUBSIDIES & GRANTS	225,656	228,287	255,996	255,996	307,406
Liability Insurance Claim	0	300,000	402,617	478,112	0
Refund of Prior Year Revenue	0	0	20,780	47,059	0
Fines and Settlements	1,946,105	1,500,000	1,001,650	1,001,800	0
Interest Expense	32,226	0	0	0	0
TOTAL OTHER	2,206,642	2,029,671	1,681,530	1,806,654	312,705
TOTAL GENERAL EXPENSES	13,228,468	12,590,373	12,903,512	15,433,049	15,397,016

2018 Approved Budget

Expenditure Line Item

BUDGET UNIT: 01010188 GENERAL EXPENSES

Account	2015 Actual	2016 Actual	2017 Actual YTD (12/22)	2017 Adjusted Budget	2018 Approved Budget
415000 TEMPORARY	$0	$0	$0	$0	$50,000
417000 SICK LEAVE/VACAT BUY-BACK	$37,112	$7,393	$6,318	$6,670	$7,321
414002 SIGNING BONUS	$0	$0	$55,650	$55,650	$55,650
419006 MANDATORY MEDICARE	$2,750	$5,093	$10,352	$8,607	$18,061
414100 SALARIES/WAGES	**$39,862**	**$12,485**	**$72,320**	**$70,927**	**$131,032**
419001 SOCIAL SECURITY	$16,678	$15,036	$13,445	$15,860	$19,125
419002 MEDICAL	$9,874,522	$9,042,604	$9,615,773	$11,514,941	$11,350,000
419005 SEVERANCE PAY	$187,484	$189,695	$164,428	$200,000	$200,000
419010 UNEMPLOYMENT COMPENSAT	$69,841	$21,229	$34,351	$100,000	$65,804
419011 WORKERS' COMP-ADJ FEES	$27,396	$30,415	$25,704	$72,090	$61,104
419012 LOSS TIME & MED	$78,983	$21,519	$161,957	$170,000	$250,000
419014 STATE FEES & ASSESSMENTS	$42,914	$25,436	$28,846	$45,000	$45,000
419015 EXCESS POLICY & BOND	$93,205	$102,057	$104,141	$107,160	$119,733
419018 MEDICAL-EMPLOYEE CONTRIB	($553,968)	($193)	$0	$0	$0
419100 FRINGE BENEFITS	**$9,837,055**	**$9,447,798**	**$10,148,644**	**$12,225,051**	**$12,110,766**
419995 PERSONNEL	**$9,876,917**	**$9,460,284**	**$10,220,964**	**$12,295,978**	**$12,241,798**
420040 TELECOM	$56,354	$43,960	$30,424	$60,000	$159,899
420041 E-MAIL/INTERNET	$1,954	$0	$0	$1,800	$0
420100 COMMUNICATIONS	**$58,309**	**$43,960**	**$30,424**	**$61,800**	**$159,899**
421010 LEGAL	$11,790	$7,975	$2,025	$22,025	$20,000
421030 CONSULTING	$86,505	$81,046	$73,527	$143,929	$140,000
421050 OTHER PROFESSIONAL FEES	$84	$4,000	$2,000	$4,100	$4,100
421100 PROFESSIONAL SRVC	**$98,379**	**$93,021**	**$77,552**	**$170,054**	**$164,100**
422000 SEWERAGE	$0	$18,222	$0	$0	$0
422010 WATER	$0	$44,241	$0	$0	$0
422080 SEWERAGE MAINT CHARGES	$0	$2,734	$0	$0	$0
422100 UTILITIES & SRVC	**$0**	**$65,197**	**$0**	**$0**	**$0**
423002 STOP/LOSS PREMIUM	$358,292	$358,513	$392,076	$440,000	$506,000
423010 AUTOMOBILE PREM	$104,478	$88,735	$88,617	$89,447	$90,111
423011 AUTO DEDUCT	$4,504	$3,422	$3,314	$42,000	$42,000
423020 GENERAL LIABILITY PREM	$69,886	$59,355	$59,277	$59,832	$60,276
423021 GEN LIAB DEDUCT	$29,967	$47,719	$19,979	$78,500	$40,000
423023 LIABILITY SETTL. CLAIMS	$0	$0	$0	$0	$1,400,000
423030 BOILER	$12,329	$5,973	$5,782	$5,935	$5,877
423040 PROPERTY & CRIME PREM	$168,052	$137,593	$129,332	$135,830	$128,446
423041 PROPERTY DEDUCT	$0	($6)	$0	$0	$0
423050 INLAND MARINE	$34,702	$17,853	$19,146	$19,146	$20,601
423060 FLOOD PREM	$32,887	$34,343	$35,167	$36,960	$38,808
423090 PUBLIC OFF PREM	$57,300	$45,136	$45,076	$45,498	$45,836
423091 PUBLIC OFF DEDUCT	$4,826	$6,834	$3,747	$5,250	$5,250
423095 EXCESS LIABILITY	$75,294	$63,949	$63,864	$64,462	$64,940
423100 INSURANCE	**$952,517**	**$869,419**	**$865,377**	**$1,022,861**	**$2,448,144**
425030 BUILDING MAINT	$0	$0	$0	$17,873	$0
425090 MAINT SERV CONTRACT	$6,115	$6,951	$18,245	$19,051	$20,792
425100 MAINT & REPAIRS	**$6,115**	**$6,951**	**$18,245**	**$36,924**	**$20,792**

2018 Approved Budget

Expenditure Line Item

BUDGET UNIT: 01010188 GENERAL EXPENSES

Account	2015 Actual	2016 Actual	2017 Actual YTD (12/22)	2017 Adjusted Budget	2018 Approved Budget
429009 ADMIN/TRUSTEE FEE	$6,405	$8,239	$4,260	$10,000	$10,000
429014 CONTRACTED PERSONNEL SVS.	$0	$0	$2,110	$10,000	$0.00
429017 MEMBERSHIPS	$20,521	$0	$3,049	$5,272	$5,272
429090 MISC CONTRACTED SRVCS	$2,364	$0	$0	$0	$0
429095 BANK SERV CHARGES	$0	$7,331	$0	$8,201	$9,000
429100 CONTRACTED SRVC	**$29,291**	**$15,570**	**$9,419**	**$33,473**	**$24,272**
429995 SERVICES	**$1,144,611**	**$1,094,118**	**$1,001,017**	**$1,325,111**	**$2,817,207**
430002 SOFTWARE	$0	$6,300	$0	$5,000	$25,000
430099 MISC SUPPLIES AND EXP	$298	$0	$1	$306	$306
430100 SUPPLIES & EXP	**$298**	**$6,300**	**$1**	**$5,306**	**$25,306**
439995 SUPPLIES	**$298**	**$6,300**	**$1**	**$5,306**	**$25,306**
447100 INTEREST EXPENSE	$32,226	$0	$0	$0	$0
447100 INTEREST EXPENSE	**$32,226**	**$0**	**$0**	**$0**	**$0**
452014 SECURITY UPGRADE	$2,655	$1,384	$0	$0	$5,000
450100 CAPITAL OUTLAY	**$2,655**	**$1,384**	**$0**	**$0**	**$5,000**
453006 EQUIPMENT-PENTAMATION SYS	$0	$0	$0	$23,200	$0
453049 LEASE PURCHASE	$0	$0	$487	$487	$299
453100 CAPITAL OUTLAY	**$0**	**$0**	**$487**	**$23,687**	**$299**
462002 GRANTS TO CAT	$225,656	$228,287	$255,996	$255,996	$307,406
460100 SUBSIDIES & GRANTS	**$225,656**	**$228,287**	**$255,996**	**$255,996**	**$307,406**
481055 LIABILITY INSURANCE CLAIM	$0	$300,000	$402,617	$478,112	$0
480000 NON-EXPENDITURE ITEMS	**$0**	**$300,000**	**$402,617**	**$478,112**	**$0**
485000 REFUND PRIOR YEAR REVENUE	$0	$0	$20,780	$47,059	$0
485002 FINES AND SETTLEMENTS	$1,946,105	$1,500,000	$1,001,650	$1,001,800	$0
480100 NON-EXP ITEMS	**$1,946,105**	**$1,500,000**	**$1,022,430**	**$1,048,859**	**$0**
499995 OTHER	**$2,206,642**	**$2,029,671**	**$1,681,530**	**$1,806,654**	**$312,705**
01010188 GENERAL EXPENSES	**$13,228,468**	**$12,590,373**	**$12,903,512**	**$15,433,049**	**$15,397,016**

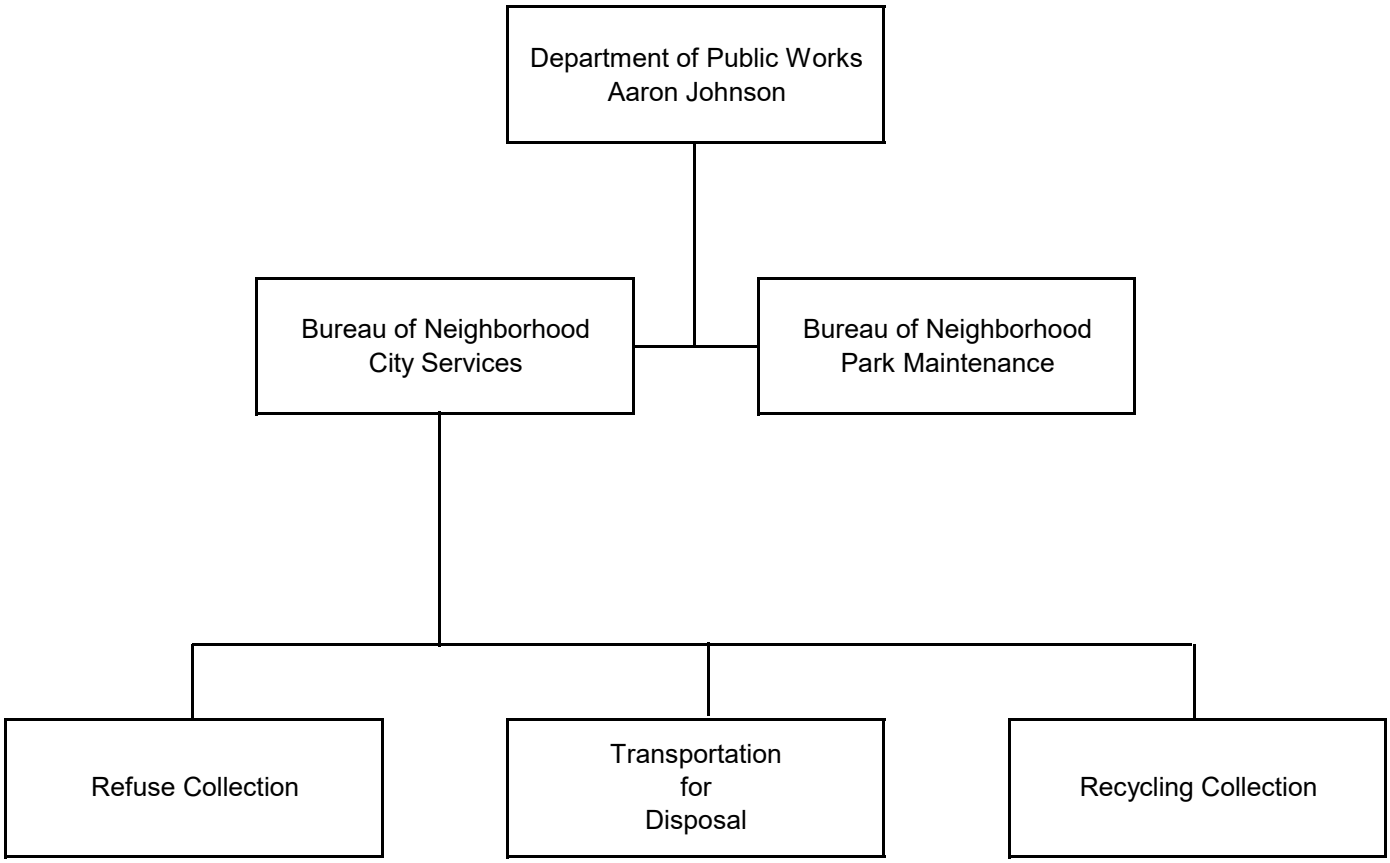
2018 Approved Budget

Expenditure Line Item

BUDGET UNIT: 01010189 FUND TRANSFERS

Account	2015 Actual	2016 Actual	2017 Actual YTD (12/22)	2017 Adjusted Budget	2018 Approved Budget
481006 CAPITOL PROJECTS FUND	$0	$0	$500,000	$500,000	$200,000
481007 DEBT SERVICE FUND TRANS	$8,358,230	$9,217,206	$9,699,834	$9,699,834	$9,866,020
481011 STATE GRANTS FUND	$0	$0	$325,796	$326,469	$0
481012 BLIGHT REMED FUND TRANS	$250,000	$0	$0	$0	$0
481014 FEDERAL GRANTS	$0	$0	$2,625,870	$2,625,870	$0
481026 SENATORS FUND	$0	$0	$262,921	$262,921	$239,681
481054 PARKS & RECREATION FUND	$0	$0	$0	$175,000	$0
481056 SPECIAL EVENTS FUND	$0	$0	$0	$0	$30,000
481000 INTERFUND TRANSFERS	**$8,608,230**	**$9,217,206**	**$13,414,421**	**$13,590,094**	**$10,335,701**
499995 OTHER	**$8,608,230**	**$9,217,206**	**$13,414,421**	**$13,590,094**	**$10,335,701**
01010189 FUND TRANSFERS	**$8,608,230**	**$9,217,206**	**$13,414,421**	**$13,590,094**	**$10,335,701**

BUREAU OF NEIGHBORHOOD SERVICES



BUREAU OF NEIGHBORHOOD SERVICES

2018 APPROVED BUDGET

RESOURCES		APPROPRIATIONS	
INVESTMENT INCOME	999	PERSONNEL	5,248,334
GARBAGE/REFUSE COLLECTION	3,762,500	SERVICES	8,795,350
DISPOSAL	10,228,000	SUPPLIES	888,500
STATE GRANTS	41,765	OTHER	4,336,993
OTHER REVENUE	674,327		
TRANSFERS	1,710	TOTAL APPROPRIATION	19,269,176
FUND BALANCE APPROPRIATION	4,577,182		
TOTAL RESOURCES	19,286,483		

BUREAU OF NEIGHBORHOOD SERVICES

2018 APPROVED BUDGET

Account Name	2015 Actual	2016 Actual	2017 Actual YTD (12/22)	2017 Adjusted Budget	2018 Approved Budget
REVENUE ANALYSIS SUMMARY					
Investment Income	0	996	17,459	103	999
Garbage/Refuse Collection	0	3,546,531	3,812,672	3,912,500	3,762,500
Disposal	0	9,396,255	10,071,008	8,828,000	10,228,000
State Grants	0	0	93,582	311,697	41,765
Other Revenue	0	317,453	174,015	732,086	674,327
Transfers	0	2,334,275	5,305,078	5,052,260	1,710
TOTAL REVENUE	0	15,595,510	19,473,814	18,836,646	14,709,301
Fund Balance Appropriation	0	0	0	2,547,314	4,577,182
TOTAL RESOURCES	0	15,595,510	19,473,814	21,383,960	19,286,483
REVENUE ANALYSIS DETAIL					
Interest-Savings Account	0	0	0	3	3
Interest-Other	0	996	17,459	100	996
Gain on Sale of Assets	0	0	0	0	0
Garbage/Refuse Collection	0	3,546,531	3,812,672	3,900,000	3,750,000
Filling Fee/ Court Cost Remitance	0	0	0	0	1,000
Other Public Works Revenue	0	0	7,791	7,791	7,791
Other Operational Revenue	0	0	0	400,000	400,000
Sanitation Liens-Principal	0	0	0	10,000	10,000
Sanitation Liens-Interest	0	0	0	2,500	2,500
Sanitation Escrow	0	17,318	(726)	15,000	14,197
Disposal Escrow	0	212,685	72,005	200,000	143,719
State Grants	0	0	93,582	311,697	41,765
Ready to Dispose Charges	0	9,396,255	10,071,008	8,800,000	10,200,000
Disposal Liens-Principal	0	0	0	24,000	24,000
Disposal Liens-Interest	0	0	0	4,000	4,000
Medical-Employee Contributions	0	87,398	90,226	94,795	103,681
Refund of Expenditures	0	52	1,064	0	284
Sale of Assets	0	0	3,655	14,500	3,655
General Fund - Transfer	0	0	0	0	0
Federal Grants - Transfer	0	0	355,613	27,260	0
Sanitation Fund - Transfer	0	0	1,025,939	1,030,000	1,710
Disposal Fund - Transfer	0	2,334,275	3,923,525	3,995,000	0
TOTAL REVENUE	0	15,595,510	19,473,814	18,836,646	14,709,301
Fund Balance Appropriation	0	0	0	2,547,314	4,577,182
TOTAL RESOURCES	0	15,595,510	19,473,814	21,383,960	19,286,483

BUREAU OF NEIGHBORHOOD SERVICES

2018 APPROVED BUDGET

Account Name	2015 Actual	2016 Actual	2017 Actual YTD (12/22)	2017 Adjusted Budget	2018 Approved Budget
EXPENDITURE ANALYSIS SUMMARY					
Personnel	0	3,839,036	4,333,087	4,706,192	5,248,334
Services	0	7,974,069	8,136,067	8,446,253	8,795,350
Supplies	0	290,474	508,415	727,050	888,500
Other	0	1,617,165	1,424,687	6,706,815	4,336,993
TOTAL EXPENDITURES	0	13,720,744	14,402,257	20,586,310	19,269,176

EXPENDITURE ANALYSIS SUMMARY

2018 APPROVED BUDGET

	2015 Actual	2016 Actual	2017 Actual YTD (12/22)	2017 Adjusted Budget	2018 Approved Budget
DEPARTMENT OF NEIGHBORHOOD SERVICES					
2562 CITY SERVICES					
Personnel	0	3,839,036	4,333,087	4,706,192	5,248,334
Services	0	7,974,069	8,136,067	8,446,253	8,682,990
Supplies	0	290,474	508,415	727,050	729,360
Other	0	1,617,165	1,424,687	6,706,815	4,326,993
TOTALS	0	13,720,744	14,402,257	20,586,310	18,987,676
2584 PARKS MAINTENANCE					
Personnel	0	0	0	0	0
Services	0	0	0	0	112,360
Supplies	0	0	0	0	159,140
Other	0	0	0	0	10,000
TOTALS	0	0	0	0	281,500
TOTAL DEPARTMENT OF NEIGHBORHOOD SERVICES					
Personnel	0	3,839,036	4,333,087	4,706,192	5,248,334
Services	0	7,974,069	8,136,067	8,446,253	8,795,350
Supplies	0	290,474	508,415	727,050	888,500
Other	0	1,617,165	1,424,687	6,706,815	4,336,993
TOTAL EXPENDITURES	0	13,720,744	14,402,257	20,586,310	19,269,176

POSITION ANALYSIS SUMMARY

2018 APPROVED BUDGET

	2015 Actual	2016 Actual	2017 Actual YTD (12/22)	2017 Adjusted Budget	2018 Approved Budget
NEIGHBORHOOD SERVICES					
City Services	0	64	68	74.25	75.25
Park Maintenance	0	0	0	0.00	0.00
TOTAL POSITIONS	0	64	68	74.25	75.25

BUREAU OF NEIGHBORHOOD SERVICES
CITY SERVICES

The Bureau of Neighborhood Services is responsible for weekly refuse collection, recyclables collection, and transportation of both to the Harrisburg Resource Recovery Facility and Penn Waste's Recycling Facility. Residential customers are provided weekly service while commercial accounts are collected up to seven times weekly. Special collections and neighborhood non-bulk collections are provided on a call-in basis in addition to regular weekly services. In addition, the Bureau empties 250 sidewalk receptacles weekly and cleans, cares for and maintains all Parks and Recreation facilities.

EXPENDITURE ANALYSIS DETAIL
2018 APPROVED BUDGET

Utility Fund — 25 Neighborhood Services - City Services

Allocation Plan

PERSONNEL	2017 Adjusted	2018 Approved
Salaries-Mgmt	357,000	397,400
Salaries-BU	2,544,189	3,055,518
Temporary Employees	0	0
Overtime	248,751	250,000
Working Out of Class	0	3,120
Fringe Benefits	1,216,679	1,239,295
Miscellaneous	282,573	246,000
Signing Bonus	57,000	57,000
TOTAL	**4,706,192**	**5,248,334**
SERVICES		
Communications	89,266	73,000
Professional Services	52,189	72,500
Utilities	6,398,985	6,552,036
Insurance	95,039	102,590
Rentals	176,956	215,000
Maintenance & Repairs	323,112	345,000
Contracted Services	1,310,707	1,322,863
TOTAL	**8,446,253**	**8,682,990**
SUPPLIES		
Supplies	662,765	667,360
Minor Capital Equipment	64,285	62,000
TOTAL	**727,050**	**729,360**
OTHER	6,706,815	4,326,993
TOTAL APPROPRIATION	**20,586,310**	**18,987,676**

Position Control

JOB CLASSIFICATION	2017 Adjusted	2018 Approved	2017 Adjusted	2018 Approved
Director (Public Works)	1.00	0.70	75,000	63,000
Deputy Director	1.00	1.00	65,000	75,000
City Engineer	0.25	0.25	18,750	22,500
Facilities Manager	0.25	0.25	14,250	14,500
Solid Waste Logistic & Composting Coordinator	1.00	1.00	50,000	58,000
Collection's Attorney	1.00	1.00	55,000	60,000
Sanitation Billing & Enforcement Coordinator	1.00	1.00	50,000	58,000
Arborist/Park & Rec Maint. Director (50%)	0.50	0.80	29,000	46,400
Total Management	**6.00**	**6.00**	**357,000**	**397,400**
Laborer III	23	23	601,085	918,232
Motor Equipment Operator	14	14	521,813	616,881
Heavy Equipment Operator I	1	1	41,488	43,664
Heavy Equipment Operator III	5	0	233,435	0
Heavy Equipment Operator IV	0	5	0	245,737
Crew Leader V	2	2	102,236	105,913
Construction Tradesman II	1	1	52,685	50,299
Construction Tradesman	1	1	47,799	48,760
Tradesman	1	1	41,061	52,429
Solid Waste Education & Enforcement Technician	1	1	42,434	45,952
Customer Service Representative (Billing)	1.25	1.25	51,860	55,336
Botanical Specialist II	1	1	49,308	50,299
Plumber	0	1	0	46,523
Demolition Crew Leader	1	1	49,065	50,051
Demolition Specialist I	2	2	89,210	90,777
Landscape Specialist II	1	1	46,291	50,051
Landscape Tech.	2	2	75,926	79,791
Stadium Ground Keeper	1	1	49,065	50,299
Streets Maintenance Worker I	1	1	41,903	42,745
Streets Maintenance Worker II	2	0	88,989	0
Streets Maintenance Worker III	3	5	143,870	243,320
Secretary I	2	2	36,825	78,555
Administrative Assistant II	1	0	43,446	0
Administrative Resource Specialist	0	1	0	50,051
Atrium Receptionist	1	1	36,901	39,853
Reallocation			57,494	
Total Bargaining Unit	**68.25**	**69.25**	**2,544,189**	**3,055,518**
Working Out of Class			0	3,120
Temporary Employees			0	0
Overtime			248,751	250,000
FICA			241,078	289,743
Healthcare Benefits - Active			975,601	949,552
Total Fringe Benefits			**1,216,679**	**1,239,295**
Sick Leave Buy-Back			7,534	11,000
Severance Pay			105,953	70,000
Unemployment Compensation			18,000	15,000
Workers' Compensation			6,087	5,000
Loss/Time Medical			145,000	145,000
Total Miscellaneous			**282,573**	**246,000**
TOTAL	**74.25**	**75.25**	**4,649,192**	**5,191,334**

2018 Approved Budget

Revenue Line Item

BUDGET UNIT: 25062500 NEIGHBORHOOD SERVICES

Account	2015 Actual	2016 Actual	2017 Actual YTD (12/22)	2017 Adjusted Budget	2018 Approved Budget
324020 FILE FEE/COURT COST REMIT	$0	$0	$0	$0	$1,000
324100 MERC/BUS PRIVIL LICENSES	**$0**	**$0**	**$0**	**$0**	**$1,000**
343090 OTHER PUB WORKS	$0	$0	$7,791	$7,791	$7,791
343100 DEPT PUBLIC WORKS REVENUE	**$0**	**$0**	**$7,791**	**$7,791**	**$7,791**
350000 SAVINGS ACCT INTEREST	$0	$0	$0	$3	$3
352000 INT ON INVSTMTS/GRANT	$0	$996	$17,459	$100	$996
350100 INTEREST INCOME	**$0**	**$996**	**$17,459**	**$103**	**$999**
358090 SALE OF ASSETS	$0	$0	$3,655	$14,500	$3,655
355100 RENTAL REVENUE	**$0**	**$0**	**$3,655**	**$14,500**	**$3,655**
367007 GARBAGE AND REFUSE COLL	$0	$3,546,531	$3,812,672	$3,900,000	$3,750,000
367009 OTHER COLLECTION FEE REV	$0	$0	$0	$400,000	$400,000
367040 SANITATION ESCROW	$0	$17,318	($726)	$15,000	$14,197
367051 COLLECTION LIENS PRINC	$0	$0	$0	$10,000	$10,000
367052 COLLECTION LIENS INT	$0	$0	$0	$2,500	$2,500
367100 COLLECTION FEE	**$0**	**$3,563,850**	**$3,811,945**	**$4,327,500**	**$4,176,697**
368004 READY TO DISP. CHARGES	$0	$9,396,255	$10,071,008	$8,800,000	$10,200,000
368040 DISPOSAL ESCROW	$0	$212,685	$72,005	$200,000	$143,719
368051 DISP RTS INC LIENS PRIN.	$0	$0	$0	$24,000	$24,000
368052 DISP RTS INC. LIENS -INT.	$0	$0	$0	$4,000	$4,000
368100 DISPOSAL FEE	**$0**	**$9,608,940**	**$10,143,013**	**$9,028,000**	**$10,371,719**
385003 EXPRESS SCRIPT REBATE	$0	$31,932	$0	$0	$0
385006 MEDICARE PART D PROGRAM	$0	$4,458	$0	$0	$0
385018 MEDICAL-EMPLOYEE CONTRIB	$0	$87,398	$90,226	$94,795	$103,681
385000 REFUNDS OF EXPENDITURES	$0	$52	$1,064	$0	$284
380100 MISCELLANEOUS	**$0**	**$123,840**	**$91,290**	**$94,795**	**$103,965**
389007 LOAN PROCEEDS	$0	$1,647,151	$0	$0	$0
389000 OTHER FINANCING SOURCES	**$0**	**$1,647,151**	**$0**	**$0**	**$0**
396000 GRANT PROCEEDS	$0	$0	$93,582	$311,697	$41,765
390100 INTERGOVERNMENTAL	**$0**	**$0**	**$93,582**	**$311,697**	**$41,765**
398014 FEDERAL GRANTS	$0	$0	$355,613	$27,260	$0
398027 SANITATION UTILITY FUND	$0	$0	$1,025,939	$1,030,000	$1,710
398028 DISPOSAL UTILITY FUND	$0	$2,334,275	$3,923,525	$3,995,000	$0
398100 INTERFUND TRANSFERS	**$0**	**$2,334,275**	**$5,305,078**	**$5,052,260**	**$1,710**
399099 ESTIMATED CASH CARRYOVER	$0	$0	$0	$2,547,314	$4,577,182
399100 EST CASH CARRYOVER	**$0**	**$0**	**$0**	**$2,547,314**	**$4,577,182**
25062500 NEIGHBORHOOD SERVICES FUND	**$0**	**$17,279,051**	**$19,473,814**	**$21,383,960**	**$19,286,483**

NEIGHBORHOOD SERVICES - 25

EMPLOYEE		POSITION	ANNIV. / D.O.H.			2017 END OF YR SALARY	2018 GRADE/STEP INCREASE	2018 ANNUAL INCREASE	2018 LONG.	2018 SALARY	2018 LUMP SUM	FICA	FRINGE BENEFITS	TOTAL	
		DIRECTOR (PUBLIC WORKS) (70%)	9	16	1996	$ 75,000.00	0.00	0.00	0.00	63,000.00	0.00	4,820.00	0.00	67,820.00	*
		DEPUTY DIRECTOR FOR PUBLIC WORKS	4	3	1995	$ 65,000.00	10,000.00	0.00	0.00	75,000.00	0.00	5,738.00	0.00	80,738.00	
		CITY ENGINEER (25%)	5	19	2014	$ 20,625.00	1,875.00	0.00	0.00	22,500.00	0.00	1,722.00	0.00	24,222.00	**
		FACILITIES MANAGER (25%)	4	22	2013	$ 14,250.00	250.00	0.00	0.00	14,500.00	0.00	1,110.00	0.00	15,610.00	**
		SOLID WASTE LOGISTICS/COMPOSTING COORDINATOR	8	14	2017	$ 58,000.00	0.00	0.00	0.00	58,000.00	0.00	4,437.00	0.00	62,437.00	
		ASSISTANT CITY SOLICITOR/COLLECTIONS	11	28	2016	$ 55,000.00	5,000.00	0.00	0.00	60,000.00	0.00	4,590.00	0.00	64,590.00	
		SANITATION BILLING & ENFORCEMENT COORDINATOR	3	9	2015	$ 50,000.00	8,000.00	0.00	0.00	58,000.00	0.00	4,437.00	0.00	62,437.00	
		DIRECTOR OF PARKS MAINTENANCE (80%)	8	7	2017	$ 29,000.00	17,400.00	0.00	0.00	46,400.00	0.00	3,550.00	0.00	49,950.00	***
6.00		MANAGEMENT TOTALS				366,875.00	42,525.00	0.00	0.00	397,400.00	0.00	30,404.00	0.00	427,804.00	
		LABORER III	11	24	2008	$ 36,107.20	4,551.63	406.59	0.00	41,065.00	0.00	3,142.00	0.00	44,207.00	
		LABORER III	11	27	1989	$ 36,107.20	5,795.42	419.03	846.43	43,168.00	0.00	3,303.00	0.00	46,471.00	
		LABORER III	6	30	2014	$ 36,107.20	3,350.74	394.58	0.00	39,853.00	0.00	3,049.00	0.00	42,902.00	
		LABORER III	5	2	2016	$ 35,102.02	4,355.92	394.58	0.00	39,853.00	0.00	3,049.00	0.00	42,902.00	
		LABORER III	7	30	2001	$ 36,107.20	5,795.42	419.03	423.22	42,745.00	0.00	3,270.00	0.00	46,015.00	
		LABORER III	8	1	2011	$ 36,107.20	4,551.63	406.59	0.00	41,065.00	0.00	3,142.00	0.00	44,207.00	
		LABORER III	2	22	2016	$ 35,102.02	4,355.92	394.58	0.00	39,853.00	0.00	3,049.00	0.00	42,902.00	
		LABORER III	2	22	2016	$ 35,102.02	4,355.92	394.58	0.00	39,853.00	0.00	3,049.00	0.00	42,902.00	
		LABORER III	8	7	1995	$ 36,107.20	5,795.42	419.03	634.82	42,956.00	0.00	3,287.00	0.00	46,243.00	
		LABORER III	3	21	2016	$ 35,102.02	4,355.92	394.58	0.00	39,853.00	0.00	3,049.00	0.00	42,902.00	
		LABORER III	5	18	2015	$ 36,107.20	3,350.74	394.58	0.00	39,853.00	0.00	3,049.00	0.00	42,902.00	
		LABORER III	11	3	2015	$ 35,102.01	4,355.93	394.58	0.00	39,853.00	0.00	3,049.00	0.00	42,902.00	
		LABORER III	10	31	2016	$ 34,137.01	4,205.82	383.43	0.00	38,726.00	0.00	2,963.00	0.00	41,689.00	
		LABORER III	8	7	2017	$ 29,016.46	9,326.37	383.43	0.00	38,726.00	0.00	2,963.00	0.00	41,689.00	
		LABORER III	9	28	1992	$ 36,107.20	5,795.42	419.03	846.43	43,168.00	0.00	3,303.00	0.00	46,471.00	
VACANT	**POSITION**	**LABORER III PARK MAINT (40hrs)**	**9**	**1**	**2017**	**$ 37,270.57**	**0.00**	**372.71**	**0.00**	**37,643.00**	**0.00**	**2,880.00**	**0.00**	**40,523.00**	
VACANT	**POSITION**	**LABORER III PARK MAINT (40hrs)**	**9**	**1**	**2017**	**$ 37,270.57**	**0.00**	**372.71**	**0.00**	**37,643.00**	**0.00**	**2,880.00**	**0.00**	**40,523.00**	
		LABORER III PARK MAINT (40hrs)	4	3	2017	$ 36,241.24	2,101.59	383.43	0.00	38,726.00	0.00	2,963.00	0.00	41,689.00	
		LABORER III PARK MAINT (40hrs)	7	24	2017	$ 30,805.05	7,537.78	383.43	0.00	38,726.00	0.00	2,963.00	0.00	41,689.00	
		LABORER III PARK MAINT (40hrs)	3	20	2017	$ 36,241.24	2,101.59	383.43	0.00	38,726.00	0.00	2,963.00	0.00	41,689.00	
		LABORER III PARK MAINT (40hrs)	3	27	2017	$ 30,805.05	7,537.78	383.43	0.00	38,726.00	0.00	2,963.00	0.00	41,689.00	
		LABORER III PARK MAINT (40hrs)	4	3	2017	$ 36,241.24	2,101.59	383.43	0.00	38,726.00	0.00	2,963.00	0.00	41,689.00	
		LABORER III PARK MAINT (40hrs)	3	20	2017	$ 36,241.24	2,101.59	383.43	0.00	38,726.00	0.00	2,963.00	0.00	41,689.00	
		MOTOR EQUIPMENT OPERATOR	9	21	2015	$ 38,318.68	4,913.47	432.32	0.00	43,664.00	0.00	3,341.00	0.00	47,005.00	
		MOTOR EQUIPMENT OPERATOR	10	24	2011	$ 38,318.68	4,913.47	432.32	0.00	43,664.00	0.00	3,341.00	0.00	47,005.00	
		MOTOR EQUIPMENT OPERATOR	3	25	2013	$ 38,318.68	4,913.47	432.32	0.00	43,664.00	0.00	3,341.00	0.00	47,005.00	
		MOTOR EQUIPMENT OPERATOR	9	13	1999	$ 38,318.68	7,744.18	460.63	465.23	46,989.00	0.00	3,595.00	0.00	50,584.00	
		MOTOR EQUIPMENT OPERATOR	5	9	1995	$ 38,318.68	7,744.18	460.63	697.85	47,221.00	0.00	3,613.00	0.00	50,834.00	
		MOTOR EQUIPMENT OPERATOR	4	17	2017	$ 30,691.12	11,211.50	419.03	0.00	42,322.00	0.00	3,238.00	0.00	45,560.00	
		MOTOR EQUIPMENT OPERATOR	3	16	2009	$ 38,318.68	4,913.47	432.32	0.00	43,664.00	0.00	3,341.00	0.00	47,005.00	
		MOTOR EQUIPMENT OPERATOR	8	22	2016	$ 37,192.82	6,039.33	432.32	0.00	43,664.00	0.00	3,341.00	0.00	47,005.00	
		MOTOR EQUIPMENT OPERATOR	9	8	2015	$ 38,318.68	4,913.47	432.32	0.00	43,664.00	0.00	3,341.00	0.00	47,005.00	
		MOTOR EQUIPMENT OPERATOR	3	20	2017	$ 36,107.20	5,795.42	419.03	0.00	42,322.00	0.00	3,238.00	0.00	45,560.00	
		MOTOR EQUIPMENT OPERATOR	8	24	2015	$ 38,318.68	4,913.47	432.32	0.00	43,664.00	0.00	3,341.00	0.00	47,005.00	
		MOTOR EQUIPMENT OPERATOR	7	13	2015	$ 38,318.68	6,285.91	446.05	0.00	45,051.00	0.00	3,447.00	0.00	48,498.00	
		MOTOR EQUIPMENT OPERATOR (40 hr)	5	18	2015	$ 40,658.83	2,573.32	432.32	0.00	43,664.00	0.00	3,341.00	0.00	47,005.00	
		MOTOR EQUIPMENT OPERATOR	3	21	2016	$ 37,192.82	6,039.33	432.32	0.00	43,664.00	0.00	3,341.00	0.00	47,005.00	
		HEAVY EQUIPMENT OPERATOR I	3	20	2017	$ 41,902.62	1,329.53	432.32	0.00	43,664.00	0.00	3,341.00	0.00	47,005.00	
		HEAVY EQUIPMENT OPERATOR IV	4	22	2002	$ 49,065.08	0.00	490.65	495.56	50,051.00	0.00	3,829.00	0.00	53,880.00	
		HEAVY EQUIPMENT OPERATOR IV	2	8	2016	$ 47,563.98	1,501.10	490.65	0.00	49,556.00	0.00	3,792.00	0.00	53,348.00	
		HEAVY EQUIPMENT OPERATOR IV	10	6	2014	$ 49,065.08	0.00	490.65	0.00	49,556.00	0.00	3,792.00	0.00	53,348.00	
		HEAVY EQUIPMENT OPERATOR IV	10	10	2017	$ 39,153.43	6,909.43	460.63	0.00	46,523.00	0.00	3,560.00	0.00	50,083.00	
VACANT	**POSITION**	**HEAVY EQUIPMENT OPERATOR IV**	**2**	**10**	**2003**	**$ 49,065.08**	**0.00**	**490.65**	**495.56**	**50,051.00**	**0.00**	**3,829.00**	**0.00**	**53,880.00**	
		CREW LEADER V	9	6	2016	$ 51,652.11	0.00	516.52	0.00	52,169.00	0.00	3,991.00	0.00	56,160.00	
		CONSTRUCTION TRADESMAN II	7	11	1994	$ 49,065.08	0.00	490.65	743.34	50,299.00	0.00	3,848.00	0.00	54,147.00	

		CONSTRUCTION TRADESMAN	3	16	1998	$ 47,563.98	0.00	475.64	720.59	48,760.00	0.00	3,731.00	0.00	52,491.00	
		TRADESMAN	12	28	2005	$ 51,652.11	0.00	516.52	260.84	52,429.00	0.00	4,011.00	0.00	56,440.00	
		SOLID WASTE EDUCATION/ENFORCEMENT TECHNICIAN	11	30	1992	$ 42,017.84	2,586.75	446.05	901.01	45,952.00	0.00	3,516.00	0.00	49,468.00	
		CUSTOMER SERVICE REPRESENTATIVE (BILLING)	5	4	2015	$ 44,604.59	0.00	446.05	0.00	45,051.00	0.00	3,447.00	0.00	48,498.00	
		CUSTOMER SERVICE REPRESENTATIVE (BILLING) 25%	5	15	2017	$ 8,390.51	1,792.29	101.83	0.00	10,285.00	0.00	787.00	0.00	11,072.00	****
		BOTANICAL SPECIALIST II	3	24	1997	$ 49,065.07	0.00	490.65	743.34	50,299.00	0.00	3,848.00	0.00	54,147.00	
		CREW LEADER V	6	17	1991	$ 52,168.63	0.00	521.69	1,053.81	53,744.00	0.00	4,112.00	0.00	57,856.00	
NEW	**POSITION**	**PLUMBER**	**1**	**1**	**2018**	**$ -**	**0.00**	**0.00**	**0.00**	**46,523.49**	**0.00**	**3,560.00**	**0.00**	**50,083.49**	
		DEMOLITION CREW LEADER	2	11	2002	$ 49,065.07	0.00	490.65	495.56	50,051.00	0.00	3,829.00	0.00	53,880.00	
		DEMOLITION SPECIALIST I	6	7	1999	$ 44,604.60	0.00	446.05	450.51	45,501.00	0.00	3,481.00	0.00	48,982.00	
		DEMOLITION SPECIALIST I	3	20	2006	$ 44,604.60	0.00	446.05	225.25	45,276.00	0.00	3,464.00	0.00	48,740.00	
		LANDSCAPE SPECIALIST III	5	8	2000	$ 46,062.86	3,002.22	490.65	495.56	50,051.00	0.00	3,829.00	0.00	53,880.00	
		LANDSCAPE TECHNICIAN I	10	10	2017	$ 32,591.40	5,751.43	383.43	0.00	38,726.00	0.00	2,963.00	0.00	41,689.00	
		LANDSCAPE TECHNICIAN I	2	17	2009	$ 40,658.83	0.00	406.59	0.00	41,065.00	0.00	3,142.00	0.00	44,207.00	
		STADIUM GROUNDSKEEPER	5	4	1998	$ 49,065.07	0.00	490.65	743.34	50,299.00	0.00	3,848.00	0.00	54,147.00	
		STREETS MAINTENANCE WORKER I	7	2	2001	$ 41,902.62	0.00	419.03	423.22	42,745.00	0.00	3,270.00	0.00	46,015.00	
		STREETS MAINTENANCE WORKER III	3	12	2001	$ 47,563.98	0.00	475.64	480.40	48,520.00	0.00	3,712.00	0.00	52,232.00	
		STREETS MAINTENANCE WORKER III	10	20	2008	$ 47,563.98	0.00	475.64	240.20	48,280.00	0.00	3,694.00	0.00	51,974.00	
		STREETS MAINTENANCE WORKER III	6	29	1987	$ 47,563.98	0.00	475.64	960.79	49,000.00	0.00	3,749.00	0.00	52,749.00	
		STREETS MAINTENANCE WORKER III	7	27	1992	$ 47,563.98	0.00	475.64	960.79	49,000.00	0.00	3,749.00	0.00	52,749.00	
		STREETS MAINTENANCE WORKER III	5	8	2000	$ 47,563.98	0.00	475.64	480.40	48,520.00	0.00	3,712.00	0.00	52,232.00	
		SECRETARY I	3	16	2009	$ 39,457.94	0.00	394.58	0.00	39,853.00	0.00	3,049.00	0.00	42,902.00	
		SECRETARY I	7	24	2017	$ 31,679.99	6,638.69	383.19	0.00	38,702.00	0.00	2,961.00	0.00	41,663.00	
		ADMINISTRATIVE RESOURCE SPECIALIST	6	2	2000	$ 49,065.08	0.00	490.65	495.56	50,051.00	0.00	3,829.00	0.00	53,880.00	
		ATRIUM RECEPTIONIST	5	31	2016	$ 38,342.83	1,115.11	394.58	0.00	39,853.00	0.00	3,049.00	0.00	42,902.00	
69.25		BARGAINING UNIT TOTALS				2,752,264.25	211,320.69	29,635.85	15,779.60	3,055,518.49	0.00	233,778.00	0.00	3,289,296.49	
75.25		TOTAL				3,119,139.25	253,845.69	29,635.85	15,779.60	3,452,918.49	0.00	264,182.00	0.00	3,717,100.49	
WORKING OUT OF CLASS										3,120.00	0.00	239.00	0.00	3,359.00	
OVERTIME										250,000.00	0.00	19,125.00	0.00	269,125.00	
SIGNING BONUS										57,000.00	0.00	0.00	0.00	57,000.00	
SICK-LEAVE BUY BACK										11,000.00	0.00	842.00	0.00	11,842.00	
SUBTOTAL										**3,774,038.49**	**0.00**	**284,388.00**	**0.00**	**4,058,426.49**	
MEDICAL										949,552.45	0.00	0.00	0.00	949,552.45	
SEVERANCE PAY										70,000.00	0.00	5,355.00	0.00	75,355.00	
UNEMPLOYMENT COMPENSATION										15,000.00	0.00	0.00	0.00	15,000.00	
WORKERS COMP-ADJ FEES										5,000.00	0.00	0.00	0.00	5,000.00	
LOSS TIME & MED										145,000.00	0.00	0.00	0.00	145,000.00	
CONCESSIONS & VACANCIES										0.00	0.00	0.00	0.00	0.00	
TOTAL SALARIES, LUMP SUM, OVERTIME, FICA AND FRINGE BENEFITS										**4,958,590.94**	**0.00**	**289,743.00**	**0.00**	**5,248,333.94**	

*** 15% of salary and FICA are reflected in VMC (0172).**
*** 15% of salary and FICA are reflected in Traffic and Engineering (0160).**
**** 25% of salary and FICA are reflected in Traffic and Engineering (0160).**
***** 20% of salary and FICA are reflected in the Host Fee Fund (2110).**
****** 75% of salary and FICA are reflected in City Treasurer (0104).**

2018 Approved Budget

Expenditure Line Item

BUDGET UNIT: 25062562 CITY SERVICES

Account	2015 Actual	2016 Actual	2017 Actual YTD (12/22)	2017 Adjusted Budget	2018 Approved Budget
414000 SALARIES & WAGES	$0	$2,468,025	$2,613,857	$2,901,189	$3,456,038
416000 OVERTIME	$0	$275,921	$205,573	$248,751	$250,000
414002 SIGNING BONUS	$0	$0	$57,000	$57,000	$57,000
417000 SICK LEAVE/VACAT BUY-BACK	$0	$9,462	$7,534	$7,534	$11,000
414100 SALARIES/WAGES	**$0**	**$2,753,408**	**$2,883,964**	**$3,214,474**	**$3,774,038**
419001 SOCIAL SECURITY	$0	$205,550	$222,167	$241,078	$289,743
419002 MEDICAL	$0	$782,226	$965,931	$975,601	$949,552
419005 SEVERANCE PAY	$0	$5,091	$101,737	$105,953	$70,000
419010 UNEMPLOYMENT COMPENSAT	$0	$700	$14,310	$18,000	$15,000
419011 WORKERS' COMP-ADJ FEES	$0	$3,091	$2,564	$6,087	$5,000
419012 LOSS TIME & MED	$0	$88,969	$142,414	$145,000	$145,000
419100 FRINGE BENEFITS	**$0**	**$1,085,628**	**$1,449,123**	**$1,491,718**	**$1,474,295**
419995 PERSONNEL	**$0**	**$3,839,036**	**$4,333,087**	**$4,706,192**	**$5,248,334**
420010 ADVERTISING	$0	$2,393	$1,415	$4,862	$5,000
420020 PRINTING	$0	$16,521	$21,707	$22,500	$24,000
420040 TELECOM	$0	$39,885	$35,822	$40,000	$40,000
420050 POSTAGE	$0	$3,472	$21,904	$21,904	$4,000
420100 COMMUNICATIONS	**$0**	**$62,272**	**$80,848**	**$89,266**	**$73,000**
421010 LEGAL	$0	$0	$0	$0	$4,000
421020 AUDIT	$0	$7,000	$7,000	$7,000	$8,500
421040 COLLECTION(OPT & LIENS)	$0	$0	$0	$2,000	$2,000
421050 OTHER PROFESSIONAL FEES	$0	$0	$189	$189	$0
421070 ARBITRATION	$0	$0	$0	$3,000	$10,000
421080 FILING FEES	$0	$0	$0	$0	$8,000
421030 CONSULTING	$0	$4,631	$2,441	$40,000	$40,000
421100 PROFESSIONAL SRVC	**$0**	**$11,631**	**$9,630**	**$52,189**	**$72,500**
422000 SEWERAGE	$0	$24,525	$17,248	$26,050	$15,000
422010 WATER	$0	$129,833	$88,299	$90,000	$120,000
422020 ELECTRICITY	$0	$51,411	$61,335	$57,500	$60,000
422030 HEAT	$0	$90,047	$59,098	$85,500	$100,000
422040 PROPERTY TAXES	$0	$169,659	$105,644	$105,644	$0
422060 POWER-STREET LIGHTS	$0	$50,000	$60,657	$61,000	$55,000
422080 SEWERAGE MAINT CHARGES	$0	$4,517	$3,342	$3,550	$2,000
422090 REFUSE	$0	$0	$36	$36	$36
422091 DISPOSAL	$0	$5,530,211	$5,963,436	$5,969,705	$6,200,000
422100 UTILITIES & SRVC	**$0**	**$6,050,203**	**$6,359,095**	**$6,398,985**	**$6,552,036**
423002 STOP/LOSS PREMIUM	$0	$26,782	$37,324	$40,500	$46,575
423010 AUTOMOBILE PREM	$0	$21,478	$21,450	$21,650	$22,733
423011 AUTO DEDUCT	$0	$14,203	$3,191	$25,000	$25,000
423020 GENERAL LIABILITY PREM	$0	$5,594	$5,587	$5,639	$5,921
423095 EXCESS LIABILITY	$0	$2,231	$2,228	$2,249	$2,361
423100 INSURANCE	**$0**	**$70,289**	**$69,780**	**$95,039**	**$102,590**
424060 OTHER RENTALS	$0	$1,140	$96,437	$138,096	$175,000
424061 UNIFORM RENTALS	$0	$27,490	$33,911	$38,860	$40,000
424100 RENTALS	**$0**	**$28,630**	**$130,348**	**$176,956**	**$215,000**
425010 VEHICULAR EQUIPMENT	$0	$116,220	$201,419	$201,419	$200,000
425030 BUILDING MAINT	$0	$9,723	$7,777	$23,678	$5,000
425031 POOLS/RECREATIONAL EQUIP	$0	$58	$0	$5,350	$5,300

2018 Approved Budget

Expenditure Line Item

BUDGET UNIT: 25062562 CITY SERVICES

Account	2015 Actual	2016 Actual	2017 Actual YTD (12/22)	2017 Adjusted Budget	2018 Approved Budget
425050 COMMUNICATIONS EQUIPMENT	$0	$0	$0	$3,231	$3,700
425090 MAINT SERV CONTRACT	$0	$31,763	$76,020	$88,421	$130,000
425099 OTHER CONT MAINT	$0	$1,010	$1,013	$1,013	$1,000
425100 MAINT & REPAIRS	**$0**	**$158,774**	**$286,228**	**$323,112**	**$345,000**
429001 TUITION/TRAINING	$0	$6,900	$0	$0	$0
429003 GENERAL ADMIN. CHARGES	$0	$811,063	$811,063	$811,063	$811,063
429009 ADMIN/TRUSTEE FEE	$0	$396	$305	$305	$300
429011 DEMOLITION & CLEARING	$0	$4,588	$3,805	$12,839	$250,000
429013 INCINERATOR TRUCK PERMIT	$0	$3,950	$4,300	$5,000	$5,000
429014 CONTRACTED PERSONNEL SVS.	$0	$4,800	$0	$5,000	$5,000
429090 MISC CONTRACTED SRVCS	$0	$760,552	$380,644	$475,000	$250,000
429095 BANK SERV CHARGES	$0	$22	$22	$1,500	$1,500
429100 CONTRACTED SRVC	**$0**	**$1,592,271**	**$1,200,138**	**$1,310,707**	**$1,322,863**
429995 SERVICES	**$0**	**$7,974,069**	**$8,136,067**	**$8,446,253**	**$8,682,990**
430001 EDUCATIONAL	$0	$644	$2,190	$2,190	$9,400
430002 SOFTWARE	$0	$15,664	$9,041	$53,825	$70,000
430009 OFFICE	$0	$3,122	$8,515	$16,041	$7,360
430011 CUSTODIAL	$0	$2,860	$8,292	$11,394	$10,000
430012 PERSONAL SAFETY	$0	$8,812	$5,831	$9,000	$10,800
430014 WEARING APPAREL	$0	$11,799	$8,607	$13,000	$6,000
430029 BLDG MAINT SUPPLIES	$0	$0	$15,294	$18,000	$0
430030 SNOW CONTROL	$0	$0	$49,003	$58,800	$56,000
430031 ASPHALT	$0	$12,189	$9,363	$38,399	$50,000
430032 CONCRETE	$0	$61	$2,558	$15,000	$13,800
430037 CHEMICALS	$0	$1,356	$1,202	$2,500	$0
430040 BOTANICAL	$0	$26,476	$12,176	$38,566	$0
430042 TOOLS & HARDWARE	$0	$20,847	$25,667	$37,023	$24,000
430050 MOTOR FUELS/LUBRICANTS	$0	$100,000	$150,000	$150,000	$149,000
430051 TIRES & BATTERIES	$0	$20,000	$22,000	$22,000	$30,000
430052 VEHICLE PARTS & SUPPLIES	$0	$0	$24,037	$25,000	$20,000
430055 MECH EQUIP PARTS	$0	$537	$780	$6,549	$7,000
430063 DEMOLITION SUPPLIES	$0	$0	$33,998	$40,000	$100,000
430064 COMMERCIAL TRASH TOTERS	$0	$0	$9,974	$9,974	$20,000
430065 RESIDENTIAL RECYCL TOTERS	$0	$0	$9,986	$9,986	$20,000
430066 RESIDENTIAL TRASH TOTERS	$0	$0	$28,216	$28,224	$20,000
430067 COMMERCIAL RECYCL TOTERS	$0	$0	$9,974	$9,974	$20,000
430099 MISC SUPPLIES AND EXP	$0	$24,480	$27,852	$47,322	$24,000
430100 SUPPLIES & EXP	**$0**	**$248,847**	**$474,556**	**$662,765**	**$667,360**
439011 COMPOSTING	$0	$8	$0	$0	$0
439015 OFFICE EQUIPMENT	$0	$2,124	$9,482	$10,140	$10,000
439020 BUILDINGS & STRUCTURES	$0	$0	$2,268	$4,536	$0
439030 VEHICULAR EQUIPMENT	$0	$0	$2,800	$2,800	$0
439099 MISC EQUIPMENT	$0	$39,495	$19,310	$46,809	$52,000
439100 MINOR CAPITAL	**$0**	**$41,627**	**$33,860**	**$64,285**	**$62,000**
439995 SUPPLIES	**$0**	**$290,474**	**$508,415**	**$727,050**	**$729,360**
447030 INTEREST PMT	$0	$436	$144	$144	$0
447100 INTEREST EXPENSE	**$0**	**$436**	**$144**	**$144**	**$0**
448030 PRINCIPAL PMT	$0	$5,969	$4,660	$4,660	$0

2018 Approved Budget

Expenditure Line Item

BUDGET UNIT: 25062562 CITY SERVICES

Account	2015 Actual	2016 Actual	2017 Actual YTD (12/22)	2017 Adjusted Budget	2018 Approved Budget
448100 PRINCIPAL PAID	**$0**	**$5,969**	**$4,660**	**$4,660**	**$0**
450000 LAND	$0	$0	$0	$48,956	$50,000
452000 BUILDINGS AND STRUCTURES	$0	$0	$63,606	$2,485,167	$2,775,000
452014 SECURITY UPGRADE	$0	$0	$0	$41,829	$0
454000 MOTOR EQUIPMENT	$0	$22,781	$28,992	$30,000	$0
450100 CAPITAL OUTLAY	**$0**	**$22,781**	**$92,597**	**$2,605,952**	**$2,825,000**
453004 EQUIPMENT-VEHICLE	$0	$1,337,877	$929,900	$1,750,278	$672,000
453030 MOTOR VEHICLE/EQUIPMENT	$0	$0	$0	$1,647,151	$0
453039 EQUIPMENT-COMMUNICATION	$0	$0	$0	$22,117	$115,000
453049 LEASE PURCHASE	$0	$208,196	$396,342	$643,000	$644,993
453099 EQUIPMENT-OTHER	$0	$23,608	$0	$30,468	$70,000
453100 CAPITAL OUTLAY	**$0**	**$1,569,681**	**$1,326,242**	**$4,093,015**	**$1,501,993**
455003 EQUIPMENT	$0	$18,298	$0	$0	$0
455100 DEPRECIATION EXPENSE	**$0**	**$18,298**	**$0**	**$0**	**$0**
481055 LIABILITY INSURANCE CLAIM	$0	$0	$0	$2,000	$0
485000 REFUND PRIOR YEAR REVENUE	$0	$0	$1,044	$1,044	$0
480100 NON-EXP ITEMS	**$0**	**$0**	**$1,044**	**$3,044**	**$0**
499995 OTHER	**$0**	**$1,617,165**	**$1,424,687**	**$6,706,815**	**$4,326,993**
25062562 NEIGHBORHOOD SERVICES	**$0**	**$13,720,744**	**$14,402,257**	**$20,586,310**	**$18,987,676**

BUREAU OF NEIGHBORHOOD SERVICES
PARK MAINTENANCE

The Park Maintenance department, in the Neighborhood Service Bureau, cultivates and ensures the health and cleanliness of all 28 parks and playgrounds in the city. As well as, trims and cares for the estimated 49,000 Non-Shade Trees in the jurisdiction of Harrisburg and the green belt system. Furthermore, it is responsible for planting new trees, plowing and removing snow from major traffic arteries and eliminating unsightly graffiti.

EXPENDITURE ANALYSIS DETAIL
2018 APPROVED BUDGET

25 Neighborhood Services - Park Maintenance

Allocation Plan

	2017 Adjusted	2018 Approved
SERVICES		
Communications	0	2,360
Professional Services	0	0
Utilities	0	0
Insurance	0	0
Rentals	0	5,000
Maintenance & Repairs	0	60,000
Contracted Services	0	45,000
TOTAL	**0**	**112,360**
SUPPLIES		
Supplies	0	134,140
TOTAL	**0**	**159,140**
OTHER	0	10,000
TOTAL APPROPRIATION	**0**	**281,500**

2018 Approved Budget

Expenditure Line Item

BUDGET UNIT: 25062584 PARK MAINTENANCE

Account	2015 Actual	2016 Actual	2017 Actual YTD (12/22)	2017 Adjusted Budget	2018 Approved Budget
420010 ADVERTISING	$0	$0	$0	$0	$1,000
420020 PRINTING	$0	$0	$0	$0	$360
420050 POSTAGE	$0	$0	$0	$0	$1,000
420100 COMMUNICATIONS	**$0**	**$0**	**$0**	**$0**	**$2,360**
424060 OTHER RENTALS	$0	$0	$0	$0	$5,000
424100 RENTALS	**$0**	**$0**	**$0**	**$0**	**$5,000**
425010 VEHICULAR EQUIPMENT	$0	$0	$0	$0	$10,000
425030 BUILDING MAINT	$0	$0	$0	$0	$30,000
425090 MAINT SERV CONTRACT	$0	$0	$0	$0	$20,000
425100 MAINT & REPAIRS	**$0**	**$0**	**$0**	**$0**	**$60,000**
429001 TUITION/TRAINING	$0	$0	$0	$0	$10,000
429015 TRAVEL	$0	$0	$0	$0	$3,000
429016 CONFERENCES	$0	$0	$0	$0	$3,000
429017 MEMBERSHIPS	$0	$0	$0	$0	$3,000
429014 CONTRACTED PERSONNEL SVS.	$0	$0	$0	$0	$8,000
429090 MISC CONTRACTED SRVCS	$0	$0	$0	$0	$18,000
429100 CONTRACTED SRVC	**$0**	**$0**	**$0**	**$0**	**$45,000**
429995 SERVICES	**$0**	**$0**	**$0**	**$0**	**$112,360**
430001 EDUCATIONAL	$0	$0	$0	$0	$600
430009 OFFICE	$0	$0	$0	$0	$2,640
430011 CUSTODIAL	$0	$0	$0	$0	$3,000
430012 PERSONAL SAFETY	$0	$0	$0	$0	$2,200
430029 BLDG MAINT SUPPLIES	$0	$0	$0	$0	$30,000
430030 SNOW CONTROL	$0	$0	$0	$0	$2,000
430032 CONCRETE	$0	$0	$0	$0	$1,200
430037 CHEMICALS	$0	$0	$0	$0	$4,000
430040 BOTANICAL	$0	$0	$0	$0	$65,000
430041 PLAYGROUND	$0	$0	$0	$0	$3,000
430042 TOOLS & HARDWARE	$0	$0	$0	$0	$13,500
430050 MOTOR FUELS/LUBRICANTS	$0	$0	$0	$0	$1,000
430052 VEHICLE PARTS & SUPPLIES	$0	$0	$0	$0	$5,000
430099 MISC SUPPLIES AND EXP	$0	$0	$0	$0	$1,000
430100 SUPPLIES & EXP	**$0**	**$0**	**$0**	**$0**	**$134,140**
439015 OFFICE EQUIPMENT	$0	$0	$0	$0	$5,000
439020 BUILDINGS & STRUCTURES	$0	$0	$0	$0	$20,000
439100 MINOR CAPITAL	**$0**	**$0**	**$0**	**$0**	**$25,000**
439995 SUPPLIES	**$0**	**$0**	**$0**	**$0**	**$159,140**
452008 BUILDING IMPROVEMENTS	$0	$0	$0	$0	$10,000
452100 BUILDING AND STRUCTURES	**$0**	**$0**	**$0**	**$0**	**$10,000**
499995 OTHER	**$0**	**$0**	**$0**	**$0**	**$10,000**
25062584 PARK MAINT. NEIGHBORHOOD SVC	**$0**	**$0**	**$0**	**$0**	**$281,500**

STATE LIQUID FUELS TAX FUND

The State Liquid Fuels Tax Fund is funded by an annual Commonwealth of Pennsylvania State Liquid Fuels Tax allocation and investment income. This fund is used to account for state aid revenue expended primarily for streets and traffic lighting, traffic controls, and maintaining City roads and bridges in accordance with policies and procedures of the County Liquid Fuels Tax Act of 1931 and the Liquid Fuels Tax Act 655 of 1956 of the Commonwealth of Pennsylvania.

RESOURCE ALLOCATION
2018 APPROVED BUDGET

RESOURCES		APPROPRIATIONS	
INVESTMENT INCOME	10,427	SERVICES	414,901
LIQUID FUELS TAX RECEIPTS	1,365,098	SUPPLIES	250,000
FUND BALANCE APPROPRIATION	407,803	OTHER	1,108,000
TOTAL RESOURCES	1,783,328	TOTAL APPROPRIATION	1,772,901

STATE LIQUID FUELS TAX FUND
2018 APPROVED BUDGET

Account Name	2015 Actual	2016 Actual	2017 Actual YTD (12/22)	2017 Adjusted Budget	2018 Approved Budget
REVENUE ANALYSIS SUMMARY					
Investment Income	0	4,146	14,645	190	10,427
Liquid Fuels Tax Receipts	1,085,782	1,267,434	1,326,297	1,085,782	1,365,098
TOTAL REVENUE	1,085,782	1,271,580	1,340,941	1,085,972	1,375,526
Fund Balance Appropriation	0	0	0	1,178,382	407,803
TOTAL RESOURCES	1,085,782	1,271,580	1,340,941	2,264,353	1,783,328
REVENUE ANALYSIS DETAIL					
Interest-Savings Account	0	0	0	0	0
Interest-Other	0	4,146	14,645	190	10,427
Liquid Fuels Tax Receipts	1,085,782	1,267,434	1,326,297	1,085,782	1,365,098
TOTAL REVENUE	1,085,782	1,271,580	1,340,941	1,085,972	1,375,526
Fund Balance Appropriation	0	0	0	1,178,382	407,803
TOTAL RESOURCES	1,085,782	1,271,580	1,340,941	2,264,353	1,783,328
EXPENDITURE ANALYSIS SUMMARY					
Personnel	39,548	0	0	0	0
Services	369,059	560,743	338,398	636,500	414,901
Supplies	268,570	210,359	63,496	288,708	250,000
Other	68,002	175,066	602,410	1,170,674	1,108,000
TOTAL EXPENDITURES	745,179	946,168	1,004,304	2,095,882	1,772,901

EXPENDITURE ANALYSIS DETAIL
2018 APPROVED BUDGET

Special Revenue Fund — 2020 State Liquid Fuels

Allocation Plan

SERVICES	2017 Adjusted	2018 Approved
Communications	0	0
Professional Services	0	0
Utilities	636,500	414,901
Insurance	0	0
Rentals	0	0
Maintenance & Repairs	0	0
Contracted Services	0	0
TOTAL	636,500	414,901
SUPPLIES		
Supplies	288,708	250,000
Minor Capital Equipment	0	0
TOTAL	288,708	250,000
OTHER	1,170,674	1,108,000
TOTAL APPROPRIATION	2,095,882	1,772,901

2018 Approved Budget

Revenue Line Item

BUDGET UNIT: 20062000 STATE LIQUID FUELS TAX FUND

Account	2015 Actual	2016 Actual	2017 Actual YTD (12/22)	2017 Adjusted Budget	2018 Approved Budget
352000 INT ON INVSTMTS/GRANT	$0	$4,146	$14,645	$190	$10,427
350100 INTEREST INCOME	**$0**	**$4,146**	**$14,645**	**$190**	**$10,427**
396000 GRANT PROCEEDS	$1,085,782	$1,267,434	$1,326,297	$1,085,782	$1,365,098
390100 INTERGOVERNMENTAL	**$1,085,782**	**$1,267,434**	**$1,326,297**	**$1,085,782**	**$1,365,098**
398001 GENERAL FUND	$2,659	$0	$0	$0	$0
398100 INTERFUND TRANSFERS	**$2,659**	**$0**	**$0**	**$0**	**$0**
399099 ESTIMATED CASH CARRYOVER	$0	$0	$0	$1,178,382	$407,803
399100 EST CASH CARRYOVER	**$0**	**$0**	**$0**	**$1,178,382**	**$407,803**
20062000 STATE LIQUID FUELS TAX FUND	**$1,088,441**	**$1,271,580**	**$1,340,941**	**$2,264,353**	**$1,783,328**

2018 Approved Budget

Expenditure Line Item

BUDGET UNIT: 20062020 STATE LIQUID FUELS TAX FUND

Account	2015 Actual	2016 Actual	2017 Actual YTD (12/22)	2017 Adjusted Budget	2018 Approved Budget
414000 SALARIES & WAGES	$36,733	$0	$0	$0	$0
414100 SALARIES/WAGES	**$36,733**	**$0**	**$0**	**$0**	**$0**
419001 SOCIAL SECURITY	$2,815	$0	$0	$0	$0
419100 FRINGE BENEFITS	**$2,815**	**$0**	**$0**	**$0**	**$0**
419995 PERSONNEL	**$39,548**	**$0**	**$0**	**$0**	**$0**
422060 POWER-STREET LIGHTS	$282,440	$442,172	$288,743	$581,500	$359,901
422070 POWER-TRAFFIC LIGHTS	$26,619	$58,572	$49,655	$55,000	$55,000
422100 UTILITIES & SRVC	**$309,059**	**$500,743**	**$338,398**	**$636,500**	**$414,901**
425010 VEHICULAR EQUIPMENT	$60,000	$60,000	$0	$0	$0
425100 MAINT & REPAIRS	**$60,000**	**$60,000**	**$0**	**$0**	**$0**
429995 SERVICES	**$369,059**	**$560,743**	**$338,398**	**$636,500**	**$414,901**
430030 SNOW CONTROL	$138,702	$84,400	$23,247	$138,000	$100,000
430031 ASPHALT	$15,726	$20,824	$26,859	$73,943	$75,000
430032 CONCRETE	$0	$2,504	$816	$13,000	$5,000
430033 STREET SIGN	$9,867	$5,962	$0	$10,000	$10,000
430034 TRAFFIC CONTROL	$25,600	$11,669	$12,694	$53,765	$60,000
430038 SEWER GRATES/MANHOLE CVR	$0	$0	($119)	$0	$0
430050 MOTOR FUELS/LUBRICANTS	$43,675	$50,000	$0	$0	$0
430051 TIRES & BATTERIES	$10,000	$10,000	$0	$0	$0
430052 VEHICLE PARTS & SUPPLIES	$25,000	$25,000	$0	$0	$0
430100 SUPPLIES & EXP	**$268,570**	**$210,359**	**$63,496**	**$288,708**	**$250,000**
439995 SUPPLIES	**$268,570**	**$210,359**	**$63,496**	**$288,708**	**$250,000**
447030 INTEREST PMT	$0	$0	$0	$0	$8,000
447100 INTEREST EXPENSE	**$0**	**$0**	**$0**	**$0**	**$8,000**
448030 PRINCIPAL PMT	$0	$0	$0	$0	$200,000
448100 PRINCIPAL PAID	**$0**	**$0**	**$0**	**$0**	**$200,000**
458060 STREETS AND ROADS	$40,002	$170,128	$597,010	$990,674	$900,000
450100 CAPITAL OUTLAY	**$40,002**	**$170,128**	**$597,010**	**$990,674**	**$900,000**
453004 EQUIPMENT-VEHICLE	$0	$0	$5,400	$180,000	$0
453099 EQUIPMENT-OTHER	$28,000	$4,938	$0	$0	$0
453100 CAPITAL OUTLAY	**$28,000**	**$4,938**	**$5,400**	**$180,000**	**$0**
499995 OTHER	**$68,002**	**$175,066**	**$602,410**	**$1,170,674**	**$1,108,000**
20062020 STATE LIQUID FUELS TAX FUND	**$745,179**	**$946,168**	**$1,004,304**	**$2,095,882**	**$1,772,901**

HOST MUNICIPALITY FEES FUND

The Host Municipality Fees Fund is funded by quarterly amounts of host municipality benefit fees received from The Harrisburg Authority for waste tonnage received and disposed at the Harrisburg Resource Recovery Facility, as mandated by Act 101 - The Municipal Waste Planning, Recycling, and Waste Reduction Act. The Fund will be used to account for this fee revenue with the proceeds being made available as a funding source for critical environmental projects and related administrative costs.

RESOURCE ALLOCATION
2018 APPROVED BUDGET

RESOURCES		APPROPRIATIONS	
INVESTMENT INCOME	1,438	PERSONNEL	194,418
ACT 101 HOST MUNICIPALITY FEES	320,000	SERVICES	80,000
FUND BALANCE APPROPRIATION	185,480	SUPPLIES	95,000
TOTAL RESOURCES	506,918	OTHER	137,500
		TOTAL APPROPRIATION	506,918

HOST MUNICIPALITY FEES FUND
2018 APPROVED BUDGET

Account Name	2015 Actual	2016 Actual	2017 Actual YTD (12/22)	2017 Adjusted Budget	2018 Approved Budget
REVENUE ANALYSIS SUMMARY					
Investment Income	0	0	1,438	0	1,438
Act 101 Host Municipality Fees	288,287	315,137	323,733	288,000	320,000
TOTAL REVENUE	288,287	315,137	325,171	288,000	321,438
Fund Balance Appropriation	0	0	0	328,197	185,480
TOTAL RESOURCES	288,287	315,137	325,171	616,197	506,918
REVENUE ANALYSIS DETAIL					
Interest-Savings Account	0	0	1,438	0	1,438
Interest-Other	0	0	0	0	0
Act 101 Host Municipality Fees	288,287	315,137	323,733	288,000	320,000
TOTAL REVENUE	288,287	315,137	325,171	288,000	321,438
Fund Balance Appropriation	0	0	0	328,197	185,480
TOTAL RESOURCES	288,287	315,137	325,171	616,197	506,918
EXPENDITURE ANALYSIS SUMMARY					
Personnel	85,629	118,132	85,591	146,190	194,418
Services	57,816	1,608	29,605	143,200	80,000
Supplies	1,894	18,010	3,838	40,243	95,000
Other	80,960	146,409	122,000	267,500	137,500
TOTAL EXPENDITURES	226,299	284,159	241,034	597,133	506,918

HOST MUNICIPALITY FEES FUND

EXPENDITURE ANALYSIS DETAIL
2018 APPROVED BUDGET

Special Revenue Fund | 2110 Host Municipality Fees

Allocation Plan

PERSONNEL	2017 Adjusted	2018 Approved
Salaries-Mgmt	135,800	180,600
Fringe Benefits	10,390	13,818
TOTAL	**146,190**	**194,418**
SERVICES		
Communications	0	5,000
Professional Services	0	0
Utilities	0	0
Insurance	0	0
Rentals	0	0
Maintenance & Repairs	0	0
Contracted Services	143,200	75,000
TOTAL	**143,200**	**80,000**
SUPPLIES		
Supplies	40,243	25,000
Minor Capital Equipment	0	70,000
TOTAL	**40,243**	**95,000**
OTHER	267,500	137,500
TOTAL APPROPRIATION	**597,133**	**506,918**

Position Control

JOB CLASSIFICATION	2017 Adjusted	2018 Approved	2017 Adjusted	2018 Approved
Director of Planning (20%)	0.20	0.20	12,000	13,000
Deputy Director Pln/Zoning (20%)	0.00	0.20	0	11,000
Urban Planner (20%)	0.20	0.20	9,800	10,000
Arborist	0.50	1.00	29,000	50,000
Solid Waste & Recycling Manager	1.00	1.00	30,000	30,000
Sustainability Manager	1.00	1.00	55,000	55,000
Director of Park Maint.(20%)	0.00	0.20	0	11,600
Total Management	**2.90**	**3.80**	**135,800**	**180,600**
FICA			10,390	13,818
Total Fringe Benefits			**10,390**	**13,818**
TOTAL	**2.90**	**3.80**	**146,190**	**194,418**

2018 Approved Budget

Revenue Line Item

BUDGET UNIT: 21212100 HOST MUNICIPALITY FEES FUND

Account	2015 Actual	2016 Actual	2017 Actual YTD (12/22)	2017 Adjusted Budget	2018 Approved Budget
352000 INT ON INVSTMTS/GRANT	$0	$0	$1,438	$0	$1,438
350100 INT INCOME	**$0**	**$0**	**$1,438**	**$0**	**$1,438**
385000 REFUNDS OF EXPENDITURES	$0	$0	$149	$0	$0
380007 REIMB FOR SHARED EXPENDS	$40,653	$0	$0	$0	$0
385018 MEDICAL-EMPLOYEE CONTR	$0	$2,674	$1,287	$0	$0
380100 MISCELLANEOUS	**$40,653**	**$2,674**	**$1,436**	**$0**	**$0**
390121 ACT101 HOST MUNICIPAL FEE	$288,287	$315,137	$323,733	$288,000	$320,000
390100 INTERGOVERNMENTAL	**$288,287**	**$315,137**	**$323,733**	**$288,000**	**$320,000**
399099 ESTIMATED CASH CARRYOVER	$0	$0	$0	$328,197	$185,480
399100 EST CASH CARRYOVER	**$0**	**$0**	**$0**	**$328,197**	**$185,480**
21212100 HOST FEES FUND	**$328,940**	**$317,811**	**$326,607**	**$616,197**	**$506,918**

HOST FEE FUND - 2110

EMPLOYEE		POSITION	ANNIV. / D.O.H.			2017 END OF YR SALARY	2018 GRADE/STEP INCREASE	2018 ANNUAL INCREASE	2018 LONG.	2018 SALARY	2018 LUMP SUM	FICA	FRINGE BENEFITS	TOTAL	
		DIRECTOR OF PLANNING (20%)	12	17	2012	$ 12,000.00	1,000.00	0.00	0.00	13,000.00	0.00	995.00	0.00	13,995.00	*
NEW	**POSITION**	**DEPUTY DIRECTOR FOR PLANNING/ ZONING (20%)**	**1**	**1**	**2018**	**$ -**	**0.00**	**0.00**	**0.00**	**11,000.00**	**0.00**	**842.00**	**0.00**	**11,842.00**	*
VACANT	**POSITION**	**URBAN PLANNER (20%)**	**9**	**6**	**2016**	**$ 9,800.00**	**200.00**	**0.00**	**0.00**	**10,000.00**	**0.00**	**765.00**	**0.00**	**10,765.00**	*
VACANT	**POSITION**	**ARBORIST**	**5**	**4**	**2015**	**$ 29,000.00**	**0.00**	**0.00**	**0.00**	**50,000.00**	**0.00**	**3,825.00**	**0.00**	**53,825.00**	
		SOLID WASTE AND RECYCLING MANAGER	9	16	2014	$ 30,000.00	0.00	0.00	0.00	30,000.00	0.00	2,295.00	0.00	32,295.00	
VACANT	**POSITION**	**SUSTAINABILITY COORDINATOR**	**5**	**31**	**2016**	**$ 55,000.00**	**0.00**	**0.00**	**0.00**	**55,000.00**	**0.00**	**4,208.00**	**0.00**	**59,208.00**	
		DIRECTOR OF PARKS MAINTENANCE (20%)	8	7	2017	$ -	0.00	0.00	0.00	11,600.00	0.00	888.00	0.00	12,488.00	**
3.80		MANAGEMENT TOTALS				135,800.00	1,200.00	0.00	0.00	180,600.00	0.00	13,818.00	0.00	194,418.00	
3.80		TOTAL				135,800.00	1,200.00	0.00	0.00	180,600.00	0.00	13,818.00	0.00	194,418.00	
TOTAL SALARIES, LUMP SUM, OVERTIME, FICA AND FRINGE BENEFITS										**180,600.00**	**0.00**	**13,818.00**	**0.00**	**194,418.00**	

*** 80% of salary and FICA are reflected in the Bureau of Planning (0135).**
****80% of salary and FICA are reflected in Neighborhood Services (2562).**

2018 Approved Budget

Expenditure Line Item

BUDGET UNIT: 21212110 HOST MUNICIPALITY FEES FUND

Account	2015 Actual	2016 Actual	2017 Actual YTD (12/22)	2017 Adjusted Budget	2018 Approved Budget
414000 SALARIES & WAGES	$81,178	$109,927	$75,627	$135,800	$180,600
414100 SALARIES/WAGES	**$81,178**	**$109,927**	**$75,627**	**$135,800**	**$180,600**
419001 SOCIAL SECURITY	$6,085	$8,205	$5,828	$10,390	$13,818
419100 FRINGE BENEFITS	**$4,451**	**$8,205**	**$9,964**	**$10,390**	**$13,818**
419995 PERSONNEL	**$85,629**	**$118,132**	**$85,591**	**$146,190**	**$194,418**
420020 PRINTING	$0	$0	$0	$0	$5,000
420100 COMMUNICATIONS	**$2,103**	**$1,608**	**$0**	**$0**	**$5,000**
429090 MISC CONTRACTED SRVCS	$2,000	$0	$29,605	$143,200	$75,000
429100 CONTRACTED SRVC	**$2,000**	**$0**	**$29,605**	**$143,200**	**$75,000**
429995 SERVICES	**$57,816**	**$1,608**	**$29,605**	**$143,200**	**$80,000**
430099 MISC SUPPLIES AND EXP	$0	$0	$3,838	$20,000	$25,000
430100 SUPPLIES & EXP	**$1,894**	**$18,010**	**$3,838**	**$40,243**	**$25,000**
439011 COMPOSTING	$0	$0	$0	$0	$70,000
439100 MINOR CAPITAL	**$0**	**$0**	**$0**	**$0**	**$70,000**
439995 SUPPLIES	**$1,894**	**$18,010**	**$3,838**	**$40,243**	**$95,000**
462000 GRANTS TO LOCAL UNITS	$0	$139,062	$0	$127,500	$127,500
463000 MATCHING SHARE GRANTS	$10,000	$0	$10,000	$18,000	$10,000
460100 SUBSIDIES & GRANTS	**$10,000**	**$139,062**	**$10,000**	**$145,500**	**$137,500**
499995 OTHER	**$80,960**	**$146,409**	**$122,000**	**$267,500**	**$137,500**
21212110 HOST MUNICIPALITY FEES FUND	**$226,299**	**$284,159**	**$241,034**	**$597,133**	**$506,918**

CAPITAL PROJECTS

The Capital Projects Fund is used to account for financial resources to be used for the acquisition, construction, or improvement of major capital facilities (other than those financed by proprietary funds).

RESOURCE ALLOCATION
2018 APPROVED BUDGET

RESOURCES		APPROPRIATIONS	
INVESTMENT INCOME	0	PERSONNEL	0
GRANTS	0	SERVICES	0
GENERAL FUND TRANSFER	200,000	SUPPLIES	0
FUND BALANCE APPROPRIATION	0	OTHER	200,000
TOTAL RESOURCES	200,000	TOTAL APPROPRIATION	200,000

CAPITAL PROJECTS
2018 APPROVED BUDGET

Account Name	2015 Actual	2016 Actual	2017 Actual YTD (12/22)	2017 Adjusted Budget	2018 Approved Budget
REVENUE ANALYSIS SUMMARY					
Investment Income	0	0	0	0	0
Grants	0	0	0	5,793,645	0
Transfers-General Fund	0	0	500,000	500,000	200,000
TOTAL REVENUE	0	0	500,000	6,293,645	200,000
Fund Balance Appropriation	0	0	0	0	0
TOTAL RESOURCES	0	0	500,000	6,293,645	200,000
REVENUE ANALYSIS DETAIL					
Interest-Savings Account	0	0	0	0	0
Interest-Other	0	0	0	0	0
Grants	0	0	0	5,793,645	0
Transfers-General Fund	0	0	500,000	500,000	200,000
TOTAL REVENUE	0	0	500,000	6,293,645	200,000
Fund Balance Appropriation	0	0	0	0	0
TOTAL RESOURCES	0	0	500,000	6,293,645	200,000
EXPENDITURE ANALYSIS SUMMARY					
Personnel	0	0	0	0	0
Services	0	0	0	0	0
Supplies	0	0	0	0	0
Other	0	0	117,342	6,293,645	200,000
TOTAL EXPENDITURES	0	0	117,342	6,293,645	200,000

CAPITAL PROJECTS

EXPENDITURE ANALYSIS DETAIL
2018 APPROVED BUDGET

Capital Project Fund — 6006 Capital Project

Allocation Plan

	2017 Adjusted	2018 Approved
SERVICES		
Communications	0	0
Professional Services	0	0
Utilities	0	0
Insurance	0	0
Rentals	0	0
Maintenance & Repairs	0	0
Contracted Services	0	0
TOTAL	**0**	**0**
SUPPLIES		
Supplies	0	0
Minor Capital Equipment	0	0
TOTAL	**0**	**0**
OTHER	6,293,645	200,000
TOTAL APPROPRIATION	**6,293,645**	**200,000**

2018 Approved Budget

Revenue Line Item

BUDGET UNIT: 06066006 PUBLIC WORKS PROJECTS

Account	2015 Actual	2016 Actual	2017 Actual YTD (12/22)	2017 Adjusted Budget	2018 Approved Budget
396000 GRANT PROCEEDS	$0	$0	$0	$5,793,645	$0
390100 INTERGOVERNMENTAL	**$0**	**$0**	**$0**	**$5,793,645**	**$0**
398001 GENERAL FUND	$0	$0	$500,000	$500,000	$200,000
398100 INTERFUND TRANSFERS	**$0**	**$0**	**$500,000**	**$500,000**	**$200,000**
06066006 PUBLIC WORKS PROJECTS	**$0**	**$0**	**$500,000**	**$6,293,645**	**$200,000**

2018 Approved Budget

Expenditure Line Item

BUDGET UNIT: 06066006 PUBLIC WORKS PROJECTS

Account	2015 Actual	2016 Actual	2017 Actual YTD (12/22)	2017 Adjusted Budget	2018 Approved Budget
458060 STREETS AND ROADS	$0	$0	$117,342	$6,293,645	$200,000.00
450100 CAPITAL OUTLAY	**$0**	**$0**	**$117,342**	**$6,293,645**	**$200,000**
499995 OTHER	**$0**	**$0**	**$117,342**	**$6,293,645**	**$200,000**
06066006 PUBLIC WORKS PROJECTS	**$0**	**$0**	**$117,342**	**$6,293,645**	**$200,000**

DEBT SERVICE FUND
RESOURCE ALLOCATION
2018 APPROVED BUDGET

RESOURCES		APPROPRIATIONS	
INVESTMENT INCOME	0	DEBT SERVICE	9,479,880
RENTAL INCOME-COMMERCE PARK	0	OTHER	386,140
PROCEEDS FROM SALE/ LEASE OF ASSETS	0		
CITY GUARANTEE FEES	0		
TRANSFERS	9,866,020		
FUND BALANCE APPROPRIATION	0		
TOTAL RESOURCES	9,866,020	TOTAL APPROPRIATION	9,866,020

DEBT SERVICE FUND
2018 APPROVED BUDGET

	2015 Actual	2016 Actual	2017 Actual YTD (12/22)	2017 Adjusted Budget	2018 Approved Budget
REVENUE ANALYSIS DETAIL					
Special Parking Fees-City Island	0	17,857	0	0	0
Interest on Savings Account	0	6	116	0	0
Interest on Other Investments	0	40	0	0	0
Park Permit - Commerce Bank Park	431,617	379,738	0	0	0
Gain on Sale of Investments	0	0	0	0	0
Gain on Sale/Lease of Assets	0	0	0	0	0
Miscellaneous	0	7,200	0	0	0
City Guarantee Fees	0	0	0	0	0
Transfers-General Fund	8,358,230	9,217,206	9,699,834	9,699,834	9,866,020
Transfers-Capital Projects Fund	0	0	0	0	0
Transfers-State Liquid Fuels Tax Fund	0	0	0	0	0
Transfers-Sanitation Fund	0	0	0	0	0
TOTAL REVENUE	8,789,847	9,622,045	9,699,950	9,699,834	9,866,020
Fund Balance Appropriation	0	0	0	34,744	0
TOTAL RESOURCES	8,789,847	9,622,045	9,699,950	9,734,578	9,866,020
EXPENDITURE ANALYSIS DETAIL					
PA INFRA BANK NOTES	297,742	297,742	297,742	297,742	297,742
CAPITAL LEASE	131,357	105,086	78,814	78,814	0
2006 COMMERCE BANK NOTE	0	0	0	0	0
REV BONDS SER A-2 OF 2005	652,687	652,985	34,744	34,744	0
HRA GUARANTEED REVENUE BONDS	0	0	500,000	500,000	500,000
GO SER D-F OF 97	7,692,138	7,692,138	8,437,138	8,437,138	8,682,138
STREETLIGHTS	0	886,140	386,140	386,140	386,140
USE OF RESIDUAL ARTI PROCEEDS	61,300	30,650	0	0	0
VERIZON BOND	0	0	0	0	0
TOTAL EXPENDITURES	8,835,225	9,664,741	9,734,578	9,734,578	9,866,020

2018 Approved Budget

Revenue Line Item

BUDGET UNIT: 07700700 DEBT SERVICE FUND

Account	2015 Actual	2016 Actual	2017 Actual YTD (12/22)	2017 Adjusted Budget	2018 Approved Budget
345081 SPEC PARK FEES-CITY ISLAN	$0	$17,857	$0	$0	$0
345100 DEPT OF PARKS & REC	**$0**	**$17,857**	**$0**	**$0**	**$0**
350000 SAVINGS ACCT INTEREST	$0	$40	$0	$0	$0
352000 INT ON INVSTMTS/GRANT	$0	$6	$116	$0	$0
350100 INTEREST INCOME	**$0**	**$45**	**$116**	**$0**	**$0**
355002 METRO BANK PARK	$431,617	$379,738	$0	$0	$0
355100 RENTAL REVENUE	**$431,617**	**$379,738**	**$0**	**$0**	**$0**
385090 MISCELLANEOUS	$0	$7,200	$0	$0	$0
380100 MISCELLANEOUS	**$0**	**$7,200**	**$0**	**$0**	**$0**
398001 GENERAL FUND	$8,358,230	$9,217,206	$9,699,834	$9,699,834	$9,866,020
398100 INTERFUND TRANSFERS	**$8,358,230**	**$9,217,206**	**$9,699,834**	**$9,699,834**	**$9,866,020**
399099 ESTIMATED CASH CARRYOVER	$0	$0	$0	$34,744	
399100 EST CASH CARRYOVER	**$0**	**$0**	**$0**	**$34,744**	**$0**
07700700 DEBT SERVICE FUND	**$8,789,847**	**$9,622,045**	**$9,699,950**	**$9,734,578**	**$9,866,020**

2018 Approved Budget

Expenditure Line Item

BUDGET UNIT: 07 DEBT SERVICE FUND

Account	2015 Actual	2016 Actual	2017 Actual YTD (12/22)	2017 Adjusted Budget	2018 Approved Budget
447030 INTEREST PMT	$44,451	$34,003	$23,123	$23,123	$11,795
448030 PRINCIPAL PMT	$253,292	$263,740	$274,619	$274,619	$285,947
07700703 PA INFRA BANK NOTES	**$297,742**	**$297,742**	**$297,742**	**$297,742**	**$297,742**
447030 INTEREST PMT	$13,624	$7,148	$2,359	$2,359	$0
448030 PRINCIPAL PMT	$117,733	$97,938	$76,456	$76,456	$0
07700704 CAPITAL LEASE	**$131,357**	**$105,086**	**$78,814**	**$78,814**	**$0**
447030 INTEREST PMT	$357,687	$342,985	$34,744	$34,744	$0
448030 PRINCIPAL PMT	$295,000	$310,000	$0	$0	$0
07700709 REV BONDS SER A-2 OF 2005	**$652,687**	**$652,985**	**$34,744**	**$34,744**	**$0**
448030 PRINCIPAL PMT	$0	$0	$500,000	$500,000	$500,000
07700713 HRA REV BONDS-SER A 1998	**$0**	**$0**	**$500,000**	**$500,000**	**$500,000**
447030 INTEREST PMT	$0	$124,887	$78,068	$78,068	$66,955
448030 PRINCIPAL PMT	$0	$761,253	$308,072	$308,072	$319,185
07700760 STREETLIGHT	**$0**	**$886,140**	**$386,140**	**$386,140**	**$386,140**
430034 TRAFFIC CONTROL	$61,300	$30,650	$0	$0	$0
07060762 USE OF ARTIFACTS PROCEEDS	**$61,300**	**$30,650**	**$0**	**$0**	**$0**
447030 INTEREST PMT	$0	$4,276	$5,171	$5,171	$6,160
448030 PRINCIPAL PMT	$7,692,138	$7,687,862	$8,431,967	$8,431,967	$8,675,978
07700797 GO SER D-F OF 97	**$7,692,138**	**$7,692,138**	**$8,437,138**	**$8,437,138**	**$8,682,138**
07 DEBT SERVICE FUND	**$8,835,225**	**$9,664,741**	**$9,734,578**	**$9,734,578**	**$9,866,020**

HARRISBURG SENATORS FUND

The Senators Fund accounts for the revenues and expenses associated with the payment of debt on the financing of a new stadium of the Harrisburg Senators, a minor league franchise formerly owned by the City.

RESOURCE ALLOCATION
2018 APPROVED BUDGET

RESOURCES		APPROPRIATIONS	
INVESTMENT INCOME	0	PERSONNEL	0
PARKING FEES	17,857	SERVICES	25,000
PARK PERMIT - COMMERCE BANK PARK	379,738	SUPPLIES	0
GENERAL FUND TRANSFER	239,681	OTHER	650,859
FUND BALANCE APPROPRIATION	38,583	TOTAL APPROPRIATION	675,859
TOTAL RESOURCES	675,859		

HARRISBURG SENATORS FUND
2018 APPROVED BUDGET

Account Name	2015 Actual	2016 Actual	2017 Actual YTD (12/22)	2017 Adjusted Budget	2018 Approved Budget
REVENUE ANALYSIS SUMMARY					
Investment Income	0	0	0	0	0
Parking Fees	0	0	38,547	17,857	17,857
Park Permit	0	0	379,738	379,738	379,738
Transfers	0	0	262,921	262,921	239,681
TOTAL REVENUE	0	0	681,205	660,516	637,276
Fund Balance Appropriation	0	0	0	0	38,583
TOTAL RESOURCES	0	0	681,205	660,516	675,859
REVENUE ANALYSIS DETAIL					
Interest-Savings Account	0	0	0	0	0
Interest-Other	0	0	0	0	0
Parking Fees	0	0	38,547	17,857	17,857
Park Permit - Commerce Bank Park	0	0	379,738	379,738	379,738
Transfers-General Fund	0	0	262,921	262,921	239,681
TOTAL REVENUE	0	0	681,205	660,516	637,276
Fund Balance Appropriation	0	0	0	0	38,583
TOTAL RESOURCES	0	0	681,205	660,516	675,859
EXPENDITURE ANALYSIS SUMMARY					
Personnel	0	0	0	0	0
Services	0	0	25,000	25,000	25,000
Supplies	0	0	0	0	0
Other	0	0	616,738	617,659	650,859
TOTAL EXPENDITURES	0	0	641,738	642,659	675,859

HARRISBURG SENATORS FUND

EXPENDITURE ANALYSIS DETAIL
2018 APPROVED BUDGET

Special Revenue Fund — 2626 Harrisburg Senators Fund

Allocation Plan

	2017 Adjusted	2018 Approved
SERVICES		
Communications	0	0
Professional Services	0	0
Utilities	0	0
Insurance	0	0
Rentals	0	0
Maintenance & Repairs	25,000	25,000
Contracted Services	0	0
TOTAL	**25,000**	**25,000**
SUPPLIES		
Supplies	0	0
Minor Capital Equipment	0	0
TOTAL	**0**	**0**
OTHER	617,659	650,859
TOTAL APPROPRIATION	**642,659**	**675,859**

2018 Approved Budget

Revenue Line Item

BUDGET UNIT: 26262600 HARRISBURG SENATORS FUND

Account	2015 Actual	2016 Actual	2017 Actual YTD (12/22)	2017 Adjusted Budget	2018 Approved Budget
345081 SPEC PARK FEES-CITY ISLAN	$0	$0	$38,547	$17,857	$17,857
345100 DEPT OF PARKS & REC	**$0**	**$0**	**$38,547**	**$17,857**	**$17,857**
355002 METRO BANK PARK	$0	$0	$379,738	$379,738	$379,738
355100 RENTAL REVENUE	**$0**	**$0**	**$379,738**	**$379,738**	**$379,738**
398001 GENERAL FUND	$0	$0	$262,921	$262,921	$239,681
398100 INTERFUND TRANSFERS	**$0**	**$0**	**$262,921**	**$262,921**	**$239,681**
399099 ESTIMATED CASH CARRYOVER	$0	$0	$0	$0	$38,583
399100 EST CASH CARRYOVER	**$0**	**$0**	**$0**	**$0**	**$38,583**
26262600 HARRISBURG SENATORS FUND	**$0**	**$0**	**$681,205**	**$660,516**	**$675,859**

2018 Approved Budget

Expenditure Line Item

Budget Unit: 26262610 HARRISBURG SENATORS FUND

Account	2015 Actual	2016 Actual	2017 Actual YTD (12/22)	2017 Adjusted Budget	2018 Approved Budget
425030 BUILDING MAINT	$0	$0	$25,000	$25,000	$25,000
425100 MAINT & REPAIRS	**$0**	**$0**	**$25,000**	**$25,000**	**$25,000**
429995 SERVICES	**$0**	**$0**	**$25,000**	**$25,000**	**$25,000**
447030 INTEREST PMT	$0	$0	$291,738	$292,659	$310,859.00
447100 INTEREST EXPENSE	**$0**	**$0**	**$291,738**	**$292,659**	**$310,859**
448030 PRINCIPAL PMT	$0	$0	$325,000	$325,000	$340,000
448100 PRINCIPAL PAID	**$0**	**$0**	**$325,000**	**$325,000**	**$340,000**
499995 OTHER	**$0.00**	**$0.00**	**$616,738.04**	**$617,659.00**	**$650,859.00**
26262610 HARRISBURG SENATORS FUND	**$0.00**	**$0.00**	**$641,738.04**	**$642,659.00**	**$675,859.00**

NEIGHBORHOOD MITIGATION FUND

The Neighborhood Mitigation fund is responsible for the collection of fee revenue and related expenses of the City as they pertain to enforcement of ordinances regulating blight and local health, housing and safety codes and regulations, including expenses related to remediation of blighted conditions, as authorized.

RESOURCE ALLOCATION
2018 APPROVED BUDGET

RESOURCES		APPROPRIATIONS	
SALVAGE	9,000	SALVAGE	8,000
LAND BANK	0	LAND BANK	0
PERMIT PENALTY	10,000	PERMIT PENALTY	44,000
FORECLOSURE PROPERTY REGISTRY	60,000	FORECLOSURE PROPERTY REGISTRY	100,000
FUND BALANCE PROPRIATION	74,000		
TOTAL RESOURCES	153,000	TOTAL APPROPRIATION	152,000

NEIGHBORHOOD MITIGATION FUND
2018 APPROVED BUDGET

	2015 Actual	2016 Actual	2017 Actual YTD (12/22)	2017 Adjusted Budget	2018 Approved Budget
REVENUE ANALYSIS DETAIL					
SALVAGE	57,288	5,319	15,837	5,000	9,000
LAND BANK	250,000	0	0	0	0
PERMIT PENALTY	125,037	11,934	12,155	45,435	10,000
FORECLOSURE PROPERTY REGISTRY	0	41,200	0	0	60,000
TOTAL REVENUE	432,325	58,453	27,993	50,435	79,000
FUND BALANCE APPROPRIATION	0	0	0	34,435	74,000
TOTAL RESOURCES	432,325	58,453	27,993	84,870	153,000
EXPENDITURE ANALYSIS DETAIL					
SALVAGE	409	0	0	0	8,000
LAND BANK	250,000	0	0	0	0
PERMIT PENALTY	18,144	16,053	23,770	45,435	44,000
FORECLOSURE PROPERTY REGISTRY	0	0	0	67,400	100,000
TOTAL EXPENDITURES	268,553	16,053	23,770	112,835	152,000

2018 Approved Budget

Revenue Line Item

BUDGET UNIT: NEIGHBORHOOD MITIGATION FUND

Account	2015 Actual	2016 Actual	2017 Actual YTD (12/22)	2017 Adjusted Budget	2018 Approved Budget
343083 RECYCLING REV-DEMOLITION	$7,569	$5,319	$15,161	$5,000	$9,000
352000 INT ON INVSTMTS/GRANT	$0	$0	$677	$0	$0
398004 TRUST & AGENCY FUND	$49,719	$0	$0	$0	$0
50505001 SALVAGE	**$57,288**	**$5,319**	**$15,837**	**$5,000**	**$9,000**
398001 GENERAL FUND	$250,000	$0	$0	$0	$0
50505002 LAND BANK	**$250,000**	**$0**	**$0**	**$0**	**$0**
341003 MITIGATION FEES	$7,607	$6,856	$7,210	$8,000	$7,000
341022 BUILDING PERMIT FEES	$4,530	$4,470	$4,945	$3,000	$3,000
385000 REFUNDS OF EXPENDITURES	$0	$608	$0	$0	$0
398004 TRUST & AGENCY FUND	$112,900	$0	$0	$0	$0
399099 ESTIMATED CASH CARRYOVER	$0	$0	$0	$34,435	$34,000
50505003 PERMIT PENALTY	**$125,037**	**$11,934**	**$12,155**	**$45,435**	**$44,000**
341042 CODES ENFORCEMENT APP FEE	$0	$41,200	$46,100	$30,000	$60,000
399099 ESTIMATED CASH CARRYOVER	$0	$0	$0	$0	$40,000
50505004 FORECLOSURE PROPERTY REGISTRY	**$0**	**$41,200**	**$46,100**	**$30,000**	**$100,000**
50 NEIGHBORHOOD MITIGATION FUND	**$432,325**	**$58,453**	**$74,093**	**$80,435**	**$153,000**

2018 Approved Budget

Expenditure Line Item

BUDGET UNIT: NEIGHBORHOOD MITIGATION FUND

Account	2015 Actual	2016 Actual	2017 Actual YTD (12/22)	2017 Adjusted Budget	2018 Approved Budget
439099 MISC EQUIPMENT	$409	$0	$0	$0	$8,000
50505001 SALVAGE	**$409**	**$0**	**$0**	**$0**	**$8,000**
481049 TRANSFER OTHER ENTITIES	$250,000	$0	$0	$0	$0
50505002 LAND BANK	**$250,000**	**$0**	**$0**	**$0**	**$0**
429090 MISC CONTRACTED SRVCS	$10,120	$10,435	$17,950	$23,635	$18,000
430014 WEARING APPAREL	$745	$119	$925	$3,500	$3,500
430042 TOOLS & HARDWARE	$831	$0	$2,897	$7,500	$7,500
430099 MISC SUPPLIES AND EXP	$2,678	$2,478	$1,668	$4,800	$9,000
439099 MISC EQUIPMENT	$3,771	$3,022	$329	$6,000	$6,000
50505003 PERMIT PENALTY	**$18,144**	**$16,053**	**$23,770**	**$45,435**	**$44,000**
429090 MISC CONTRACTED SRVCS	$0	$0	$0	$0	$100,000
481001 GENERAL FUND TRANSFERS	$0	$0	$0	$67,400	$0
50505004 FORECLOSURE PROPERTY REGISTRY	**$0**	**$0**	**$0**	**$67,400**	**$100,000**
50 NEIGHBORHOOD MITIGATION FUND	**$268,553**	**$16,053**	**$23,770**	**$112,835**	**$152,000**

SPECIAL EVENTS & PROJECTS REIMBURSEMENT FUND

The Special Events and Projects Reimbursement Fund is a repository for funds generated from contributions from citizens interested in supporting the functions of the Department and revenue from the sale of recyclable materials collected by the Department. This fund is used for maintaining and supporting the various endeavors of the Department of Public Works as determined by the Director of the Department as agreed to by the City Council.

RESOURCE ALLOCATION
2018 APPROVED BUDGET

RESOURCES		APPROPRIATIONS	
SPECIAL EVENTS & PROJ REIMB FUND	0	SPECIAL EVENTS & PROJ REIMB FUND	0
PUBLIC WORKS PROJECTS	76,530	PUBLIC WORKS PROJECTS	76,530
FUND BALANCE APPROPRIATION	0		
TOTAL RESOURCES	76,530	TOTAL APPROPRIATION	76,530

SPECIAL EVENTS & PROJECTS REIMBURSEMENT FUND
2018 APPROVED BUDGET

	2015 Actual	2016 Actual	2017 Actual YTD (12/22)	2017 Adjusted Budget	2018 Approved Budget
REVENUE ANALYSIS DETAIL					
SPECIAL EVENTS & PROJ REIMB FUND	4,820	0	206	0	0
PUBLIC WORKS PROJECTS	22,933	3,873	70,535	36,701	76,530
TOTAL REVENUE	27,753	3,873	70,741	36,701	76,530
FUND BALANCE APPROPRIATION	0	0	0	0	0
TOTAL RESOURCES	27,753	3,873	70,741	36,701	76,530
EXPENDITURE ANALYSIS DETAIL					
SPECIAL EVENTS & PROJ REIMB FUND	0	0	0	0	0
PUBLIC WORKS PROJECTS	0	0	0	36,701	76,530
TOTAL EXPENDITURES	0	0	0	36,701	76,530

2018 Approved Budget

Revenue Line Item

BUDGET UNIT: SPECIAL EVENTS & PROJECTS REIMBURSEMENT FUND

Account	2015 Actual	2016 Actual	2017 Actual YTD (12/22)	2017 Adjusted Budget	2018 Approved Budget
352000 INT ON INVSTMTS/GRANT	$0	$0	$206	$0	$0
382000 CONTRIBUTIONS AND DONAT	$3,000	$0	$0	$0	$0
398004 TRUST & AGENCY FUND	$1,820	$0	$0	$0	$0
51505100 SPECIAL EVENTS & PROJ REIMB FUND	**$4,820**	**$0**	**$206**	**$0**	**$0**
343090 OTHER PUB WORKS	$1,312	$504	$13,889	$0	$20,000
343082 OTHER RECYCLING REVENUE	$21,621	$3,369	$56,646	$36,701	$56,530
51505101 PUBLIC WORKS PROJECTS	**$22,933**	**$3,873**	**$70,535**	**$36,701**	**$76,530**
51 SPECIAL EVENTS & PROJECTS	**$27,753**	**$3,873**	**$70,741**	**$36,701**	**$76,530**

2018 Approved Budget

Expenditure Line Item

BUDGET UNIT: SPECIAL EVENTS & PROJECTS REIMBURSEMENT FUND

Account	2015 Actual	2016 Actual	2017 Actual YTD (12/22)	2017 Adjusted Budget	2018 Approved Budget
51505100 SPECIAL EVENTS & PROJ REIMB FUND	**$0**	**$0**	**$0**	**$0**	**$0**
424060 OTHER RENTALS	$0	$0	$0	$0	$10,000
429090 MISC CONTRACTED SRVCS	$0	$0	$0	$0	$10,000
430002 SOFTWARE	$0	$0	$0	$5,200	$5,000
430012 PERSONAL SAFETY	$0	$0	$0	$0	$10,000
430064 COMMERCIAL TRASH TOTERS	$0	$0	$0	$0	$5,000
430065 RESIDENTIAL RECYCL TOTERS	$0	$0	$0	$4,725	$5,000
430066 RESIDENTIAL TRASH TOTERS	$0	$0	$0	$13,726	$5,000
430067 COMMERCIAL RECYCL TOTERS	$0	$0	$0	$13,050	$5,000
430099 MISC SUPPLIES AND EXP	$0	$0	$0	$0	$21,530
51505101 PUBLIC WORKS PROJECTS	**$0**	**$0**	**$0**	**$36,701**	**$76,530**
51 SPECIAL EVENTS & PROJECTS REIMB	**$0**	**$0**	**$0**	**$36,701**	**$76,530**

FIRE PROTECTION FUND

The Fire Protection fund accounts for fee, contribution and grant revenue, along with related expenses, for use in the maintenance and betterment of the City's Fire department and activities.

RESOURCE ALLOCATION
2018 APPROVED BUDGET

RESOURCES		APPROPRIATIONS	
FIRE SAFETY HOUSE	0	FIRE SAFETY HOUSE	0
SHARP TEAM	75,500	SHARP TEAM	130,000
URBAN SEARCH	0	URBAN SEARCH	7,500
SMOKE DETECT	0	SMOKE DETECT	3,000
FUND BALANCE APPROPRIATION	65,000		
TOTAL RESOURCES	140,500	TOTAL APPROPRIATION	140,500

FIRE PROTECTION FUND
2018 APPROVED BUDGET

	2015 Actual	2016 Actual	2017 Actual YTD (12/22)	2017 Adjusted Budget	2018 Approved Budget
REVENUE ANALYSIS DETAIL					
FIRE SAFETY HOUSE	10	0	0	0	0
SHARP TEAM	135,667	66,954	101,890	70,000	75,500
URBAN SEARCH	8,269	16,980	0	5,000	0
SMOKE DETECT	4,819	100	0	3,000	0
TOTAL REVENUE	148,765	84,033	101,890	78,000	75,500
FUND BALANCE APPROPRIATION	0	0	0	10,000	65,000
TOTAL RESOURCES	148,765	84,033	101,890	88,000	140,500
EXPENDITURE ANALYSIS DETAIL					
FIRE SAFETY HOUSE	0	0	0	0	0
SHARP TEAM	13,830	53,717	63,560	70,000	130,000
URBAN SEARCH	3,860	4,967	0	5,000	7,500
SMOKE DETECT	0	0	665	3,000	3,000
TOTAL EXPENDITURES	17,690	58,685	64,225	78,000	140,500

2018 Approved Budget

Revenue Line Item

BUDGET UNIT: FIRE PROTECTION FUND

Account	2015 Actual	2016 Actual	2017 Actual YTD (12/22)	2017 Adjusted Budget	2018 Approved Budget
398004 TRUST & AGENCY FUND	$10	$0	$0	$0	$0
52505201 FIRE SAFETY HOUSE	**$10**	**$0**	**$0**	**$0**	**$0**
342090 OTHER PUBLIC SAFETY	$5,873	$58,054	$80,263	$60,000	$65,000
342092 FINE AND COSTS	$10	$0	$0	$0	$0
352000 INT ON INVSTMTS/GRANT	$0	$0	$350	$0	$0
355000 RENTAL INCOME	$3,231	$8,899	$11,004	$8,000	$8,000
382000 CONTRIBUTIONS AND DONAT	$57,151	$0	$10,273	$0	$2,500
398004 TRUST & AGENCY FUND	$69,402	$0	$0	$0	$0
399099 ESTIMATED CASH CARRYOVER	$0	$0	$0	$2,000	$54,500
52505202 SHARP TEAM	**$135,667**	**$66,954**	**$101,890**	**$70,000**	**$130,000**
342090 OTHER PUBLIC SAFETY	$0	$16,980	$0	$0	$0
398004 TRUST & AGENCY FUND	$8,269	$0	$0	$0	$0
399099 ESTIMATED CASH CARRYOVER	$0	$0	$0	$5,000	$7,500
52505203 URBAN SEARCH	**$8,269**	**$16,980**	**$0**	**$5,000**	**$7,500**
382000 CONTRIBUTIONS AND DONAT	$0	$100	$0	$0	$0
398004 TRUST & AGENCY FUND	$4,819	$0	$0	$0	$0
399099 ESTIMATED CASH CARRYOVER	$0	$0	$0	$3,000	$3,000
52505204 SMOKE DETECT	**$4,819**	**$100**	**$0**	**$3,000**	**$3,000**
52 FIRE PROTECTION FUND	**$148,765**	**$84,033**	**$101,890**	**$78,000**	**$140,500**

2018 Approved Budget

Expenditure Line Item

BUDGET UNIT: FIRE PROTECTION FUND

Account	2015 Actual	2016 Actual	2017 Actual YTD (12/22)	2017 Adjusted Budget	2018 Approved Budget
429001 TUITION/TRAINING	$12,270	$50,965	$63,560	$70,000	$80,000
439060 OPERATIONS EQUIPMENT	$0	$1,096	$0	$0	$50,000
485002 FINES AND SETTLEMENTS	$1,560	$1,657	$0	$0	$0
52505202 SHARP TEAM	**$13,830**	**$53,717**	**$63,560**	**$70,000**	**$130,000**
429001 TUITION/TRAINING	$3,860	$0	$0	$0	$0
439060 OPERATIONS EQUIPMENT	$0	$4,967	$0	$5,000	$7,500
52505203 URBAN SEARCH AND RESCUE	**$3,860**	**$4,967**	**$0**	**$5,000**	**$7,500**
430001 EDUCATIONAL	$0	$0	$665	$3,000	$3,000
52505204 SMOKE DETECTOR	**$0**	**$0**	**$665**	**$3,000**	**$3,000**
52 FIRE PROTECTION FUND	**$17,690**	**$58,685**	**$64,225**	**$78,000**	**$140,500**

POLICE PROTECTION FUND

The Police Protection fund accounts for fee, contribution and grant revenue, along with related expenses, for use in the maintenance and betterment of the City's Police department and activities

RESOURCE ALLOCATION
2018 APPROVED BUDGET

RESOURCES		APPROPRIATIONS	
ILLEGAL GUN PROGRAM	0	ILLEGAL GUN PROGRAM	2,400
POLICE TRAINING	75,000	POLICE TRAINING	113,000
K-9 EMERGENCY	0	K-9 EMERGENCY	2,500
K-9	0	K-9	7,400
POLICE PROJECTS	0	POLICE PROJECTS	30,000
FED FORFEITURE	0	FED FORFEITURE	26,000
DARE PROGRAM	0	DARE PROGRAM	0
PROTECT HBG LEGAL DEFENSE	0	PROTECT HBG LEGAL DEFE	5,000
PA GAMING CONTRL BRD GRANT	0	PA GAMING CONTRL BRD GI	37,517
FUND BALANCE APPROPRIATION	148,817		
TOTAL RESOURCES	223,817	TOTAL APPROPRIATION	223,817

POLICE PROTECTION FUND
2018 APPROVED BUDGET

	2015 Actual	2016 Actual	2017 Actual YTD (12/22)	2017 Adjusted Budget	2018 Approved Budget
REVENUE ANALYSIS DETAIL					
ILLEGAL GUN PROGRAM	2,400	0	0	0	0
POLICE TRAINING	17,894	113,283	78,923	75,000	75,000
K-9 EMERGENCY	2,926	0	0	0	0
K-9	12,251	0	0	0	0
POLICE PROJECTS	98,665	1,900	1,205	0	0
FED FORFEITURE	61,243	0	10,000	0	0
DARE PROGRAM	1,361	0	0	0	0
PROTECT HBG LEGAL DEFENSE	5,035	0	0	0	0
PA GAMING CONTRL BRD GRANT	139,572	115,859	1,311	101,150	0
TOTAL REVENUE	341,347	231,042	91,439	176,150	75,000
FUND BALANCE APPROPRIATION	0	0	0	207,642	148,817
TOTAL RESOURCES	341,347	231,042	91,439	383,792	223,817
EXPENDITURE ANALYSIS DETAIL					
ILLEGAL GUN PROGRAM	0	0	0	2,400	2,400
POLICE TRAINING	0	6,695	57,149	101,055	113,000
K-9 EMERGENCY	0	0	0	2,500	2,500
K-9	0	0	0	7,400	7,400
POLICE PROJECTS	106	10,517	1,238	26,500	30,000
FED FORFEITURE	0	0	4,318	30,000	26,000
DARE PROGRAM	0	0	0	1,361	0
PROTECT HBG LEGAL DEFENSE	0	0	0	5,000	5,000
PA GAMING CONTRL BRD GRANT	0	38,422	131,988	216,992	37,517
TOTAL EXPENDITURES	106	55,635	194,694	393,208	223,817

2018 Approved Budget

Revenue Line Item

BUDGET UNIT: POLICE PROTECTION FUND

Account	2015 Actual	2016 Actual	2017 Actual YTD (12/22)	2017 Adjusted Budget	2018 Approved Budget
398004 TRUST & AGENCY FUND	$2,400	$0	$0	$0	$0
399099 ESTIMATED CASH CARRYOVER	$0	$0	$0	$2,400	$2,400
53505301 ILLEGAL GUN PROGRAM	**$2,400**	**$0**	**$0**	**$2,400**	**$2,400**
342088 PA STATE POLICE REIMBURSE	$0	$112,346	$78,923	$75,000	$75,000
382000 CONTRIBUTIONS AND DONAT	$10,350	$937	$0	$0	$0
398004 TRUST & AGENCY FUND	$7,544	$0	$0	$0	$0
399099 ESTIMATED CASH CARRYOVER	$0	$0	$0	$26,055	$38,000
53505302 POLICE TRAINING	**$17,894**	**$113,283**	**$78,923**	**$101,055**	**$113,000**
398004 TRUST & AGENCY FUND	$2,926	$0	$0	$0	$0
399099 ESTIMATED CASH CARRYOVER	$0	$0	$0	$2,926	$2,500
53505303 K-9 EMERGENCY	**$2,926**	**$0**	**$0**	**$2,926**	**$2,500**
398004 TRUST & AGENCY FUND	$12,251	$0	$0	$0	$0
399099 ESTIMATED CASH CARRYOVER	$0	$0	$0	$12,251	$7,400
53505304 K-9	**$12,251**	**$0**	**$0**	**$12,251**	**$7,400**
382000 CONTRIBUTIONS AND DONAT	$500	$0	$1,000	$0	$0
384000 MISCELLANEOUS CONT.	$0	$785	$205	$0	$0
385090 MISCELLANEOUS	$0	$1,115	$0	$0	$0
398004 TRUST & AGENCY FUND	$98,165	$0	$0	$0	$0
399099 ESTIMATED CASH CARRYOVER	$0	$0	$0	$26,500	$30,000
53505305 POLICE PROJECTS	**$98,665**	**$1,900**	**$1,205**	**$26,500**	**$30,000**
346090 OTHER FINES & FORFEITS	$6,116	$0	$10,000	$0	$0
398004 TRUST & AGENCY FUND	$55,127	$0	$0	$0	$0
399099 ESTIMATED CASH CARRYOVER	$0	$0	$0	$30,000	$26,000
53505306 FED FORFEITURE	**$61,243**	**$0**	**$10,000**	**$30,000**	**$26,000**
398004 TRUST & AGENCY FUND	$1,361	$0	$0	$0	$0
399099 ESTIMATED CASH CARRYOVER	$0	$0	$0	$1,361	$0
53505307 DARE PROGRAM	**$1,361**	**$0**	**$0**	**$1,361**	**$0**
382000 CONTRIBUTIONS AND DONAT	$5,035	$0	$0	$0	$0
399099 ESTIMATED CASH CARRYOVER	$0	$0	$0	$5,000	$5,000
53505308 PROTECT HARRISBURG LEGAL DEFENSE	**$5,035**	**$0**	**$0**	**$5,000**	**$5,000**
352000 INT ON INVSTMTS/GRANT	$0	$0	$1,079	$0	$0
385018 MEDICAL-EMPLOYEE CONTR	$0	$17	$231	$0	$0
396000 GRANT PROCEEDS	$139,572	$115,842	$0	$115,842	$0
399099 ESTIMATED CASH CARRYOVER	$0	$0	$0	$101,150	$37,517
53505309 PA GAMING GRANT	**$139,572**	**$115,859**	**$1,311**	**$216,992**	**$37,517**
53 POLICE PROTECTION FUND	**$341,347**	**$231,042**	**$91,439**	**$398,484**	**$223,817**

2018 Approved Budget

Expenditure Line Item

BUDGET UNIT: POLICE PROTECTION FUND

Account	2015 Actual	2016 Actual	2017 Actual YTD (12/22)	2017 Adjusted Budget	2018 Approved Budget
430099 MISC SUPPLIES AND EXP	$0	$0	$0	$2,400	$2,400
53505301 ILLEGAL GUN PROGRAM	**$0**	**$0**	**$0**	**$2,400**	**$2,400**
429001 TUITION/TRAINING	$0	$6,695	$57,149	$101,055	$113,000
53505302 POLICE TRAINING	**$0**	**$6,695**	**$57,149**	**$101,055**	**$113,000**
430016 MEDICAL/LAB	$0	$0	$0	$2,500	$2,500
53505303 K-9 EMERGENCY	**$0**	**$0**	**$0**	**$2,500**	**$2,500**
430001 EDUCATIONAL	$0	$0	$0	$7,400	$0
429001 TUITION/TRAINING	$0	$0	$0	$0	$7,400
53505304 K-9	**$0**	**$0**	**$0**	**$7,400**	**$7,400**
425030 BUILDING MAINT	$0	$10,476	$0	$14,000	$0
425090 MAINT SERV CONTRACT	$0	$0	$0	$0	$20,000
430001 EDUCATIONAL	$106	$41	$0	$0	$0
430009 OFFICE	$0	$0	$1,238	$2,500	$0
430052 VEHICLE PARTS & SUPPLIES	$0	$0	$0	$5,000	$0
430054 AUTO BODY PART/SUPPLIES	$0	$0	$0	$5,000	$10,000
53505305 POLICE PROJECTS	**$106**	**$10,517**	**$1,238**	**$26,500**	**$30,000**
430002 SOFTWARE	$0	$0	$0	$0	$10,000
430012 PERSONAL SAFETY	$0	$0	$0	$0	$16,000
430054 AUTO BODY PART/SUPPLIES	$0	$0	$0	$25,682	$0
439015 OFFICE EQUIPMENT	$0	$0	$4,318	$4,318	$0
53505306 FED FORFEITURE	**$0**	**$0**	**$4,318**	**$30,000**	**$26,000**
430001 EDUCATIONAL	$0	$0	$0	$1,361	$0
53505307 DARE PROGRAM	**$0**	**$0**	**$0**	**$1,361**	**$0**
421010 LEGAL	$0	$0	$0	$5,000	$5,000
53505308 PROTECT HBG LEGAL DEFENSE	**$0**	**$0**	**$0**	**$5,000**	**$5,000**
414000 SALARIES & WAGES	$0	$844	$11,287	$15,127	$0
416000 OVERTIME	$0	$0	$40	$0	$0
419001 SOCIAL SECURITY	$0	$63	$849	$1,157	$0
421020 AUDIT	$0	$0	$0	$0	$0
429001 TUITION/TRAINING	$0	$0	$1,399	$5,500	$0
429090 MISC CONTRACTED SRVCS	$0	$2,005	$11,982	$25,100	$0
430001 EDUCATIONAL	$0	$16,500	$0	$2,400	$0
430011 CUSTODIAL	$0	$2,985	$4,436	$20,225	$0
430014 WEARING APPAREL	$0	$1,535	$0	$0	$0
430099 MISC SUPPLIES AND EXP	$0	$4,251	$1,753	$2,683	$0
439015 OFFICE EQUIPMENT	$0	$6,153	$0	$0	$0
453004 EQUIPMENT-VEHICLE	$0	$0	$0	$14,775	$0
481001 GENERAL FUND TRANSFERS	$0	$4,086	$0	$28,875	$0
485000 REFUND PRIOR YEAR REVENUE	$0	$0	$100,242	$101,150	$37,517
53505309 PA GAMING CONTRL BRD GRNT	**$0**	**$38,422**	**$131,988**	**$216,992**	**$37,517**
53 POLICE PROTECTION FUND	**$0**	**$38,422**	**$131,988**	**$221,992**	**$223,817**

PARKS & RECREATION FUND

The Park & Recreation fund accounts for fee, contribution and grant revenue, along with related expenses, for use in the maintenance and betterment of the City's Parks & Recreation bureau, activities, and programming.

RESOURCE ALLOCATION
2018 APPROVED BUDGET

RESOURCES		APPROPRIATIONS	
CITY ISLAND	102,000	CITY ISLAND	164,500
RESERVOIR PARK	32,000	RESERVOIR PARK	32,000
EVENTS	0	EVENTS	0
HIGHMARK	50,000	HIGHMARK	85,000
GRANT PROCEEDS	0	GENERAL SALARIES	0
FUND BALANCE PROPRIATION	97,500		
TOTAL RESOURCES	281,500	TOTAL APPROPRIATION	281,500

PARKS & RECREATION FUND
2018 APPROVED BUDGET

	2015 Actual	2016 Actual	2017 Actual YTD (12/22)	2017 Adjusted Budget	2018 Approved Budget
REVENUE ANALYSIS DETAIL					
CITY ISLAND	254,459	115,613	111,151	164,262	102,000
RESERVOIR PARK	4,380	11,812	12,378	199,500	32,000
EVENTS	68,426	93,620	200	41,637	0
HIGHMARK	100,000	100,000	80,000	8,363	50,000
GRANT PROCEEDS	49,980	0	851	0	0
TOTAL REVENUE	427,265	321,044	203,729	413,762	184,000
FUND BALANCE APPROPRIATION	0	0	0	128,399	97,500
TOTAL RESOURCES	427,265	321,044	203,729	542,160	281,500
EXPENDITURE ANALYSIS DETAIL					
CITY ISLAND	69,986	95,055	128,548	164,262	164,500
RESERVOIR PARK	7,345	18,374	23,703	32,000	32,000
EVENTS	40,220	107,954	41,637	41,637	0
HIGHMARK	41,970	62,965	79,618	115,421	85,000
GENERAL SALARIES	49,374	0	0	0	0
TOTAL EXPENDITURES	208,895	284,348	273,506	353,319	281,500

2018 Approved Budget

Revenue Line Item

BUDGET UNIT: PARKS & RECREATION FUND

Account	2015 Actual	2016 Actual	2017 Actual YTD (12/22)	2017 Adjusted Budget	2018 Approved Budget
345029 PARK PERMIT FEES-OTHER	$78,038	$68,304	$66,290	$70,000	$70,000
355005 RENT INCOME P & R	$58,152	$45,808	$44,706	$30,000	$30,000
382000 CONTRIBUTIONS AND DONATION	$21,520	$1,500	$0	$2,000	$2,000
385000 REFUNDS OF EXPENDITURES	$0	$0	$155	$0	$0
398004 TRUST & AGENCY FUND	$96,749	$0	$0	$0	$0
399099 ESTIMATED CASH CARRYOVER	$0	$0	$0	$62,262	$62,500
54505401 CITY ISLAND	**$254,459**	**$115,613**	**$111,151**	**$164,262**	**$164,500**
347090 OTHER LICENSES/PERMITS	$4,380	$11,812	$12,378	$7,500	$9,500
398001 GENERAL FUND	$0	$0	$0	$175,000	$0
398054 PARKS AND RECREATION FUND	$0	$0	$0	$0	$22,500
399099 ESTIMATED CASH CARRYOVER	$0	$0	$0	$24,500	$0
54505402 RESERVOIR PARK	**$4,380**	**$11,812**	**$12,378**	**$207,000**	**$32,000**
345029 PARK PERMIT FEES-OTHER	$735	$0	$0	$0	$0
347090 OTHER LICENSES/PERMITS	$0	$44,370	$200	$0	$0
382000 CONTRIBUTIONS AND DONATION	$64,366	$49,250	$0	$0	$0
398004 TRUST & AGENCY FUND	$3,325	$0	$0	$0	$0
399099 ESTIMATED CASH CARRYOVER	$0	$0	$0	$41,637	$0
54505403 EVENTS	**$68,426**	**$93,620**	**$200**	**$41,637**	**$0**
382000 CONTRIBUTIONS AND DONATION	$100,000	$100,000	$80,000	$50,000	$50,000
399099 ESTIMATED CASH CARRYOVER	$0	$0	$0	$0	$35,000
54505404 HIGHMARK	**$100,000**	**$100,000**	**$80,000**	**$50,000**	**$85,000**
352000 INT ON INVSTMTS/GRANT	$0	$0	$851	$0	$0
396000 GRANT PROCEEDS	$47,500	$0	$0	$0	$0
398004 TRUST & AGENCY FUND	$2,480	$0	$0	$0	$0
54505400 GENERAL SALARIES	**$49,980**	**$0**	**$851**	**$0**	**$0**
54 PARKS & RECREATION FUND	**$477,246**	**$321,044**	**$204,580**	**$462,899**	**$281,500**

2018 Approved Budget

Expenditure Line Item

BUDGET UNIT: PARKS & RECREATION FUND

Account	2015 Actual	2016 Actual	2017 Actual YTD (12/22)	2017 Adjusted Budget	2018 Approved Budget
420040 TELECOM	$2,437	$2,184	$169	$2,400	$3,000
422020 ELECTRICITY	$15,371	$16,297	$18,636	$18,640	$18,000
425090 MAINT SERV CONTRACT	$2,850	$3,443	$3,465	$3,470	$4,000
429080 POLICE SERVICES	$4,275	$1,960	$2,500	$2,500	$2,000
429090 MISC CONTRACTED SRVCS	$27,186	$8,254	$22,234	$22,638	$30,000
430012 PERSONAL SAFETY	$0	$0	$3,625	$3,625	$0
430041 PLAYGRND &/OR POOL SUPPLY	$0	$0	$10,000	$19,887	$0
430099 MISC SUPPLIES AND EXP	$5,778	$13,508	$25,040	$29,177	$30,000
452000 BUILDINGS AND STRUCTURES	$0	$49,410	$8,128	$27,175	$35,000
452008 BUILDING IMPROVEMENTS	$0	$0	$14,750	$14,750	$0
454000 MOTOR EQUIPMENT	$12,089	$0	$0	$0	$0
481054 PARKS & RECREATION FUND	$0	$0	$0	$0	$22,500
481056 SPECIAL EVENTS FUND	$0	$0	$20,000	$20,000	$20,000
54505401 CITY ISLAND	**$69,986**	**$95,055**	**$128,548**	**$164,262**	**$164,500**
420040 TELECOM	$444	$0	$0	$0	$0
422020 ELECTRICITY	$325	$0	$0	$0	$0
425090 MAINT SERV CONTRACT	$1,200	$3,667	$1,384	$2,986	$3,000
425094 MANSION MAINTENANCE	$1,093	$1,652	$4,487	$8,014	$5,000
429090 MISC CONTRACTED SRVCS	$2,716	$8,019	$13,929	$14,000	$16,000
430099 MISC SUPPLIES AND EXP	$653	$3,384	$3,171	$5,203	$6,500
439015 OFFICE EQUIPMENT	$913	$1,652	$732	$1,797	$1,500
54505402 RESERVOIR PARK	**$7,345**	**$18,374**	**$23,703**	**$32,000**	**$32,000**
429081 FIREWORK-JULY 4	$19,000	$15,750	$0	$0	$0
429082 FIREWORK-KIPONA	$0	$15,000	$0	$0	$0
429083 FIREWORK-MINOR EVENT	$0	$0	$7,000	$7,000	$0
429084 MISC CONTR SRVCS-JULY 4	$15,094	$5,924	$0	$0	$0
429085 MISC CONTR SRVCS-KIPONA	$5,326	$60,433	$0	$0	$0
429086 MISC CONTR SRVCS-MIN EVT	$800	$10,046	$0	$0	$0
430099 MISC SUPPLIES AND EXP	$0	$800	$0	$0	$0
481056 SPECIAL EVENTS FUND	$0	$0	$34,637	$34,637	$0
54505403 EVENTS	**$40,220**	**$107,954**	**$41,637**	**$41,637**	**$0**
414000 SALARIES & WAGES	$24,692	$40,407	$43,139	$65,000	$48,000
419001 SOCIAL SECURITY	$1,889	$3,089	$3,300	$8,000	$7,000
429015 TRAVEL	$14,037	$13,371	$22,890	$29,500	$25,000
430099 MISC SUPPLIES AND EXP	$1,351	$6,098	$10,290	$12,921	$5,000
54505404 HIGHMARK	**$41,970**	**$62,965**	**$79,618**	**$115,421**	**$85,000**
414000 SALARIES & WAGES	$45,865	$0	$0	$0	$0
419001 SOCIAL SECURITY	$3,509	$0	$0	$0	$0
54505410 GENERAL REVENUE	**$49,374**	**$0**	**$0**	**$0**	**$0**
54 PARKS & RECREATION FUND	**$208,895**	**$284,348**	**$273,506**	**$353,319**	**$281,500**

WHBG FUND

The WHBG fund accounts for fees, contributions and sponsorship revenue for maintenance of the City's government access cable television channel, station facilities and programming management.

RESOURCE ALLOCATION
2018 APPROVED BUDGET

RESOURCES		APPROPRIATIONS	
WHBG BROADCASTING NTWK	10,000	WHBG FUND	9,500
FUND BALANCE PROPRIATION	0		
TOTAL RESOURCES	10,000	TOTAL APPROPRIATION	9,500

WHBG FUND
2018 APPROVED BUDGET

	2015 Actual	2016 Actual	2017 Actual YTD (12/22)	2017 Adjusted Budget	2018 Approved Budget
REVENUE ANALYSIS DETAIL					
WHBG BROADCASTING NETWORK	11,275	9,500	7,500	10,000	10,000
TOTAL REVENUE	11,275	9,500	7,500	10,000	10,000
FUND BALANCE APPROPRIATION	0	0	0	0	0
TOTAL RESOURCES	11,275	9,500	7,500	10,000	10,000
EXPENDITURE ANALYSIS DETAIL					
CONSULTING	0	0	0	1,000	1,000
OTHER PROFESSIONAL FEES	99	0	0	0	0
CONTRACTED PERSONNEL SERVICES	540	0	0	6,000	6,000
TUITION/TRAINING	0	0	0	1,000	1,000
SUPPLIES AND EXPENSES	0	0	0	1,500	1,500
TOTAL EXPENDITURES	639	0	0	9,500	9,500

2018 Approved Budget

Revenue Line Item

BUDGET UNIT: WHBG FUND

Account	2015 Actual	2016 Actual	2017 Actual YTD (12/22)	2017 Adjusted Budget	2018 Approved Budget
384007 HBG BROADCASTING NTWK	$11,275	$9,500	$7,500	$10,000	$10,000
55505500 WHBG FUND	**$11,275**	**$9,500**	**$7,500**	**$10,000**	**$10,000**

2018 Approved Budget

Expenditure Line Item

BUDGET UNIT: WHBG FUND

Account	2015 Actual	2016 Actual	2017 Actual YTD (12/22)	2017 Adjusted Budget	2018 Approved Budget
421030 CONSULTING	$0	$0	$0	$1,000	$1,000
421050 OTHER PROFESSIONAL FEES	$99	$0	$0	$0	$0
429001 TUITION/TRAINING	$0	$0	$0	$1,000	$1,000
429014 CONTRACTED PERSONNEL SVS.	$540	$0	$0	$6,000	$6,000
430099 MISC SUPPLIES AND EXP	$0	$0	$0	$1,500	$1,500
55505510 WHBG FUND	**$639**	**$0**	**$0**	**$9,500**	**$9,500**

EVENTS FUND

The Special Events Fund accounts for all revenue raised in support of the City's events, including the July 4th Celebration, Kipona, the Holiday Parade and New Year's Eve. This fund also accounts for related event expenses and is overseen by the Director of Business Development and the Events and Marketing Manager.

RESOURCE ALLOCATION
2018 APPROVED BUDGET

RESOURCES		APPROPRIATIONS	
CONTRIBUTIONS & DONATIONS	55,000	PERSONNEL	3,230
PARK PERMIT FEES	5,000	SERVICES	175,000
OTHER LICENSE FEES	55,000	SUPPLIES	1,000
TRANSFERS	50,000	OTHER	0
FUND BALANCE APPROPRIATION	14,158	TOTAL APPROPRIATION	179,230
TOTAL RESOURCES	179,158		

EVENTS FUND
2018 APPROVED BUDGET

Account Name	2015 Actual	2016 Actual	2017 Actual YTD (12/22)	2017 Adjusted Budget	2018 Approved Budget
REVENUE ANALYSIS SUMMARY					
Donations & Contributions	0	0	52,221	55,000	55,000
Interest of Savings	0	0	244	0	72
Park Permit Fee	0	0	0	5,000	5,000
Other License Fees	0	0	60,510	50,000	55,000
Transfers	0	0	54,637	54,637	50,000
TOTAL REVENUE	0	0	167,612	164,637	165,072
Fund Balance Appropriation	0	0	0	0	14,158
TOTAL RESOURCES	0	0	167,612	164,637	179,230
REVENUE ANALYSIS DETAIL					
Donations & Contributions	0	0	52,221	55,000	55,000
Interest of Savings	0	0	244	0	72
Park Permit Fee	0	0	0	5,000	5,000
Other License Fees	0	0	60,510	50,000	55,000
Transfers- General Fund	0	0	0	0	30,000
Transfers- Parks & Rec Special Fund	0	0	54,637	54,637	20,000
TOTAL REVENUE	0	0	167,612	164,637	165,072
Fund Balance Appropriation	0	0	0	0	14,158
TOTAL RESOURCES	0	0	167,612	164,637	179,230
EXPENDITURE ANALYSIS SUMMARY					
Personnel	0	0	2,757	3,230	3,230
Services	0	0	113,049	140,000	175,000
Supplies	0	0	834	1,000	1,000
Other	0	0	0	0	0
TOTAL EXPENDITURES	0	0	116,640	144,230	179,230

EVENTS FUND

EXPENDITURE ANALYSIS DETAIL
2018 APPROVED BUDGET

Special Revenue Fund | 5601 Events Fund

Allocation Plan

PERSONNEL	2017 Adjusted	2018 Approved
Salaries-Mgmt	3,000	3,000
Fringe Benefits	230	230
TOTAL	**3,230**	**3,230**
SERVICES		
Communications	0	0
Professional Services	0	0
Utilities	0	0
Insurance	0	0
Rentals	0	0
Maintenance & Repairs	0	0
Contracted Services	140,000	175,000
TOTAL	**140,000**	**175,000**
SUPPLIES		
Supplies	1,000	1,000
Minor Capital Equipment	0	0
TOTAL	**1,000**	**1,000**
OTHER	0	0
TOTAL APPROPRIATION	**144,230**	**179,230**

Position Control

JOB CLASSIFICATION	2017 Adjusted	2018 Approved	2017 Adjusted	2018 Approved
Director of Business & Resource Development (5%)	0.05	0.05	3,000	3,000
Total Management	**0.05**	**0.05**	**3,000**	**3,000**
FICA			230	230
Total Fringe Benefits			**230**	**230**
TOTAL	**0.05**	**0.05**	**3,230**	**3,230**

EVENTS - 5601

EMPLOYEE		POSITION	ANNIV. / D.O.H.			2017 END OF YR SALARY	2018 GRADE/STEP INCREASE	2018 ANNUAL INCREASE	2018 LONG.	2018 SALARY	2018 LUMP SUM	FICA	FRINGE BENEFITS	TOTAL
		DIRECTOR OF BUSINESS & RESOURCE DEVELOPMENT (5%)	3	23	2015	3,000.00	0.00	0.00	0.00	3,000.00	0.00	230.00	0.00	3,230.00 *
0.05		MANAGEMENT TOTALS				3,000.00	0.00	0.00	0.00	3,000.00	0.00	230.00	0.00	3,230.00
0.05		TOTAL				3,000.00	0.00	0.00	0.00	3,000.00	0.00	230.00	0.00	3,230.00
TOTAL SALARIES, LUMP SUM, OVERTIME, FICA AND FRINGE BENEFITS										**3,000.00**	**0.00**	**230.00**	**0.00**	**3,230.00**

NOTE: MEDICAL, SEVERANCE, UNEMPLOYMENT COMPENSATION, AND WORKERS COMPENSATION COSTS ARE REFLECTED IN GENERAL EXPENSES (0188).

*** 95% of the salary and FICA are reflected in the Bureau of Business and Resouce Development (0139)**

2018 Approved Budget

Revenue Line Item

BUDGET UNIT: EVENTS FUND

Account	2015 Actual	2016 Actual	2017 Actual YTD (12/22)	2017 Adjusted Budget	2018 Approved Budget
345029 PARK PERMIT FEES-OTHER	$0	$0	$0	$5,000	$5,000
347090 OTHER LICENSES/PERMITS	$0	$0	$60,510	$50,000	$55,000
352000 INT ON INVSTMTS/GRANT	$0	$0	$244	$0	$72
382000 CONTRIBUTIONS AND DONATION	$0	$0	$52,221	$55,000	$55,000
385018 MEDICAL-EMPLOYEE CONTR	$0	$0	$51	$0	$0
398001 GENERAL FUND	$0	$0	$0	$0	$30,000
398054 PARKS AND RECREATION FUND	$0	$0	$54,637	$54,637	$20,000
399099 ESTIMATED CASH CARRYOVER	$0	$0	$0	$0	$14,158
56015601 EVENTS	**$0**	**$0**	**$167,664**	**$164,637**	**$179,230**

2018 Approved Budget

Expenditure Line Item

BUDGET UNIT: EVENTS FUND

Account	2015 Actual	2016 Actual	2017 Actual YTD (12/22)	2017 Adjusted Budget	2018 Approved Budget
414000 SALARIES & WAGES	$0	$0	$2,565	$3,000	$3,000
414100 SALARIES/WAGES	**$0**	**$0**	**$2,565**	**$3,000**	**$3,000**
419001 SOCIAL SECURITY	$0	$0	$192	$230	$230
419100 FRINGE BENEFITS	**$0**	**$0**	**$192**	**$230**	**$230**
419995 PERSONNEL	**$0**	**$0**	**$2,757**	**$3,230**	**$3,230**
429081 FIREWORK-JULY 4	$0	$0	$15,750	$16,000	$16,000
429082 FIREWORK-KIPONA	$0	$0	$15,000	$16,000	$15,000
429083 FIREWORK-MINOR EVENT	$0	$0	$0	$8,000	$8,000
429084 MISC CONTR SRVCS-JULY 4	$0	$0	$9,915	$10,000	$11,000
429085 MISC CONTR SRVCS-KIPONA	$0	$0	$58,764	$62,000	$80,000
429086 MISC CONTR SRVCS-MIN EVT	$0	$0	$13,620	$28,000	$45,000
429100 CONTRACTED SRVC	**$0**	**$0**	**$113,049**	**$140,000**	**$175,000**
429995 SERVICES	**$0**	**$0**	**$113,049**	**$140,000**	**$175,000**
430099 MISC SUPPLIES AND EXP	$0	$0	$834	$1,000	$1,000
430100 SUPPLIES & EXP	**$0**	**$0**	**$834**	**$1,000**	**$1,000**
439995 SUPPLIES	**$0**	**$0**	**$834**	**$1,000**	**$1,000**
56015601 EVENTS FUND	**$0**	**$0**	**$116,640**	**$144,230**	**$179,230**

2018 Approved Budget

Revenue Line Item

BUDGET UNIT: 27272700 SANITATION FUND

Account	2015 Actual	2016 Actual	2017 Actual YTD (12/22)	2017 Adjusted Budget	2018 Approved Budget
399099 ESTIMATED CASH CARRYOVER	$0	$0	$0	$1,028,520	$1,710
27272700 SANITATION FUND	**$0**	**$0**	**$0**	**$1,028,520**	**$1,710**

2018 Approved Budget

Expenditure Line Item

BUDGET UNIT: 27272710 SANITATION FUND

Account	2015 Actual	2016 Actual	2017 Actual YTD (12/22)	2017 Adjusted Budget	2018 Approved Budget
481025 NEIGHBORHOOD SVCS FUND	$0	$0	$1,025,939	$1,030,000	$1,710
27272710 SANITATION FUND	**$0**	**$0**	**$1,025,939**	**$1,030,000**	**$1,710**

2018 Approved Budget

Revenue Line Item

BUDGET UNIT: 28282800 DISPOSAL FUND

Account	2015 Actual	2016 Actual	2017 Actual YTD (12/22)	2017 Adjusted Budget	2018 Approved Budget
399099 ESTIMATED CASH CARRYOVER	$0	$0	$0	$3,989,21	$0
28282800 DISPOSAL FUND	**$0**	**$0**	**$0**	**$3,989,211**	**$0**

2018 Approved Budget

Expenditure Line Item

BUDGET UNIT: 28282810 DISPOSAL FUND

Account	2015 Actual	2016 Actual	2017 Actual YTD (12/22)	2017 Adjusted Budget	2018 Approved Budget
481025 NEIGHBORHOOD SVCS FUND	$0	$2,334,275	$3,923,525	$3,995,000	$0
28282810 DISPOSAL FUND	**$0**	**$2,334,275**	**$3,923,525**	**$3,995,000**	**$0**

Capital Improvement Projects 2018

ADMINISTRATION

BUREAU OF INFORMATION TECHNOLOGY

$	75,000	Data Center Redundancy & Relocation
$	75,000	Voice Over IP (VOIP) Phone System Replacement - (Phase 1 of 3)
$	45,000	Infrastructure & Security Enhancements (Morefield Proposal)
$	30,000	Harrisburg Police - Video Server (Lease for 3 years, $30k a year thru 2020)
$	50,000	Fiber Replacement
$	50,000	Workflow and Imaging System (Phase 1 of 3)
$	62,000	SAN lease
$	40,000	Office365 Licenses (Grant Funded)
$	14,481	Departmental/bureau copier le leasing (was previously in Licensing, Taxation & Central support)

TOTAL -ADMINISTRATION **$ 441,481**

COMMUNITY & ECONOMIC DEVELOPMENT

BUREAU OF PARKS & RECREATION

$	450,000	4 Site Development Project
$	285,000	4th & Dauphin Playground
$	714,000	Reservoir Park Master Site Development Project **(Phase 1 - $584k for Chutes and Ladders; $130k Bandshell Lighting)**
$	100,000	Resurfacing Basketball Courts, expansion of wall and improving ADA entrance - **7th and Radnor**
	$1,549,000	

TOTAL - COMMUNITY & ECONOMIC DEVELOPMENT **$ 1,549,000**

PUBLIC SAFETY

BUREAU OF POLICE

$	300,000	Patrol Vehicles - 6
$	805,000	112 Portable, 33 In-Car Radios
$	700,000	15Th St Station Build Out
$	80,000	Body Cams
$	30,000	Police Motorcycles
$	37,000	Ia Pro & Team Blue
$	25,000	Specialty Unit Used Vehicles (5)
$	12,000	Digital Information Management System (Dims)
$	6,800	Body Worn Video Microwave Kit
$	5,000	Record Scanner
$	**2,000,800**	

BUREAU OF FIRE

$	1,100,000	Replace roofs in Station 1, 2 & 8
$	450,000	Replacement of 50 self contained breathing apparatus (Air Pack)
$	80,000	Emergency/unplanned stations repairs (over $5000 per incident)
$	**1,630,000**	

TOTAL - PUBLIC SAFETY **$ 3,630,800**

PUBLIC WORKS

OFFICE OF TRAFFIC AND ENGINEERING

$	200,000	Add'l work - 3rd St (overruns)
$	30,000	Herr St. Sidewalks (under bridge) overruns
$	50,000	Herr St. ADA ramp overruns
$	400,000	Greenlight Go - Forster St (expected full reimbusement via PennDOT)
$	155,000	Chestnut St Multimodal Complete Streets city match to DECD grant
$	425,000	ADA ramp contruction
$	153,000	MLK ADA, Security and HVAC design
$	**1,413,000**	

BUREAU OF VEHICLE MANAGEMENT

$	160,000	VMC Vehicle Leasing
$	**160,000**	

TOTAL - PUBLIC WORKS	**$**	**1,573,000**

OTHER

$	25,000	Green space for 22 Argyle St.
$	23,000	Walk to Work program
$	10,000	Treasury space fitout
$	**58,000**	

TOTAL - OTHER	**$**	**58,000**
TOTAL - CIP	**$**	**7,252,281**

Capital Projects Needs 2018

NEIGHBORHOOD SERVICES

NEIGHBORHOOD SERVICES

$	125,000	Temporary Equipment Shelter
$	150,000	Tractor w/boom mower
$	255,000	3 F-550 Dump Trucks with Salt Spreader and Plows
$	250,000	6 Dump Trucks w/Spreader, Plows, one w/hook
$	175,000	New excavator
$	55,000	Tar Buggy - road milling
$	37,000	Tack Coat Trailer
$	70,000	15 Roll off containers (5 40s, 5 20s and 5 20s - CY)
$	2,700,000	PW Site Acquisition
$	250,000	Demolition
$	115,000	23 additional radios - hwy, traffic, parks
$	355,000	Previously lease purchased 20 yard trash packers
$	17,401	Previously lease purchased back hoe
$	8,185	Previously lease purchased asphalt paver
$	14,596	Previously lease purchased skid loader
$	**4,577,182**	

TOTAL - NEIGHBORHOOD SERVICES **$ 4,577,182**

Capital Projects 2018

STATE LIQUID FUELS TAX FUND

STATE LIQUID FUELS TAX FUND

$	300,000.00	Crack Seal (North 6th Street and Market Street)
	200,000.00	Traffic Signal rebuild (intersections TBD) - Greenlight Go Match (4th Year - potential 20% match)
	400,000.00	Chestnut Street Multi-Modal (Match)
$	**900,000.00**	

TOTAL - STATE LIQUID FUELS TAX FUND $ 900,000.00

GLOSSARIES

A -

ACCRUAL BASIS - The method of accounting under which revenues are recorded when they are earned (whether or not cash is received at that time) and expenditures are recorded when goods or services are received (whether or not cash disbursements are made at that time).

ACTIVITIES - Specific services performed to accomplish program objectives and goals.

AGENCY FUND - Permanently established endowments where the annual income is used at the discretion of the organization in pursuit of a particular mandate.

ALLOCATION - The assignment or distribution of available resources such as revenue, personnel, buildings, and equipment among various City departments, bureaus, divisions, or offices.

APPROPRIATION - An authorization made by City Council which permits the City to incur obligations and to make expenditures or resources.

APPROVED (ADOPTED) BUDGET - The revenue and expenditure plan for the City for the fiscal year as enacted by City Council.

ARBITRAGE - Excess investment profits earned on the investment of lower-cost, tax-exempt bond proceeds.

ASSESSED VALUATION - The value placed upon real and personal property by the County tax assessor/appraiser as the basis for levying taxes.

ASSET - Property owned by the City which has monetary value.

AUDIT - Prepared by an independent certified public accounting firm, the primary objective of an audit is to determine if the City's general purpose financial statements present fairly the City's financial position and results of operations in conformity with the generally accepted accounting principles.

B -

BALANCED BUDGET - Proposed revenues and other resources equal proposed appropriations.

BOND - A long-term promise to repay a specified amount of money (the face value amount of the bond) on a particular date (maturity date). Bonds are primarily used to finance capital projects.

BUDGET - A plan of financial operation comprised of an estimate of proposed expenditures for a fiscal year and the proposed means of financing those expenditures to fund City services in accordance with adopted policy.

BUDGET CALENDAR - The schedule of key dates or milestones which the City follows in the preparation and adoption of the budget.

BUDGET DOCUMENT - A compilation of the spending and funding plans for the various funds, along with supporting narrative, schedules, tables, and charts which, in total, comprises the annual resource allocation plan.

BUDGET ORDINANCE - An ordinance considered and adopted by City Council to formally enact the proposed budget as amended.

BUDGET TRANSFER - Adjustment made to the budget during the fiscal year to properly account for unanticipated changes that occur in revenues and/or expenditures and for program initiatives approved during the fiscal year.

BUREAU - The largest organizational component within a department which design is tied to service output or function.

C -

CAPITAL IMPROVEMENT PLAN (CIP) - A multi-year plan to provide for equipment acquisition, improvement to public facilities, and construction of new facilities.

CAPITAL OUTLAY - Expenditures relating to the purchase of equipment, facility modifications, land, and other fixed assets.

CAPITAL PROJECTS FUND - A fund to account for the acquisition or construction of major capital facilities.

CASH BASIS - The method of accounting under which revenues are recorded when received in cash and expenditures are recorded when actually paid.

CREDIT RATING - The credit worthiness of an entity, as evaluated by independent agencies such as Moody's Investors Service, Inc. and Standard and Poor's Corp.

D -

DEBT SERVICE - Payment of interest and principal on an obligation resulting from issuance of bonds and notes.

DEBT SERVICE FUND - A fund used to account for the accumulation of resources for, and the payment of, general long-term debt principal, interest and related costs.

DEFICIT - An excess of liabilities and reserves of a fund over its assets.

DEPARTMENT - The largest organizational component of the City which has been assigned overall management responsibility for an operation or a group of related operations within a functional area.

DESIGNATED FUND BALANCE - A portion of unreserved fund balance assigned by City policy for a specific future use.

DIVISION - The largest organizational component within a bureau which design is tied to a specific service output or function.

E -

ENCUMBRANCE - A reservation of funds for an anticipated expenditure prior to actual payment for an item. Funds are reserved or encumbered once a contract obligation has been signed for an item, but prior to the cash payment actually being dispersed.

ENTERPRISE FUND - A fund used to account for revenues received for goods and services provided to the general public on a continuous basis and primarily financed through user charges.

EXPENDABLE TRUST FUND - Funds whose principal and income may be expended in the course of their designated operations. These funds may also be used to account for endowments whose principal may be expended in the course of their designated operations.

EXPENDITURE - Actual outlay of money for goods or services.

EXPENSE - Expenditures and other obligations (e.g., encumbrances) to expend money for goods and services.

F -

FICA - City's portion of mandatory Social Security contribution (6.20%) and mandatory Medicare contribution (1.45%) for its employees payable to the federal government.

FISCAL YEAR (FY) - A twelve-month period designated as the operating year for an entity. The fiscal year for the City of Harrisburg is January 1 - December 31.

FIXED ASSET - Asset of a long-term nature such as land, buildings, machinery, furniture, and other equipment. The City has defined fixed assets as those with an expected useful life in excess of one year and an acquisition cost in excess of $5,000.

FRINGE BENEFITS - Health and welfare related benefits for all full-time employees, such as medical, dental, vision, and life insurance coverage, and a prescription drug plan which are included in the employee's compensation package.

FUND - An accounting entity that records all financial transactions for specified activities or government functions. The six fund types used by the City are - General Fund, Capital Projects Fund, Debt Service Fund, Special Revenue Funds, Propriety (Utility) Funds, and Trust and Agency Funds.

FUND BALANCE - A cumulative excess of revenues over expenditures segregated by fund.

G -

GENERAL OBLIGATION BOND and NOTE - Forms of borrowing (debt financing) which reflect written promises from the City to repay sums of money on specific dates at specified interest rates backed by the full faith, credit, and taxing power of the municipality.

GOVERNMENTAL FUNDS - Funds that account for the services provided to the general citizenry as opposed to a specific group. These funds focus on current financial resources, emphasizing budgetary control and available cash.

GRANT - A sum of money allotted from a specific governmental or non-profit organization to be used under certain circumstances for a designated purpose(s).

I -

INFRASTRUCTURE - The basic physical framework or foundation of the City, referring to its buildings, roads, bridges, sidewalks, water system, and sewer system.

INTERFUND TRANSFER - A transfer of money from one fund of the City to another fund of the City.

L -

LIABILITY - Debt or other legal obligations arising out of transactions in the past which must be paid, renewed, or refunded at some future date.

LINE-ITEM BUDGET - A budget that lists detailed expenditure categories such as salary, postage, and maintenance service contracts. The specific amount budgeted is also listed by category.

LONG -TERM DEBT - Debt with a maturity of more than one year after date of issuance.

M -

MILL - A taxation unit equal to one dollar of tax obligation for every $1,000 of assessed valuation of property.

MILLAGE - The total tax obligation per $1,000 of assessed valuation of property.

MODIFIED ACCRUAL - The method of accounting that is a mixture of both cash and accrual bases concepts. Revenues are recorded when they are both measurable and available to meet current liabilities. Expenditures are recorded when goods or services are received.

N -

NOTE - A short-term promise to repay a specified amount of money (the face value of the note) on a particular date (maturity date). Notes are primarily used to supplement current cash flow in anticipation of taxes and other revenues to be received, or to provide interim financing for capital projects in anticipation of the issuance of bonds.

O -

OBJECTIVE - A statement of purpose defined more specifically than a goal. (A goal may include several related objectives.) An objective normally indicates anticipated levels of achievement and is usually time limited and quantifiable.

OPERATING EXPENSES - Ongoing costs associated with sustaining City government operations such as: communications, professional fees, utilities, insurance, rentals, maintenance and repairs, contracted services, supplies, and minor capital.

ORGANIZATIONAL CHART - A chart representing the authority, responsibility, and relationships among departments, bureaus, and divisions within the City organization.

P -

PART I CRIME - Crimes that are classified as felonies, which are punishable by imprisonment. These crimes are more severe than a misdemeanor. These crimes consist of murder, rape, homicides, burglary, etc.

PART II CRIME - Crimes that are classified as misdemeanors, which are less offensive than felonies. These crimes consist of terroristic threats, trespassing, misconduct, theft, etc.

PART-TIME POSITION - A position regularly scheduled for no more than 25 hours per week.

PERFORMANCE-BASED BUDGETING - A method of allocating resources to achieve specific objectives based on program goals and measured results.

PERFORMANCE INDICATOR - A variable measuring the degree of goal and objective fulfillment achieved by programs.

PERSONNEL SERVICES - Expenditures relating to compensating employees of the City including wages, salaries, and special pay such as longevity, holiday, vacation, sick, personal, and bereavement; overtime and shift differential; fringe benefits such as FICA, health, and life insurances; and miscellaneous expenditures such as pension plan contributions, workers' compensation, and unemployment compensation costs.

PROGRAM - An organized set of activities directed toward a common purpose or goal that an agency undertakes or proposes to carry out its responsibilities.

PROPOSED BUDGET - The City's resource allocation plan for the fiscal year as prepared and recommended by the Mayor for consideration by City Council.

PROPRIETARY FUND - A fund that accounts for businesslike operations that intend to recover their full cost through charges to customers and users.

R -

RESOURCE ALLOCATION PLAN - The City's revenue and expenditure plan for the fiscal year.

REVENUE - Money received or collected by the City through taxation, licenses, grants, fees, fines, forfeitures, charges, investments, and interfund transfers.

REVENUE BOND - Long-term borrowing that is backed by the revenues from a specific project such as a water or sewer system improvement.

RISK MANAGEMENT - The coordinated and continuous effort to minimize potential financial and human resource losses arising from workers' compensation, liability, and property exposures.

S -

SPECIAL REVENUE FUND - A fund used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes.

T -

TAX & REVENUE ANTICIPATION NOTE – Short-term note issued on the premise that future tax collections and other revenues will be sufficient to meet repayment obligations, generally by the end of the calendar year.

TAX BASE - The total value of taxable property in the City.

U -

UNIT - The smallest organizational component within a bureau which by design further delineates the distribution of workload to achieve a specific output or function.

Y -

YIELD - The rate of return earned on an investment based on the cost of the investment.

GLOSSARY OF ABBREVIATED TERMS

ADA - Americans with Disabilities Act
AFSCME - American Federation of State, County, and Municipal Employees
AID - Assistance for Impact Delegation Team
ARB - Architectural Review Board
AWTF - Advanced Wastewater Treatment Facility
BTU - British Thermal Unit
BU - Bargaining Unit
CAC - Community Action Commission
CAD - Computer Aided Dispatch
CAFR - Comprehensive Annual Financial Report
CAT - Capital Area Transit
CBD - Central Business District
CCU H.E.L.P - Christian Churches United H.E.L.P.
C/D - Construction/Demolition Wastes
CDBG - Community Development Block Grant
CDC - Community Development Corporation
CED - Community & Economic Development
CFM - Cubic Feet Per Minute
CIP - Capital Improvement Plan
CLG - Certified Local Government
CREDC - Capital Region Economic Development Corporation
DARE - Drug Abuse Resistance and Education
DBHD - Department of Building and Housing Development
DEP - Department of Environmental Protection
DID - Downtown Improvement District
DJ - District Justice
DOA - Department of Administration
DPW - Department of Public Works
EIT - Earned Income Tax
EMS - Emergency and Municipal Services Tax
EOP - Emergency Operation Plan
EPA - Environmental Protection Agency
EZ COMP - Enterprise Zone Competitive Grant
FEMA - Federal Emergency Management Agency
FERC - Federal Energy Regulatory Commission
FICA - Federal Insurance Contributions Act
FMV - Fair Market Value
FOP - Fraternal Order of Police
FTE - Full-time Equivalent
FY - Fiscal Year
GAAP - Generally Accepted Accounting Principles
GFOA - Government Finance Officers Association of the United States and Canada
GIS - Geographic Information System
G.O. - General Obligation
HACC - Harrisburg Area Community College
HAND - Housing and Neighborhood Development
HARB - Harrisburg Architectural Review Board
HATS - Harrisburg Area Transportation Study Group
HBN - Harrisburg Broadcasting Network
HCEA - Harrisburg Community Economic Affairs
HDC - Harristown Development Corporation
HHA - Harrisburg Housing Authority
HoDAG - Housing Development Action Grant
HOP - Home Ownership Opportunity Program

GLOSSARY OF ABBREVIATED TERMS

HPA - Harrisburg Parking Authority
HPC - Harrisburg Planning Commission
HRA - Harrisburg Redevelopment Authority
HRRF - Harrisburg Resource Recovery Facility
HU - Harrisburg University
HUD - Housing and Urban Development
IAFF - International Association of Firefighters
LED - Light Emitting Diode
LTAP - Local Transportation Assistance Program
MBE/WBE - Minority Business Enterprise/Women's Business Enterprise
MCI - Managing Criminal Investigation
MCL - Maximum Contamination Level
MGMT - Management
MOED - Mayor's Office for Economic Development and Special Projects
MSA - Metropolitan Statistical Area
MSW - Municipal Solid Waste
NMAAH - National Museum of African American History
NPDES - National Pollution Discharge Elimination System
NTU - Nephelometric Turbidity Unit
OBID - Office of Business and Industrial Development
OMBE - Office of Minority Business Enterprise
OPT - Occupational Privilege Tax
PAL - Police Athletic League
PASSHE - Pennsylvania State System of Higher Education
PA-TF1 - Pennsylvania Task Force 1
PBB - Performance-Based Budgeting
PennDOT - Pennsylvania Department of Transportation
PIB - Pennsylvania Infrastructure Bank
PIDA - Pennsylvania Industrial Development Authority
pH - Percent Hydrogen
PHEAA - Pennsylvania Higher Education Assistance Agency
PPB - Performance Program Budget
PRPS - Pennsylvania Recreation and Park Society
PSB - Public Safety Building
PSECU - Pennsylvania State Employees Credit Union
PSU - Pennsylvania State University
REDDI - Regional Economic Development District Initiatives
RTS - Ready to Serve
SARAA - Susquehanna Area Regional Airport Authority
SBF - Small Business First
SHARP - Special Hazards Advanced Rescue Personnel
T & A - Trust and Agency
TAP - Traffic Accident Prevention
THA - The Harrisburg Authority
TRAN - Tax & Revenue Aniticipation Note
TUH - Temple University Harrisburg
UCR - Uniform Crime Reporting
UDAG - Urban Development Action Grant
USAR - Urban Search and Rescue
USGS - United States Geological Service
VMC - Vehicle Management Center
WHBG - TV station run by Harrisburg Broadcasting Network
WPCACP - Water Pollution Control Association of Central Pennsylvania
ZHB - Zoning Hearing Board

As Amended

BILL NO. 13 of 2017

Moved by: Ben Allen

An Ordinance establishing the budget for the Municipal Government of the City of Harrisburg for the year Two Thousand Eighteen (2018).

SECTION 1. GENERAL FUND **$72,096,194** 72,810,194

Appropriations in the amount of **Seventy Two Million Ninety Six Thousand One Hundred Ninety Four Dollars** are hereby made to the General Fund as specified in Exhibit "A" and summarized as follows:

FOR: GENERAL GOVERNMENT			**$1,989,516**
To: City Council (0101):			
Personnel	**$ 286,888**		
Services	**$ 102,080**		
Supplies	**$ 22,000**		
Other	**$ -**		
Total - City Council		**$ 410,968**	
To: Mayor's Office (0102):			
Personnel	**$ 229,295**		
Services	**$ 11,463**		
Supplies	**$ 12,457**		
Other	**$ -**		
Total - Mayor's Office		**$ 253,215**	
To: City Controller's Office (0103):			
Personnel	**$ 151,595**		
Services	**$ 10,500**		
Supplies	**$ 9,207**		
Other	**$ -**		
Total - City Controller's Office		**$ 171,302**	
To: City Treasurer's Office (0104):			
Personnel	**$ 340,724**		
Services	**$ 61,200**		
Supplies	**$ 12,000**		
Other	**$ 10,000**		
Total - City Treasurer's Office		**$ 423,924**	
To: City Solicitor's Office (0105):			
Personnel	**$ 455,215**		
Services	**$ 232,742**		
Supplies	**$ 42,150**		
Other	**$ -**		
Total - City Solicitor's Office		**$ 730,107**	
FOR: DEPARTMENT OF ADMINISTRATION			**$4,103,523**
To: Office of the Business Administrator (0110):			
Personnel	**$ 240,060**		
Services	**$ 65,550**		
Supplies	**$ 4,796**		
Other	**$ -**		
Total - Business Administrator		**$ 310,406**	
To: Bureau of Financial Management (0112):			
Personnel	**$ 501,659**		
Services	**$ 266,181**		
Supplies	**$ 12,100**		
Other	**$ -**		
Total - Financial Management		**$ 779,940**	

To: Bureau of Communication (0114):			
Personnel	**$**	**293,303**	
Services	**$**	**18,000**	
Supplies	**$**	**22,000**	
Other	**$**	**-**	
Total - Communication			**$ 333,303**
To: Bureau of Risk Management (0115):			
Personnel	**$**	**66,743**	
Services	**$**	**15,100**	
Supplies	**$**	**3,475**	
Other	**$**	**-**	
Total - Risk Management			**$ 85,318**
To: Bureau of Information Technology (0116):			
Personnel	**$**	**515,762**	
Services	**$**	**516,340**	
Supplies	**$**	**180,500**	
Other	**$**	**441,481**	
Total - Information Technology			**$ 1,654,083**
To: Bureau of Human Resources (0117):			
Personnel	**$**	**334,792**	
Services	**$**	**63,925**	
Supplies	**$**	**2,300**	
Other	**$**	**-**	
Total - Human Resources			**$ 401,017**
To: Bureau of Licensing, Taxation & Central Support (0124):			
Personnel	**$**	**265,584**	
Services	**$**	**234,680**	
Supplies	**$**	**39,192**	
Other	**$**	**-**	
Total - Licensing, Taxation & Central Support			**$ 539,456**

FOR: DEPARTMENT OF COMMUNITY & ECONOMIC DEVELOPMENT ~~$2,328,731~~ 3,042,731

To: Office of the Director (0134):			
Personnel	**$**	**150,710**	
Services	**$**	**1,000**	
Supplies	**$**	**1,500**	
Other	**$**	**48,000**	
Total - Office of the Director			**$ 201,210**
To: Bureau of Planning (0135):			
Personnel	**$**	**200,229**	
Services	**$**	**107,250**	
Supplies	**$**	**6,500**	
Other	**$**	**-**	
Total - Planning			**$ 313,979**
To: Bureau of Business Development (0139):			
Personnel	**$**	**117,878**	
Services	**$**	**5,000**	
Supplies	**$**	**2,900**	
Other	**$**	**-**	
Total - Business Development			**$ 125,778**
To: Bureau of Parks & Recreation (0180):			
Personnel	**$**	**554,164**	
Services	**$**	~~**136,100**~~ 186,100	
Supplies	**$**	**162,500**	
Other	**$**	~~**835,000**~~ 1,499,000	
Total - Parks & Recreation			**$** ~~**1,687,764**~~ 2,401,764

FOR: DEPARTMENT OF PUBLIC SAFETY			**$30,962,828**
To: Bureau of Codes Enforcement (0137):			
Personnel	**$ 915,449**		
Services	**$ 29,250**		
Supplies	**$ 19,200**		
Other	**$ -**		
Total - Codes Enforcement		**$ 963,899**	
To: Bureau of Police (0142):			
Personnel	**$ 16,737,986**		
Services	**$ 900,926**		
Supplies	**$ 367,811**		
Other	**$ 1,871,800**		
Total - Bureau of Police		**$ 19,878,523**	
To: Bureau of Fire (0151):			
Personnel	**$ 7,815,007**		
Services	**$ 379,650**		
Supplies	**$ 295,750**		
Other	**$ 1,630,000**		
Total - Bureau of Fire		**$ 10,120,407**	
FOR: DEPARTMENT OF PUBLIC WORKS			**$6,978,879**
To: Office of the Director (0160):			
Personnel	**$ 859,940**		
Services	**$ 1,705,477**		
Supplies	**$ 417,550**		
Other	**$ 1,730,000**		
Total – Office of the Director		**$ 4,712,967**	
To: Bureau of Vehicle Management (0172):			
Personnel	**$ 631,060**		
Services	**$ 396,702**		
Supplies	**$ 1,078,150**		
Other	**$ 160,000**		
Total - Vehicle Management		**$ 2,265,912**	
FOR: GENERAL EXPENSES (0188):			**$15,397,016**
Personnel	**$ 12,241,798**		
Services	**$ 2,817,207**		
Supplies	**$ 25,306**		
Other	**$ 312,705**		
Total -		**$ 15,397,016**	
FOR: TRANSFERS TO OTHER FUNDS (0189):			**$10,335,701**
To: Capitol Projects Fund	**$ 200,000**		
To: Debt Service Fund Trans	**$ 9,866,020**		
To: Senators Fund	**$ 239,681**		
To: Special Events Fund	**$ 30,000**		
To: Neighborhood Svcs Fund	**$ -**		
Total - Transfers		**$ 10,335,701**	
SECTION 2. STATE LIQUID FUELS TAX FUND			**$1,772,901**

Appropriations in the amount of **One Million Seven Hundred Seventy Two Thousand Nine Hundred One Dollars** are hereby made to the State Liquid Fuels Tax Fund as specified in Exhibit "A" and summarized as follows:

To: State Liquid Fuels Tax Fund (2020)		
Personnel	**$ -**	
Services	**$ 414,901**	
Supplies	**$ 250,000**	
Other	**$ 1,108,000**	
Total - State Liquid Fuels Tax Fund		**$ 1,772,901**

SECTION 3. HOST MUNICIPALITY FEES FUND ~~$496,918~~ 506,918

Appropriations in the amount of **Four Hundred Ninety Six Thousand Nine Hundred Eighteen Dollars** are hereby made to the Host Municipality Fees Fund as specified in Exhibit "A" and summarized as follows:

To: Host Municipality Fees Fund (2110):			
Personnel	$ 194,418		
Services	$ ~~70,000~~ 80,000		
Supplies	$ 95,000		
Other	$ 137,500		
Total – Host Municipality Fees Fund:		$ ~~496,918~~ 506,918	

SECTION 4. DEBT SERVICE FUND **$9,866,020**

Appropriations in the amount of **Nine Million Eight Hundred Sixty Six Thousand Twenty Dollars** are hereby made to the Debt Service Fund as specified in Exhibit "A" and summarized as follows:

To: Debt Service Fund	$ 9,866,020	

SECTION 5. NEIGHBORHOOD SERVICES FUND **$19,269,176**

Appropriations in the amount of **Nineteen Million Two Hundred Sixty Nine Thousand One Hundred Seventy Six Dollars** are hereby made to the Neighborhood Services Fund as specified in Exhibit "A" and summarized as follows:

To: Bureau of Neighborhood Services (2562):			
Personnel	$ 5,248,334		
Services	$ 8,682,990		
Supplies	$ 729,360		
Other	$ 4,326,993		
Total – City Services		$ 18,987,676	
To: Bureau of Neighborhood Services (2584):			
Personnel	$ -		
Services	$ 112,360		
Supplies	$ 159,140		
Other	$ 10,000		
Total – Park Maintenance Services		$ 281,500	

SECTION 6. SENATORS FUND **$675,859**

Appropriations in the amount of **Six Hundred Seventy Five Thousand Eight Hundred Fifty Nine Dollars** are hereby made to the Senators Fund as specified in Exhibit "A" and summarized as follows:

To: Senators Fund (26):		
Personnel	$ -	
Services	$ 25,000	
Supplies	$ -	
Other	$ 650,859	
Total – Senators Fund		$ 675,859

SECTION 7. CAPITAL PROJECTS – PUBLIC WORKS **$200,000**

Appropriations in the amount of **Two Hundred Thousand Dollars** are hereby made to the Capital Projects Fund as specified in Exhibit "A" and summarized as follows:

To: Capital Projects – Public Works (06):

Personnel	$	-	
Services	$	-	
Supplies	$	-	
Other	$	200,000	
Total – Capital Projects Fund			$ 200,000

SECTION 8. NEIGHBORHOOD MITIGATION **$152,000**

Appropriations in the amount of **One Hundred Fifty Two Thousand D[ollars]** are hereby made to the Neighborhood Mitigation Fund as specified in Exhibit "A" and summarized as follows:

To: Neighborhood Mitigation Fund :

Salvage	$	8,000	
Land Bank	$	-	
Permit Penalty	$	44,000	
Foreclosure Property Registry	$	100,000	
Total – Neighborhood Mitigation Fund			$ 152,000

SECTION 9. SPECIAL EVENTS & PROJECTS REIMB FUND **$76,530**

Appropriations in the amount of **Seventy Six [Thousand Five Hundred Thirty Dollars]** are hereby made to the Special Events & Projects Reimb Fund as specified in Exhibit "A" and summarized as follows:

To: Special Events & Projects Reimb Fund $ 76,530

SECTION 10. FIRE PROTECTION FUND **$140,500**

Appropriations in the amount of **One Hundred Forty Thousand Five H[undred Dollars]** are hereby made to the Fire Protection Fund as specified in Exhibit "A" and summarized as follows:

To: Fire Protection Fund

Sharp Team	$	130,000	
Urban Search And Rescue	$	7,500	
Smoke Detector	$	3,000	
Total – Fire Protection Fund			$ 140,500

SECTION 11. POLICE PROTECTION FUND **$223,817**

Appropriations in the amount of **Two Hundred Twenty Three Thousand Eight Hundred Seventeen Dollars** are hereby made to the Police Protection Fund as specified in Exhibit "A" and summarized as follows:

To: Police Protection Fund

Illegal Gun Program	$	2,400	
Police Training	$	113,000	
K-9 Emergency	$	2,500	
K-9	$	7,400	
Police Projects	$	30,000	
Fed Forfeiture	$	26,000	
Dare Program	$	-	
Protect Hbg Legal Defense	$	5,000	
Pa Gaming Contrl Brd Grnt	$	37,517	
Total – Police Protection Fund			$ 223,817

SECTION 12. PARKS & RECREATION FUND **$281,500**

Appropriations in the amount of **Two Hundred Eighty One Thousand Five Hundred Dollars** are hereby made to the Parks & Recreation Fund as specified in Exhibit "A" and summarized as follows:

To: Parks & Recreation Fund :

City Island	**$**	**164,500**	
Reservoir Park	**$**	**32,000**	
Events	**$**	**-**	
Highmark	**$**	**85,000**	
General Revenue	**$**	**-**	
Total – Parks & Recreation Fund			**$ 281,500**

SECTION 13. WHBG FUND **$9,500**

Appropriations in the amount of **Nine Thousand Five Hundred Dollars** are hereby made to the WHBG Fund as specified in Exhibit "A" and summarized as follows:

To: WHBG Fund **$ 9,500**

SECTION 14. EVENTS FUND **$179,230**

Appropriations in the amount of **One Hundred Seventy Nine Thousand Two Hundred Thirty Dollars** are hereby made to the Events Fund as specified in Exhibit "A" and summarized as follows:

To: Events Fund **$ 179,230**

SECTION 15. SANITATION FUND AND DISPOSAL FUND **$1,710**

Appropriations in the amount of **One Thousand Seven Hundred ~~Nine~~ [Ten] Dollars** are hereby made to the Sanitation and Disposal as specified in Exhibit "A" and summarized as follows:

To: Sanitation Fund (27) **$ 1,710**

To: Disposal Fund (28) **$ -**

SECTION 16. ESTIMATED RESOURCES

The estimated resources of the City of Harrisburg for the year 2018 are as follows:

GENERAL FUND	~~$72,117,844~~ 72,831,844
STATE LIQUID FUELS TAX FUND	**$1,783,328**
HOST MUNICIPALITY FEES FUND	~~$496,918~~ 506,018
DEBT SERVICE FUND	**$9,866,020**
NEIGHBORHOOD SERVICES FUND	**$19,286,483**
SENATORS FUND	**$675,859**
CAPITAL PROJECTS – PUBLIC WORKS	**$200,000**
NEIGHBORHOOD MITIGATION	**$153,000**
SPECIAL EVENTS & PROJECTS REIMB FUND	**$76,530**
FIRE PROTECTION FUND	**$140,500**
POLICE PROTECTION FUND	**$223,817**
PARKS & RECREATION FUND	**$281,500**
WHBG FUND	**$10,000**
EVENTS FUND	**$179,230**
SANITATION FUND	**$1,710**
DISPOSAL FUND	**$0**
TOTAL 2018 PROPOSED BUDGET	~~$105,492,739~~ 106,216,739

YEAS		NAYS
	MR. ALLATT	
	MS. DANIELS	✓
	MS. GREEN	
	MR. JOHNSON	
	MR. MADSEN	
	MR. MAJORS	
	MS. WILLIAMS	
Yeas	6	
Nays	1	

SECTION 17. DELEGATION

Appropriate City officials are authorized and directed to take such actions as are necessary to effectuate this ordinance.

SECTION 18. SEVERABILITY

If any provision, sentence, clause, section, or part of this ordinance or the application thereof to any person or circumstance is for any reason found to be unconstitutional, illegal or invalid by a court of competent jurisdiction, such unconstitutionality, illegality or invalidity shall not affect or impair any of the remaining provisions, sentences, clauses, sections, or parts of this ordinance. It is hereby declared as the intent of the Council of the City of Harrisburg that this ordinance would have been adopted had such unconstitutional, illegal or invalid provision, sentence, clause, section, or part not been included herein.

SECTION 19. REPEALER

All ordinances or parts of ordinances in conflict herewith be and the same are hereby repealed.

SECTION 20. EFFECTIVE DATE

This ordinance shall take effect in accordance with the provisions of the law.

Seconded by: _____

Passed by City Council December 19, 2017

City Council: Wanda R.D. Williams

Wanda R.D. Williams

President of City Council

Signed by the Mayor: _____

Attest _____

City Clerk

☒ Approved

☐ Returned to City Council with objections

_____

Mayor

12/20/17

INTER

OFFICE

MEMO

To: HARRISBURG CITY COUNCIL

From: Kirk Petroski, City Clerk
LEGISLATIVE APPROVAL FORM

Date:

LEGISLATIVE APPROVAL FORM/CERTIFICATE OF ACCEPTANCE

BILL NO. -2017 **RESOLUTION NO. -2017**

THE ABOVE LISTED ITEM WAS WRITTEN AND PREPARED FOR FINAL INTRODUCTION AT THE HARRISBURG CITY SOLICITOR' S OFFICE ON:

Stanie R. Baldock 11-28-2017

Assistant City Solicitor **Date**

Requested by Department/Bureau: Mayor / Finance

Department/Bureau Contact Person: Mayor / Bruce Weber

For Action on or before:

The attached was received in the Office of the City Clerk for introduction on

Received by: **Date:** 11-28-17

AMENDMENTS TO THE 2018 PROPOSED BUDGET

Total General Fund				Budget Ordinance Line	
Account	2018 Proposed Budget	2018 Amendment Budget	Increase / (Decrease)		Amendment Justification
Revenue	$ 72,117,844.36	$ 72,831,844.36	$ 714,000.00	363	
Expense	$ 72,096,194.13	$ 72,810,194.13	$ 714,000.00	12	
Excess/(Deficit)	**$ 21,650.24**	**$ 21,650.24**	**$ -**		

BUDGET UNIT: 01000100 GENERAL FUND					
Account	2018 Proposed Budget	2018 Amendment Budget	Increase / (Decrease)		Amendment Justification
399099 ESTIMATED CASH CARRYOVER	$ 8,520,300.00	$ 9,234,300.00	$ 714,000.00	363	

BUDGET UNIT: 01080180 BUREAU OF PARKS & RECREATION					
Account	2018 Proposed Budget	2018 Amendment Budget	Increase / (Decrease)		Amendment Justification
421030 CONSULTING	$ -	$ 50,000.00	$ 50,000.00	105, 130, 133	$50k for Chutes and Ladders Playground Design
454004 IMPROVEMENT-PLAYGROUND	$ 450,000.00	$ 1,269,000.00	$ 819,000.00	105, 132, 133	$534k for Chutes and Ladders Playground in Reservoir Park; $285k for 4th and Dauphin Playground
452000 BUILDINGS AND STRUCTURES	$ 385,000.00	$ 230,000.00	$ (155,000.00)	105, 132, 133	$130k for Bandshell Lighting

AMENDMENTS TO THE 2018 PROPOSED BUDGET

Total Host Fee

Account	2018 Proposed Budget	2018 Amendment Budget	Increase / (Decrease)	Budget Ordinance Line	Amendment Justification
Revenue	$ 496,918.00	$ 506,918.00	$ 10,000.00	367	
Expense	$ 496,918.00	$ 506,918.00	$ 10,000.00	204	
Excess/(Deficit)	$ -	$ -	$ -		

BUDGET UNIT: 21212100 HOST FEES FUND

Account	2018 Proposed Budget	2018 Amendment Budget	Increase / (Decrease)		Amendment Justification
399099 ESTIMATED CASH CARRYOVER	$ 175,889.20	$ 185,889.20	$ 10,000.00	367	

BUDGET UNIT: 21212110 HOST MUNICIPALITY FEES FUND

Account	2018 Proposed Budget	2018 Amendment Budget	Increase / (Decrease)		Amendment Justification
420020 PRINTING	$ -	$ 5,000.00	$ 5,000.00	204,211,214	$5k - Comp Plan printing
429090 MISC CONTRACTED SRVCS	$ 70,000.00	$ 75,000.00	$ 5,000.00	204,211,214	$5k - Comp Plan editing services

BILL NO. 14 of 2017

Moved by: Ben Allatt

An Ordinance amending the Codified Ordinances of the City of Harrisburg, Title V, Licensing and Taxation, Part V, Real Estate Taxes, Chapter 5-501, Property Tax, by establishing for the year Two Thousand Eighteen (2018) a tax levy on land and improvements and providing for the distribution of taxes levied and assessed and providing for a tax rebate for the difference between the tax due and attributable to the year Two Thousand Eighteen (2018) tax levy over the tax due and attributable to the year Two Thousand Six (2006) tax levy for qualifying senior citizens.

WHEREAS, Ordinance 26 of 2006 established a base tax rate levied and assessed against all taxable land and improvements thereon; and

WHEREAS, The City of Harrisburg recognizes the severe economic plight of certain senior citizens who are property owners with fixed incomes who are faced with rising costs of living and constantly increasing tax and inflation burdens which threaten their homesteads and self-sufficiency; and

WHEREAS, The City of Harrisburg considers it to be a matter of sound public policy to make special provision for property tax rebates to that class of senior citizens who are real property taxpayers and whose household income is within the poverty guidelines as determined by the United States Department of Health and Human Services; and

WHEREAS, The City of Harrisburg wishes to provide property tax rebates to that class of senior citizens who quality for same.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF HARRISBURG, AND IT IS HEREBY ENACTED BY AUTHORITY OF THE SAME, as follows:

Sections 5-501.1, 5-501.2, 5-501.3, and 5-501.6 of the Codified Ordinance are deleted in their entireties and replaced as follows:

SECTION 1. 5-501.1 TAX LEVY ON LAND

There is hereby levied and assessed against all land within the City of Harrisburg, which is taxable for City purposes, exclusive of buildings and site improvements located thereon, if any, and upon all persons owning said land, a tax at the rate of Thirty and Ninety-Seven Hundredths Mills (.03097) per dollar for the fiscal year 2018. For purposes of computing said tax, the valuation of said land as taken from other books and records of the Dauphin County

Assessor of Taxes shall be used. Said tax amounts to Three Dollars and Nine and Seven Tenths Cents ($3.097) on each $100.00 of assessed value.

SECTION 2. 5-501.2 TAX LEVY ON BUILDING AND IMPROVEMENTS

There is hereby levied and assessed against all buildings and site improvements, whether residential, commercial or otherwise, within the City of Harrisburg, which are taxable for the City purposes, exclusive of the land on which such buildings and site improvements are located and upon all persons owning such buildings and site improvements, a tax at the rate of Five and Sixteen Hundredths Mills (.005160) per dollar for fiscal year 2018. For purposes of computing said tax, the valuation of said buildings and site improvements as taken from the books and records of the Dauphin County Tax Assessment Office shall be used. Said tax amounts to Fifty-One and Six Tenths Cents ($.516) on each $100.00 of assessed value.

SECTION 3. 5-501.3 TAX DISTRIBUTION

The tax levied and assessed pursuant to Sections 5-501.1 and 5-501.2 is amended to read as follows:

(a) For General Revenue, Two and Eight Hundred Sixteen Thousandths of one mill (.002816) or Twenty-Eight and Sixteen Hundredths Cents ($.2816) on each $100.00 of assessed value.

(b) For payment of Debt Service, i.e., payment on bonded indebtedness, Six and Two Hundred Seventy-Eight Thousandths of one mill (.006278) or Sixty-Two and Seventy-Eight Hundredths Cents ($.6278) on each $100.00 of assessed value.

(c) For a contribution to the Police and Fire Pension Plans, Eight Hundred Twelve Thousandths of one mill (.000812) or Eight and Twelve Hundredths Cents ($.0812) on each $100.00 of assessed value.

(d) For a contribution for recreation purposes, One and Forty-Nine Thousandths of one mill (.001049) or Ten and Forty-Nine Hundredths Cents ($.1049) on each $100.00 of assessed value.

* * * * *

SECTION 4. 5-501.6 SENIOR CITIZEN PROPERTY TAX REBATE

(a) Definitions:

(1) Assessed Value: The taxable value of property as determined by the Dauphin County Board of Property Assessment, Appeals and Review.

(2) Eligible Taxpayer: An owner and occupant of a principal residence in the City of Harrisburg who is:

a. A single person sixty-five (65) years of age or older during a calendar year in which the City of Harrisburg real property taxes are due and assessed; or

b. Married persons in either of the following situations:

1. Both spouses are the deeded owners and either one or both are sixty-five (65) years of age or older during a calendar year in which the City of Harrisburg real property taxes are due and assessed; or

2. One spouse is the deeded owner and that spouse is sixty-five (65) or older during a calendar year in which the City of Harrisburg real property taxes are due and assessed.

(3) Household Income. All income received by an eligible taxpayer during a calendar year.

(4) Income. All income from whatever source derived, including but not limited to, salaries, wages, bonuses, commissions, income from self-employment, alimony, support money, cash public assistance and relief, the gross amount of any pensions or annuities including railroad retirement benefits, all benefits received under the Federal Social Security Act (except Medicare benefits), all benefits received under state unemployment insurance laws and veterans' disability payments, all interest received from the federal or any state government, or any instrumentality or political subdivision thereof, realized capital gains, rentals, workers compensation and the gross amount of loss of time insurance benefits, life insurance benefits and proceeds (except the first five thousand dollars ($5,000.00) of the total of death benefit payment), and gifts of cash or property (other than transfers by gift between members of a household) in excess of a total value of three hundred dollars ($300.00), but shall not include surplus food or other relief in kind supplied by a government agency or property tax or rent rebate or inflation dividend.

(5) Person. A natural person.

(6) Poverty Guidelines. The gross amount of income based on size of household as determined by the United States Department of Health and Human Services to determine the number of Americans living in poverty and to determine financial eligibility for certain programs.

(7) Principal Residence. The dwelling house of the eligible taxpayer including the principal house and lots used in connection therewith, which contribute to enjoyment, comfort and convenience.

(8) Property Tax Rebate. The amount equal to the difference between the property tax due and attributable to the year Two Thousand Eighteen (2018) tax levy as indicated in Sections

5-501.1 and 5-501.2 of this Chapter and the Two Thousand Six (2006) tax levy indicated in Ordinance 26 of 2006.

(a) Participation in the Senior Citizen Property Tax Rebate Program

(1) Any eligible taxpayer paying property taxes in the City of Harrisburg whose total household income does not exceed the poverty guidelines may apply to the Office of the City Treasurer for a property tax rebate. For purposes of calculating total household income, the applicant shall use only fifty percent (50%) of applicable Social Security Benefits, SSI Benefits, and Railroad Retirement Benefits.

(2) In order to be eligible to participate in the Senior Citizen Property Tax Rebate Program, the applicant must meet the following conditions:

a. The applicant must be a single person sixty-five (65) years of age or older during the calendar year; or be married persons with both spouses being the deeded owners of the property and either or both spouses being sixty-five (65) years of age or older during the calendar year; or be married persons with one spouse being the deeded owner of the property and that spouse being sixty-five (65) years of age or older during the calendar year.

b. The property owned by the applicant must be the principal residence and domicile of the applicant.

c. The applicant's total household income must not exceed the poverty guidelines as determined by the United States Department of Health and Human Services for the tax year for which the rebate is sought.

d. The applicant must have remitted payment for the full amount of the year Two Thousand Eighteen (2018) tax levy prior to making application for the Senior Citizen Property Tax Rebate Program or the applicant must remit payment for the full amount of the year Two Thousand Eighteen (2018) tax levy at the time of making application for the Senior Citizen Property Tax Rebate Program. In either case, no rebate will be forthcoming until payment in full is received by the City and properly credited to the applicant's property tax account. Applicants paying the Two Thousand Eighteen (2018) property tax by installments as indicated in Section 5-501.4(b) of this Chapter shall not be eligible for the Senior Citizen Property Tax Rebate Program.

e. Any other criteria set by the City of Harrisburg or the Office of the City Treasurer reasonably necessary to effectuate this Ordinance.

(3). Applications for the Senior Citizen Property Tax Rebate Program must be completed in their entirety and received in the Office of the City Treasurer no later then 4:00 o'clock p.m. on Friday, May 25, 2018. Failure to submit completed applications before the indicated deadline shall forfeit participation in the Senior Citizen Property Tax Rebate Program even if the taxpayer would have otherwise qualified as an eligible taxpayer.

(c) City Treasurer Duties.

(1) The City Treasurer shall independently certify those applicants who are eligible taxpayers and whose household income does not exceed the poverty guidelines for the tax year for which a rebate is sought.

(2) The City Treasurer shall deny participation in the Senior Citizen Property Tax Rebate Program to any applicant as to whom it is determined that a delinquency exists for any City of Harrisburg tax, water charge, sewage charge, fees, or municipal claims.

(3) The City Treasurer shall have the authority to issue rules and regulations with respect to the administration of the Senior Citizen Tax Rebate Program. Such rules and regulations shall include, but not limited to, reasonable proof of household income, proof of residence, proof of qualification for or receipt of a property rebate under the Property Tax and Rent Rebate Program or the Taxpayer Relief Act or any other reasonable requirements and conditions as may be necessary to operate the Senior Citizen Property Tax Rebate Program.

SECTION 5. DELEGATION

Appropriate City officials are authorized and directed to take such actions as are necessary to effectuate this Ordinance.

SECTION 6. SEVERABILITY

If any provision, sentence, clause, section, or part of this ordinance or the application thereof to any person or circumstance is for any reason found to be unconstitutional, illegal or invalid by a court of competent jurisdiction, such unconstitutionality, illegality or invalidity shall not affect or impair any of the remaining provisions, sentences, clauses, sections, or parts of this Ordinance. It is hereby declared as the intent of the Council of the City of Harrisburg that this ordinance would have been adopted had such unconstitutional, illegal or invalid provision, sentence, clause, section, or part not been included herein.

SECTION 7. REPEALER

All ordinances or parts of ordinances in conflict herewith be and the same are hereby repealed.

SECTION 8. EFFECTIVE DATE

This ordinance shall take effect in accordance with the provisions of the law and shall expire on December 31, 2018 unless extended by approval of City Council.

Seconded by: _____

Passed by Council: _____

Signed by the Mayor: _____

YEAS		NAYS
	MR. ALLATT	
	MS. DANIELS	
	MS. GREEN	
	MR. JOHNSON	
	MR. MADSEN	
	MR. MAJORS	
	MS. WILLIAMS	
Yeas	7	
Nays	0	

Passed by City Council December 19, 2017

Wanda R. D. Williams

President of City Council

Attest _____

City Clerk

☑ **Approved**

☐ **Returned to City Council with objections**

_____

Mayor

12/20/17

Date

INTER

OFFICE

MEMO

UPDATED

To: HARRISBURG CITY COUNCIL

From: Kirk Petroski, City Clerk
LEGISLATIVE APPROVAL FORM

Date:

LEGISLATIVE APPROVAL FORM/CERTIFICATE OF ACCEPTANCE

BILL NO. -2017 **RESOLUTION NO. -2017**

THE ABOVE LISTED ITEM WAS WRITTEN AND PREPARED FOR FINAL INTRODUCTION AT THE HARRISBURG CITY SOLICITOR' S OFFICE ON:

Ryanne E. Baldock 11-27-2017
Assistant City Solicitor **Date**

Requested by Department/Bureau: Finance

Department/Bureau Contact Person: Bruce Weber / Bryan McCutcheon

For Action on or before:

The attached was received in the Office of the City Clerk for introduction on

_____

Received by: _____ **Date:** _____