

Electrical Permit Instructions:

- Contractors applying for an electrical permit must have a valid Master Electrical License or documentation from the Master Electrician granting the approval for a Journeyman Electrician to secure an electrical permit. All electricians must possess a license issued by the City of Harrisburg.
- When submitting an electrical permit application with drawings, the plans must be signed by a third-party electrical plans reviewer.
- All Master Electricians must possess valid liability insurance.
- Complete all information on application.
- Electrical work conducted on properties in a flood plain must comply with flood plain regulations.
- If any part of the service is being changed, i.e. service cable, meter base or panel, the property must be brought into compliance with the *minimum city code requirements* enclosed herein.
- If a property is placarded for water termination, an electrical permit will not be issued until the placard is lifted.
- For commercial installations, sealed blueprints must accompany the permit application. In addition to sealed blueprints, they must be certified by a third-party plan reviewer.
- Contractors must indicate what third-party inspection agency will be inspecting their electrical work.
- **All Master Electricians must possess a valid *Mercantile License*.**
- **Application Fees:**
 - Commercial = \$100
 - Residential = \$75
- **Administrative Fees:**
 - Commercial and Residential = \$3.00 per \$1,000
- Sign and date your application.

City of Harrisburg, Bureau of Codes

10 N. 2nd St., Suite 205
Harrisburg, Pa 17101
Ph. 717-255-6553

Electrical Permit Application

Penalty Fee (If applicable): _____
Date Issued: _____
Permit #: _____

1. Property Address: _____ Number of Units _____

Parcel # _____ Zoning District _____

Owner _____

Owner Address _____

Phone # _____ Email _____

2. Proposed Work

New Construction: Residential _____

Commercial _____

Multi-Unit Residential _____

Existing Building: Residential _____

Commercial _____

Multi-Unit Residential _____

Complete Rewire _____

Service Panel Replacement (# of panels) _____

Panel Size (100 or 200 Amp) _____

Air Cond. Circuits _____ Furnace Circuits _____

Range Circuits _____ Kitchen Circuits _____

Laundry Circuits _____ Lighting Circuits _____

Smoke Detector Circuits _____

Receptacle Circuits _____ GFI Circuits _____

Water Heater Circuits _____

of Receptacles _____ # of Switches _____

Minimum Code Requirements _____

3. Work Description:

Estimated Date of Completion _____

Cost (material & Labor) \$ _____

For Office Use Only

Application Fee (non-refundable) \$ _____

Admin Fee (\$3 per \$1,000 Total cost) \$ _____

State Fee \$ _____ 4.50

Total Fee \$ _____

4. Master Electrician Lic. #: _____ **Mercantile Lic. # (REQUIRED):** _____

Name _____ Phone # _____ Email _____

Address _____

Signature _____ Date _____ Inspection Agency _____

Notice: Replacement of any major component of the electrical system will require the property to be brought up to the minimum code requirements adopted by the City of Harrisburg.

The undersigned hereby certifies that the proposed work is authorized by the owner of record and that they have been authorized by the owner to make this application as an authorized agent and does hereby agree to conform to all applicable laws of this jurisdiction.

City Codes Approval _____ Title _____ Date _____